

FY27 ADOPTED BUDGET

City of Gaithersburg, MD

For the Fiscal Year
July 1, 2026 - June 30, 2027

CITY OF GAITHERSBURG™

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EVENINGS IN OLDE TOWNE



BUDGET TRANSMITTAL LETTER

FY27 Budget

June15, 2026

Mayor, City Council, and Residents of Gaithersburg,

We are pleased to share the adopted Fiscal Year 2027 (FY27) budget. This budget is our plan for how the City will responsibly manage money, provide excellent services, and make smart investments in the community. It continues funding for high-quality City services, offers competitive pay for employees, and supports important improvements to our buildings, roads, and other infrastructure. Even though the City is financially strong, we continue to watch outside economic factors—such as federal workforce reductions, changing tariffs, and shifts in housing values. Despite these challenges, we are proud to present a budget with **no tax increase**, keeping the property tax rate at **$0.262 per $100 of assessed value**, one of the lowest among large Maryland cities.

Budget Overview

The total FY27 budget for all City funds is **$198.83 million**, with the **General Fund** making up **$110.83 million**. This includes a **$29.18 million transfer** to the Capital Improvements Plan (CIP), which pays for long-term construction and infrastructure projects. The General Fund operating budget (not including transfers) is **$73.78 million**, a **3%** increase from FY26 due mainly to wage and benefit adjustments and additional staffing needs.

Overall revenues (not including transfers and reappropriations) are expected to increase by **7%**. This increase comes mostly from higher estimated investment earnings due to projected interest rates and the third year of the triennial property tax assessment cycle. We also expect more revenue from Montgomery County's duplicate services program, due to an increased number of police officers covered under the revenue share. Income tax revenue is being estimated cautiously and is expected to be similar to FY25 levels. The effects of federal workforce layoffs and retirements and changes in Montgomery County income tax rates may not be fully visible until FY28. Other revenues—such as hotel and motel tax, admissions and amusement tax, and State highway revenue—are expected to stay the same in FY27.

To balance the budget, the City will use **$15.35 million in reserves**, but only for one-time capital projects. This ensures that ongoing costs continue to be paid with ongoing revenue, helping us stay financially strong as a debt-free, pay-as-you-go community while keeping our reserves healthy.

Investing in Infrastructure & Public Services

The FY27 budget focuses on important infrastructure improvements, public safety upgrades, and community enhancements. FY27 CIP transfers will support:

- **$7.6 million** for routine infrastructure maintenance (road resurfacing, sidewalk repairs, traffic signal upgrades)
- **$21.6 million** for one-time capital projects, including:
  - Buildout of 3rd Floor at 16 S. Summit Avenue
  - Renovation of 12 S. Summit Avenue
  - Olde Towne Parking Garage repairs
  - Metal roof replacement at the Activity Center

Newly added FY27 projects include:

- New bus shelters
- Upgraded HVAC controls system
- New vehicle lifts
- B&O Train Station boardwalk replacement
- New gymnasium bleachers
- New Resident Portal (CRM)
- Technology infrastructure for 12 S. Summit Avenue

These projects will improve connectivity, strengthen safety for public and employees, and modernize City facilities and infrastructure.

Supporting Our Workforce & Expanding Services

A strong City workforce is essential to deliver great services. To stay competitive as an employer, the FY27 budget includes:

- A 4% general wage adjustment
- Funding for a City-wide leadership development program and additional conferences and certifications to support staff growth
- New roll-call pay for special operations supervisors
- Funding for a consultant to support the police promotional process, improving transparency and credibility
- Reclassifying one Police Officer III position to a Sergeant role to balance supervisory responsibilities for a growing workforce
- Creating two new full-time positions:
  - One additional Police Officer
  - A Police Systems Support Technician for body-worn camera technology and MPIA request support

The City is also expanding services, including:

- Longer hours and more programs at youth centers
- Development of a Municipal Academy to increase resident engagement
- Enhanced rental assistance
- Increased support for the Maryland Market Money Program qualifying residents to use at the Gaithersburg Farmer's Market

Aligning with Strategic Priorities

The FY27 budget follows the Mayor and City Council Budget Priorities and the City's Strategic Plan, which was created through collaboration among City leadership, staff, and the community. Every enhancement and project was reviewed for alignment with these priorities, the City's financial capacity, and long-term sustainability. An additional **$1.4 million** is included to support the nine Strategic Plan outcome areas:

- **Safe and Welcoming Community** – Fostering public safety, inclusive neighborhoods, and a strong sense of belonging
- **Vibrant Culture** – Supporting the arts, cultural programming, and recreational opportunities that enrich our community
- **Economic Development & Redevelopment** – Facilitating business growth, employment opportunities, and diverse housing options
- **Environmental Stewardship & Sustainability** – Implementing strategies for climate resilience, conservation, and sustainable development
- **Equitable Outcomes** – Promoting fair access to resources, programs, and opportunities for all residents
- **Viable Transportation Options** – Expanding multimodal connectivity, pedestrian safety initiatives, and transit advocacy
- **Fiscal Responsibility** – Maintaining sound financial policies to sustain services, infrastructure, and long-term investments
- **Great Place to Work** – Strengthening employee engagement, retention, and professional development within the organization
- **Excellent City Services & Facilities** – Delivering innovative and high-quality public services that enhance quality of life

The budget also includes resources for four additional Mayor & City Council FY27 priorities:

- At least $40,000 in additional emergency rental assistance
- Support for innovative business growth
- Improvements to the permitting process
- Municipal tax credits for childcare providers

Funding also continues for FY26 Mayor and Council priorities, including pedestrian safety improvements, the new resident portal (CRM), voter engagement efforts, and a pilot consultant program to provide direct legislative support to the Mayor and Council. Another FY26 priority, the workforce analysis, will likely result in future funding allocations.

Conclusion

The FY27 budget reflects our strong commitment to responsible spending, transparency, and high-quality services. It allows the City to maintain essential services, invest in key infrastructure, and plan ahead for future challenges while staying cautious about economic uncertainties.

We thank the Mayor and City Council, City staff, and our engaged residents for their contributions to this budget process. We look forward to continuing working together to support Gaithersburg's long-term goals and ensure a high quality of life for everyone who calls our City home.

Respectfully Submitted,



Tanisha R. Briley
City Manager



Janice G. Hartman
Director of Finance



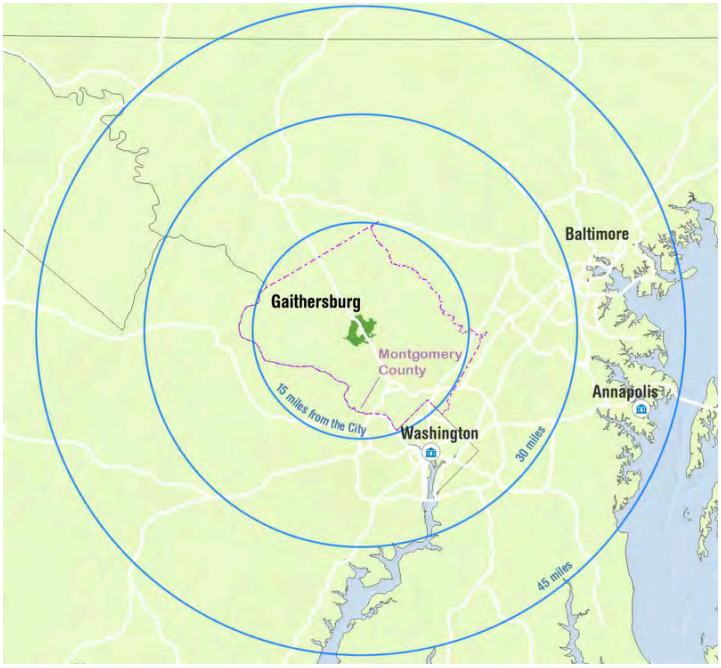
CITY OF GAITHERSBURG

Community Profile
FY27 Budget

The City of Gaithersburg is a municipality sharing local government taxing authority with Montgomery County, Maryland. The City operates under the council-manager form of government. The governing body is the Mayor and City Council (M&CC), which formulates policies for the administration of the City. A Mayor and five City Council members are elected at-large for staggered four-year terms. The City Manager is appointed by the Mayor and City Council to serve as the City's chief executive officer. The City Manager is responsible for the implementation of policies and directions established by the Mayor and City Council.

Gaithersburg is centrally located in the heart of Montgomery County. The southeastern border lies 12 miles from the northwestern border of Washington, D.C., and 18.5 miles northwest of the U.S. Capitol Building. Gaithersburg occupies approximately 10.44 square miles, with a population estimate of 73,146 as of July 1, 2025. As mandated by state law, Montgomery County provides school, library, social services, and fire protection in Gaithersburg. In addition to the Montgomery County Police, Gaithersburg residents are served by the City's own Police Department.

The City continues to attract and maintain a dense concentration of high technology and biotechnology companies along the Interstate 270 Technology Corridor which benefit from their proximity to the six regulatory agencies in the National Capital region. While the City is debt free, current economic conditions pose financial challenges and uncertainty. Through conservative fiscal policies and sound planning, core services continue to be delivered at a very high quality, and groundwork has been laid for sustainability of the City's current fiscal status.



American Community Survey Data	Gaithersburg	Maryland
Population, 2024 estimate	69,825	6,206,011
Population, 2020 (April 1) census base	69,657	6,177,224
Population, percent change – April 1, 2020 to July 1, 2024	0.24%	0.47%
Population, 2010	59,933	5,773,552
Persons under 5 years, percent, 2020-2024	7.20%	5.70%
Persons under 18 years, percent, 2020-2024	22.70%	22.20%
Persons 65 years and over, percent, 2020-2024	14.10%	16.70%
Female persons, percent, 2020-2024	51.90%	51.30%
White alone, percent, 2020-2024 (a)	32.60%	48.20%
Black or African American alone, percent, 2020-2024 (a)	15.00%	29.40%
American Indian and Alaska Native alone, percent, 2020-2024 (a)	1.10%	0.40%
Asian alone, percent, 2020-2024 (a)	20.40%	6.60%
Native Hawaiian and Other Pacific Islander alone, percent, 2020-2024 (a)	0.20%	0.00%
Some other race alone, percent, 2020-2024 (a)	19.50%	6.90%
Two or more races, percent, 2020-2024	11.20%	8.50%
Hispanic or Latino, percent, 2020-2024 (b)	30.50%	12.50%
White alone, not Hispanic or Latino, percent, 2020-2024	29.70%	46.60%
Veterans, 2020-2024	1,470	327,493
Foreign born persons, percent, 2020-2024	44.30%	16.60%
Housing units, 2020 (d)	27,280	2,560,784
Owner-occupied housing unit rate, 2020-2024	50.80%	67.60%
Median value of owner-occupied housing units, 2020-2024	$496,500	$419,900
Median gross rent, 2020-2024	$2,058	$1,705
Households, 2020-2024	25,772	2,362,928
Persons per household, 2020-2024	2.69	2.57
Living in same house 1 year ago, percent of persons age 1 year+, 2020-2024	83.70%	88.70%
Language other than English spoken at home, percent of persons age 5 years+, 2020-2024	54.10%	21.10%
High school graduate or higher, percent of persons age 25 years+, 2020-2024	87.00%	91.10%
Bachelor's degree or higher, percent of persons age 25 years+, 2020-2024	52.50%	43.40%
Mean travel time to work (minutes), workers age 16 years+, 2020-2024	29.4	31.1
Median household income (in 2024 dollars), 2020-2024	$112,467	$103,678
Per capita income in last 12 months (in 2024 dollars), 2020-2024	$54,861	$52,979

(a) Includes persons reporting only one race.

(b) Hispanics may be of any race, so also are included in applicable race categories.

Sources: U.S. Census Bureau, 2020-2024 American Community Survey 5-Year Estimates.



The City takes pride in many things but is best known for being one of the most diverse cities in the United States and being a debt-free community. While the City has grown to be the third largest municipality in Maryland, it maintains a small town feel through the diverse cultural, artistic and recreational opportunities offered. In particular, the City is well known for events such as the Gaithersburg Book Festival (GBF) and Winter Lights.

Since its inception in 2010, the GBF has become one of the nation's top literary events, attracting hundreds of award-winning and best-selling authors, poets and songwriters from across the country.

Winter Lights takes visitors past hundreds of dazzling light displays and beautifully lit trees on a 3.5 mile drive through Seneca Creek State Park. Since opening in 1995, this beloved event has created joyful memories for the more than 2.3 million visitors.

The City's 893 acres of active and passive parkland provide opportunities for all residents and visitors to enjoy the beauty and health benefits of the outdoors. With 30 parks within our 10.44 square miles, all City residents live within 0.78 miles of a City park and 96.7% live within a quarter mile of a publicly accessible park.





Our programs and facilities contribute to our community image and help provide a sense of social well-being, health and wellness, inclusivity, social equity, positive youth development, healthy aging, education, economic vitality and community safety. The City's cultural arts programming helps to foster artistic expression and celebrates the richness of our community's history and heritage.

Following is information about the City's major taxpayers and employers from the City's FY25 Annual Comprehensive Financial Report (ACFR).

Largest Taxpayers

Taxpayer	2025 Property Assessed Valuation (1)	2025 Percentage of Total Assessed Valuation
Alexandria Real Estate Equities	$ 421,872,434	3.19%
AstraZeneca	412,052,866	3.12%
Asbury	215,544,233	1.63%
BF Saul Company & Saul Centers Inc.	160,405,266	1.21%
BP Realty Investments	147,937,300	1.12%
JRK Property Holdings	141,500,000	1.07%
Morris Companies	136,778,100	1.03%
Kite Realty Group (KRG)	130,015,367	0.98%
Bridge Investment Group/Apollo	124,883,668	0.94%
Orlo Gaithersburg LLC	115,627,233	0.87%
Total	$ 2,006,616,467	15.18%
Total Assessed Valuation	$ 13,218,279,543	

Major Employers

Employer	2025 Employees	2025 Percentage of Total County Employment
AstraZeneca	5,101	0.89%
National Institute of Standards and Technology	2,469	0.43%
Asbury Methodist Village	750	0.13%
Leidos	612	0.11%
Adventist HealthCare	574	0.10%
Kaiser Permanente	562	0.10%
GeneDx	550	0.10%
Boland	370	0.06%
Chinese Culture & Community Center, Inc	283	0.05%
Miltenyi Biotec	335	0.06%
Total	11,606	2.02%
Total Montgomery County Civilian Labor Force	574,680	
(Data for total employees available for county only)		



CITY OF GAITHERSBURG

Community Profile
FY27 Budget

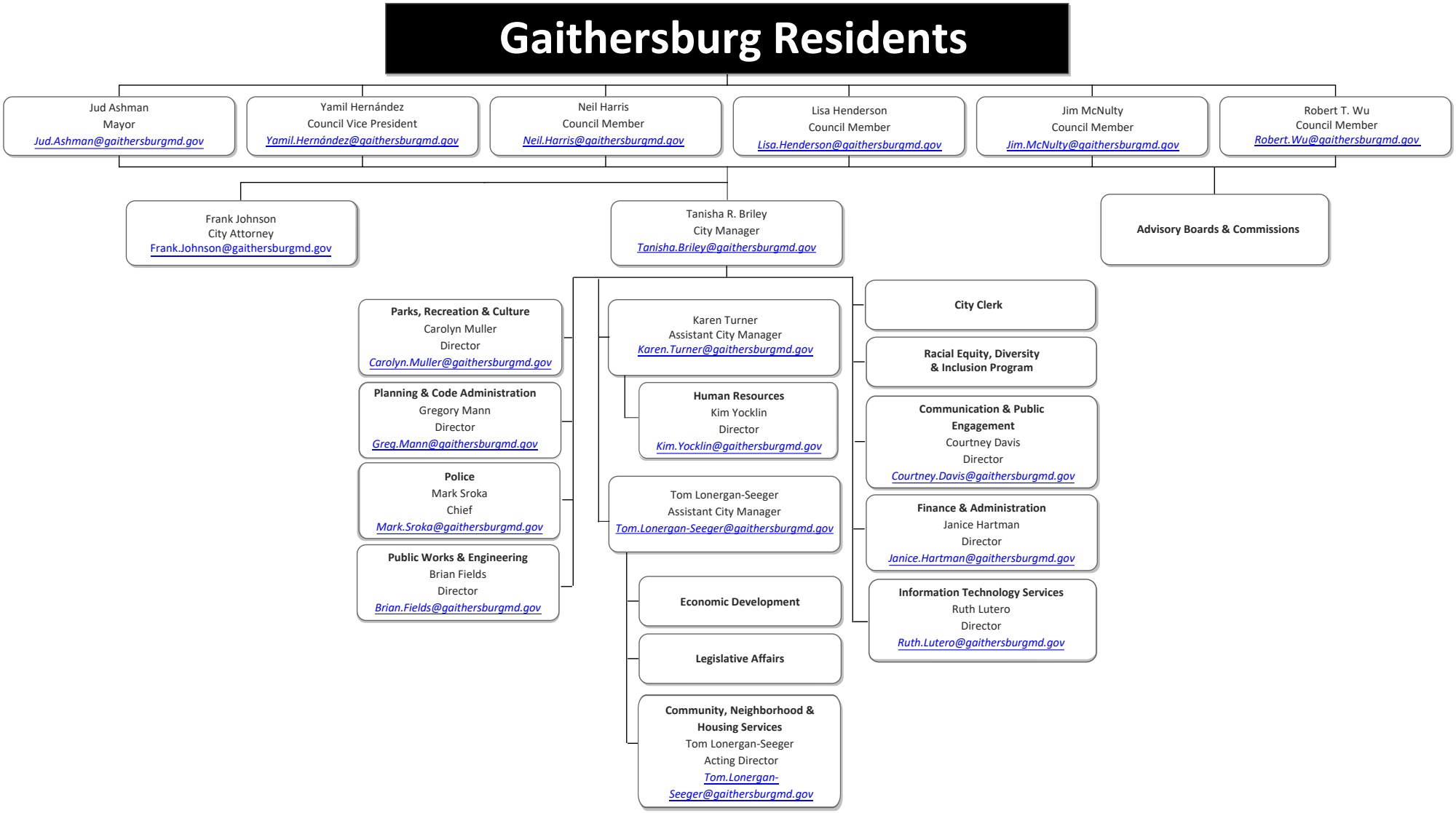
List of Principal Officials

Title	Name
Mayor	Jud Ashman
City Council, Vice President	Neil Harris
City Council	Lisa Henderson
	Yamil Hernández
	Jim McNulty
	Robert T. Wu
City Manager	Tanisha Briley
Assistant City Manager	Thomas Lonergan-Seeger
Assistant City Manager	Karen Turner
City Attorney	Frank Johnson
Department Directors	
Communication & Public Engagement	Courtney Davis
Community, Neighborhood, & Housing Services, Acting	Thomas Lonergan-Seeger
Finance & Administration	Janice Hartman
Human Resources	Kim Yocklin
Information Technology	Ruth Lutero
Parks, Recreation & Culture	Carolyn Muller
Planning & Code Administration	Gregory Mann
Police	Shawn Eastman
Public Works	Brian Fields
Department of Finance & Administration	
Accountant I	Mandy Chen
Accountant II	Janice Gacuma
Accounting Technician	Brittany Saravia
Budget Manager	Kyle Jefson
Chief Accountant	Francis Dohnji
Controller	Ashenafi Arega
Finance Systems Support Manager	Terri Reese
Payroll Coordinator	Larry Salins
Procurement Manager	Kim Addison
Procurement Specialist	Natasha Conn
Senior Accounting Technician	Mimi Min



STATE OF THE CITY 2026

City of Gaithersburg, Maryland





CITY OF GAITHERSBURG

Community Profile
FY27 Budget

OTHER BUDGET RESOURCES AND LINKS

Gaithersburg City Charter:

https://library.municode.com/md/gaithersburg/codes/code_of_ordinances?nodeId=PTITHCH

Gaithersburg Budget and Strategic Planning page:

https://www.gaithersburgmd.gov/government/budget-strategic-planning

Gaithersburg Strategic Planning Dashboard:

https://performance.envisio.com/dashboard/gaithersburgmd

Gaithersburg Projects in the City Overview page:

https://www.gaithersburgmd.gov/government/projects-in-the-city

Gaithersburg Police Services page:

https://www.gaithersburgmd.gov/services/police-services

Gaithersburg Recreation page:

https://www.gaithersburgmd.gov/recreation

Gaithersburg Service Request page:

https://www.gaithersburgmd.gov/services/request-for-service

Gaithersburg Contact page:

https://www.gaithersburgmd.gov/government/contact-us

Gaithersburg City Facebook page:

http://www.facebook.com/gburgmd

Gaithersburg City X (formerly Twitter) account:

http://x.com/gburgmd

Gaithersburg City YouTube Page:

http://www.youtube.com/c/gburgmd

Gaithersburg City Nextdoor Page:

https://nextdoor.com/agency-detail/md/gaithersburg/city-of-gaithersburg/

Gaithersburg City Instagram Account:

https://www.instagram.com/gburgmd/



CITY OF GAITHERSBURG

Strategic Plan
FY27 Budget

This document could not have been prepared without the cooperation, support and leadership of the Mayor and City Council. Employees, at all levels, in every department and division contribute to this document and the planning process. Their hard work and assistance is greatly appreciated.

The Strategic Plan is discussed and considered throughout the budgeting process. Over the course of FY22, the City underwent a strategic plan refresh which involved the development of new vision, mission, and values statements, leading to a more comprehensive strategic framework. The City of Gaithersburg's Strategic Plan serves as a five-year plan.

During FY23, the City established actionable strategies that highlight progress towards each outcome area and implemented a new strategic planning software with a public dashboard. The dashboard can be accessed through the City's Strategic Plan web page, located here: https://www.gaithersburgmd.gov/about-us/mission-vision-values-strategic-plan.

During FY25, the City completed a deep dive into the current status of the plan (Outcome Areas, Strategies and Action Items), identified new action items, and established new performance measures.

The Strategic Plan is integral to the budget process, and the strategic outcome areas are highlighted in the budget letter. The established outcome areas are cross-departmental in nature and are not directly linked to one department within the City. The Strategic Plan showcases how the City connects our current year's action steps to the long-term vision of the City. The webpage highlights the City's Mission, Vision and Values, and it provides direct links to the interactive dashboard and the full version of the Strategic Plan. Progress towards each of the City's strategic outcome areas and strategies is tracked on a quarterly basis and reported in the dashboard. This includes information on project status and any timeline modifications. Additionally, in FY25 the City incorporated new performance measures into the dashboard. Now, not only can you view updates on the outcome areas and strategies, but you can also view the associated performance measures for each outcome area.

To view the performance measures, navigate to the Strategic Plan Dashboard: https://performance.envisio.com/dashboard/gaithersburgmd. Then, select one of the nine outcome areas to view the details.



The City of Gaithersburg's Strategic Plan serves as a 5-year plan to advance the City's vision and mission. Through a collaborative process involving elected officials, employees and stakeholders throughout the community, the Strategic Plan was designed to reflect our collective long-term goals and the actions we need to take in order to achieve them.

We are pleased to share this dashboard which outlines progress towards our goals and highlights key performance data within the nine Strategic Outcome Areas listed below. Each Outcome Area consists of one or more actionable strategies that reflect numerous activities, programs and projects that are carried out across all City departments.

The color-coded dashboard is designed like a traffic light to give you a quick visual display of the progress in each Outcome Area. Click on an Outcome Area below to view more information associated with that area. The dashboard is updated on a quarterly basis. The latest update reflects the third quarter (Jan. - Mar. 2025) and was published on May 5, 2025.



Safe and Welcoming Community



Vibrant Culture



Economic Development and Redevelopment



Environmental Stewardship and Sustainability



Equitable Outcomes



Viable Transportation Options



Fiscal Responsibility



Great Place to Work



Excellent City Services and Facilities

On the outcome area page, you will be able to view a description of the outcome area, it's progress towards completion, the strategies established to reach the City's goals and the latest quarterly update.



Economic Development and Redevelopment

Gaithersburg facilitates development and redevelopment opportunities that support and enhance the stability of the local economic base and provide residents with a wide array of employment and housing options.

62%

Strategy	Progress	Status
Improve access and integration among employment nodes, residential areas, and amenities.	100%	Completed
Develop Gaithersburg as a regional employment center that attracts and supports an array of entrepreneurial and established businesses from a variety of industries.	74%	
Implement strategies that encourage reinvestment in aging commercial and multi-family properties.	59%	
Pursue strategies to provide a mix of housing options for a variety of income levels.	54%	

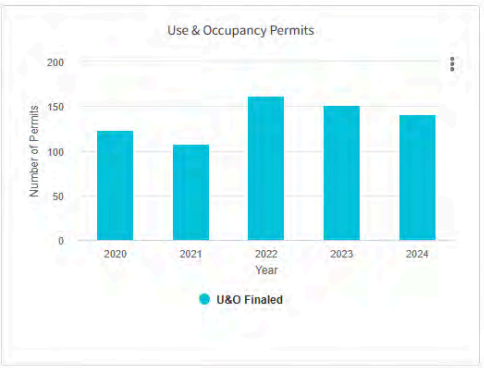
Latest Update:

The Toolbox program was amended to require two-year versus five-year leases for commercial tenants seeking support through the program to better reflect current market conditions. A second facade improvement program was completed in Olde Towne utilizing grant funding secured thorough the Maryland Department of Housing and Community Development. As we were unable to move forward with attempts to find a new buyer/developer for 315 East Diamond Avenue ("Fishman Site"), Economic Development staff will reevaluate the potential disposition of the property.

After the latest update, you can view the detailed performance measures. The performance measures are established to track key metrics across various departments that are related to each outcome area.















CITY OF GAITHERSBURG

Strategic Alignment
FY27 Budget

The Strategic Plan

The Strategic Plan guides our decision making and links our current year action steps to our long-term vision of the City. Nine Strategic Outcome Areas were defined in the Strategic Plan along with key strategies that are being pursued to advance or achieve each outcome. These priorities are reflected throughout this adopted budget. For the FY27 budget development, both enhancement requests (requests for operating funds above and beyond that required to maintain current service levels) and new capital project requests identified the primary Strategic Outcome Area that it supported. Each request was carefully evaluated against the established priorities, estimated available resources and consideration of whether the expense would require one-time or ongoing funding. Following is a summary of the newly added operating expenses for FY27 and the Strategic Outcome Areas they support.

STATEGIC OUTCOME AREAS

Excellent City Services and Facilities
Additional Youth Center Supervisor Hours
Additional Part-time hours for School of Skate
New Legal Intern Positions
Finance Temporary Administrative Assistant Position
New Workflow Management Software
Museum iPad and Kiosk Software
New Arts Barn Kiln
New Volleyball Equipment
Electric Vehicle Charger for City Vehicles
New Interior Cameras for Budd Car and Caboose
12 S. Summit 4th Floor Painting & Blinds
Planter Box at Olde Town Water Fountain
Mini Golf Park Concrete Work
Kentlands 3rd Floor Refinishing
Aquatic Center Front Desk Floor Refinish
Olde Towne Youth Center Green Roof Maintenance
Gymnasium Exterior Insulation and Finish System Repair
Activity Center New Emergency Power Outlets
Activity Center Gym Floor Covering
Activity Center Staff Restrooms Renovation

Environmental Stewardship & Sustainability
Forest Conservation Professional Services
Spider Lift
Expanded Street Tree Replacement

Viable Transportation Options
Bus Shelters Repairs and Maintenance

Equitable Outcomes
Additional support for Maryland Market Money Farmer's Market
Student Union After School Bus Driver Part-time Position
Snacks for Extended Learning Opportunities (ELO) FunZones

Great Place to Work
Leadership Training Program
Police Department Promotional Process
Police Roll Call Pay OT
Reclass of Police Officer III to a Sergeant Position
Planning & Code Administration ICC Certification & Conference
Benjamin Gaither Center Conference Travel

Safe and Welcoming Community
New Police Officer Position and Related Equipment
New Police Systems Support Technician Position
New Community Services Part-time Position
Municipal Academy
New City flags

Vibrant Culture
Historic Places Plaques
Resurvey of Brooks/Russel/Walker Historic District
Arts Barn Part-time Program Coordinator
Arts/Casey Partnership Pilot Program
Kentlands Mansion- Expanded Programs
Benjamin Gaither Center Expanded Programs
Jingle Jubilee additional funding for 100th year
Part-time Film Festival Staff

Mayor and City Council Priorities

Since the Strategic Plan is a five year plan, a new step was added to the budget process for the FY26 budget to ensure Mayor and Council input on current priorities is received before the budget development process begins. The Mayor and Council met in September of 2025 and established four additional focus areas for the FY27 budget. The focus areas are shown below along with the resources committed for FY27. Some priority areas only require existing staff time and not additional funding. It is also important to note that several of the FY26 Mayor & City Council priorities will continue through FY27.

FY27 Mayor & City Council Priorities
At least $40,000 in additional emergency rental assistance (Equitable Outcomes) **$50,000**
Support for innovative business growth (Economic Development & Redevelopment)
Improvements to the permitting process (Economic Development & Redevelopment)
Municipal tax credits for childcare providers (Economic Development & Redevelopment) **$10,000**

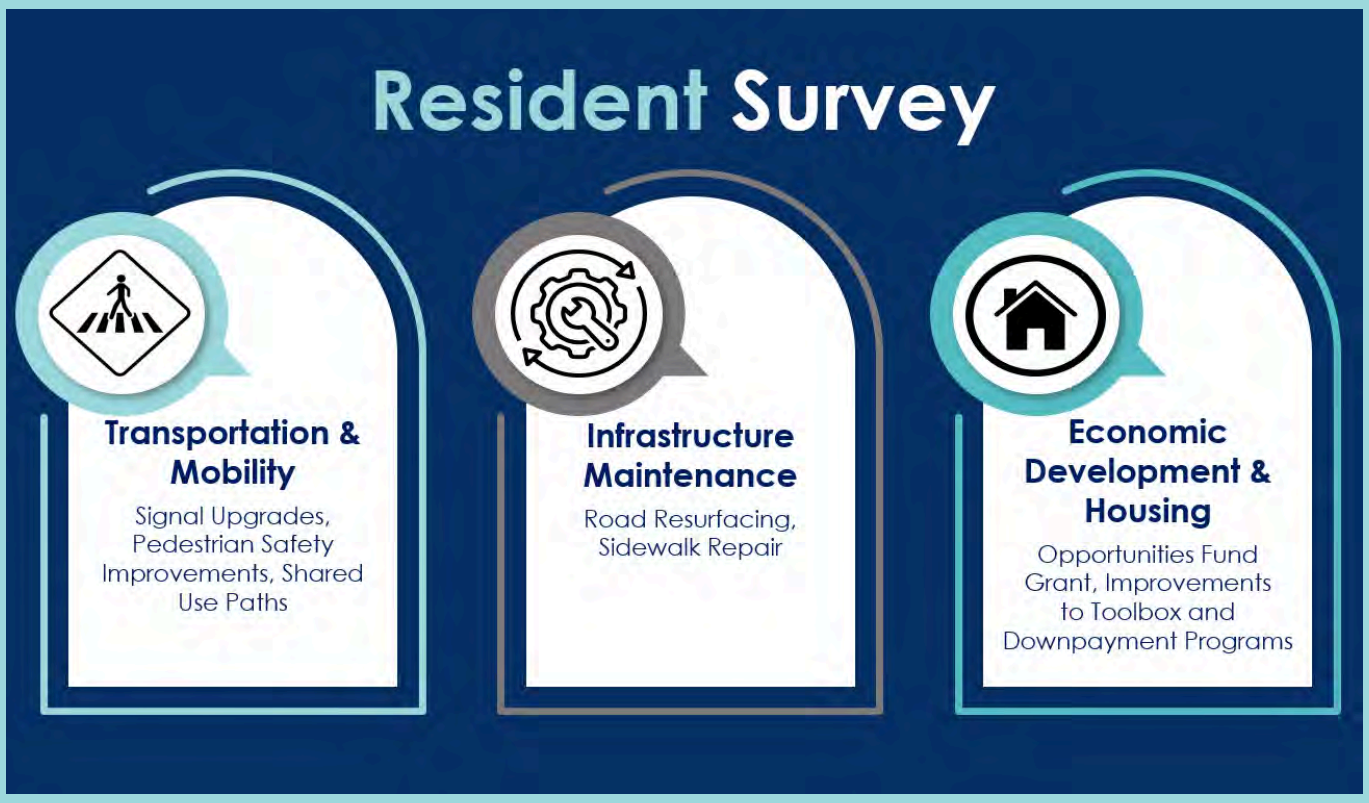
Resident Survey

Finally, the City conducted a resident survey in 2024 of which the results are intended to guide the FY26 and FY27 budget cycles. The 2024 resident survey was sent out in fall 2024. It asked a sample of households about their satisfaction with City services, but it also asked survey participants to rank their top services that City officials should focus attention on over the next two years. The top three categories were transportation & mobility, infrastructure maintenance and economic development and housing.

More specifically, under transportation, residents wanted more attention on efficient traffic signals, ease of getting around on City roadways and the availability of pathways for walking and biking.

The more specific priorities under infrastructure maintenance include maintenance of City streets and maintenance of sidewalks.

Under economic development, specific priorities were affordable housing, efforts to plan/manage growth and efforts to improve existing commercial areas and corridors. While there are not any specific budget enhancements tied to the first two of these three, the FY26 and FY27 budget includes the funding needed to support the Community, Neighborhood and Housing Services Department, which manages our affordable housing programs, including the down payment assistance program that recently increased the amount of funding provided to new homeowners, the Multifamily Investment Fund program that now provides 0% interest loans, and the home rehab and repair program that helps low income homeowners invest their homes. The budget also supports the planning and code administration department that spearheaded the recently adopted and award-winning zoning code overhaul that we call ReTool Gaithersburg and is now in the midst of updating the Land Use Element of the Master Plan – both efforts aimed at planning and managing growth in alignment with the City's vision. Regarding improving commercial areas, the FY26 and FY27 budget not only supports the Economic Development team which oversees the City's toolbox program to help small businesses make interior and exterior improvements, but also includes the Russell Avenue project, a camera project to enhance safety in Olde Towne, and $100,000 proposed Opportunities Fund grant to help a businesses locate in Gaithersburg and support large scale job creation in the City.





CITY OF GAITHERSBURG

Budget Highlights

FY27 Budget

The budget highlights provide summary information on the adopted fiscal year 2027 budget in major categories and includes information about changes between the proposed and adopted budget. Consistent with the Citywide Funds Summary, the budget highlights will provide information about projected City revenues for fiscal year 2027 and the major categories of expenditures: personnel services, operating and capital.

Revenues

The General Fund is the primary operating fund for the City. FY27 anticipated General Fund revenues, before transfers and reappropriations, total $95.28 million. Real and personal property tax are the largest source of revenue for the City and at $39.93 million make up approximately 42% of projected General Fund revenues for FY27. The second largest revenue source is income taxes of $18.50 million which make up approximately 19% of General Fund revenues for FY27. The Montgomery County revenue share will increase by $1.65 million as a result the new quadrennial assessment that increased the number of officers in the allocation. The State Highway User Fund revenue is budgeted to decrease in FY27 by $0.15 million.

During FY27, certain revenues including hotel and motel tax, and admissions and amusements taxes remain flat. The anticipated growth in building permits is based on projects in the planning pipeline, such as the Lakeforest Mall redevelopment project.

The General Fund will continue to provide significant resources to the CIP and Asset Replacement Fund in FY27 with transfers of $29.18 million and $4.36 million, respectively, which includes increases to account for one-time projects such as the design and build out of 12 S. Summit Avenue and the 3rd floor build out at 16 S. Summit Avenue. External revenues will provide an additional $4.19 million for the CIP Fund.

Personnel Services Expenditures

The FY27 Adopted Budget provides $55.25 million for personnel services expenditures in all funds and affirms our commitment to supporting the City's talented and dedicated workforce. The FY27 Adopted Budget includes a general wage increase of 4%, movement of the minimum wage to $18.00 per hour, and a budgeted health insurance increase of 6.0%.

There are several key personnel changes in the FY27 Adopted Budget. The Office of the City Attorney will add 2 part-time summer interns in FY27. At Community Services, there will be a part-time administrative support role for the Opioid program. To handle call volume and provide for public safety, one new Police Officer will be added in FY27. Also, to manage continued growth in emerging technology, Maryland Public Information Act (MPIA) requests, as well as other various responsibilities, a new Police Systems Support Technician will be added to meet the demands of the service levels that need to be provided for both officer support as well as external customers. Also, at the Police Department, one Police Officer III position will be reclassified to a Sergeant role, to more effectively distribute supervisory responsibilities and support the leadership structure.

At Public Works, to manage a smooth transition related to a retirement, a part-time Engineer role will be added in FY27. At Parks, Recreation, and Culture, there are several part-time roles in FY27, to include: Gaithersburg Student Union (GSU) Program Coordinator, GSU after-school Bus Driver, Arts Barn Program Coordinator, Gaithersburg Film Festival staff, Robertson Park Youth Center Supervisor for rentals, and School of Skate extended day staff. Many of these additions are offset by additional program revenue.

Operating Expenditures

The FY27 Adopted Budget provides $32.91 million for operating expenditures across all funds. This represents a $1.60 million increase from FY26, due to an increase of $1.66 million in Stormwater operating costs, an increase of $0.25 million in General Fund operating costs, an increase of $0.07 million in the Opioid Fund and an increase in Forest Conservation operating costs of $0.03, which is offset by a decrease of $0.35 million in CIP operating costs and a decrease of $0.07 million in the Housing Fund.

The key drivers of increased operating spending for the Stormwater Fund include:

- $1.90 million increase in Engineering & Architecture, Concept Design & Outreach, and Miscellaneous Professional Services related to capital projects for stream restoration, watershed studies and headwaters improvements
- $0.15 million increase for continuation of the Stormwater Management Plan Review in FY27
- $0.25 million decrease for a one-time FY26 planning study
- $0.10 million decrease as a result of the Stormwater Program Fee rate model revisions in FY26
- $0.04 million decrease related to a one-time FY26 purchase of tools for field work

The key drivers of increased operating spending for the General Fund include:

- $0.10 million increase related to Property & Liability Insurance (LGIT) Premium
- $0.10 million increase for R&M Building & Grounds for 8 & 12 S. Summit Ave and the Activity Center at Bohrer Park
- $0.10 million increase for City Manager's Office for Comprehensive study of City's long-term capital needs and funding requirements and Strategic Plan Consulting
- $0.08 million increase for Custodial services for Montgomery College, in a city-owned facility
- $0.07 million increase for Municipal Core Study of City Hall area and resurvey of Brookes, Russell, and Walker Historic neighborhoods
- $0.07 million increase for Police Metropolitan Washington Council of Governments Mass Notifications, per Urban Area Security Initiative
- $0.07 million increase for Software On-Premise for C-Cure 9000, vSphere Enterprise, and Datawatch at 12 S. Summit Ave
- $0.05 million increase related to Emergency Rental Assistance and other CDBG "public service" eligible activities
- $0.05 million increase from a Legacy Planning sub-Grant and a Financial Empowerment Cities Grant for Consulting
- $0.15 million decrease for Climate Action Plan Strategy Creation and Finalization and Stakeholder Engagement
- $0.10 million decrease related to a Human Resources Staffing Study in FY26
- $0.07 million decrease driven by revised estimates for Gasoline and Diesel costs
- $0.07 million decrease related to Postage for Biennial Election Notices, Voter Guide, Additional Mailings, and Mail-In Ballots
- $0.06 million decrease related to timing of the Summerfest fireworks and entertainment

Capital Expenditures

The FY27 budget includes a five-year capital improvement plan. As a debt free municipality, the City must review planned capital expenditures regularly and set aside funding for future needs. FY27 projected capital spending totals $64.99 million, with $54.91 million in the CIP, $6.25 million in the Stormwater Management Fund, $3.51 million in the Asset Replacement Fund, $0.20 million in the Forest Conservation Fund and $0.11 million in the General Fund.

Within the CIP Fund, 22 new CIP projects were authorized in FY27, and 4 CIP projects were added during FY26. The planned FY27 expenditures for new multi-year CIP projects starting in FY27 include the following:

- $0.30 million for construction of New Bus Shelters
- $0.30 million for Gymnasium Bleacher Replacement
- $0.14 million for the B&O Train Station, Boardwalk Replacement
- $0.08 million for 3 Fleet Vehicle Lift Replacements
- $0.07 million for Resident Portal (CRM)
- $0.06 million for New Building Technology at 12 S. Summit
- $0.06 million for Artificial Intelligence
- $0.05 million for HVAC Controls Upgrades

Numerous existing CIP projects will be under way during FY27. The expected spend for several of the largest existing CIP projects, within FY27 budget year, are listed below:

- $26.12 million for 8 & 12 S. Summit Ave.
- $3.26 million for the Buildout of 16 South Summit Avenue
- $2.61 million for the Quince Orchard Boulevard Street Rehab - Diamond Dr to First Field Rd
- $2.58 million for the Russell Avenue Improvement Project
- $2.58 million for the Annual Surface Improvement Program
- $2.22 million for the Quince Orchard Boulevard Shared Use Path
- $2.08 million for the East Side of NIST - Multi-Use Path
- $1.70 million for the Public Works - Upgrade Generator
- $1.44 million for the Crown Farm Historic Park
- $1.43 million for the Activity Center - Metal Roof Replacement
- $1.34 million for the Traffic Signal at S. Summit & Olde Towne Avenue

- $1.11 million for the Olde Towne Parking Garage - Structural Repairs
- $1.01 million for the Gaithersburg Police Station
- $1.00 million for the Walder Park Renovation
- $0.88 million for the Activity Center RTU Replacement
- $0.85 million for Future Signal Reconstruction
- $0.84 million for the Public Works - Fuel Facility
- $0.81 million for the Washingtonian Blvd - Shared Use Path
- $0.65 million for Future Energy Efficiency and Conservation Projects
- $0.64 million for the Bohrer Park Futsal Court
- $0.63 million for the Pedestrian Path over Great Seneca Highway
- $0.60 million for the QOP to Conservation Lane - Shared Use Path
- $0.60 million for Edison Park Drive & Main Street

Changes from the Proposed Budget to the Adopted Budget

Since the publication of the FY27 Proposed Budget, the City has made changes to the Adopted Budget. Most of the changes are related to allocation of staff resources, coordination of activities, and work-flow timing.

The following changes, listed by fund, were made between the FY27 Proposed Budget and the Adopted Budget:

General Fund, with a net increase of $0.07 million:
- $0.01 million increase due to Montgomery County Animal Services charging Gaithersburg, Rockville and SHA for their own deer disposal.
- $0.05 million increase related to Consultant/Vendor to Address Hybrid to Mail-in Ballot Change from FY26 to FY27.
- $0.06 million increase for a Planning & Code Municipal Core Study for 31 S. Summit, 14 Fulks Corner, and surrounding area and additional funding for a resurvey Brookes, Russell and Walker Historic District.
- $0.05 million decrease due to changes in current staffing wages and benefits and updated FY27 healthcare premiums from proposed.

CIP Fund, with a net decrease of $3.43 million for FY27:
- $0.05 million increase related to Crown Farm Historic Park - Increase construction costs in FY27.
- $0.10 million increase for Olde Towne Parking Garage Repairs - Move engineering & architecture costs from FY26 to FY27.
- $0.18 million increase for Gaithersburg Police Station - Move construction costs from FY26 to FY27.
- $0.26 million increase for Bohrer Park Futsal Court - Move construction costs from FY26 to FY27 and increase cost for stormwater management.
- $0.40 million increase for QOP to Conservation Ln - Shared Use Path - Move construction costs from FY26 to FY27.
- $0.42 million increase related to Quince Orchard Boulevard Shared Use Path - Move construction costs from FY26 to FY27.
- $0.42 million increase for Activity Center RTU Replacement - Move construction costs from FY26 to FY27.
- $0.43 million increase for City Hall HVAC AHU1 and AHU2 Replacements - Move construction costs from FY26 to FY27.
- $0.45 million increase for Main Street Sidewalk Improvements - Move construction costs from FY26 to FY27.
- $0.20 million decrease related to East Side of NIST - Multi-Use Path - Delay construction costs from FY27 to FY28.
- $0.20 million decrease for Pedestrian Improv - Great Seneca Hwy - Delay construction costs from FY27 to FY28 and Move engineering & architecture costs from FY26 to FY27.
- $0.40 million decrease for QOB Street Rehab - Diamond Dr to First Field Rd - Delay construction costs from FY27 to FY28.
- $0.71 million decrease related to Olde Towne Parking Garage - 3 Elevator Upgrades - Move construction costs from FY27 to FY26.
- $0.94 million decrease for Walder Park Renovation - Delay construction costs from FY27 to FY28.
- $1.09 million decrease for Safe Routes to School - Phase I - Delay construction costs from FY27 to FY28 and Phase I - Move engineering & architecture costs from FY26 to FY27.
- $2.61 million decrease for Russell Avenue Improvement Project - Delay construction costs from FY27 to FY28.

Stormwater Fund, with a net decrease of $0.07 million for FY27:
- $0.01 million increase due to Green Park Retrofit - Increase cost for Engineering and Architecture and Other Miscellaneous costs for county tax billing charges.
- $0.06 million increase for Headwaters MB-7 Improvements - Increase Engineering & Architecture costs.
- $0.20 million increase related to Transfer to CIP Project 0000185 - Bohrer Park Futsal Court for the stormwater management portion of the project.
- $0.03 million decrease related to DI002 - 100 Water Street - Stream Erosion - Increase in Purchase Price for Land and Removal of Concept Design And Outreach.
- $0.03 million decrease for Turtle Pond Retrofit - due to Decrease cost for Concept Design And Outreach and Delay cost for Construction Oversight from FY27 to FY28, offset by Increase in cost for Engineering and Architecture.
- $0.13 million decrease due to Headwaters MB-5 Improvements - Decrease Construction and Construction Oversight costs in FY27 and move portion to FY28, and Reduction in Engineering and Architecture costs.
- $0.15 million decrease related to Headwaters MB-4 Improvements - Decrease Construction costs and Delay Engineering & Architecture costs to FY28, offset by Increase in Construction Oversight costs.

Asset Replacement Fund:
- $0.10 million increase due to delay in purchase of recording studio sound equipment and related items at the Olde Towne Youth Center, from FY26 to FY27, driven by project timing and the allocation of staff resources.



BUDGET TIMELINE AND PROCESS

FY27 Budget

BUDGET TIMELINE AND PROCESS

Preparation of the budget occurs year-round after collaboration between Finance & Administration staff, Department Heads, Division Managers, City Council and the City Manager. The FY27 budget process maintained a similar process as FY26 along with the publication of the online budget book, which was implemented in FY25. The budget process involves twelve steps, beginning with Finance and Administration staff, and culminating in the loading of the budget into the financial system for when it takes effect the following July. Following adoption, the budget is submitted to the Government Finance Officers Association (GFOA) for consideration under the Distinguished Budget Award program.

FY27 public engagement focused on *Build Gaithersburg 2040*. *Build Gaithersburg 2040* is revising both the Land Use and Transportation Elements of the City's Master Plan, looking out to 2040. Community engagement for *Build Gaithersburg 2040* was structured in three phases beginning in May 2025, combining broad outreach with multiple, accessible opportunities for input. Staff launched a branded project page with background on the Master Plan, links to surveys, event notices, and an email sign-up for updates. They then met residents across the City through information booths at events such as Bike to Work Day, the Gaithersburg Book Festival, Farmers Markets, Summerfest, and Council in the Communities, plus a public kick-off webinar in July 2025. This outreach ensured residents could learn about the process and subscribe for ongoing updates.

To gather and refine feedback, the team offered four online surveys, complemented by in-person and social-media questionnaires, and held one-on-one stakeholder meetings with major property owners to capture long-range perspectives. Targeted focus groups engaged youth, transportation advocates, Frederick Avenue Corridor property owners, Kentlands stakeholders, Olde Towne stakeholders, and additional residents in a bilingual session. Phase 3 added four drop-in engagement sessions at facilities across the City. Community members provided input covering land-use sectors, transportation gaps, desired industries, and more. This input will be instrumental in shaping the future of the City.

In addition to the community engagement efforts for *Build Gaithersburg 2040*, the City conducted a biennial resident survey in FY25. The survey, available in both English and Spanish, was conducted by a third party and was sent to 3,000 randomly selected households. Four hundred and one surveys (13%) were returned. Demographics of survey respondents reflected the City's population. The City rated above the U.S. average in 45 of 51 areas. Satisfaction with the overall quality of City services rated 33% above the U.S. average, and satisfaction with customer service rated 38% above the U.S. average. The top overall priorities indicated by respondents include traffic flow/ease of getting around Gaithersburg, maintenance of City streets, public safety, and affordable housing. These results were utilized for development of the City's FY26 and FY27 budgets, and they will continue to be useful for strategic planning updates. The next biennial survey is scheduled to take place on FY27.

Step #1: Finance Department Budget Process Preparation (July-September)

Finance and Administration staff begin initial preparations for the budget, including rollover and configuration of the budget software for the upcoming budget process, as well as updates to any budget forms and reports. Budget timelines and parameters are set, with staff working to update directions and create a budget process packet for on-line delivery to the departments. Prior to the packet creation, the initial budget is adjusted based on anticipated personnel cost increases and other current service level adjustments. After these initial adjustments have been made, current service level proposals are created, which is the anticipated expenses required to maintain recurring current service levels. A workshop is held with the Mayor and City Council to establish the budget priorities for the upcoming fiscal year before the budget kick-off.

Step #2: Departmental Budget Preparation (October-December)

Beginning in October, Finance & Administration staff hold a Budget Kick-Off meeting for all departmental staff. Next, focused training sessions are held for new and existing budget preparers prior to starting their budget preparation for the next fiscal year. In addition to a training session Finance staff prepare and distribute a Budget Kick-Off Guide, as a reference document, for the department budget preparers. This guide contains a timeline, detailed instructions, and current year revenue projections. Then, the on-line budget software tool (OpenGov) is open for the budget preparers to make changes and build their budgets. During this phase staff from each department enter updates to for their current service level needs, revenue estimates and submit any requests for fee changes for FY27. After current service level requests for operating and active CIP project updates are submitted, departments will then submit operating enhancement requests (these are items that are beyond the current service level adjustments such as new positions or new programs) and new project requests.

Step #3: Current Service Level Review (November-December)

Budget preparers make adjustments to the current service level proposals as needed to maintain the same service level. The initial work on departmental proposed requests and budget software entries is expected to be completed by mid-November. The FY27 process separates the timing of the current service level submission and the enhancement submission. Once the current service level budgets are submitted, Finance and Administration staff and the City Manager review the over all submissions to determine the level of funding available for enhancement requests.

Step #4: CIP Project Review (December-January)

In early-December, project managers and department staff are required to submit any new requests for CIP projects. These requests are compiled and sent to a CIP review committee composed of staff from: Public Works; Parks, Recreation and Culture; Information Technology; City Manager's Office; and Finance and Administration. Project managers and project champions provide a presentation to the committee highlighting the significance of the project and how it supports the various Strategic Outcome Areas set in the Strategic Plan. The committee then scores the proposals based on a set of predetermined evaluation criteria, and a packet of the compiled information and analysis is provided to the City Manager in January for review.

Step #5: Enhancement Review (December-January)

By early-December, project managers and department staff prepare enhancement proposals for any new services or expenditures above and beyond the current service level. Departments prioritize and submit budget enhancements. Finance staff summarize the enhancements with expense and/or revenue items with categorization (such as, One-Time or Recurring), funding (such as, Personnel, Capital, or Operating), and priority ranking. Next, Finance staff review the Enhancements with Department Heads, in preparation for review with the City Manager.



Step #6: Budget Review Meetings (January)

The Senior Leadership Team begins to discuss the Proposed Budget through a series of budget review meetings. The initial round of meetings occurs between the department and Finance and Administration staff in early January. Transparency and communication provide for a robust vetting of the on-going budget assumptions, with a particular focus on changes to the Current Service Level and Enhancements. Finance and Administration staff complete any changes and updates identified during these meetings before the City Manager meetings commence.

Step #7: City Manager's Proposed Budget Review Meetings (January-February)

During the latter part of January and early February, the budget team, City Manager's Office, Department Directors and Division Chiefs review the departmental proposed personnel and operating requests, the Fee Schedule, and proposed revenue. After this series of meetings, the City Manager carefully evaluates and decides the scope and magnitude of the budget items, with particular focus on enhancements, or new funding requests, and new projects. Each request is carefully evaluated against established priorities (i.e. the City's Strategic Plan, M&CC priorities, etc.), estimated available resources, and whether the request will require one-time or ongoing funding. Once this coordinated effort is complete, Finance makes the recommended changes and prepares the Proposed Budget.

Step #8: Proposed Budget Introduction (March)

In mid-March, the Finance and Administration Department introduces the budget to the Mayor and City Council and advertises the Budget Public Hearing Notice and Tax Rate Hearing Notice, if necessary. Both the Budget Public Hearing and Tax Rate are posted on the City's website. By the end of March, the Budget Ordinance is prepared and the Proposed Budget is sent to the Mayor and City Council. The complete proposed budget is available on the City's website.

Step #9: Budget Hearing and Work Sessions (April)

Next, the City conducts a Budget Public Hearing and Tax Rate Public Hearing, if required. After this, the Mayor and the City Council conduct a Budget Work Session(s). Budget changes are communicated to appropriate staff to make modifications for preparation of the final budget document. Staff works with the Director of Finance and Administration to make necessary updates to revenue, operating and CIP budgets. In late April, the Budget Public Hearing record is officially closed. The Budget Ordinance is updated to include all changes coming from any subsequent events and/or directions from the Mayor and City Council.

Step #10: Adopt Budget (May)

The final Proposed Budget is considered by the Mayor and City Council in early to mid-May. The instrument of adoption includes the tax rate. At the same time, the Mayor and City Council are asked to approve the Fee Schedule.

Step #11: Publish Budget Book (June)

The final Adopted Budget document is made available to the public, on-line at the City website and/or printed copy available at City Hall, no later than June 16.

Step #12: Adopted Budget Becomes Effective (July)

On July 1, the Adopted Budget becomes effective for July 1 through June 30 of the following year.

Amendment

The Mayor and City Council have adopted R-57-13, a standing resolution authorizing the City Manager to transfer funds within the City budget after May 31 of each year, so long as no activity area budget is increased by more than 25%. The resolution allows only for transfers between Activities and Departments. There is no authorization to increase the entire appropriation without a Public Hearing, Work Session and the vote of the Mayor and City Council.



DETAILED BUDGET TIMELINE

OCTOBER 10, 2025
Asset Replacement Inventory List sent to Departments for review and confirmation

OCTOBER 9, 2025
Budget kickoff meeting held and budget process instructions provided to departments
Budget software is open for departments to start preparing requests and submissions for the current service level
CIP project proposal forms open for project managers to update

OCTOBER 10-16, 2025
Budget software training sessions begin, with separate meetings and a distinct focus for each Department

OCTOBER 20, 2025
Over-time and part-time hours templates sent to Departments

OCTOBER 30, 2025 through November 20, 2025
Finance staff provide drop-in budget support sessions for Departments

NOVEMBER 12, 2025
Revenue budgets and fee schedule changes due from Department Heads

NOVEMBER 17, 2025
Information technology departmental budget allocations due
Over-time and part-time hours forms due from Department Heads
Requests for new projects, and new PRC programs sent to Finance for program and proposal set-up

NOVEMBER 21, 2025
Updates to active and planned CIP project requests due
Asset replacement purchase requests due from Department Heads
Current Service Level Operating Expense Proposals due from Department Heads

DECEMBER 1, 2025
Guidance from CMO on Enhancement Submissions provided to departments

DECEMBER 5, 2025
New CIP proposals and supporting materials due from Department Heads

DECEMBER 11 – DECEMBER 19, 2025
New CIP project evaluation materials provided to CIP Project Review Committee
New CIP Projects are presented to the review committee
CIP Project Review Committee meets to discuss new project requests and score proposals

DECEMBER 17, 2025
New enhancement proposals for operating expenses and personnel due

JANUARY 9 – JANUARY 15, 2026
Director of Finance and Administration and Budget Manager conduct review meetings with departments

JANUARY 28 – FEBRUARY 3, 2026
City Manager, Director of Finance and Administration, Budget Manager and Finance Systems Support Manager conduct review meetings with Department Heads

FEBRUARY 10 – FEBRUARY 14, 2026
City Manager, Director of Finance and Administration, Budget Manager, and Finance Systems Support Manager conduct budget review meetings for revenue, enhancements, asset replacement, and new CIP projects

FEBRUARY 23, 2026
Budget Preview to Mayor & City Council

MARCH 16, 2026
Introduce Budget Ordinance and Announce Public Hearing at Mayor & City Council meeting

MARCH 19, 2026
Advertise Budget Public Hearing (Public Hearing within seven - twenty-one days' notice)

MARCH 27, 2026
Post online proposed budget book and send to Mayor and City Council

APRIL 6, 2026
Conduct Public Hearing on Budget

APRIL 13 & APRIL 14, 2026
Conduct Budget Work Sessions on Operating, Capital, and Stormwater Budgets

APRIL 22, 2026
Close record on Budget Public Hearing (Wednesday at 5pm)

APRIL 24, 2026
Budget Ordinance updated and prepared for adoption
Materials submitted for Mayor & City Council package for May 4 meeting

MAY 4, 2026
Present budget, fee schedule and rules and regulations for adoption at Mayor & City Council meeting

MAY 7, 2026
Budget ordinance posted on City website

JUNE 15, 2026
Adopted Budget book posted to City website

JULY 1, 2026
Adopted Budget becomes effective



BUDGET AWARD

FY27 Budget

The City's FY 2026 Budget received the Government Finance Officers Association's (GFOA) Distinguished Budget Presentation Award. In order to receive this award the City had to satisfy nationally recognized guidelines for effective budget presentation.

These guidelines are designed to assess how well an entity's budget serves as a policy document, a financial plan, an operations guide, and a communication device.

This award is valid for a period of one year and reflects the commitment of the City and our staff to meeting the highest principles of governmental budgeting. We believe our current budget continues to conform to the program requirements and we are submitting it to the GFOA to determine its continued eligibility. The City prides itself on receiving this award consecutively for the last 24 years, since the FY 2003 Budget.

The instrument of adoption is included in the section following the GFOA Budget Award.

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Gaithersburg
Maryland

For the Fiscal Year Beginning

July 01, 2025



Executive Director



BUDGET INSTRUMENT OF ADOPTION

FY27 Budget

Docusign Envelope ID: 9AD2ADF3-3961-4476-B23D-A2FC0FDDF707

ORDINANCE NO. O-05-26

An ORDINANCE ADOPTING THE CITY BUDGET FOR THE FISCAL YEAR JULY 1, 2026, THROUGH JUNE 30, 2027, AND LEVYING AN AD VALOREM TAX ON ALL ASSESSABLE PROPERTY WITHIN THE CITY OF GAITHERSBURG, MARYLAND

WHEREAS, the proposed budget for the 2026-27 Fiscal Year was submitted by the City Manager to the Mayor and City Council as required by the City Charter, as amended; and

WHEREAS, the 2026-27 budget provides a complete financial plan, including anticipated revenues and proposed expenditures, for the fiscal year:

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Gaithersburg, in public meeting assembled, that the budget for the City of Gaithersburg for the Fiscal Year July 1, 2026, through June 30, 2027, be and it hereby is proposed as follows:

ANTICIPATED REVENUES		
Local Taxes	$43,381,000	
Licenses & Permits	$5,318,190	
Intergovernmental Revenue	$30,171,369	
Charges for Services	$6,413,104	
Fines & Forfeitures	$1,768,329	
Miscellaneous Revenues	$8,232,677	
Anticipated Revenues		$95,284,669
Reappropriation		$15,350,150
Transfer In		$198,500
Total Anticipated Revenues and Sources of Funds		$110,833,319

Docusign Envelope ID: 9AD2ADF3-3961-4476-B23D-A2FC0FDDF707

PROPOSED EXPENDITURES		
City Manager's Office	$3,020,946	
Office of the City Attorney	$961,793	
Communication & Public Engagement	$1,674,443	
Community, Neighborhood, & Housing Services	$5,149,358	
Finance & Administration	$2,333,624	
Human Resources	$1,597,504	
Information Technology	$3,331,197	
Non-Departmental	$4,175,576	
Parks, Recreation & Culture	$12,266,925	
Planning & Code Administration	$4,400,912	
Police Department	$14,926,809	
Public Works	$19,937,272	
Operating Total		$ 73,776,359

PROPOSED TRANSFERS		
Transfer to Asset Replacement Funds	$4,362,000	
Transfer to Capital Improvement Funds	$29,176,470	
Transfer to Housing Program Fund	$240,000	
Transfer to Other Post Employment Benefit Trust	$3,107,057	
Transfer to Stormwater Fund	$171,433	
Total Transfers		$ 37,056,960
Total Proposed Expenditures and Uses of Funds		$110,833,319

OTHER REVENUES APPROPRIATED FOR	
Capital Improvement Funds	$4,186,000
Stormwater Fund	$7,285,844
Housing Fund	$374,107
Forest Conservation Fund	$28,000
Opioid Abatement Fund	$217,084

AND BE IT FURTHER ORDAINED that all of the sums set forth herein under the headings “PROPOSED EXPENDITURES”, “PROPOSED TRANSFERS” and “OTHER REVENUES APPROPRIATED FOR” be and hereby are appropriated.

AND BE IT FURTHER ORDAINED that there is hereby levied on all of the assessable real property within the City an ad valorem tax at the rate of ***Twenty-six and Two/Tenths Cents ($0.262) on each One Hundred Dollars ($100) of assessed value of said property***, and there is hereby levied an ad valorem tax on the tangible personal property subject to taxation by the City, except for manufacturing equipment, manufacturing inventory and commercial inventory of corporate and unincorporated businesses, at the rate of Fifty-Three Cents ($0.53) on each One Hundred Dollars ($100) of assessed value of such tangible personal property.

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AND BE IT FURTHER ORDAINED that the City hereby adopts the imposition of a full year, one-half year, three-quarter year and one-quarter year tax levies authorized pursuant to Title 10, Sections 10-102, 10-103, 10-104 and 10-105, Tax Property Article, Annotated Code of Maryland, as amended, and authorizes and empowers Montgomery County, Maryland, to collect and remit the same to the City of Gaithersburg, consistent with the imposition and collection of such levies on real property by Montgomery County.

ADOPTED by the City Council this 4th day of May, 2026.

Signed by:
52E570A5749C472...
JUD ASHMAN, MAYOR and
President of the Council

DELIVERED to the Mayor of the City of Gaithersburg this 4th day of May, 2026.
APPROVED by the Mayor of the City of Gaithersburg this 4th day of May, 2026.

Signed by:
52E570A5749C472...
JUD ASHMAN, MAYOR

THIS IS TO CERTIFY, that the foregoing Ordinance was adopted by the City Council of the City of Gaithersburg, in public meeting assembled on the 4th day of May, 2026; and that the same was APPROVED by the Mayor of the City of Gaithersburg on the 4th day of May, 2026. This Ordinance will become effective on the 1st day of July, 2026.

DocuSigned by:
Tanisha Briley
96695A65FDE94E0...
Tanisha Briley, City Manager



ACCOUNTING STRUCTURE

FY27 Budget

FUND STRUCTURE

The accounts of the City are organized into funds, each of which is considered to be a separate accounting entity. The City operates the following funds for which information is included in the budget:

General Fund – the primary operating fund of the City. It is used to account for all financial transactions and resources except those accounted for in another fund. Revenues are derived primarily from property and income taxes, State and Federal distributions, license and permit fees, charges for services and interest income.

Stormwater Management Fund – a Special Revenue Fund, which accounts for payments received under the City's expanded stormwater program fee. This revenue can only be used for capital or operating costs associated with cleaning and treating water runoff. This fund was established in FY16.

Forest Conservation Fund – a Special Revenue Fund, which accounts for payments received under the City's in-lieu fee for forestation. This revenue can only be used for afforestation or reforestation within the City and to further the City's urban forestry goals.

Housing Program Fund – a Special Revenue Fund, which accounts for funding that is dedicated or restricted for Housing Initiatives and the Gaithersburg Homebuyer Assistance Loan Program (GHALP). These programs are developed to aid in affordable housing efforts within the City. This fund was established in FY18.

Opioid Abatement Fund – a Special Revenue Fund, which accounts for funding received from the State of Maryland's National Settlement Agreement related to a nationwide opioid lawsuit for the purpose of developing local opioid abatement programs. This fund was established in FY23 and will receive settlement related funding for an anticipated period of 18 years.

Capital Improvements Plan (CIP) – is a group of capital project funds, which account for resources that have been assigned for new capital purchases and large capital projects. These funds are comprised of: general capital projects; infrastructure; facilities; parks; technology; and art in public places. The City's five-year CIP is used to account for financial resources to be used for the acquisition or construction of capital facilities. The CIP accounts for all current construction projects including improvements to roads and various other projects, while providing a blueprint for the next five fiscal years. Support for the CIP is made up of an operating transfer from the General Fund and any grants and dedicated revenues received for projects. Prior to FY22, the General Fund would fund the entire CIP with an expectation that reimbursable State, County and Federal grant funds would be received in the fiscal year into the General Fund. Beginning in FY22, all revenues received related to CIP projects are deposited directly into the CIP funds.

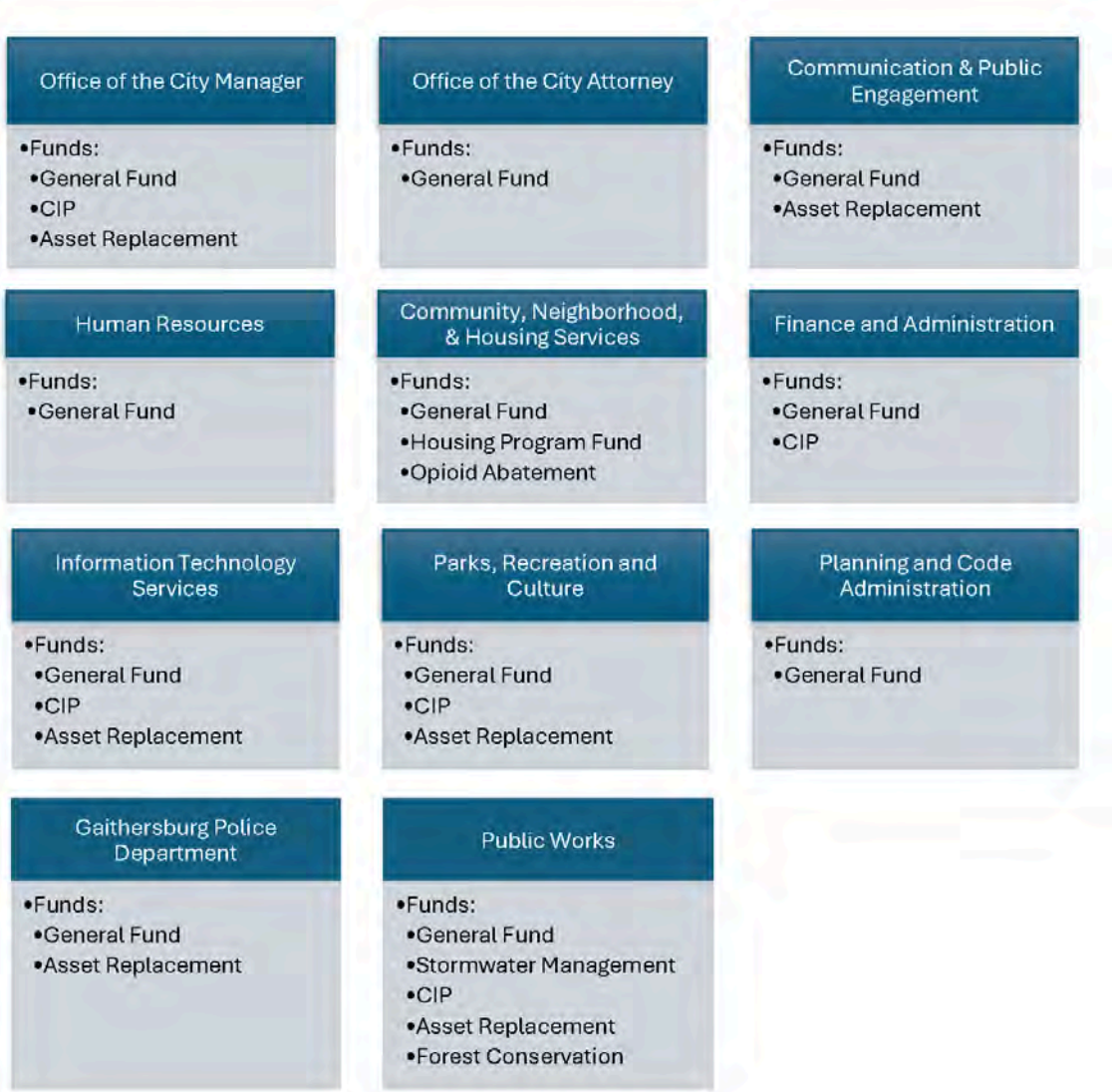
Asset Replacement Fund – a Capital Projects Fund; this fund accounts for money set aside for the replacement of existing City equipment, vehicles, playgrounds and other assets. Revenues for this fund consist of a transfer from the General Fund and beginning in FY25 any grant revenue received related to an asset replacement will be deposited directly to the Asset Replacement Fund. Expenditures include budgeted purchases for replacement assets. This fund was established in FY17.

The City also has a fund which is not included in the budget:

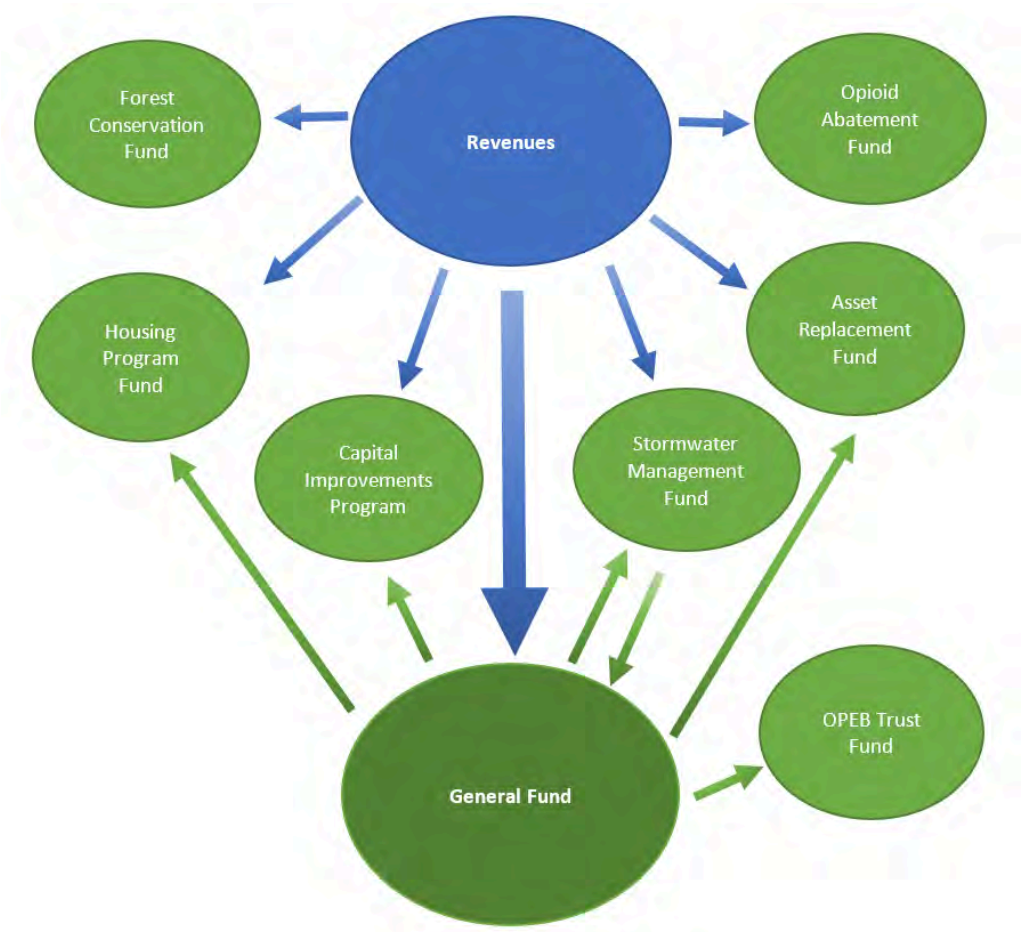
Other Post-Employment Benefits (OPEB) Trust Fund – a fiduciary trust fund, which holds money that has been provided through an irrevocable pledge to pay for retiree costs other than pensions. The City offers health, dental and life insurance benefits for qualified retirees and disabled employees. In order to pay for these future benefits, the City has established a trust. Although the fund is included on the City's books, once money has been provided to the trust account, the funds are no longer accessible to the City, instead being held on behalf of the retirees.

FUND RELATIONSHIP

Typically, the City uses funds in order to show compliance with restrictions on how certain revenues are spent or to separate activities, like capital and asset replacement from general operations for improved transparency. However, responsibility for administering different funds often crosses departmental lines. The chart below is designed to help show which funds are overseen by each department; the City Manager also oversees all departments and funds. The Stormwater Fund and Opioid Abatement Fund are the only funds besides the General Fund where salaries and benefits are charged.



The Citywide Funds Summary schedule highlights the fact that many of the City's funds are funded through transfers from the General Fund. However, the City's Special Revenue Funds (Forest Conservation, Stormwater, Housing, and Opioid Abatement Funds) and CIP Funds also receive funds directly. Beginning in FY25, the Asset Replacement Fund also began receiving revenue directly for grants associated with asset replacements. The following graphic represents the relationship between the City's funds. The arrows represent how money flows into the City and whether money flows directly into the fund or comes from the General Fund. Most revenues are considered to be general revenues and are recorded in the General Fund. Distributions are made to the other funds in accordance with the budget.



BASIS OF BUDGETING

The General Fund, Stormwater Management Fund, Forest Conservation Fund, Housing Program Fund, Opioid Abatement Fund, Capital Improvements Plan, and Asset Replacement Fund are all considered to be governmental funds and follow the modified accrual basis of accounting. The modified accrual basis of accounting is unique to governments and can be thought of as a hybrid between cash basis and full accrual (corporate) accounting. This basis of accounting has a focus on current financial resources. Under the modified accrual basis of accounting, revenues are recognized to the extent that they are susceptible to accrual, meaning both measurable (you can determine the amount) and available (collectible within the budget year or within 60-90 days thereafter). Expenditures that are expected to be paid with resources on hand are recorded in the year under which the liability is incurred. Expenditures for long-term liabilities are only included under the modified accrual basis of accounting to the extent that they are expected to be paid in the near term.

Proprietary funds follow the full accrual basis of accounting, where revenues and expenses are recognized as earned or incurred. The full accrual model is said to have a focus on economic resources, as opposed to just current financial resources as in governmental funds. This means that revenues and expenses are recognized when the underlying transaction occurs, regardless of when the cash is received or paid. The City of Gaithersburg does not have any proprietary funds.

Fiduciary trust funds are used to account for resources that belong to parties outside the City, and for which the City is a steward of the resources. The City's OPEB fund is a fiduciary trust fund which follows the accrual basis of accounting. Since these funds cannot be used for City operations, no budget is included for these funds.

The City follows Generally Accepted Accounting Principles (GAAP) for budgeting with the following exceptions:

- Open encumbrances at the end of the year are added to the subsequent years' budgetary authority. Actual amounts are charged based on generally accepted accounting principles.
- Certain proceeds and expenditures related to lease (GASB 87) and subscription-based information technology arrangements (SBITA) activities (GASB 96) are not budgeted. The budget is formulated based on the anticipated annual revenue and expenditures, which aligns more closely with cash flow.
- The annual change in fair market value of the City's investments is not budgeted, but is required to be included in revenue for accounting purposes.
- Loans made through the Gaithersburg Homeowner Assistance Program are budgeted as expenses in the year the loan is anticipated to be issued, but are treated as receivable for accounting purposes.

The Mayor and City Council adopt an annual operating budget within the General Fund. Through the budget ordinance, revenues are appropriated to the Stormwater Management, Housing Program, Opioid Abatement, Capital Improvements Plan, and Asset Replacement Funds. Revenues are appropriated to the Forest Conservation Fund through the City Code which established the Fund. Annual expenditure budgets are only adopted for the General Fund via the ordinance.

FINANCIAL POLICIES

The policies enumerated below have been approved by the Mayor and City Council either within the City Code or through various resolutions.

Balanced Budget Requirements

The City Manager, on such date as the Mayor and City Council shall determine, but at least sixty (60) days before the beginning of any fiscal year, shall submit a budget to the Council. The budget shall provide a complete financial plan for the budget year and shall contain estimates of anticipated revenues and proposed expenditures for the coming year. The total of the anticipated revenue shall equal or exceed the total of the proposed expenditures. The budget shall be a public record in the City office, open to public inspection by anyone during normal business hours. Re-appropriation of fund balance is considered to be a revenue for budgetary purposes.

Budget Transfers

By resolution R-57-13, the Mayor and City Council authorized the City Manager to make budget transfers after May 31st of each year, so long as no one activity area is increased more than twenty-five (25) percent.

Investment Policy

The State of Maryland allows municipalities to invest surplus funds in financial institutions within the State if the financial institution provides collateral with a market value that equals or exceeds the amount by which a deposit exceeds the deposit insurance. By resolution, the City Council has adopted an investment policy.

The City's investment strategy calls for an annual cash flow projection and investment in low risk securities such as US government bonds, US agencies securities and some short-term investments such as commercial paper and certificates of deposit. Due to the current economic conditions and steadying interest rates, the budget reflects an increase in interest income compared to the prior year's budget.

Capital Asset Policy

The City Council, by resolution, has adopted a Fixed Asset Policy. The policy requires all equipment, machinery, vehicles, land, buildings, infrastructure and improvements that cost $5,000 or more to be classified as a capital asset and reported in the government-wide financial statements.

Annual Audit

The City is required to have an annual audit performed by an independent Certified Public Accountant. It is performed in accordance with generally accepted auditing standards, which require that the audit be planned and performed to obtain reasonable assurance about whether the financial statements are free of material misstatements.

Accounting Practices

The following are accounting practices that are typically used for budgetary decision making for both the operating budget and Capital Improvements Plan, but have not been formally adopted into a policy document. The policies are reviewed periodically as changes occur that require updating.

Capital Projects Fund Policy

During deliberations and public hearings on the budget, the Capital Improvements Plan (CIP) process encourages citizen participation. As a guide, projects which meet the following criteria shall be included in the CIP: construction and new infrastructure construction; major studies employing outside consultants relating to a potential CIP project; equipment or furnishings or projects to furnish new buildings; and acquisition of land or buildings. Infrastructure is defined, for purposes of this policy, as street works including asphalt, concrete, sidewalks, curbs, gutters, stormwater management and streetlights.

During the FY24 budget preparation process, the thresholds for CIP projects were revised. For purposes of the CIP, capital expenditures are those with a five (5) year useful life and $50,000 cost threshold for capital projects proposed for General Capital Projects, Infrastructure, Facilities, and Parks Capital Funds; a three (3) year useful life and $30,000 cost threshold for capital projects proposed for the Information Technology Capital Fund; and a $5,000 cost threshold for capital projects proposed for the Art in Public Places Capital Fund.

The CIP covers a five-year period and is revised annually in light of new and changing conditions. As revenue projections change in the out years, the General Fund transfer to the CIP may be adjusted. The funding preference for City projects is pay-as-you-go. The City will leverage City funds with grants and private funds to the maximum extent possible.

Debt Policy

The City of Gaithersburg has no debt, and is a pay-as-you-go municipality; therefore, the City has not developed any formal debt policies. Neither state law nor the City Charter mandates a limit on the amount of municipal debt that may be issued. As such, the City does not maintain a bond rating with any of the major ratings agencies, including Moody's, Standard & Poor's, and Fitch.

Fund Balance

While the City has not adopted an official fund balance policy, its stated goal is not to allow unassigned fund balance in the current fiscal year to drop below twenty five (25) percent of the three year average of General Fund expenditures. Fund balance represents the excess of assets minus liabilities. Fund balance is also often called the City's reserves and can also be thought of as the cumulative balance of revenues exceeding expenditures. Unassigned fund balance is the remaining fund balance within the General Fund that does not have any claims or internal allocations on it.



CITYWIDE FUNDS SUMMARY

FY27 Budget

CITYWIDE FUNDS SUMMARY

The Citywide Funds Summary summarizes the revenues and expenditures for all funds for which the City prepares a budget, even though not all funds have expenditure budgets that are formally adopted.

	GENERAL FUND	STORMWATER MANAGEMENT FUND	HOUSING PROGRAM FUND	FOREST CONSERVATION FUND	OPIOID ABATEMENT FUND	CIP FUND	ASSET REPLACEMENT FUND	TOTAL
	FY2027	FY2027	FY2027	FY2027	FY2027	FY2027	FY2027	FY2027
Revenues and Sources of Funds								
Local taxes	43,381,000	-	-	-	-	-	-	43,381,000
Licenses & Permits	5,318,190	175,000	-	-	-	-	-	5,493,190
Grants & Shared Taxes	30,171,369	-	206,107	-	184,712	4,186,000	-	34,748,188
Charges for Services	6,413,104	5,830,844	-	-	-	-	-	12,243,948
Fines & Forfeitures	1,768,329	-	-	-	-	-	-	1,768,329
Miscellaneous Revenues	8,232,677	1,280,000	168,000	28,000	32,372	-	-	9,741,049
Revenue Subtotal	$ 95,284,669	$ 7,285,844	$ 374,107	$ 28,000	$ 217,084	$ 4,186,000	$ -	$ 107,375,704
Transfers-In								
Transfer In - From General Fund	-	173,592	240,000	-	-	29,176,470	4,362,000	33,952,062
Transfer In - From CIP	-	-	-	-	-	7,685,877	-	7,685,877
Transfer In	198,500	-	-	-	-	200,000	38,000	436,500
Reappropriation	15,350,150	-	-	-	-	-	-	15,350,150
Transfers Subtotal	$ 15,548,650	$ 173,592	$ 240,000	$ -	$ -	$ 37,062,347	$ 4,400,000	$ 57,424,589
REVENUES AND SOURCES OF FUNDS TOTAL	**$ 110,833,319**	**$ 7,459,436**	**$ 614,107**	**$ 28,000**	**$ 217,084**	**$ 41,248,347**	**$ 4,400,000**	**$ 164,800,293**
Expenditures and Uses of Funds								
Personnel Services	53,543,464	1,678,371	-	-	32,710	-	-	55,254,545
Operating	19,623,395	6,204,171	2,796,107	122,072	184,230	3,980,246	-	32,910,221
Capital	109,500	6,249,141	-	200,000	-	54,914,265	3,512,268	64,985,174
Contingency	500,000	-	-	-	-	-	-	500,000
Expenditure Subtotal	$ 73,776,359	$ 14,131,683	$ 2,796,107	$ 322,072	$ 216,940	$ 58,894,511	$ 3,512,268	$ 153,649,940
Transfers								
Transfer To Other Funds	-	198,500	-	-	-	7,685,877	-	7,884,377
Transfer To Stormwater	171,433	-	-	-	-	-	-	171,433
Transfer To Housing	240,000	-	-	-	-	-	-	240,000
Transfer To Capital Funds	29,176,470	200,000	-	-	-	-	-	29,376,470
Transfer To Asset Replacement	4,362,000	38,000	-	-	-	-	-	4,400,000
Transfer To OPEB	3,107,057	-	-	-	-	-	-	3,107,057
Transfers Subtotal	$ 37,056,960	$ 436,500	$ -	$ -	$ -	$ 7,685,877	$ -	$ 45,179,337
EXPENDITURES AND USES OF FUNDS TOTAL	**$ 110,833,319**	**$ 14,568,183**	**$ 2,796,107**	**$ 322,072**	**$ 216,940**	**$ 66,580,388**	**$ 3,512,268**	**$ 198,829,277**
Net Change in Fund Balance	$ -	$ (7,108,747)	$ (2,182,000)	$ (294,072)	$ 144	$ (25,332,041)	$ 887,732	$ (34,028,984)
Less: Reappropriation	15,350,150	-	-	-	-	-	-	15,350,150
Projected Beginning Balance	93,058,922	34,016,666	8,164,247	723,590	147,255	63,932,347	16,930,730	216,973,757
PROJECTED ENDING FUND BALANCE	**$ 77,708,772**	**$ 26,907,919**	**$ 5,982,247**	**$ 429,518**	**$ 147,399**	**$ 38,600,306**	**$ 17,818,462**	**$ 167,594,623**

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GENERAL FUND SUMMARY

FY27 Budget

The budget summary in the following sections shows the General Fund revenues and expenditures by major category and by object type, as well as the estimated total fund balance position for the City.

Since the City has adopted a pay-as-you-go philosophy for capital projects, it is expected that the City will accumulate fund balance in some years in order to draw down those funds in years when there are substantial capital needs. The FY27 Budget includes the use of available unassigned fund balance to fund one-time projects in the capital budget.

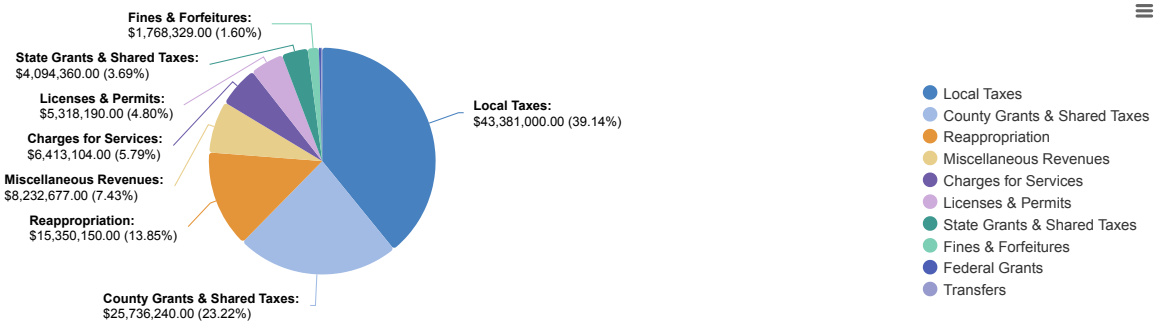
The City is in the process of evaluating its approach to funding capital needs. The City's objective is to evaluate and develop a more formal plan for its long-term capital needs, which will feed into the CIP process.

FINANCIAL OVERVIEW

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
Revenues and Sources of Funds						
Local Taxes	$39,471,261	$41,521,598	$41,734,500	$43,381,000	$1,646,500	4%
Licenses & Permits	$4,966,626	$5,659,680	$4,394,550	$5,318,190	$923,640	21%
Federal Grants	$277,779	$218,198	$291,598	$340,769	$49,171	17%
State Grants & Shared Taxes	$3,820,538	$4,020,402	$4,317,183	$4,094,360	($222,823)	(5%)
County Grants & Shared Taxes	$23,882,405	$24,087,144	$23,690,144	$25,736,240	$2,046,096	9%
Charges for Services	$6,397,510	$6,368,805	$6,349,767	$6,413,104	$63,337	1%
Fines & Forfeitures	$1,486,395	$1,668,000	$1,568,000	$1,768,329	$200,329	13%
Miscellaneous Revenues	$10,145,104	$7,918,306	$4,693,758	$8,232,677	$3,538,919	75%
REVENUES AND SOURCES OF FUNDS TOTAL	**$90,447,619**	**$91,462,133**	**$87,039,500**	**$95,284,669**	**$8,245,169**	**9%**
Transfer-In						
Transfer In	$210,520	$192,000	$192,000	$198,500	$6,500	3%
Reappropriation	–	$4,831,603	$12,079,072	$15,350,150	$3,271,078	27%
TRANSFER-IN TOTAL	**$210,520**	**$5,023,603**	**$12,271,072**	**$15,548,650**	**$3,277,578**	**27%**
Total Revenues and Sources of Funds	$90,658,139	$96,485,736	$99,310,572	$110,833,319	–	–
Expenditures and Uses of Funds						
Personnel Services	$47,094,969	$48,760,071	$51,493,340	$53,543,464	$2,050,124	4%
Operating	$17,009,774	$18,951,006	$19,369,325	$19,623,395	$254,070	1%
Capital	$90,657	$492,949	$164,500	$109,500	($55,000)	(33%)
Contingency	–	$750,000	$750,000	$500,000	($250,000)	(33%)
EXPENDITURES AND USES OF FUNDS TOTAL	**$64,195,400**	**$68,954,026**	**$71,777,165**	**$73,776,359**	**$1,999,194**	**3%**
Transfers						
Transfer To Other Funds	$0	–	–	–	$0	–
Transfer To Stormwater	$170,434	$168,491	$170,188	$171,433	$1,245	1%
Transfer To Housing	$240,000	$240,000	$240,000	$240,000	$0	0%
Transfer To Capital Funds	$11,833,216	$20,144,659	$20,144,659	$29,176,470	$9,031,811	45%
Transfer To Asset Replacement	$4,458,843	$3,962,000	$3,962,000	$4,362,000	$400,000	10%
Transfer To OPEB	$1,745,953	$3,016,560	$3,016,560	$3,107,057	$90,497	3%

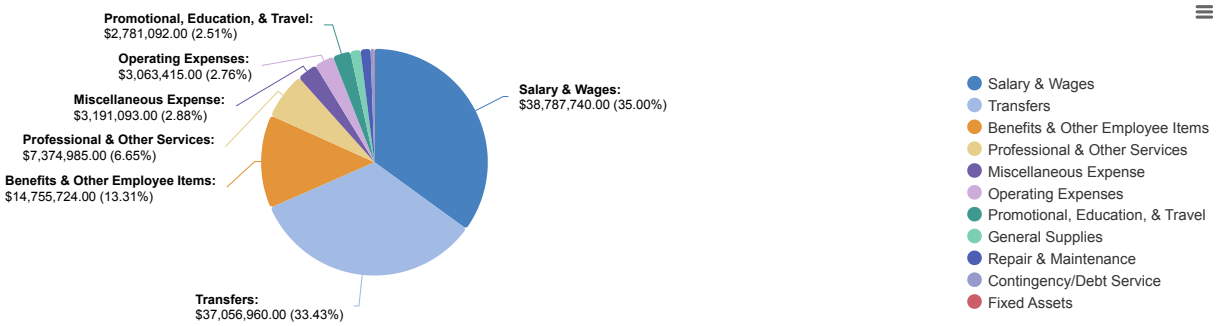
	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
TRANSFERS TOTAL	**$18,448,446**	**$27,531,710**	**$27,533,407**	**$37,056,960**	**$9,523,553**	**35%**
Total Expenditures and Uses of Funds	$82,643,845	$96,485,736	$99,310,572	$110,833,319	–	–
Revenues Over (Under) Expenses	$8,014,293	$0	$0	$0	–	–
Less: Reappropriation	–	$4,831,603	$12,079,072	$15,350,150	$3,271,078	27%
Projected Beginning Balance	$89,876,232	$97,890,525	$90,581,496	$93,058,922	$2,477,426	3%
Projected Ending Fund Balance	$97,890,525	$93,058,922	$78,502,424	$77,708,772	($793,652)	(1%)

WHERE THE MONEY COMES FROM (TOTAL BUDGETED REVENUES AND SOURCES OF FUNDS)



Data Updated: Jun 18, 2026, 5:18 AM

WHERE THE MONEY GOES (TOTAL BUDGETED EXPENDITURES AND USES OF FUNDS)



Data Updated: Jun 18, 2026, 5:18 AM



GENERAL FUND REVENUES

FY27 Budget

REVENUE DESCRIPTIONS

REAL AND PERSONAL PROPERTY TAXES

The State of Maryland completes property assessment of all property within the State on a three-year basis. The City of Gaithersburg underwent a full assessment in FY24, and the next assessment cycle will be during FY27. The assessed values from the FY27 assessment will be used for the FY27 property tax bills. Although the properties are assessed every three years, any increase in property value is spread over a three-year period, e.g. property value with a full cash value going from $300,000 to $312,000 would be assessed at $304,000 in the first year, $308,000 the second year and $312,000 in the third year. Additionally, Montgomery County has approved a 10% cap on the total property value increase for any given year. As a result, property assessments lag the full cash, or market value significantly. Property value decreases, however, are reflected immediately when the assessment is changed.

Real and Personal Property taxes are stated at 100% of the full assessed value. The City's Real Property tax rate is $.262 per $100 of assessed value. The City's Personal Property tax rate is $.53 per $100 of assessed value.

To develop the FY27 budget for property taxes, the City obtained the updated assessed values for all City properties for the 2026 levy year, which accounts for the 1/3 increase and the 10% cap to any property with increased assessed value.

Real and Personal Property Taxes plus penalties and interest ($40.01 million) make up approximately 42% of the budgeted City revenue, or 36% of all revenue and other sources (including reappropriations).

INCOME TAX

Article 10-106 of the Annotated Code of Maryland provides that each county shall set, by ordinance or resolution, a county income tax equal to at least 2.25% but not more than 3.3% of an individual's Maryland taxable income. The City of Gaithersburg, an incorporated municipality within Montgomery County, receives income tax revenue consisting of the City's share of income taxes received by the State of Maryland from returns filed from the City of Gaithersburg. The City does not have a separate income tax rate, but receives 17% of collected County income taxes for returns filed from within the City. Montgomery County's income tax rate is 3.2% for the 2026 tax year and will change to a progressive tax for tax year 2027 with the highest rate set at 3.3% for tax payers with earnings greater than $150,000.

During FY27, the City will receive income tax distributions that represent adjustments to: tax returns related to calendar year 2025, tax collections related to income earned in calendar year 2026, and estimated tax payments made in calendar year 2027. The City receives payments from the State during ten months of the year.

In determining the FY27 budget for income tax, the City used the year-to-date collections for fiscal years 2021 – 2025 to understand tax payment patterns and estimate the percentage of the total collections that are received during each payment. Based on these historical collection percentages, the City estimates remaining collections for the current year. The FY27 budget was developed after determining the FY26 Estimate based on current year collections and assuming that income tax collections would likely remain flat due to changes in the Federal workforce and the shift to a progressive income tax rate for the County.

Income taxes ($18.50 million) make up approximately 19% of the budgeted City revenue, or 17% of all revenues and other sources (including reappropriations). Income tax is included within the Intergovernmental Revenue category.

HOTEL / MOTEL TAX

Hotel / motel taxes have been established by the Mayor and City Council on the gross receipts of room rentals. Owners of the businesses are required to file a return and pay the tax on a monthly basis. The tax of 2% is based solely on overnight room rentals. The City has twelve (12) hotels/motels within the City limits that collect these taxes and remit the funds monthly. The budget for this revenue was developed based on the current year projected revenues. The projected revenues were calculated using individual hotel/motel receipts through December, and assumed that revenues would be steady through the current fiscal year, with the FY27 planned level steady with the FY26 budget based on current room rates and vacancies.

Hotel / motel taxes ($1.05 million) make up approximately 1% of the budgeted City revenue and of all revenues and other sources. Hotel / motel tax is included within the Local Taxes category.

ADMISSIONS AND AMUSEMENTS TAX

Admissions and amusement taxes are State administered local taxes on the gross receipts of various categories of amusement, recreation and sports activities. Businesses are required to file a return and pay the tax monthly, while the City receives quarterly distributions of the receipts from the State. Admissions and Amusement rates in the majority of categories are 10%. Those categories subject to State sales and use tax remain at 5%. The budget for this revenue was determined by reviewing collections during FY25 and extrapolating the FY26 first and second quarter results out to a full year time frame. FY27 revenue is assumed to be steady with the FY26 Budget due to uncertainty with the economy and disposable income.

Admissions and amusements taxes ($2.33 million) make up approximately 2% of the budgeted City revenue, and 2% of all revenues and other sources. Admissions and amusement tax are included within the Local Taxes category.

LICENSES & PERMITS

Licenses & permits include building, electrical, rental housing, fire protection, and cable television. The budget for these accounts makes up the majority of the Licenses and Permits revenue. The budget was developed based on review of prior years' collections and anticipated activity in FY27.

- Cable TV franchise revenue is based on a negotiated percentage of (5%) of the cable provider's annual subscription revenue generated by households within the City. The City's share of this revenue is proposed to generate $0.62 million.
- Permits issued for building construction is $2.30 million and revenue from electrical permits is $0.22 million. The building permit and related permit revenue amounts for the FY26 Estimate and FY27 Budget were determined based on current license and permitting activity provided by the Planning and Code Administration Department and the anticipated development pipeline which includes several key projects such as the Lakeforest Mall redevelopment and the Stevenson-Metgrove and One Central housing developments.
- Rental housing licenses (fees paid by landlords for each rental housing unit) is $1.08 million. Rental housing license revenue is calculated based on biennial rental license renewals. This revenue is cyclical in nature and FY27 revenue is expected to be higher due to fee increases effective in FY27.

The total of licenses & permits ($5.32 million) makes up approximately 6% of the budgeted City revenue, or 5% of all revenues and other sources.

INTERGOVERNMENTAL REVENUE

Intergovernmental revenue consists of receipts from the Federal, State or County governments. In the past, most of these receipts came from the State based on particular formulas set in law. In FY27, the majority of this revenue is coming from Montgomery County as part of legislative updates to the tax sharing for service duplication. The total estimate for intergovernmental revenue is ($11.67 million), with the largest sources being:

- State Highway User Tax ($2.90 million), which is derived from the State Motor Fuels Tax and disbursed to the City based on street miles and number of registered vehicles within the City;
- Recurring Montgomery County Revenue Sharing ($7.12 million), which is designed to share some of the savings the County has due to the City maintenance of certain streets and public Right-of-Ways, and the police department. FY25 was the first year to include the full phased in amount from the new formula approved in FY22. The increase in FY27 revenue reflects updates made to the County's quadrennial assessment, which resulted in additional police officers being included in the formula.
- State Police Aid ($1.05 million), which is distributed based on a formula derived from population, number of police officers, and jurisdictional taxable income. Annual distributions are calculated based on the previous year's operations costs.

Intergovernmental revenue ($11.67 million) makes up approximately 12% of the budgeted City revenue, or 11% of all revenues and other sources. Income tax, detailed above, is also included within the Intergovernmental Revenue category.

SERVICE CHARGES

Service charges come primarily from fees imposed on the recipients of certain City services. The City's largest fees include recycling ($1.96 million), recreation programs, classes, youth services and summer camps ($1.52 million), and winter lights revenues ($0.55 million). Revenues for service charges are based on the estimates provided by program managers in the Department of Parks & Recreation, primarily using historical averages and factoring in fee adjustments and anticipated enrollment to account for program expense increases in FY27.

Service charges within the General Fund ($6.41 million) make up approximately 7% of the budgeted City revenue, or 6% of total General Fund revenues and sources of funds.

FINES AND FORFEITURES

Revenues from fines and forfeitures primarily result from speed radar fines, parking fines and City ordinance violations.

In FY08, the City implemented the state law allowing for speed radar set up within the municipal boundaries. FY27 photo radar revenue is budgeted for $1.50 million. This revenue budget is based on historical radar violation trends, adjusted for new state legislation that implements a progressive, tiered penalty structure for higher-speed violations.

All fines and forfeitures ($1.77 million) make up approximately 2% of the budgeted City revenue and of all revenue and other sources.

OTHER MISCELLANEOUS

The City receives miscellaneous revenue from other non-recurring sources, the single largest of which is typically interest earnings. The budget for interest earnings is based on an estimated investment portfolio with both a managed component and utilizing the State investment pool. Budgeted investment earnings increased from the FY26 budget so that they are more in line with current and projected yields. In FY26, yield at cost is 4.02% compared to 3.14% as of this time in FY25. Most of the investment returns are budgeted to be allocated to the General Fund while a prorated share is allocated to the Stormwater, Housing, Forest Conservation, and Opioid Abatement Funds. Accounting regulations require that all investments be reported at market value during the year, which can create unrealized gains or losses. The market adjustments are not included in the annual budget.

Other miscellaneous ($8.23 million) makes up approximately 9% of the budgeted City revenue, or 7% of all revenue and other sources. Of this, $6.52 million is related to investment earnings.

FUND TRANSFERS

In FY22, the City's General Fund instituted an annual transfer from the Stormwater Management Fund to cover the administrative cost of operating the fund. For FY27, the transfer of $0.20 million was increased based on annual administrative expense increases.

Fund Transfers ($0.20 million) make up approximately 0.2% of all revenue and other sources.

REAPPROPRIATION OF FUND BALANCE

The FY27 budget includes $15.35 million of reappropriated funds from fund balance accumulated in previous years. This is an increase from the previous year which had a reappropriation of $12.08 million. The FY27 budget for reappropriation supports an additional transfer to the Capital Improvement Plan fund to cover one-time projects to meet City space capacity needs and pedestrian safety. No subsidy is required for current year operating expenditures. In addition, the FY22 through FY26 budgets for recurring expenditures were not subsidized.

The following report details the revenues for the General Fund.

REVENUES BY OBJECT

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	Change	% Change
Revenues						
Local Taxes						
410000 - Real Estate Taxes - Current	$34,776,573	$36,484,000	$36,500,000	$38,290,000	$1,790,000	5%
410100 - Real Estate Taxes - Prior Years	($117,182)	($200,000)	($200,000)	($200,000)	$0	0%
410200 - Real Estate Taxes - Abatement	–	($4,902)	–	($3,000)	($3,000)	–
411000 - Corporate Personal Property Tax - Current	$1,062,618	$1,100,000	$1,250,000	$1,150,000	($100,000)	(8%)
411100 - Corporate Personal Property Tax - Prior Years	$30,044	$125,000	$125,000	$125,000	$0	0%
412000 - Personal Property Tax - Current	$13,008	$13,000	$13,000	$13,000	$0	0%
412100 - Personal Property Tax - Prior Years	$955	$1,000	$1,000	$1,000	$0	0%
413000 - Public Utilities Ppt - Current	$521,654	$550,000	$515,000	$550,000	$35,000	7%
413100 - Public Utilities Ppt - Prior Years	–	$2,000	$4,000	$2,000	($2,000)	(50%)
414000 - Hotel & Motel Tax	$1,117,972	$1,050,000	$1,125,000	$1,050,000	($75,000)	(7%)
418300 - Admissions & Amusements Tax	$1,974,508	$2,325,000	$2,325,000	$2,325,000	$0	0%
419000 - Local Tax - Penalties & Interest	$51,377	$51,000	$51,000	$51,000	$0	0%
419100 - Penalties & Interest - Prior Years	$39,733	$25,500	$25,500	$27,000	$1,500	6%
LOCAL TAXES TOTAL	**$39,471,261**	**$41,521,598**	**$41,734,500**	**$43,381,000**	**$1,646,500**	**4%**
Licenses & Permits						
420070 - Public Improvement Street Permits	$7,368	$200,000	$70,000	$125,000	$55,000	79%
420080 - Parking Permits	$2,475	$8,450	$11,250	$8,450	($2,800)	(25%)
420090 - Amusements Licenses	$21,300	$18,000	$18,000	$16,500	($1,500)	(8%)
420100 - Traders Licenses	$23,777	$25,000	$26,000	$25,000	($1,000)	(4%)
420130 - Hawkers/Peddlers Licenses	$16,650	$4,500	$4,500	$4,500	$0	0%
420150 - Electricians Licenses	$41,650	$40,000	$40,000	$40,000	$0	0%
420170 - Rental Housing Licenses	$900,310	$915,000	$915,000	$1,084,835	$169,835	19%
420185 - Bus Shelter Franchise Fees	$10,711	–	$10,000	$10,000	$0	0%
420190 - Cable TV Franchise Fees	$635,788	$630,000	$690,000	$620,000	($70,000)	(10%)
420210 - Animal Licenses	$28,565	$28,280	$30,000	$28,280	($1,720)	(6%)
420220 - Pet Shop Commercial Kennel	$3,500	$1,000	$1,000	$1,000	$0	0%
420230 - Building Permits	$2,279,534	$2,700,000	$1,600,000	$2,300,000	$700,000	44%
420231 - Deck Permits	$6,860	$8,000	$8,000	$9,500	$1,500	19%
420232 - Fence Permits	$4,629	$3,500	$4,000	$4,000	$0	0%
420233 - Fuel Tank Permits	$2,200	$550	$1,100	$1,100	$0	0%
420234 - Swimming Pool Permits	–	$200	$2,200	$600	($1,600)	(73%)
420235 - Tent Permits	$2,497	$4,000	$4,000	$3,000	($1,000)	(25%)
420236 - Trailers Permits	$750	$1,000	$1,700	$1,250	($450)	(26%)
420250 - Electrical Permits	$261,519	$220,000	$200,000	$220,000	$20,000	10%
420270 - Utility Permits	$19,126	$10,000	$10,000	$10,000	$0	0%
420290 - Occupancy Permits	$40,250	$40,000	$60,000	$60,000	$0	0%
420300 - Home Occupation Licenses	$350	$200	$200	$175	($25)	(12%)
420310 - Sign Permits	$14,685	$20,000	$28,600	$20,000	($8,600)	(30%)
420320 - Fire Protection Permits	$183,197	$195,000	$170,000	$190,000	$20,000	12%
420330 - Mechanical Permits	$190,857	$150,000	$132,000	$150,000	$18,000	14%
420340 - Special Events Permits	$12,700	$20,000	$20,000	$20,000	$0	0%
420350 - Grading Permits	$23,028	$100,000	$60,000	$75,000	$15,000	25%
420360 - Fire Protection Systems Permits	$123,445	$120,000	$80,000	$120,000	$40,000	50%
420370 - On-Site Improvements	$86,558	$175,000	$175,000	$150,000	($25,000)	(14%)

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	Change	% Change
464250 - CATV - Capital Equipment & Peg	$22,346	$22,000	$22,000	$20,000	($2,000)	(9%)
LICENSES & PERMITS TOTAL	**$4,966,626**	**$5,659,680**	**$4,394,550**	**$5,318,190**	**$923,640**	**21%**
Federal Grants						
431100 - Federal Grant - Miscellaneous	$6,684	$30,000	$10,000	$10,000	$0	0%
431500 - Federal Grant - FEMA	$29,965	–	–	–	$0	–
432100 - Federal Grant - Police Equipment	$8,300	–	$5,400	$8,500	$3,100	57%
432400 - Federal Grant - DHS	$12,300	–	$88,000	$138,000	$50,000	57%
433100 - Federal Grant - CDBG	$220,529	$188,198	$188,198	$184,269	($3,929)	(2%)
FEDERAL GRANTS TOTAL	**$277,779**	**$218,198**	**$291,598**	**$340,769**	**$49,171**	**17%**
State Grants & Shared Taxes						
434000 - State Grant - Open Space	$0	–	–	–	$0	–
434050 - State Grant - Olde Towne Revitalization	$68,796	–	–	–	$0	–
434100 - State Grant - Miscellaneous	$42,500	–	–	$25,000	$25,000	–
434200 - State Grant - Police	$1,021,531	$996,661	$1,150,000	$1,050,000	($100,000)	(9%)
434230 - State Grant - Police Ot Grant	–	$10,000	$10,000	$11,960	$1,960	20%
434300 - State Grant - Arts	$129,961	$117,740	$110,000	$110,000	$0	0%
435900 - State Revenue Sharing - Highway User	$2,557,751	$2,896,001	$3,047,183	$2,897,400	($149,783)	(5%)
STATE GRANTS & SHARED TAXES TOTAL	**$3,820,538**	**$4,020,402**	**$4,317,183**	**$4,094,360**	**($222,823)**	**(5%)**
County Grants & Shared Taxes						
437110 - County Grant - Homeless Programs	$75,114	$42,878	$42,878	$45,489	$2,611	6%
437130 - County Grant - Nutrition Program	$6,761	–	–	–	$0	–
437150 - County Grant - Miscellaneous	$0	–	–	–	$0	–
437165 - County Grant - Supportive Housing Asst.	$44,165	$69,000	$72,000	$70,000	($2,000)	(3%)
437970 - County Grant - Financial Corporation	$2,645	$2,645	$2,645	$2,645	$0	0%
438100 - County Rev. Sharing - Income Tax	$18,556,721	$18,500,000	$18,100,000	$18,500,000	$400,000	2%
438700 - County Rev. Sharing - Duplicate Services	$5,197,000	$5,472,621	$5,472,621	$7,118,106	$1,645,485	30%
COUNTY GRANTS & SHARED TAXES TOTAL	**$23,882,405**	**$24,087,144**	**$23,690,144**	**$25,736,240**	**$2,046,096**	**9%**
Charges for Services						
441100 - Automation Fees	$310,451	$310,000	$247,000	$280,000	$33,000	13%
441300 - Zoning/Subdivision Fees	$188,800	$110,000	$110,000	$110,000	$0	0%
447150 - Recreation Programs - Sports	$638,592	$596,690	$636,390	$665,075	$28,685	5%
447160 - Recreation Programs - Recreation Classes	$158,805	$190,000	$210,000	$200,000	($10,000)	(5%)
447170 - Recreation Programs - Youth Services	$59,813	$56,855	$56,855	$38,015	($18,840)	(33%)
447180 - Recreation Programs - Summer Camps	$573,335	$622,300	$622,300	$615,387	($6,913)	(1%)
447200 - Casey Community Center Rentals	$187,299	$215,000	$215,000	$215,650	$650	0%
447210 - Casey Community Center Programs	–	–	$5,600	–	($5,600)	(100%)
447220 - Water Park	$328,882	$375,000	$375,000	$375,000	$0	0%
447240 - Kentlands	$141,536	$128,000	$128,000	$136,922	$8,922	7%
447260 - Special Events	$117,590	$104,569	$89,800	$99,550	$9,750	11%
447270 - Aquatic Facility - Indoor	$192,777	$175,000	$175,000	$180,000	$5,000	3%
447280 - Skate Park	$11,654	$14,548	$14,548	$14,562	$14	0%
447290 - Group Picnics	$68,875	$69,000	$69,000	$69,000	$0	0%
447300 - Winter Lights	$524,634	$550,000	$550,000	$550,000	$0	0%
447320 - Miniature Golf Revenue	$108,669	$118,000	$118,000	$115,000	($3,000)	(3%)
447330 - Gaithersburg Youth Center In Olde Towne	$25,000	$20,670	$19,151	$28,993	$9,842	51%
447340 - Activity Center	$183,435	$220,000	$220,000	$220,000	$0	0%

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	Change	% Change
447380 - Arts Barn Programs	$241,273	$181,611	$183,011	$152,987	($30,024)	(16%)
447390 - Arts Barn Admissions	$128,508	$97,700	$94,500	$104,075	$9,575	10%
447410 - Gaithersburg Youth Center At Robertson Park	$19,381	$15,900	$15,900	$26,963	$11,063	70%
447550 - Community Museum Revenue	$11,641	$8,180	$8,180	$8,180	$0	0%
447800 - Membership Fee - Dog Exercise	$900	$1,000	$1,000	$1,000	$0	0%
448250 - Benjamin Gaither Center Programs	$194,946	$193,000	$193,000	$207,928	$14,928	8%
449150 - Environmental Fees	$6,434	$5,000	$5,000	$5,000	$0	0%
449240 - Recycling Collections	$1,929,879	$1,961,747	$1,961,747	$1,961,747	$0	0%
449600 - Bike Locker Rental	$105	$35	$35	$70	$35	100%
449810 - Charging Station Fees	$7,848	$5,000	$4,750	$6,000	$1,250	26%
451320 - Returned Check Fees	$35	$500	$500	$500	$0	0%
463200 - Processing Fees (PR&C)	$6,069	$5,500	$5,500	$5,500	$0	0%
467250 - Passports	$30,345	$18,000	$15,000	$20,000	$5,000	33%
CHARGES FOR SERVICES TOTAL	**$6,397,510**	**$6,368,805**	**$6,349,767**	**$6,413,104**	**$63,337**	**1%**
Fines & Forfeitures						
451300 - Ordinance Fines	$6,975	$15,000	$15,000	$10,000	($5,000)	(33%)
451310 - Police Tickets & Fines	$235,082	$251,000	$251,000	$251,000	$0	0%
451350 - Photo Radar	$1,227,824	$1,400,000	$1,300,000	$1,500,000	$200,000	15%
451420 - Police Seizure	$16,514	$2,000	$2,000	$7,329	$5,329	266%
FINES & FORFEITURES TOTAL	**$1,486,395**	**$1,668,000**	**$1,568,000**	**$1,768,329**	**$200,329**	**13%**
Miscellaneous Revenues						
460010 - Grants - Miscellaneous	$77,500	$34,500	–	$119,000	$119,000	–
460110 - Sale Of Recyclable Materials	$5,301	$4,500	$4,500	$4,500	$0	0%
461100 - Interest Earnings	$5,708,611	$6,601,500	$3,525,000	$6,520,000	$2,995,000	85%
461101 - Change In Unrealized Gain/Loss	$2,498,263	–	–	–	$0	–
461600 - Lease Interest	$17,877	–	–	–	$0	–
462010 - Property Rent - Residential	$0	–	–	–	$0	–
462030 - Property Rent - Telecommunications	$0	$108,162	$74,650	$94,335	$19,685	26%
462040 - Property Rent - Commercial	$6,595	$273,224	$218,188	$470,722	$252,534	116%
462110 - Rent - Wells/Robertson	$16,031	$18,000	$20,000	$18,000	($2,000)	(10%)
462120 - Rent - 50 Desellum	$16,460	$18,120	$18,120	$18,120	$0	0%
462200 - Amortization Of Lease Deferred	$74,660	–	–	–	$0	–
463210 - Naming Rights	–	$15,000	$15,000	$15,000	$0	0%
464100 - Contributions	$28,476	$27,300	$27,300	$25,000	($2,300)	(8%)
464150 - Contributions - CS	$0	–	–	–	$0	–
464170 - Contributions - CC Scholarship	$5	–	$2,000	–	($2,000)	(100%)
464180 - Contributions - Sport Program	$1,276	$7,000	$7,000	$7,000	$0	0%
464190 - Contributions - PR&C	$19,808	$20,000	$20,000	$20,000	$0	0%
464210 - Contributions - Arts	$25,308	$25,000	$25,000	$25,000	$0	0%
464230 - Contributions - Gertrude Ager	$111	–	–	–	$0	–
464240 - Holiday Giving	$30,894	$20,000	$20,000	$20,000	$0	0%
465100 - Expenditure Reimbursement	–	$1,000	$5,000	$1,000	($4,000)	(80%)
465200 - Prior Year Expenditure Reimbursement	$28,609	$5,000	$1,000	$5,000	$4,000	400%
467200 - Miscellaneous	$869,852	$370,000	$370,000	$400,000	$30,000	8%
467210 - Cash Over/Short	$71	–	–	–	$0	–
467230 - Miscellaneous - Vending Machines	$22,040	$20,000	$16,000	$20,000	$4,000	25%
467350 - Self Insurance Reimbursement	$34,162	$25,000	–	$25,000	$25,000	–
467360 - ICMA Miscellaneous	$231,610	$125,000	$125,000	$125,000	$0	0%
481100 - Sale Of General Fixed Assets	$394,884	$200,000	$200,000	$300,000	$100,000	50%

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	Change	% Change
481400 - Lease Inception - Other Finance Source	$36,702	–	–	–	$0	–
MISCELLANEOUS REVENUES TOTAL	**$10,145,104**	**$7,918,306**	**$4,693,758**	**$8,232,677**	**$3,538,919**	**75%**
Transfers						
499200 - Transfer In	$210,520	$192,000	$192,000	$198,500	$6,500	3%
TRANSFERS TOTAL	**$210,520**	**$192,000**	**$192,000**	**$198,500**	**$6,500**	**3%**
Reappropriation						
481200 - Reappropriation	–	$4,831,603	$12,079,072	$15,350,150	$3,271,078	27%
REAPPROPRIATION TOTAL	**–**	**$4,831,603**	**$12,079,072**	**$15,350,150**	**$3,271,078**	**27%**
REVENUES TOTAL	**$90,658,139**	**$96,485,736**	**$99,310,572**	**$110,833,319**	**$11,522,747**	**12%**



GENERAL FUND EXPENDITURES

FY27 Budget

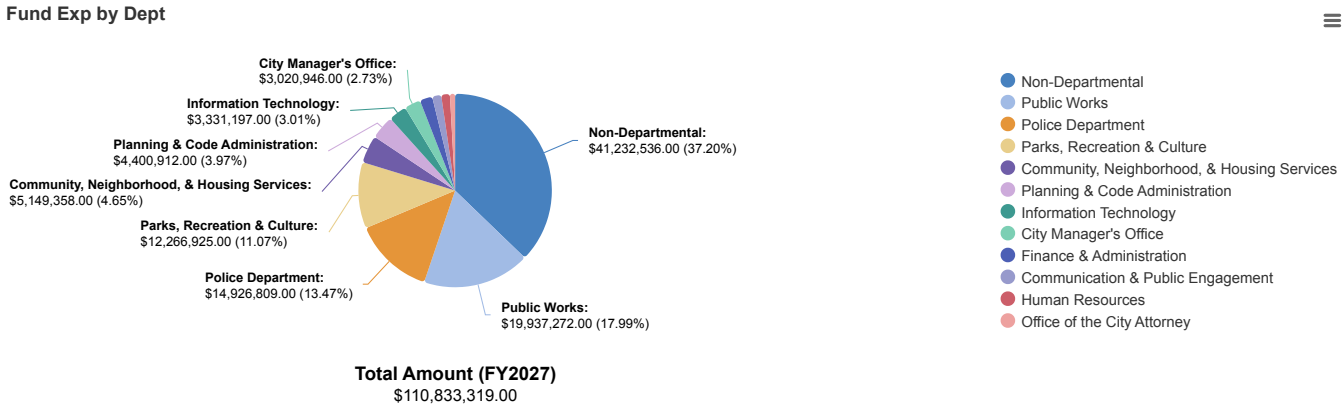
The City's expenditures are often viewed in many different categories to help understand the overall operations. Some of the ways this budget categorizes expenditures are:

- By department – this groups expenditures under the operating department that is responsible for monitoring and developing the budget. This is similar to how the rest of the document is organized. Departments are further broken down by activity.
- By function – this groups activities into broader categories, such as general government; public safety; public works; parks, recreation and culture; community services and development; miscellaneous; and transfers. These categories do not always correspond to the operating departments, and are shown in the City's annual consolidated financial report. These functional groups help to summarize how the City's budget is spent my major spending category.
- By object – this groups expenditures by the type of account or type of purchase.

The sections that follow show General Fund expenditures in each of the categories identified above. Details of significant operating expenditure changes can be found on the departmental pages.

EXPENDITURES BY DEPARTMENT

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
Expenses						
City Manager's Office	$2,181,455	$2,743,185	$3,093,868	$3,020,946	($72,922)	(2%)
Communication & Public Engagement	$1,519,287	$1,515,612	$1,637,064	$1,674,443	$37,379	2%
Human Resources	$1,494,360	$1,669,836	$1,669,235	$1,597,504	($71,731)	(4%)
Office of the City Attorney	$982,268	$910,745	$991,951	$961,793	($30,158)	(3%)
Finance & Administration	$2,098,336	$2,218,727	$2,202,504	$2,333,624	$131,120	6%
Information Technology	$2,796,835	$3,194,306	$3,129,928	$3,331,197	$201,269	6%
Community, Neighborhood, & Housing Services	$4,308,322	$4,535,450	$4,946,821	$5,149,358	$202,537	4%
Planning & Code Administration	$3,989,620	$3,768,184	$4,336,432	$4,400,912	$64,480	1%
Police Department	$13,191,628	$14,104,376	$14,406,497	$14,926,809	$520,312	4%
Public Works	$16,916,183	$18,612,040	$19,231,481	$19,937,272	$705,791	4%
Parks, Recreation & Culture	$10,852,051	$11,584,846	$11,900,304	$12,266,925	$366,621	3%
Non-Departmental	$22,313,498	$31,628,429	$31,764,487	$41,232,536	$9,468,049	30%
EXPENSES TOTAL	**$82,643,845**	**$96,485,736**	**$99,310,572**	**$110,833,319**	**$11,522,747**	**12%**



Data Updated: Jun 18, 2026, 5:18 AM

EXPENDITURES BY FUNCTION/ACTIVITY

General Government

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
Expenses						
Office of the City Manager	$944,003	$1,056,689	$1,222,640	$1,619,259	$396,619	32%
City Clerk's Office	$588,194	$797,259	$848,998	$849,174	$176	0%
Registration & Elections	–	$247,120	$290,361	$77,259	($213,102)	(73%)
Economic & Business Development	$649,259	$642,117	$731,869	$475,254	($256,615)	(35%)
Communication & Public Engagement	$1,143,141	$1,141,445	$1,263,844	$1,279,386	$15,542	1%
Gaithersburg Television	$376,146	$374,167	$373,220	$395,057	$21,837	6%
Neighborhood Services	$1,348,793	$1,346,072	$1,539,430	$1,517,409	($22,021)	(1%)
Finance & Administration	$2,063,030	$2,151,187	$2,135,399	$2,251,800	$116,401	5%
General Services	$35,307	$67,540	$67,105	$81,824	$14,719	22%
Human Resources	$1,494,360	$1,669,836	$1,669,235	$1,597,504	($71,731)	(4%)
Information Technology	$2,360,839	$2,603,673	$2,632,799	$2,767,836	$135,037	5%
Geographic Information Systems	$435,996	$590,633	$497,129	$563,361	$66,232	13%
Legal Services	$982,268	$910,745	$991,951	$961,793	($30,158)	(3%)
Planning & Code Administration	$960,693	$942,709	$1,067,742	$1,120,963	$53,221	5%
Planning	$1,239,272	$1,039,229	$1,296,597	$1,328,795	$32,198	2%
Facilities Management	$2,315,873	$2,398,384	$2,523,077	$2,565,238	$42,161	2%
Building & Grounds - City Hall	$199,256	$215,023	$192,773	$224,159	$31,386	16%
Building & Grounds - 14 Fulks Corner	$24,680	$32,264	$35,264	$34,819	($445)	(1%)
Building & Grounds - Public Works	$166,092	$221,361	$221,860	$231,112	$9,252	4%
Building & Grounds - Train Station/Freight House	$49,797	$56,425	$54,525	$55,336	$811	1%
Building & Grounds - Kentlands Mansion	$76,579	$100,331	$100,931	$94,722	($6,209)	(6%)
Building & Grounds - Benjamin Gaither Center	$94,375	$86,873	$88,463	$89,296	$833	1%
Building & Grounds - Casey Community Center	$187,587	$187,132	$187,132	$191,352	$4,220	2%
Building & Grounds - Olde Towne Pavilion	$8,775	$8,555	$8,555	$9,761	$1,206	14%
Building & Grounds - 16 South Summit Avenue	$265,215	$336,625	$348,184	$342,920	($5,264)	(2%)
Building & Grounds - 8 & 12 South Summit	–	$186,000	$260,500	$327,653	$67,153	26%
Building & Grounds - Gaithersburg Aquatic Center	$24,616	$27,662	$27,662	$42,391	$14,729	53%
Building & Grounds - Activity Center at Bohrer Park	$272,455	$350,008	$337,008	$423,576	$86,568	26%
Building & Grounds - Gaithersburg Arts Barn	$59,979	$73,294	$67,294	$74,237	$6,943	10%
Building & Grounds - Water Park	$121,070	$141,807	$124,235	$143,698	$19,463	16%
Building & Grounds - Miniature Golf	$30,587	$17,236	$16,236	$36,292	$20,056	124%
Building & Grounds - Skate Park	$8,912	$16,215	$16,215	$16,811	$596	4%

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
Building & Grounds - Olde Towne Youth Center	$42,818	$53,134	$53,134	$56,561	$3,427	6%
Building & Grounds - Robertson Park Youth Center	$53,985	$62,974	$62,974	$67,469	$4,495	7%
Building & Grounds - Gaithersburg - CPSC Park Site	$8,022	$11,585	$12,400	$8,000	($4,400)	(35%)
Building & Grounds - Parking Facility	$98,109	$149,484	$149,484	$130,349	($19,135)	(13%)
Building & Grounds - Homeless Services	$56,638	$62,796	$59,145	$59,864	$719	1%
EXPENSES TOTAL	**$18,786,719**	**$20,375,589**	**$21,575,370**	**$22,112,290**	**$536,920**	**2%**

Public Safety

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
Expenses						
Permits & Inspections	$1,789,656	$1,786,246	$1,972,093	$1,951,154	($20,939)	(1%)
Animal Services	$0	–	–	–	$0	–
Police Administration	$13,191,628	$14,104,376	$14,406,497	$14,926,809	$520,312	4%
Traffic Control	$306,337	$376,734	$368,541	$389,091	$20,550	6%
EXPENSES TOTAL	**$15,287,620**	**$16,267,356**	**$16,747,131**	**$17,267,054**	**$519,923**	**3%**

Public Works

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
Expenses						
Public Works Administration	$1,063,961	$968,108	$984,953	$1,199,544	$214,591	22%
Recycling	$1,623,468	$1,792,711	$1,794,911	$1,781,869	($13,042)	(1%)
Engineering Services	$1,700,411	$1,729,649	$1,866,377	$1,760,741	($105,636)	(6%)
Streets & Special Projects	$875,441	$1,132,041	$1,145,549	$1,304,180	$158,631	14%
Fleet Maintenance	$1,340,094	$1,446,009	$1,519,380	$1,531,309	$11,929	1%
Landscaping & Forestry	$1,092,556	$1,142,041	$1,267,021	$1,366,256	$99,235	8%
Municipal Parks Maintenance	$2,280,423	$2,428,398	$2,449,611	$2,555,109	$105,498	4%
Mowing & Bulk Pick-Up	$2,214,370	$2,395,797	$2,456,278	$2,559,947	$103,669	4%
City Sustainability Program	$253,704	$405,384	$431,809	$263,610	($168,199)	(39%)
EXPENSES TOTAL	**$12,444,428**	**$13,440,138**	**$13,915,889**	**$14,322,565**	**$406,676**	**3%**

Parks, Recreation & Culture

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
Expenses						
Parks, Recreation & Culture Administration	$1,401,600	$1,439,166	$1,442,996	$1,534,009	$91,013	6%
Activity Center At Bohrer Park	$543,110	$559,192	$576,695	$636,974	$60,279	10%
Miniature Golf Course	$160,674	$164,534	$164,374	$169,413	$5,039	3%
Picnic Pavilions	$28,427	$38,118	$36,424	$69,307	$32,883	90%
Recreation Classes	$274,885	$312,743	$311,550	$322,734	$11,184	4%
Casey Community Center	$386,537	$532,747	$503,598	$556,765	$53,167	11%
Water Park At Bohrer Park	$791,041	$922,685	$898,479	$975,345	$76,866	9%
Benjamin Gaither Center	$710,519	$738,466	$754,180	$787,403	$33,223	4%
Gaithersburg Aquatic Center	$403,052	$409,971	$442,594	$425,078	($17,516)	(4%)
Gaithersburg Arts Barn	$626,449	$616,488	$734,159	$760,873	$26,714	4%
Winter Lights	$242,090	$277,509	$278,774	$279,796	$1,022	0%
Special Events	$1,416,648	$1,530,780	$1,601,645	$1,432,006	($169,639)	(11%)
Museums	$200,725	$250,106	$315,169	$333,969	$18,800	6%
Kentlands Mansion	$474,033	$501,007	$500,356	$519,460	$19,104	4%

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
Recreation Programs & Sports	$959,127	$989,743	$1,015,375	$1,062,666	$47,291	5%
Youth Services	$732,437	$730,608	$735,363	$760,925	$25,562	3%
Summer Programs	$791,895	$816,933	$845,015	$850,204	$5,189	1%
Gaithersburg Youth Center At Robertson Park	$341,379	$364,712	$358,777	$382,193	$23,416	7%
Skate Park	$41,027	$48,623	$48,618	$54,476	$5,858	12%
Gaithersburg Youth Center At Olde Towne	$326,395	$340,715	$336,163	$353,329	$17,166	5%
EXPENSES TOTAL	**$10,852,051**	**$11,584,846**	**$11,900,304**	**$12,266,925**	**$366,621**	**3%**

Other Governmental

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
Expenses						
Non-Departmental	$3,865,053	$4,096,719	$4,231,080	$4,175,576	($55,504)	(1%)
EXPENSES TOTAL	**$3,865,053**	**$4,096,719**	**$4,231,080**	**$4,175,576**	**($55,504)**	**(1%)**

Community Services & Development

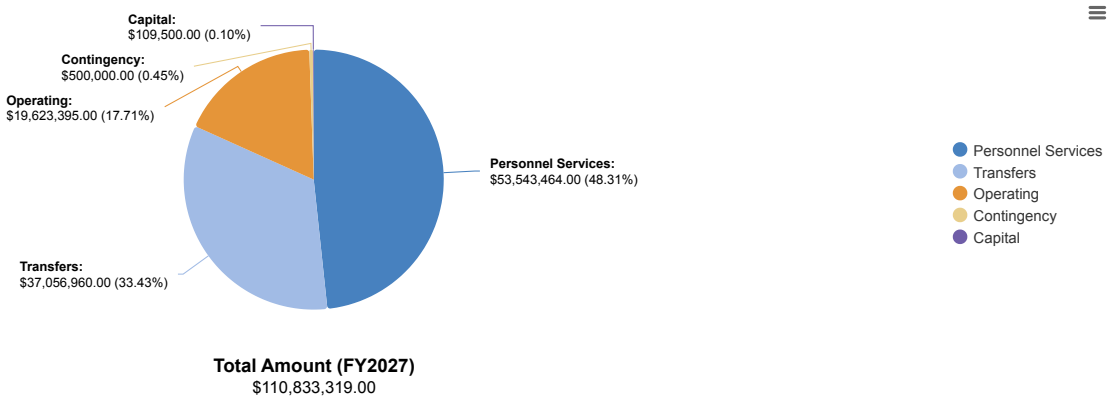
	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
Expenses						
Community Services	$1,591,401	$1,752,960	$1,754,432	$1,769,172	$14,740	1%
Financial Empowerment Center	$335,666	$365,030	$350,817	$432,039	$81,222	23%
Homeless Services	$670,956	$681,397	$706,761	$752,256	$45,495	6%
Housing & Community Development	$361,505	$389,991	$595,381	$678,482	$83,101	14%
EXPENSES TOTAL	**$2,959,529**	**$3,189,378**	**$3,407,391**	**$3,631,949**	**$224,558**	**7%**

Transfers

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
Expenses						
Non-Departmental						
Transfers						
589000 - Transfer To Other Funds	$0	–	–	–	$0	–
589201 - Transfer To Stormwater	$170,434	$168,491	$170,188	$171,433	$1,245	1%
589202 - Transfer To Housing	$240,000	$240,000	$240,000	$240,000	$0	0%
589300 - Transfer To Capital Funds	$11,833,216	$20,144,659	$20,144,659	$29,176,470	$9,031,811	45%
589350 - Transfer To Asset Replacement	$4,458,843	$3,962,000	$3,962,000	$4,362,000	$400,000	10%
589853 - Transfer To OPEB	$1,745,953	$3,016,560	$3,016,560	$3,107,057	$90,497	3%
TRANSFERS TOTAL	**$18,448,446**	**$27,531,710**	**$27,533,407**	**$37,056,960**	**$9,523,553**	**35%**
NON-DEPARTMENTAL TOTAL	**$18,448,446**	**$27,531,710**	**$27,533,407**	**$37,056,960**	**$9,523,553**	**35%**
EXPENSES TOTAL	**$18,448,446**	**$27,531,710**	**$27,533,407**	**$37,056,960**	**$9,523,553**	**35%**

GENERAL FUND EXPENDITURES - BY OBJECT

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
Expenses						
Personnel Services	$47,094,969	$48,760,071	$51,493,340	$53,543,464	$2,050,124	4%
Operating	$17,009,774	$18,951,006	$19,369,325	$19,623,395	$254,070	1%
Capital	$90,657	$492,949	$164,500	$109,500	($55,000)	(33%)
Contingency	–	$750,000	$750,000	$500,000	($250,000)	(33%)
Transfers	$18,448,446	$27,531,710	$27,533,407	$37,056,960	$9,523,553	35%
EXPENSES TOTAL	**$82,643,845**	**$96,485,736**	**$99,310,572**	**$110,833,319**	**$11,522,747**	**12%**



Total Amount (FY2027)
$110,833,319.00

Data Updated: Jun 18, 2026, 5:18 AM

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
Expenses						
Personnel Services						
501000 - Full-Time Wages	$28,128,983	$28,479,765	$30,655,326	$31,424,703	$769,377	3%
505000 - Other Taxable Compensation	$12,400	$10,800	$12,000	$12,000	$0	0%
505100 - Other Taxable Comp. - Multilingual	$89,680	$95,630	$93,228	$99,676	$6,448	7%
505200 - Other Taxable Comp. - G-Fit	$32,569	$36,559	$22,308	$40,146	$17,838	80%
505300 - Other Taxable Comp. - Housing Stipend	$118,100	$114,440	$132,540	$117,060	($15,480)	(12%)
506500 - Bonus - Referral/Hiring/Other	–	$30,000	$30,000	$30,000	$0	0%
507000 - Vacation & Sick Payouts	$352,723	$375,000	$375,000	$375,000	$0	0%
508000 - Overtime Wages	$797,107	$960,541	$934,314	$965,848	$31,534	3%
509000 - Part-Time Wages	$3,910,449	$4,445,771	$4,437,759	$4,736,934	$299,175	7%
512000 - State Unemployment Tax	$1,156	$12,000	$12,000	$12,000	$0	0%
513000 - Workers' Comp.	$644,081	$691,579	$691,579	$703,145	$11,566	2%
514700 - Out Of Pocket Deductible Reimbursement	$120,984	$160,000	$160,000	$160,000	$0	0%
519000 - Tuition Reimbursement	$41,558	$89,803	$107,478	$111,228	$3,750	3%
510000 - FICA Taxes	$2,471,566	$2,572,553	$2,717,846	$2,808,790	$90,944	3%
513100 - Employee Advance/ Worker'S Comp.	$801	–	–	–	$0	–
514100 - Group Insurance/Retirees	$142	–	–	–	$0	–
514200 - Vision Benefit	$13,331	$17,495	$17,976	$18,301	$325	2%
514210 - Health Insurance	$5,469,274	$5,667,833	$5,926,513	$6,533,201	$606,688	10%
514220 - Dental Benefit	$220,286	$238,701	$252,388	$263,783	$11,395	5%
514230 - Long-Term Care Benefit	$39,339	$56,766	$60,099	$60,374	$275	0%
514240 - Life Ins And Disability Benefit	$256,099	$269,532	$282,699	$289,202	$6,503	2%
514300 - Retiree Share/Insurance	$4,373	–	–	–	$0	–

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
514500 - M&CC Benefits	$29,106	$29,106	$29,106	$29,106	$0	0%
514600 - COBRA Coverage	$7,549	–	–	–	$0	–
515000 - Retirement (401A)	$2,388,524	$2,325,419	$2,415,151	$2,495,950	$80,799	3%
515050 - Supplemental Retirement (401A)	$508,162	$541,295	$537,475	$572,986	$35,511	7%
515100 - Retirement Health Savings (Rhs)	$345,832	$371,151	$381,772	$411,250	$29,478	8%
515200 - Medicare Retirement Health Savings (Rhs)	$322,491	$359,556	$378,409	$402,882	$24,473	6%
516000 - Savings Plan (401K)	$748,715	$796,237	$818,318	$857,360	$39,042	5%
516500 - Deferred Compensation (457)	$19,588	$12,539	$12,056	$12,539	$483	4%
PERSONNEL SERVICES TOTAL	**$47,094,969**	**$48,760,071**	**$51,493,340**	**$53,543,464**	**$2,050,124**	**4%**
Operating						
521000 - Office Supplies	$59,354	$68,974	$69,471	$68,715	($756)	(1%)
522000 - General Operating Supplies	$859,744	$972,528	$962,250	$939,818	($22,432)	(2%)
522200 - Photo/Audio/Video Supplies	$395	$2,800	$2,800	$2,800	$0	0%
522500 - Program Activities	$224,117	$270,606	$266,805	$307,655	$40,850	15%
523300 - Police Outreach	$11,428	$7,300	$7,300	$7,300	$0	0%
523400 - Police Weapons	$19,908	$78,350	$78,350	$78,220	($130)	0%
524000 - Supplies/Resale	$19,998	$24,813	$24,813	$24,713	($100)	0%
525000 - Furniture/Fixture	$50,613	$57,250	$57,950	$33,126	($24,824)	(43%)
526000 - Machinery/Equipment	$67,740	$76,510	$76,510	$76,004	($506)	(1%)
529000 - Building & Construction Supplies	$81,387	$105,400	$106,000	$96,000	($10,000)	(9%)
530000 - Accounting & Audit	$220,445	$240,667	$240,667	$237,574	($3,093)	(1%)
531000 - Hardware Tech & Maintenance	$410,177	$348,625	$348,492	$362,062	$13,570	4%
531500 - Software Subscription & Service	$908,778	$1,358,976	$1,326,185	$1,373,524	$47,339	4%
531600 - Software On-Premise Maintenance	$306,319	$436,349	$381,747	$456,064	$74,317	19%
532000 - Engineering & Architecture	$149,498	$215,100	$227,100	$232,100	$5,000	2%
533000 - Legal	$1,167,565	$56,216	$50,710	$34,510	($16,200)	(32%)
534000 - Management Consulting	–	$155,000	$305,000	$435,000	$130,000	43%
534500 - Wellness Programs	$60,263	$89,900	$89,900	$57,900	($32,000)	(36%)
535000 - Medical/Hospital (Screenings)	$38,728	$49,000	$49,000	$30,500	($18,500)	(38%)
536000 - Miscellaneous Professional Services	$1,609,310	$1,897,916	$1,945,416	$1,754,474	($190,942)	(10%)
536100 - Temporary Employment Agency	$9,842	$5,000	$5,000	–	($5,000)	(100%)
536200 - Americans W/ Disabilities Act (ADA)	$3,748	$9,402	$9,050	$9,050	$0	0%
536300 - Contract Cleaning	$569,864	$675,032	$635,632	$725,434	$89,802	14%
536400 - Contract Maintenance Services	$828,685	$1,090,813	$1,220,374	$1,312,202	$91,828	8%
536500 - Investigations	$15,724	$18,571	$18,471	$18,011	($460)	(2%)
536700 - Abatement Services	$815	$5,000	$5,000	$5,000	$0	0%
536800 - Security Services	$8,286	$34,052	$34,052	$28,452	($5,600)	(16%)
537000 - Instructor Services	$65,157	$74,916	$74,916	$86,996	$12,080	16%
538000 - Performances & Entertainment	$279,725	$284,659	$284,659	$216,132	($68,527)	(24%)
541000 - Advertising	$97,298	$156,535	$164,280	$135,567	($28,713)	(17%)
542000 - Awards & Presentations	$80,627	$96,428	$107,060	$108,755	$1,695	2%
543000 - Contributions	$1,217,659	$1,308,622	$1,310,072	$1,355,588	$45,516	3%
544000 - Dues/Memberships/Certification	$225,326	$244,829	$256,718	$338,266	$81,548	32%
545000 - Publications/ Resource Material	$29,374	$18,903	$20,768	$29,528	$8,760	42%
546000 - Conf./Seminar/Class Registration	$121,444	$225,598	$245,032	$226,877	($18,155)	(7%)
546300 - In-Service Training	$133,204	$130,668	$130,668	$109,992	($20,676)	(16%)
547000 - Travel Expense	$129,853	$187,486	$201,681	$196,576	($5,105)	(3%)
547100 - Local Travel Mileage	$0	$500	$500	$500	$0	0%
548000 - Economic Development Activities	$162,089	$136,000	$236,000	$236,000	$0	0%
548100 - Sponsorships	$4,100	$7,050	$7,050	$7,050	$0	0%

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
549000 - Scholarship Management	$35,392	$37,717	$37,717	$36,393	($1,324)	(4%)
550000 - Electric	$1,150,762	$1,292,000	$1,310,800	$1,369,150	$58,350	4%
550100 - Gas (Natural)	$88,730	$109,400	$158,000	$101,600	($56,400)	(36%)
550200 - Water	$172,860	$153,650	$158,400	$156,850	($1,550)	(1%)
550700 - Solid Waste/Recycling	$84,300	$94,029	$97,529	$107,644	$10,115	10%
550900 - Other Utilities	$14,646	$640	$640	$418	($222)	(35%)
551000 - Telecommunication Services	$196,588	$216,039	$212,108	$219,710	$7,602	4%
551100 - Cellular Phone	$91,000	$98,681	$103,613	$98,261	($5,352)	(5%)
552500 - Gasoline Expense	$372,373	$481,680	$552,180	$481,680	($70,500)	(13%)
553000 - Printing & Binding	$98,737	$176,600	$173,941	$148,173	($25,768)	(15%)
554000 - Signage	$29,032	$45,870	$46,680	$49,296	$2,616	6%
556000 - Postage	$65,576	$198,354	$177,419	$110,795	($66,624)	(38%)
556500 - Messenger Services	$175	$1,125	$1,125	$1,125	$0	0%
557000 - Uniforms/ Laundry	$208,702	$220,483	$221,279	$218,713	($2,566)	(1%)
560000 - Miscellaneous	$228,124	$241,667	$249,668	$273,174	$23,506	9%
561000 - Local - In-Service Meals	$13,883	$17,683	$8,855	$33,605	$24,750	280%
563000 - Insurance - Not Payroll	$410,961	$481,259	$439,800	$543,047	$103,247	23%
564000 - Tax Abatement	$821	–	$2,715	–	($2,715)	(100%)
567000 - Rental & Use	$1,949,418	$2,248,496	$2,236,062	$2,175,502	($60,560)	(3%)
567100 - Rental Of Facilities	$104,618	$110,911	$110,911	$115,765	$4,854	4%
568300 - Police Forfeiture Expenditures	$15,092	$20,000	$20,000	$5,000	($15,000)	(75%)
568400 - Holiday Giving Expenditures	$9,436	$35,000	$35,000	$45,000	$10,000	29%
587100 - Lease Principal Expenditure	$37,881	–	–	–	$0	–
587110 - Lease Interest Expenditure	$2,315	–	–	–	$0	–
587200 - SBITA Principal Expenditure	$222,128	–	–	–	$0	–
587210 - SBITA Interest Expenditure	$26,103	–	–	–	$0	–
572000 - R&M - Buildings & Facilities	$553,965	$814,893	$800,857	$898,545	$97,688	12%
573000 - R&M - Machinery & Equipment	$284,576	$323,332	$323,332	$358,882	$35,550	11%
574000 - R&M - Vehicles	$292,490	$307,353	$305,445	$320,232	$14,787	5%
575000 - R&M - Furniture & Equipment	$507	$1,800	$1,800	$800	($1,000)	(56%)
OPERATING TOTAL	**$17,009,774**	**$18,951,006**	**$19,369,325**	**$19,623,395**	**$254,070**	**1%**
Capital						
591100 - Construction	–	$28,000	$28,000	$38,000	$10,000	36%
595000 - Furniture & Equipment	$241	–	–	–	$0	–
595100 - Furniture & Equipment (Replacement)	$366	$5,000	$5,000	$5,000	$0	0%
596000 - Vehicles/Motor Equipment	$53,348	$459,949	$131,500	$66,500	($65,000)	(49%)
598700 - Lease Asset Expense - Capital Outlay	$36,702	–	–	–	$0	–
CAPITAL TOTAL	**$90,657**	**$492,949**	**$164,500**	**$109,500**	**($55,000)**	**(33%)**
Contingency						
580000 - Contingency	–	$750,000	$750,000	$500,000	($250,000)	(33%)
CONTINGENCY TOTAL	**–**	**$750,000**	**$750,000**	**$500,000**	**($250,000)**	**(33%)**
Transfers						
589201 - Transfer To Stormwater	$170,434	$168,491	$170,188	$171,433	$1,245	1%
589202 - Transfer To Housing	$240,000	$240,000	$240,000	$240,000	$0	0%
589300 - Transfer To Capital Funds	$11,833,216	$20,144,659	$20,144,659	$29,176,470	$9,031,811	45%
589350 - Transfer To Asset Replacement	$4,458,843	$3,962,000	$3,962,000	$4,362,000	$400,000	10%
589853 - Transfer To OPEB	$1,745,953	$3,016,560	$3,016,560	$3,107,057	$90,497	3%
TRANSFERS TOTAL	**$18,448,446**	**$27,531,710**	**$27,533,407**	**$37,056,960**	**$9,523,553**	**35%**
EXPENSES TOTAL	**$82,643,845**	**$96,485,736**	**$99,310,572**	**$110,833,319**	**$11,522,747**	**12%**



ST. PATRICK'S DAY PARADE 2026



FIVE YEAR FINANCIAL PLAN

FY27 Budget

Although much of this budget publication is focused on the annual General Fund budget, the City is very conscious of the long term perspective necessary for a pay-as-you-go financing strategy. Both the Capital Improvement Plan and Stormwater Management Fund present a five year plan, which presents the next five years along with the current year projection, which gives a long-term view of those funds. The following section summarizes the long-term financial forecast for the General Fund, based on the current financial environment.
Notes on significant assumptions are as follows:

REVENUE ASSUMPTIONS

- Real property taxes are estimated to increase by 6% in FY27 and 2% for FY27-FY30, and then return to average annual increases of 3%. These increases are estimated based on the timing of the triennial assessments which will be effective for FY28 and FY31. At this point the 2% growth represents a modest increase in property valuation compared to the last assessment.
- Hotel and motel taxes are not expected to increase in FY27 and then a conservative increase of 1% to 2% in FY28 - FY31 is anticipated. This assumption is based on the current economic environment and the lower room rates and higher availability.
- Admissions and amusement taxes are expected to remain flat in FY27 and then increase 2% in FY28 - FY31. This conservative assumption is based on current uncertainties with economic conditions.
- Licenses & Permits:
  - Permits are currently projected to increase 21% in FY27. Then an average annual increase of 3% in FY28 - FY30 is forecasted with FY31 leveling off to 1%. The ramp up in permitting is primarily due to redevelopment at the Lake Forest Mall site along with several other housing development projects anticipated for FY27. These estimates may vary greatly from actuals as the revenue is dependent on timing of when permits are submitted and approved and values associated with the permits.
  - An 18% increase in rental housing licenses is projected for FY27 due to an increase in licensure fees effective for FY27. Then the revenue for FY28 through FY31 alternates between an increase or decrease based on the schedule of biennial license renewals.
- Federal and State Grants are held flat based on the current grant funding, with the exception of the State Aid Police Protection (SAPP) Grant. The SAPP Grant is decreasing 8% from the FY26 Budget to FY27 based on the FY26 projection. Future years are projected to increase by 1% based on continued increases in police expenditures.
- County Grants are increased by 2%, with income taxes increasing 2% over the FY26 budget for FY27 and then 3% in FY28 through FY31 based on expected wage growth. County tax duplication funding increased by 30% in FY27 over the FY26 Budget based on an updated quadrennial assessment, which allotted additional police officers for the calculation. Future years are held flat as the City's share of revenue is fully dependent on the County's costs.
- Charges for services increased by 1% for FY28 through FY31.
- Fines & Forfeitures increased 7% for photo radar and police tickets in FY27 due to current trends and the increased fine implemented by the State of Maryland in FY26. Revenue for FY28 - FY31 remains steady as this is not an income stream that is expected to increase year over year.
- Miscellaneous revenue increased 75% in FY27 over the FY26 budget due to an increase in investment earnings. Investment earnings is budgeted based on current and expected interest rates and investment balances where previous years' budgets were very conservative. Additionally, FY27 reflects a full year of rent from the 12 S. Summit tenant, versus six months budgeted for FY26. The longer-term increase in miscellaneous revenue for FY28 - FY31 is projected to be 1%.

EXPENDITURE ASSUMPTIONS

- Personnel related expenditures are increased by 5%- 8%.
  - Full-time wages and associated expenses along with health care costs increased 7.5% in FY28-FY31 based on historical trends and known increases for FY27. These increases represent increases in wage levels, police salary scale adjustments that were effective in FY26, and an estimate for expected growth in the number of positions needed to maintain and enhance service levels.
  - Health care costs are projected with increases fluctuating between 7% and 8% based on recent health insurance trends.
  - Remaining personnel related costs are increased 5% each year.
- Generally, Operating Expenditures and Capital Outlay are shown with a 2% annual increase FY28 and onward.
- Contingency was reduced in FY27 from $750,000 to $500,000 and is then held flat at $500,000 through FY31.
- The Transfer to the OPEB Trust is increased by 3% per year, based on an OPEB Contribution Study conducted by the City's actuary in 2024.
- The Transfer for the Asset Replacement Fund increases by 3% annually.
- The Transfers to Capital Funds and Stormwater are consistent with the capital improvement plan within those sections of this budget publication.

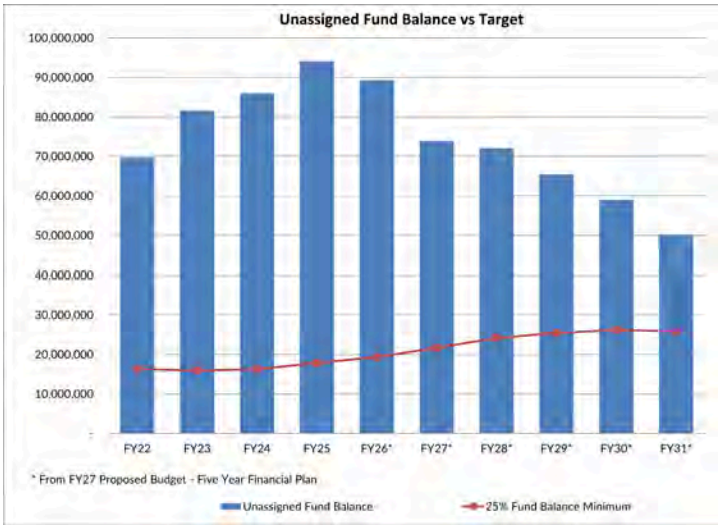
Beginning unassigned fund balance is calculated using FY25 actual ending unassigned fund balance less the projected change in fund balance for FY26.

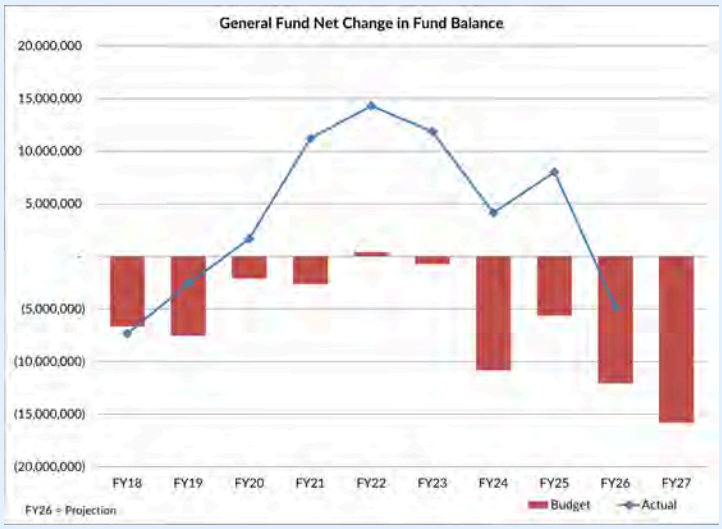
	PROPOSED BUDGET FY2027	FY2028	FY2029	FY2030	FY2031
Revenues and Sources of Funds					
Local taxes	43,381,000	44,238,120	45,122,882	46,025,340	47,352,183
Licenses & Permits	5,318,190	5,519,906	5,625,119	5,773,194	5,812,142
Federal Grants	340,769	340,769	340,769	340,769	340,769
State Grants & Shared Taxes	4,094,360	3,438,458	3,449,063	3,459,774	3,470,592
County Grants & Shared Taxes	25,736,240	26,293,603	26,867,663	27,458,920	28,067,891
Charges for Services	6,413,104	6,488,430	6,565,069	6,636,889	6,709,612
Fines & Forfeitures	1,768,329	1,768,329	1,768,329	1,768,329	1,768,329
Miscellaneous Revenues	8,232,677	8,319,314	8,406,931	8,495,539	8,585,151
Revenue Subtotal	95,284,669	96,406,929	98,145,825	99,958,755	102,106,670
Transfers-In					
Transfer In	198,500	200,485	202,490	204,515	206,560
Reappropriation	15,350,150	1,828,441	6,649,883	6,419,780	8,843,511
Transfers Subtotal	15,548,650	2,028,926	6,852,373	6,624,295	9,050,071
TOTAL REVENUES AND SOURCES OF FUNDS	**110,833,319**	**98,435,855**	**104,998,198**	**106,583,050**	**111,156,741**
Expenditures and Uses of Funds					
Personnel Services	53,543,464	57,334,869	61,329,834	65,683,955	70,353,487
Operating	19,623,395	19,959,244	20,301,559	20,650,468	21,006,099
Capital	109,500	110,830	112,187	113,570	114,982
Contingency	500,000	500,000	500,000	500,000	500,000
Expenditure Subtotal	73,776,359	77,904,943	82,243,580	86,947,993	91,974,568
Transfers					
Transfer To Other Funds	-	-	-	-	-
Transfer To Stormwater	171,433	171,433	171,433	171,433	171,433
Transfer To Housing	240,000	240,000	240,000	240,000	240,000
Transfer To Capital Funds	29,176,470	12,426,350	14,419,263	11,061,983	10,364,250
Transfer To Asset Replacement	4,362,000	4,492,860	4,627,646	4,766,475	4,909,469
Transfer To OPEB	3,107,057	3,200,269	3,296,277	3,395,165	3,497,020
Transfers Subtotal	37,056,960	20,530,912	22,754,619	19,635,056	19,182,172
TOTAL EXPENDITURES AND USES OF FUNDS	**110,833,319**	**98,435,855**	**104,998,198**	**106,583,049**	**111,156,740**
Net Change in Fund Balance	-	0	0	0	0
Less: Reappropriation	(15,350,150)	(1,828,441)	(6,649,883)	(6,419,780)	(8,843,511)
Beginning Unassigned Fund Balance	89,277,050	73,926,900	72,098,459	65,448,576	59,028,796
PROJECTED UNASSIGNED FUND BALANCE	**73,926,900**	**72,098,459**	**65,448,576**	**59,028,796**	**50,185,286**

ANALYSIS

The chart to the right uses unassigned fund balance, rather than total fund balance. Unassigned fund balance represents funds on hand (or reserves) that do not have any restrictions or other commitments. Unassigned fund balance compared to the City's target of 25% of the three year average of expenditures for the last five years and the future looking five year plan is depicted on the chart.

The financial plan shows that the City intends to use fund balance annually. Given the modifications the City has undertaken in FY22 with regards to budget preparation, including moving all capital revenues to the capital funds, and allocating charges for staff and administrative overhead to the Stormwater fund, the City is reducing its reliance on the use of fund balance. As discussed earlier within the Reappropriation of Fund Balance section of this document, the majority use of fund balance is attributed to one-time capital projects and funding of the CIP, but it will not be used for recurring operating expenditures. The reliance on reserves to fund operations has been eliminated over the last few years. Under normal fiscal conditions, staff intend to continue to avoid the use of reappropriation for operating expenses, but will continue to use excess reserves to fund one-time capital expenditures, as needed.





The five year financial plan shows that the City will continue to meet its fund balance target through FY31 based on the modifications that have been made in the past few years and emphasis on matching recurring revenues with recurring expenses. The City will continue working to align long-term capital needs with projected funding to develop a sustainable funding strategy.

The chart on the left summarizes the budgeted use of fund balance compared to the actual change in fund balance for the last ten years. FY26 projects the fund balance usage compared to budget.

This chart shows that for several years the City budgeted to spend down reserves or break even; but actual results were significantly better. In recent years, actual results surpassed the budget primarily due to unexpected revenue from one-time sources, such as grants, permitting revenue, and investment earnings combined with savings in expenditures related to the pandemic, mild winter weather, and vacancies. The five year outlook does not factor in significant one-time revenue sources as these are often unknown in advance, highly volatile, and are not sources of revenue that the City will base recurring operating expenditure decisions.

BUDGETARY CHANGES

In order to better manage these variances, several changes were instituted beginning in FY17. These changes include:

Budgeting for position vacancies – Prior to the FY17 budget, all positions (including new positions) were budgeted to be filled for the entire year. In practice, the City experiences turnover in full-time and part-time positions. Beginning in FY17 the City began using a vacancy percentage to reflect turnover savings. The FY27 budget uses a 4% vacancy on full-time wages, excluding the Gaithersburg Police Department. There is no vacancy rate applied to part-time wages in the FY27 budget.

Budgeting for asset replacement – The City previously budgeted amounts being saved for asset replacement as expenditures. These amounts were not intended to be spent in the current budget but were instead annual amounts that were being set aside for replacement of the asset in the future. Since they were not spent, the actual spending appeared to be less than budgeted spending. This system worked well for saving funds, but when looking at the overall change to fund balance it appeared that the City was underspending in this area. Beginning in FY17, the City created an Asset Replacement Fund so that the annual savings amount is transferred out of the General Fund. As a result, the amount saved for asset replacement is reflected both in the budget and in actual results. This change also allowed for more transparent budgeting of purchases from this fund and total amounts saved for future years.

Revenue adjustment – Beginning with the FY18 budget, the City adjusted the proposed revenue budget in April, based on re-projected current year revenues. The original revenue budget is developed in November using 3 month results. Although many revenues are based on multi-year historical reviews, the projection is more heavily weighted by the most recent activity. Updating the revenue budget based on the most current projected revenues helps improve the accuracy of the revenue budget.

Other budgetary changes – The City began using blended premium rates for vacant positions rather than budgeting for family coverage. This change reduced the budget by between $50,000 and $180,000 depending on the number of vacant positions when the budget was developed. This is about $16,000 per open position in FY27.

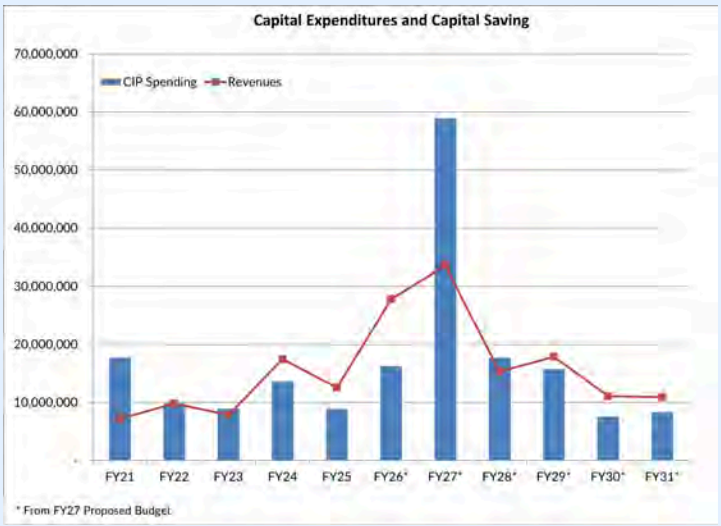
There is continued focus and monitoring that budget requests are in-line with actual spending needs, rather than only considering year-over-year budgetary changes, if the prior year spending was not used.

The City anticipates that these changes to the budgeting process will result in closer budget-to-actual results. Indeed, we have seen that budget-to-actual variances in both revenues and expenditures were under 10% in FY16 through FY20. Unplanned fluctuations in revenues and expenditures during the pandemic and subsequent recovery have created recent volatility, but using the methods above the City expects to return to a 10% variance.

OTHER FINANCIAL CHANGES

Over the last several years, the City experienced significant development which provided revenue growth from permits first, followed by property value appreciation and income tax revenue increases. Between FY19 and FY21, the City experienced a decrease in development due to the impact of the COVID-19 pandemic. In FY22, the City experienced an uptick in development with multiple large projects beginning and moving through the entitlement process. The pace of development slowed again in FY23 and FY24, but the City has begun to experience another increase in activity that we expect to continue for the next several years with the Lake Forest Mall redevelopment. Staff review the budgetary impact of these developments as part of the budget process to ensure that these revenues are used in a sustainable manner.

The City prides itself on remaining debt free. The presence of fund balance reserves allows the City to maintain this status. The City's capital budgets are at historically high levels with the design of 12 S. Summit. However, there are still some capital needs which have not been programmed into the current CIP. The City has begun the process of conducting several needs assessments on various City facilities in order to more scientifically identify, quantify and prioritize maintenance and renovation needs. A long-term capital needs assessment is planned for FY27. It is expected that these efforts will result in the need to add additional projects to the CIP within the five year time horizon. The chart on the right illustrates the capital spending in comparison to capital funding over the last five years and looks ahead at the next five years.



CONCLUSION

During the COVID-19 pandemic, the City's financial position benefited from our primary revenue streams remaining constant and the addition of American Rescue Plan Act funding to supplement other areas that experienced revenue loss. The City experienced gains in fund balance in FY21, FY22 and FY23 based on the conservative financial positions that leadership and staff have taken and the careful stewardship of financial resources. Then in FY24 and FY25, the City benefited from high interest rates, which helped add to the fund balance reserves. While the City's financial position remains strong over the next five years, building maintenance, infrastructure, and equity are all topics that will require some attention and resources to ensure the City's continued growth and success. Additionally, staff will closely monitor economic conditions and the potential impact on revenues and expenditures and will continue to review and refine the five year forecast.



FULL-TIME EQUIVALENT POSITIONS SUMMARY

FY27 Budget

No matter how the City's expenditures are categorized, personnel costs make up a substantial portion of the total. The majority of personnel costs relate to the City's workforce. For FY27, the changes in full-time personnel are within the Police Department. The changes are summarized below and shown in the following report:

- Added a Police Officer Candidate position to handle additional call volume since the Gaithersburg Police Department has the primary responsibility for all calls for service within the City.
- Added a Systems Support Technician to manage continued growth in emerging technology and increased volume in Maryland Public Information Act (MPIA) requests.
- Reclassified a Police Officer III to a Sergeant position to distribute supervisory responsibilities and support the leadership structure.

The next section summarizes the City's full-time equivalent (FTE) positions for the last ten years across all funds by department. Due to their organizational structure, the City's Stormwater Management Fund FTE count is included with the Public Works department, and the City's Opioid Abatement Fund FTE count is included within the Community, Neighborhood, & Housing Services department.

Department Name	FY17	FY18	FY19	FY20	FY21	FY22	FY23	FY24	FY25	FY26	FY27
City Manager's Office	12.83	14.20	15.20	11.20	10.29	11.32	10.32	17.99	18.00	19.68	9.24
Communication & Public Engagement											10.38
Community, Neighborhood, & Housing Services	20.69	21.15	21.13	20.82	21.32	22.29	21.85	27.88	27.79	27.79	27.79
Finance & Administration	11.00	11.00	11.00	11.00	11.00	11.00	12.00	12.00	12.00	12.00	12.39
Human Resources	5.00	5.95	6.09	6.52	6.94	6.51	6.51	6.51	6.50	6.50	6.50
Information Technology	14.60	13.77	14.87	15.04	15.92	15.00	16.00	16.26	16.70	16.70	16.67
Office of the City Attorney	-	-	-	4.00	4.36	5.49	5.31	5.36	4.00	5.00	5.38
Parks, Recreation & Culture	120.77	123.80	124.94	126.10	132.60	122.40	132.69	129.74	130.47	131.34	134.22
Planning & Code Administration	49.78	48.49	49.75	48.83	50.08	48.83	50.44	32.30	31.84	31.84	31.78
Police Department	70.53	71.56	72.60	72.57	73.82	73.75	73.75	77.75	86.26	88.76	90.76
Public Works	99.42	100.77	102.42	103.07	99.50	103.24	102.75	104.48	104.46	103.43	103.73
Total FTEs	404.62	410.69	418.00	419.15	425.83	419.83	431.61	430.27	438.02	443.04	448.84
Full-Time Personnel	302.00	309.00	315.00	318.00	324.00	325.00	329.00	332.00	340.00	345.00	347.00
Part-Time Personnel	102.62	101.69	103.00	101.15	101.83	94.83	102.61	98.27	98.02	98.04	101.84
% Change Total FTEs		1.50%	1.78%	0.28%	1.59%	(1.41%)	2.81%	(0.31%)	1.80%	1.15%	2.47%
Culmulative % Change											10.93%
Population	69,562	69,769	70,010	70,223	70,415	71,499	71,760	71,791	73,146		
% Chg in Population		0.30%	0.35%	0.30%	0.27%	1.54%	0.37%	0.04%	1.89%		
Culmulative % Change									5.15%		
Household Income	82,209	85,948	91,312	94,591	89,029	95,245	95,112	98,266	107,872		
% Chg in Household Income		4.55%	6.24%	3.59%	(5.88%)	6.98%	(0.14%)	3.32%	9.78%		
Culmulative % Change									31.22%		

Please see notes to this report. Sources: Previous years' City budgets and Annual Comprehensive Financial Reports

Notes to the FTE History:

Community & Housing Development was moved to Planning & Code Administration in FY17 and to the Office of the City Manager in FY18. In FY20, the Office of the City Attorney was established, moving Legal Services and Registrations & Elections under the City Attorney. For FY21, Environmental Services was moved from the Office of the City Manager to Public Works.

For FY24, the Community & Public Relations department was reorganized into the Community, Neighborhood, & Housing Services (CN&HS) department, with the Office of Communication & Public Engagement (formerly the Public Information Office) and Gaithersburg Television moving into the City Manager's Office department, while Housing & Community Development was transferred to CN&HS, as was Neighborhood Services, which was previously under Planning & Code Administration. Animal Control was renamed to Animal Services and consolidated into the Police Department, while the environmental planner position was transferred from Planning & Code Administration into the Stormwater Division of PW, which was rebranded into the Environmental Services division of Public Works.

In FY25, Registrations & Elections was moved from the Office of the City Attorney to the Office of the City Manager.

In FY27 Communication & Public Engagement was moved from Office of the City Manager to its own department.

Each year's full-time equivalent employees, shown in the section above, are presented as they were shown in the adopted budget for that year.



PERSONNEL SCHEDULE

FY27 Budget

Position Name	Grade	Sum of FTE
Administrative Assistant I	101	1
Administrative Services Assistant I	101	1
Custodian/Maintenance Worker	101	2
Facilities & Equipment Maintenance Worker I	101	1
Public Service Worker I	101	14
Administrative Assistant II	102	2
Facilities & Equipment Maintenance Worker II	102	1
Public Service Worker II	102	3
Bus Driver/Site Leader	103	1
House Manager	103	1
Senior Public Service Worker I	103	6
Accounting Technician	104	1
Administrative Assistant III	104	3
Administrative Technician II	104	3
Mechanic II	104	1
Parking Enforcement Official	104	1
Recreation Support Assistant	104	2
Senior Public Service Worker II	104	4
Speed Camera Technician	104	1
Accounting Specialist	105	1
Animal Services Officer I	105	1
Digital Content Specialist	105	1
IT Operations Support Analyst I	105	1
Lead Public Service Worker	105	6
Neighborhood Services Coordinator	105	1
Operator I	105	1
Program Coordinator	105	5
Senior Accounting Technician	105	1
Trades Technician II	105	2
Administrative Support Specialist	106	1
Animal Services Officer II	106	1
Ballfield Specialist I	106	1
Code Administration Officer I	106	2
Crew Leader I	106	5
Facility Coordinator	106	6
Mechanic III	106	2
Operator II	106	2
Planner I	106	3
Public Works Program Coordinator	106	3
Senior Administrative Technician	106	1
Trades Technician III	106	2

Tree Care Specialist I	106	2
Accountant I	107	1
Animal Services Officer III	107	1
Ballfield Specialist II	107	1
Crew Leader II	107	3
IT Operations Support Analyst II	107	2
Lead Craftsman	107	1
Operator III	107	2
Police Officer Candidate	107	6
Aquatics Facility Coordinator	108	2
Assistant Web Administrator	108	1
Building Systems Engineer	108	1
Code Administration Officer II	108	4
Community Services Client Services Specialist	108	1
Community Services Special Projects Coordinator	108	1
Crew Foreman I	108	3
Crime Analyst	108	1
Environmental Specialist	108	1
Graphic Design Specialist	108	1
Housing & Community Development Program Coordinator	108	1
Human Resources Generalist II	108	3
Information Technology Specialist I	108	2
Payroll Coordinator	108	1
Police Systems Support Technician	108	1
Primary Counselor	108	1
Procurement Specialist	108	1
Program Supervisor	108	11
Senior Mechanic II	108	1
Television Production Specialist	108	1
Community Facility Manager	109	7
Crew Foreman II	109	2
Planner II	109	3
Police Accreditation/Property & Evidence Manager	109	1
Police Administrative Services Manager	109	1
Recreation Systems Support Manager	109	1
Senior Program Coordinator, Grants Management	109	1
Senior Program Supervisor	109	4
Speed Camera Program Manager	109	1
Code Administration Officer III	110	2
Code Inspector	110	4
Electrical Code Inspector	110	1
Engineering Inspector	110	1
Fire Inspector	110	2
GIS Specialist II	110	1
Graphic Design Manager	110	1
Information Technology Specialist II	110	2
Landlord-Tenant Investigator III	110	1
Legal Assistant	110	1
Police Systems Support Manager	110	1
Stormwater Inspector	110	1
Supervisor	110	4
Supervisor of Animal Services	110	1
Sustainability Administrator	110	1

Aquatics Superintendent	111	1
Clinical Supervisor/Discharge Coordinator	111	1
Communication Specialist	111	1
Events Administrator	111	1
Manager of Facilities Maintenance	111	1
Manager of Fleet Operations	111	1
Accountant III	112	1
Assistant to the City Manager	112	1
Code Compliance Supervisor	112	1
Finance Systems Support Manager	112	1
Fire Protection Engineer	112	1
GIS Specialist III	112	1
Information Technology Specialist III	112	2
Permitting Manager	112	1
Planner III	112	1
Plans Examiner	112	1
Procurement Manager	112	1
Project Manager	112	2
Project Manager, Financial Empowerment & Community Initiatives	112	1
IT Central Support Services Manager	113	1
Web Administrator	113	1
Capital Projects Program Manager	114	3
Chief Accountant	114	1
City Clerk	114	1
Fire Marshal	114	1
Human Resources Program Coordinator	114	2
Project Engineer II	114	3
Public Works Operations Administrator	114	1
Racial Equity, Diversity & Inclusion Program Manager	114	1
Site Development Coordinator	114	1
Stormwater Program Administrator	114	1
Television Production Manager	114	1
Budget Manager	115	1
Building Permits Manager	115	1
Community Planning Manager	115	1
Community Services Division Manager	115	1
Cultural Events & Services Division Chief	115	1
Economic Development Manager	115	1
Facilities & Administrative Services Division Chief	115	1
Homeless Services Division Manager	115	1
Housing & Community Development Manager	115	1
Long Range Planning Manager	115	1
Police Training & Emergency Operations Coordinator	115	1
Project Engineer III	115	4
Recreation Services Division Chief	115	1
Sports & Youth Services Division Chief	115	1
Assistant City Attorney I	116	2
Business Systems & Transformation Services Division Manager	116	1
Capital Projects/Facilities Division Chief	116	1
Environmental Services Division Chief	116	1
GIS & Data Services Division Manager	116	1
Neighborhood Services Division Manager	116	1
Network Operations & Security Services Division Manager	116	1

Permits & Inspections Division Chief	116	1
Public Works Operations Division Chief	116	1
Assistant City Attorney II	117	1
Controller	117	1
Deputy Director of Public Works	118	1
Police Captain/Assistant Chief of Police	118	1
Chief of Police	119	1
Director of Communication & Public Engagement	119	1
Director of Community, Neighborhood & Housing Services	119	1
Director of Finance and Administration	119	1
Director of Human Resources	119	1
Director of Information Technology	119	1
Director of Parks, Recreation and Culture	119	1
Director of Planning & Code Administration	119	1
Director of Public Works & Engineering	119	1
Assistant City Manager	120	2
Police Officer I	220	9
Police Officer II	221	9
Police Officer III	222	22
Police Corporal	223	10
Police Sergeant	224	10
Police Lt./Administrative Bureau Commander	225	1
Police Lt./Operations Bureau Commander	225	1
Police Lt./Special Operations Bureau Commander	225	1
City Attorney	999	1
City Manager	999	1
Total Full Time Employees		**347**

999 The salaries of the City Manager and City Attorney are determined by the Mayor and City Council. Grades are not assigned to these positions in the Personnel Schedule.



SCHEDULE OF SALARY RANGES

FY27 Budget

GENERAL SALARY SCHEDULE

Grade	Minimum	Midpoint	Maximum
101	$40,186	$52,242	$64,298
102	$43,401	$56,639	$69,877
103	$46,874	$61,171	$75,467
104	$50,622	$66,064	$81,505
105	$54,673	$71,622	$88,571
106	$59,047	$77,352	$95,656
107	$63,180	$82,766	$102,352
108	$67,602	$88,898	$110,193
109	$72,336	$95,121	$117,906
110	$76,667	$100,830	$124,982
111	$81,275	$106,878	$132,480
112	$86,153	$113,292	$140,430
113	$90,461	$119,408	$148,355
114	$94,984	$125,379	$155,774
115	$99,733	$132,146	$164,558
116	$104,719	$141,894	$179,070
117	$108,908	$147,571	$186,233
118	$144,672	$173,606	$202,541

EXECUTIVE SALARY SCHEDULE

Grade	Minimum	Midpoint	Maximum
119	$154,799		$216,719
120	$165,634		$231,889

POLICE SALARY SCHEDULE

FY 27 Step	220 PO I	221 PO II	222 PO III	223 CORPORAL	224 SERGEANT
0	$71,750	$75,338	$79,105	$83,060	$91,366
1	$74,261	$77,975	$81,874	$85,967	$94,564
2	$76,860	$80,704	$84,740	$88,976	$97,874
3	$79,551	$83,529	$87,706	$92,090	$101,300
4	$81,937	$86,035	$90,337	$94,853	$104,339
5	$84,395	$88,616	$93,047	$97,699	$107,469
6	$86,927	$91,274	$95,838	$100,630	$110,693
7	$89,535	$94,012	$98,713	$103,649	$114,014
8	$92,221	$96,832	$101,674	$106,758	$117,434
9	$94,987	$99,737	$104,724	$109,961	$120,957
10	$97,837	$102,729	$107,866	$113,260	$124,586
11	$100,772	$105,811	$111,102	$116,658	$128,324
12	$103,795	$108,985	$114,435	$120,158	$132,174
13	$106,909	$112,255	$117,868	$123,763	$136,139
14	$110,117	$115,623	$121,404	$127,476	$140,223
15	$113,420	$119,092	$125,046	$131,300	$144,430

After one year in Step 15, employee receives COLA adjustment only based upon budgetary guidelines.

An entry level Police Officer Candidate (Grade 107 on the General Salary Schedule) is hired at Step 0 on the Police Salary Schedule.

POLICE LIEUTENANT SALARY SCHEDULE

FY 27 Step	225 LIEUTENANT
0	$137,043
1	$141,154
2	$145,389
3	$149,751
4	$154,243
5	$158,871
6	$161,651
7	$164,480
8	$167,358
9	$170,287
10	$173,267
11	$176,299
12	$179,384

If promoted, a Sergeant at Step 10 through 15, will move to the corresponding Lieutenant Step 0-5.

After one year in Step 12, employee receives COLA adjustment only based upon budgetary guidelines.



YOUNG ARTIST AWARDS



CITY MANAGER'S OFFICE

General Fund - Departmental Overview

FY27 Budget

SERVICES PROVIDED

The City Manager is the chief executive officer and, with the assistance of two Assistant City Managers, directs and coordinates the general administration of the City government. The City Manager coordinates the enforcement and execution of all laws, ordinances and policies of the City.

The City Manager's Office consists of several offices and divisions.

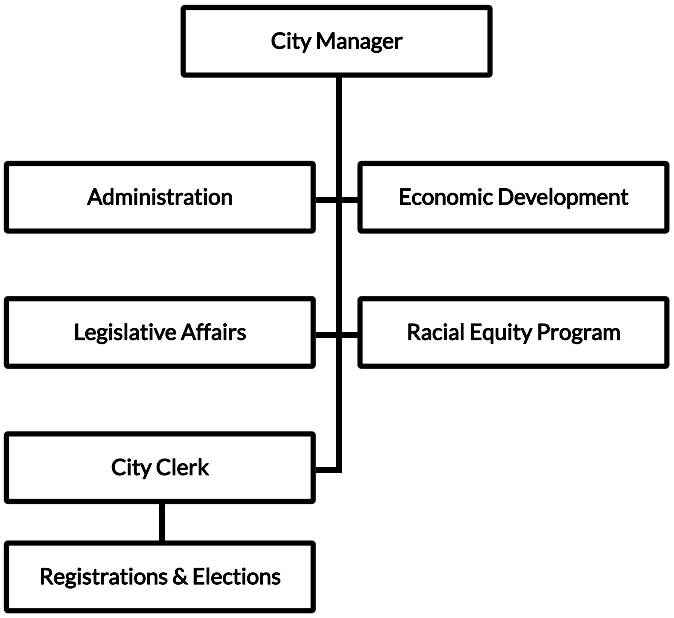
The Office of the City Manager provides management and administrative support for operating departments as well as programs and initiatives established by the Mayor and City Council.

The Office of Economic Development oversees economic development programs and services, assisting existing and potential businesses and industries, preparing marketing materials and strategies, and acting as a liaison between the City and the business community.

The Legislative Affairs office fosters working relationships with elected officials at all levels of government, and monitors and coordinates the City's involvement in legislative initiatives at the County, State & Federal levels.

The Office of Racial Equity, Diversity & Inclusion (REDI) provides support and resources to departments identifies barriers and advance equitable outcomes for all people in our community, particularly for those who have been historically underserved.

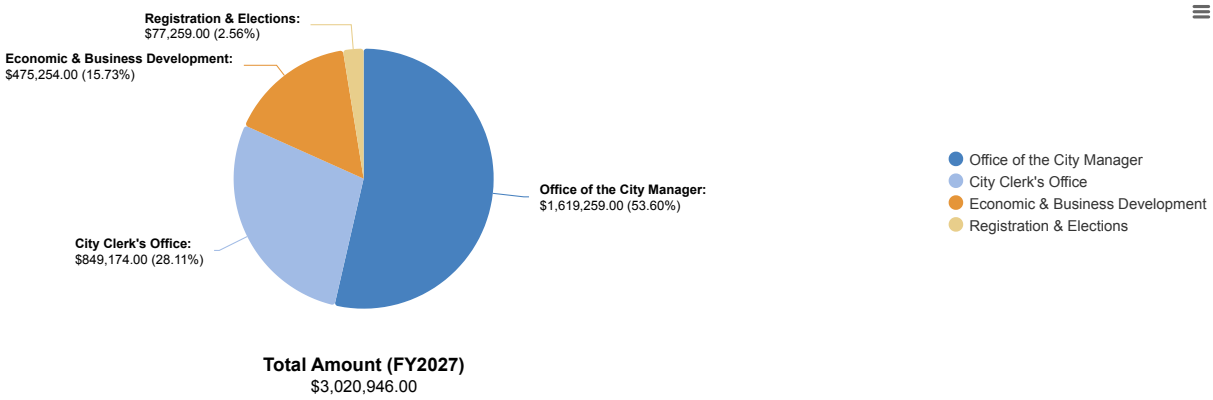
The City Clerk's Office provides professional services to the Mayor & City Council, serves as the official custodian of records, oversees public information requests, and supports the Board of Supervisors of Elections in the administration of fair and transparent City elections.



BUDGET SUMMARY TABLE

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
Expenses						
City Manager's Office						
Office of the City Manager Division						
1131 - Office of the City Manager	$944,003	$1,056,689	$1,222,640	$1,619,259	$396,619	32%
1101 - City Clerk's Office	$588,194	$797,259	$848,998	$849,174	$176	0%
1122 - Registration & Elections	–	$247,120	$290,361	$77,259	($213,102)	(73%)
OFFICE OF THE CITY MANAGER DIVISION TOTAL	**$1,532,197**	**$2,101,068**	**$2,361,999**	**$2,545,692**	**$183,693**	**8%**
Economic & Business Development Division						
1133 - Economic & Business Development	$649,259	$642,117	$731,869	$475,254	($256,615)	(35%)
ECONOMIC & BUSINESS DEVELOPMENT DIVISION TOTAL	**$649,259**	**$642,117**	**$731,869**	**$475,254**	**($256,615)**	**(35%)**
CITY MANAGER'S OFFICE TOTAL	**$2,181,455**	**$2,743,185**	**$3,093,868**	**$3,020,946**	**($72,922)**	**(2%)**
EXPENSES TOTAL	**$2,181,455**	**$2,743,185**	**$3,093,868**	**$3,020,946**	**($72,922)**	**(2%)**

BUDGET BY ACTIVITY



Data Updated: Jun 18, 2026, 5:18 AM

BUDGET BY OBJECT CATEGORY

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
Expenses						
Personnel Services	$1,745,360	$1,812,235	$1,922,480	$1,945,613	$23,133	1%
Operating	$436,095	$930,950	$1,171,388	$1,075,333	($96,055)	(8%)
EXPENSES TOTAL	**$2,181,455**	**$2,743,185**	**$3,093,868**	**$3,020,946**	**($72,922)**	**(2%)**

OFFICE OF THE CITY MANAGER DIVISION ACTIVITY ANALYSIS

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
Expenses						
City Manager's Office						
Office of the City Manager Division						
1131 - Office of the City Manager						
Personnel Services						
501000 - Full-Time Wages	$546,902	$597,786	$645,141	$860,653	$215,512	33%
505000 - Other Taxable Compensation	$12,400	$10,800	$12,000	$12,000	$0	0%
505100 - Other Taxable Comp. - Multilingual	$2,080	$2,080	$2,080	$2,080	$0	0%
505200 - Other Taxable Comp. - G-Fit	$405	$440	$440	$440	$0	0%
507000 - Vacation & Sick Payouts	$18,010	–	–	–	$0	–
509000 - Part-Time Wages	$37,961	–	–	–	$0	–
510000 - FICA Taxes	$37,581	$41,723	$44,874	$59,464	$14,590	33%
514200 - Vision Benefit	$283	$289	$277	$385	$108	39%
514210 - Health Insurance	$62,245	$69,235	$70,239	$111,302	$41,063	58%
514220 - Dental Benefit	$3,790	$4,084	$3,902	$5,085	$1,183	30%
514230 - Long-Term Care Benefit	($396)	$674	$719	$898	$179	25%
514240 - Life Ins And Disability Benefit	$3,717	$4,399	$4,399	$5,606	$1,207	27%
515000 - Retirement (401A)	$66,384	$49,816	$51,694	$68,963	$17,269	33%
515100 - Retirement Health Savings (Rhs)	$5,594	$5,926	$5,926	$6,283	$357	6%
515200 - Medicare Retirement Health Savings (Rhs)	$4,000	$5,500	$6,000	$6,000	$0	0%
516000 - Savings Plan (401K)	$13,835	$14,420	$19,385	$20,164	$779	4%
516500 - Deferred Compensation (457)	$19,588	$12,539	$12,056	$12,539	$483	4%
PERSONNEL SERVICES TOTAL	**$834,378**	**$819,711**	**$879,132**	**$1,171,862**	**$292,730**	**33%**
Operating						
521000 - Office Supplies	$61	$800	$800	$1,100	$300	38%
522000 - General Operating Supplies	$58	$100	$100	$100	$0	0%
522500 - Program Activities	–	–	–	$7,215	$7,215	–
531000 - Hardware Tech & Maintenance	–	$250	$250	$250	$0	0%
531500 - Software Subscription & Service	$2,896	$17,158	$17,158	$18,592	$1,434	8%
531600 - Software On-Premise Maintenance	–	–	–	$45	$45	–
534000 - Management Consulting	–	$55,000	$155,000	$250,000	$95,000	61%
536000 - Miscellaneous Professional Services	$15,000	$200	$200	$200	$0	0%
541000 - Advertising	–	$500	$500	$650	$150	30%
542000 - Awards & Presentations	–	$100	$100	$100	$0	0%
543000 - Contributions	$27,242	$65,500	$65,500	$65,500	$0	0%
544000 - Dues/Memberships/Certification	$3,535	$6,100	$6,100	$7,500	$1,400	23%
545000 - Publications/ Resource Material	–	$100	$100	$100	$0	0%
546000 - Conf./Seminar/Class Registration	$7,554	$14,840	$24,840	$20,540	($4,300)	(17%)
546300 - In-Service Training	$20,836	$48,400	$48,400	$48,400	$0	0%
547000 - Travel Expense	$10,882	$11,700	$11,700	$12,725	$1,025	9%
548100 - Sponsorships	–	$1,500	$1,500	$1,500	$0	0%
551000 - Telecommunication Services	$480	$480	$480	$480	$0	0%
551100 - Cellular Phone	$1,754	$2,980	$2,980	$3,700	$720	24%
553000 - Printing & Binding	–	$100	$100	$100	$0	0%

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
556000 - Postage	$42	$1,000	$1,000	$1,000	$0	0%
557000 - Uniforms/ Laundry	–	$200	$200	$200	$0	0%
560000 - Miscellaneous	$1,503	$6,500	$6,500	$3,500	($3,000)	(46%)
561000 - Local - In-Service Meals	$3,140	$3,470	–	$3,900	$3,900	–
587200 - SBITA Principal Expenditure	$14,286	–	–	–	$0	–
587210 - SBITA Interest Expenditure	$357	–	–	–	$0	–
OPERATING TOTAL	**$109,625**	**$236,978**	**$343,508**	**$447,397**	**$103,889**	**30%**
1131 - OFFICE OF THE CITY MANAGER TOTAL	**$944,003**	**$1,056,689**	**$1,222,640**	**$1,619,259**	**$396,619**	**32%**
1101 - City Clerk's Office						
Personnel Services						
501000 - Full-Time Wages	$180,889	$225,507	$260,275	$244,362	($15,913)	(6%)
507000 - Vacation & Sick Payouts	$2,454	–	–	–	$0	–
508000 - Overtime Wages	–	$4,694	$4,694	–	($4,694)	(100%)
509000 - Part-Time Wages	$183,993	$191,441	$191,440	$197,950	$6,510	3%
510000 - FICA Taxes	$27,729	$32,256	$34,915	$33,837	($1,078)	(3%)
514200 - Vision Benefit	$123	$134	$154	$139	($15)	(10%)
514210 - Health Insurance	$32,557	$34,496	$51,756	$36,567	($15,189)	(29%)
514220 - Dental Benefit	$1,579	$1,680	$2,126	$1,839	($287)	(13%)
514230 - Long-Term Care Benefit	$919	$509	$539	$539	$0	0%
514240 - Life Ins And Disability Benefit	$1,224	$2,214	$2,554	$2,368	($186)	(7%)
514500 - M&CC Benefits	$29,106	$29,106	$29,106	$29,106	$0	0%
515000 - Retirement (401A)	$14,420	$18,792	$20,845	$19,580	($1,265)	(6%)
515100 - Retirement Health Savings (Rhs)	–	$4,939	–	$6,283	$6,283	–
515200 - Medicare Retirement Health Savings (Rhs)	$2,000	$5,667	$4,000	$6,000	$2,000	50%
516000 - Savings Plan (401K)	$5,408	$7,047	$7,817	$7,343	($474)	(6%)
PERSONNEL SERVICES TOTAL	**$482,404**	**$558,482**	**$610,221**	**$585,913**	**($24,308)**	**(4%)**
Operating						
521000 - Office Supplies	$300	$200	$200	$200	$0	0%
522000 - General Operating Supplies	$260	–	–	$50	$50	–
526000 - Machinery/Equipment	–	$50	$50	–	($50)	(100%)
531000 - Hardware Tech & Maintenance	–	$2,650	$2,650	$250	($2,400)	(91%)
531500 - Software Subscription & Service	$33,087	$47,372	$47,372	$53,292	$5,920	13%
534000 - Management Consulting	–	$100,000	$100,000	$135,000	$35,000	35%
536000 - Miscellaneous Professional Services	–	$1,000	$1,000	$1,000	$0	0%
541000 - Advertising	$1,428	$2,000	$2,000	$2,000	$0	0%
542000 - Awards & Presentations	$1,076	$5,700	$5,700	$5,700	$0	0%
544000 - Dues/Memberships/Certification	$1,858	$1,339	$1,339	$1,539	$200	15%
545000 - Publications/ Resource Material	$11,148	–	–	–	$0	–
546000 - Conf./Seminar/Class Registration	$10,013	$12,770	$12,770	$12,770	$0	0%
547000 - Travel Expense	$25,030	$36,600	$36,600	$36,600	$0	0%
547100 - Local Travel Mileage	–	$500	$500	$500	$0	0%
551100 - Cellular Phone	$5,144	$7,060	$7,060	$6,060	($1,000)	(14%)
553000 - Printing & Binding	$255	$150	$150	$200	$50	33%
556000 - Postage	$3,980	$13,336	$13,336	$50	($13,286)	(100%)
557000 - Uniforms/ Laundry	$231	$550	$550	$550	$0	0%
560000 - Miscellaneous	$11,905	$6,900	$7,500	$6,900	($600)	(8%)
561000 - Local - In-Service Meals	$76	$600	–	$600	$600	–
OPERATING TOTAL	**$105,790**	**$238,777**	**$238,777**	**$263,261**	**$24,484**	**10%**
1101 - CITY CLERK'S OFFICE TOTAL	**$588,194**	**$797,259**	**$848,998**	**$849,174**	**$176**	**0%**

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
1122 - Registration & Elections						
Personnel Services						
509000 - Part-Time Wages	–	$8,020	$8,029	$5,790	($2,239)	(28%)
510000 - FICA Taxes	–	$613	$614	$443	($171)	(28%)
PERSONNEL SERVICES TOTAL	**–**	**$8,633**	**$8,643**	**$6,233**	**($2,410)**	**(28%)**
Operating						
522000 - General Operating Supplies	–	$24,472	$24,472	–	($24,472)	(100%)
531500 - Software Subscription & Service	–	–	$14,300	–	($14,300)	(100%)
534000 - Management Consulting	–	–	$50,000	$50,000	$0	0%
536000 - Miscellaneous Professional Services	–	$7,500	$12,000	$4,000	($8,000)	(67%)
536100 - Temporary Employment Agency	–	$5,000	$5,000	–	($5,000)	(100%)
541000 - Advertising	–	$39,700	$39,700	$12,000	($27,700)	(70%)
553000 - Printing & Binding	–	$42,117	$38,658	$5,026	($33,632)	(87%)
554000 - Signage	–	$5,000	$5,000	–	($5,000)	(100%)
556000 - Postage	–	$86,823	$65,888	–	($65,888)	(100%)
560000 - Miscellaneous	–	$500	$500	–	($500)	(100%)
561000 - Local - In-Service Meals	–	$1,200	$1,200	–	($1,200)	(100%)
567000 - Rental & Use	–	$26,175	$25,000	–	($25,000)	(100%)
OPERATING TOTAL	**–**	**$238,487**	**$281,718**	**$71,026**	**($210,692)**	**(75%)**
1122 - REGISTRATION & ELECTIONS TOTAL	**–**	**$247,120**	**$290,361**	**$77,259**	**($213,102)**	**(73%)**
OFFICE OF THE CITY MANAGER DIVISION TOTAL	**$1,532,197**	**$2,101,068**	**$2,361,999**	**$2,545,692**	**$183,693**	**8%**
CITY MANAGER'S OFFICE TOTAL	**$1,532,197**	**$2,101,068**	**$2,361,999**	**$2,545,692**	**$183,693**	**8%**
EXPENSES TOTAL	**$1,532,197**	**$2,101,068**	**$2,361,999**	**$2,545,692**	**$183,693**	**8%**

SIGNIFICANT CHANGES

ACTIVITY (ORG)	OBJECT	NAME	FY26 ADOPTED	FY27 ADOPTED	INCREASE / (DECREASE)	REASON FOR CHANGE
1131 - Office of the City Manager	522500	Program Activities	$0	$7,215	$7,215	Increase due to Municipal College program implementation.
1131 - Office of the City Manager	534000	Management Consulting	$155,000	$250,000	$95,000	Increase due to one-time comprehensive study of City's long-term capital needs and funding requirements moved from FY26 to FY27 and increased by $50,000 as well as Strategic Plan consulting for FY27 of $50,000; partially offset by FY26 one-time consulting services to build an equity data dashboard of $5,000.
1101 - City Clerk's Office	531500	Software Subscription & Service	$47,372	$53,292	$5,920	Increase due reallocation of expenses to Software Service - Granicus IQM2, Microsoft 365 license, and Netmotion.
1101 - City Clerk's Office	534000	Management Consulting	$100,000	$135,000	$35,000	Increase due to Governance Retreat and Priority Setting Consulting.

1101 - City Clerk's Office	556000	Postage	$13,336	$50	($13,286)	Decrease due to reallocation of Council In the Communities postcards to 1197 - Neighborhood Services.
1122 - Registration & Elections	522000	General Operating Supplies	$24,472	$0	($24,472)	Decrease due to biennial election costs such as: Scanners/Tabulator, Training & Onsite Support, Shipping, Project Management, Equipment, and Ballot Generation.
1122 - Registration & Elections	531500	Software Subscription & Service	$14,300	$0	($14,300)	Decrease due to biennial election costs.
1122 - Registration & Elections	536000	Miscellaneous Professional Services	$12,000	$4,000	($8,000)	Decrease related to stipends for Board Of Supervisors of Elections members for non-election year.
1122 - Registration & Elections	536100	Temporary Employment Agency	$5,000	$0	($5,000)	Decrease due to biennial election: Election Judge Payment.
1122 - Registration & Elections	541000	Advertising	$39,700	$12,000	($27,700)	Decrease due to biennial election costs such as Bus Wraps & Shelters and Mobile Digital Advertising.
1122 - Registration & Elections	553000	Printing & Binding	$38,658	$5,026	($33,632)	Decrease due to biennial election costs.
1122 - Registration & Elections	554000	Signage	$5,000	$0	($5,000)	Decrease due to biennial election costs.
1122 - Registration & Elections	556000	Postage	$65,888	$0	($65,888)	Decrease due to biennial election costs.
1122 - Registration & Elections	567000	Rental & Use	$25,000	$0	($25,000)	Decrease due to biennial election: Rental of Election Equipment.

ECONOMIC DEVELOPMENT DIVISION ACTIVITY ANALYSIS

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
Expenses						
City Manager's Office						
Economic & Business Development Division						
1133 - Economic & Business Development						
Personnel Services						
501000 - Full-Time Wages	$306,061	$309,612	$310,002	$130,830	($179,172)	(58%)
507000 - Vacation & Sick Payouts	$11,898	–	–	–	$0	–
510000 - FICA Taxes	$23,032	$23,207	$23,213	$10,009	($13,204)	(57%)
514200 - Vision Benefit	$154	$154	$154	$77	($77)	(50%)
514210 - Health Insurance	$49,998	$52,979	$52,979	$24,001	($28,978)	(55%)
514220 - Dental Benefit	$1,321	$1,322	$1,322	$936	($386)	(29%)
514230 - Long-Term Care Benefit	$386	$359	$359	$180	($179)	(50%)
514240 - Life Ins And Disability Benefit	$2,268	$2,300	$2,300	$1,158	($1,142)	(50%)
515000 - Retirement (401A)	$24,335	$25,801	$24,840	$10,483	($14,357)	(58%)
516000 - Savings Plan (401K)	$9,125	$9,675	$9,315	$3,931	($5,384)	(58%)
PERSONNEL SERVICES TOTAL	**$428,579**	**$425,409**	**$424,484**	**$181,605**	**($242,879)**	**(57%)**
Operating						
521000 - Office Supplies	–	$100	$100	$100	$0	0%
531000 - Hardware Tech & Maintenance	$7,720	$250	$250	$250	$0	0%
531500 - Software Subscription & Service	$25,570	$26,803	$24,550	$26,999	$2,449	10%
536000 - Miscellaneous Professional Services	–	$8,000	$500	$500	$0	0%
538000 - Performances & Entertainment	$3,250	$10,000	$10,000	$10,000	$0	0%
541000 - Advertising	–	$2,500	$5,000	$2,500	($2,500)	(50%)
543000 - Contributions	$1,789	–	–	–	$0	–
544000 - Dues/Memberships/Certification	$2,505	$3,420	$3,420	$2,030	($1,390)	(41%)
545000 - Publications/ Resource Material	$243	$550	$550	$550	$0	0%
546000 - Conf./Seminar/Class Registration	$3,105	$11,570	$9,500	$2,350	($7,150)	(75%)
547000 - Travel Expense	$6,526	$5,925	$5,925	$2,400	($3,525)	(59%)
548000 - Economic Development Activities	$162,089	$136,000	$236,000	$236,000	$0	0%
548100 - Sponsorships	$4,100	$5,550	$5,550	$5,550	$0	0%
551100 - Cellular Phone	$1,195	$1,440	$1,440	$720	($720)	(50%)
553000 - Printing & Binding	–	$500	$500	$500	$0	0%
556000 - Postage	–	$50	$50	$50	$0	0%
556500 - Messenger Services	–	$50	$50	$50	$0	0%
560000 - Miscellaneous	$2,367	$4,000	$4,000	$3,000	($1,000)	(25%)
561000 - Local - In-Service Meals	$221	–	–	$100	$100	–
OPERATING TOTAL	**$220,680**	**$216,708**	**$307,385**	**$293,649**	**($13,736)**	**(4%)**
1133 - ECONOMIC & BUSINESS DEVELOPMENT TOTAL	**$649,259**	**$642,117**	**$731,869**	**$475,254**	**($256,615)**	**(35%)**
ECONOMIC & BUSINESS DEVELOPMENT DIVISION TOTAL	**$649,259**	**$642,117**	**$731,869**	**$475,254**	**($256,615)**	**(35%)**
CITY MANAGER'S OFFICE TOTAL	**$649,259**	**$642,117**	**$731,869**	**$475,254**	**($256,615)**	**(35%)**
EXPENSES TOTAL	**$649,259**	**$642,117**	**$731,869**	**$475,254**	**($256,615)**	**(35%)**

SIGNIFICANT CHANGES

ACTIVITY (ORG)	OBJECT	NAME	FY26 ADOPTED	FY27 ADOPTED	INCREASE / (DECREASE)	REASON FOR CHANGE
1133 - Economic & Business Development	546000	Conf./Seminar/Class Registration	$9,500	$2,350	($7,150)	Decrease due to FY26 one-time executive training.

DEPARTMENT PERSONNEL SCHEDULE

ACTIVITY	POSITION	ADOPTED BUDGET FY2025	ADOPTED BUDGET FY2026	ADOPTED BUDGET FY2027
1101 - Mayor & City Council	Administrative Assistant III	1	1	2
	Assistant City Clerk	0	1	0
	City Clerk	0	1	1
	Municipal Clerk	1	0	0
	1101 - Part-Time Personnel	0.2	0.2	0.2
	Subtotal	**2.2**	**3.2**	**3.2**
1122 - Registration & Elections	1122 - Part-Time Personnel	0	0.18	0.04
	Subtotal	**0**	**0.18**	**0.04**
1131 - Office of the City Manager	Assistant City Manager	0	1	2
	Assistant to the City Manager	1	1	1
	City Manager	1	1	1
	Deputy City Manager	1	0	0
	Racial Equity, Diversity & Inclusion Program Manager	1	1	1
	Subtotal	**4**	**4**	**5**
1133 - Economic & Business Development	Assistant City Manager	1	1	0
	Economic Development Manager	1	1	1
	Subtotal	**2**	**2**	**1**
	Full-Time Personnel	**8**	**9**	**9**
	Part-Time Personnel	**0.2**	**0.38**	**0.24**
	Total	**8.2**	**9.38**	**9.24**

DEPARTMENTAL STRATEGIC PRIORITIES

The City's Strategic Plan is integral to the budget process and is discussed in more detail under the About the City section of the budget. There are nine Strategic Outcome Areas , and each Outcome Area is intentionally cross-departmental in nature and not linked specifically to one department within the City. Each Outcome Area consists of one or more actionable strategies that reflect activities, programs and projects that are carried out across all City departments to achieve the City's desired outcomes. Each Outcome Area is also supported by Performance Measures to help track progress towards meeting a specific outcome.

Below are the strategies led by the City Manager's Office and the corresponding Outcome Areas that the strategies support. More details about progress, including the latest quarterly updates, for the Outcome Areas, Strategies and Performance Measures can be viewed through the Strategic Outcome Area **links** below.

Strategic Outcome Area	Outcome Area Description	Strategy
Equitable Outcomes	Gaithersburg identifies barriers and provides support and resources to advance equitable outcomes for people in our community, particularly for those who have been historically underserved.	• Implement and continually refine strategies associated with the City's Racial Equity Awareness and Action Plan.
Economic Development and Redevelopment	Gaithersburg facilitates development and redevelopment opportunities that support and enhance the stability of the local economic base and provide residents with a wide array of employment and housing options.	• Develop Gaithersburg as a regional employment center that attracts and supports an array of entrepreneurial and established businesses from a variety of industries.
Excellent City Services and Facilities	Gaithersburg provides excellent and accessible City services, parks and facilities for all. The City advances innovative technology, data-driven service delivery and collaborative approaches to provide positive outcomes for the community.	• Improve service delivery through streamlined processes, data-driven decision making and strategic partnerships.
		• Responsibly maintain and invest in technology, facilities and infrastructure to meet organizational and community needs.



OFFICE OF THE CITY ATTORNEY

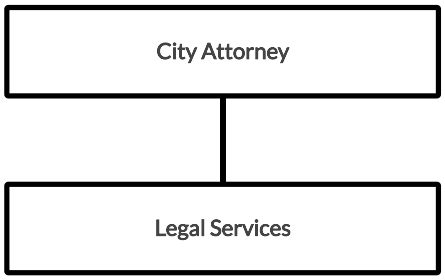
General Fund - Departmental Overview

FY27 Budget

SERVICES PROVIDED

The City Attorney is the legal adviser to the City and, with the assistance of the Deputy and Assistant City Attorney, directs all litigation and provides legal services to the City.

The Office of the City Attorney provides legal assistance to the Mayor and Council, City Boards, Commissions and Committees, and all operating departments.



BUDGET SUMMARY TABLE

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
Expenses						
Office of the City Attorney						
Office of the City Attorney Division						
1111 - Legal Services	$982,268	$910,745	$991,951	$961,793	($30,158)	(3%)
OFFICE OF THE CITY ATTORNEY DIVISION TOTAL	**$982,268**	**$910,745**	**$991,951**	**$961,793**	**($30,158)**	**(3%)**
OFFICE OF THE CITY ATTORNEY TOTAL	**$982,268**	**$910,745**	**$991,951**	**$961,793**	**($30,158)**	**(3%)**
EXPENSES TOTAL	**$982,268**	**$910,745**	**$991,951**	**$961,793**	**($30,158)**	**(3%)**

BUDGET BY OBJECT



Data Updated: Jun 18, 2026, 5:18 AM

BUDGET BY OBJECT CATEGORY

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
Expenses						
Personnel Services	$906,924	$820,618	$901,851	$884,981	($16,870)	(2%)
Operating	$75,344	$90,127	$90,100	$76,812	($13,288)	(15%)
EXPENSES TOTAL	**$982,268**	**$910,745**	**$991,951**	**$961,793**	**($30,158)**	**(3%)**

OFFICE OF THE CITY ATTORNEY ACTIVITY ANALYSIS

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
Expenses						
Office of the City Attorney						
Office of the City Attorney Division						
1111 - Legal Services						
Personnel Services						
501000 - Full-Time Wages	$722,925	$619,398	$682,312	$662,188	($20,124)	(3%)
505200 - Other Taxable Comp. - G-Fit	$720	$770	$440	$880	$440	100%
505300 - Other Taxable Comp. - Housing Stipend	$2,400	$6,600	$3,600	$7,200	$3,600	100%
508000 - Overtime Wages	$19	–	–	–	$0	–
509000 - Part-Time Wages	–	–	–	$14,120	$14,120	–
519000 - Tuition Reimbursement	$3,950	–	–	–	$0	–
510000 - FICA Taxes	$48,541	$47,384	$49,373	$48,364	($1,009)	(2%)
514200 - Vision Benefit	$159	$216	$216	$216	$0	0%
514210 - Health Insurance	$55,195	$46,349	$75,461	$49,133	($26,328)	(35%)
514220 - Dental Benefit	$1,878	$2,643	$2,986	$2,775	($211)	(7%)
514230 - Long-Term Care Benefit	$348	$883	$898	$898	$0	0%
514240 - Life Ins And Disability Benefit	$3,459	$5,817	$5,391	$5,215	($176)	(3%)
515000 - Retirement (401A)	$46,104	$51,616	$54,672	$53,060	($1,612)	(3%)
515100 - Retirement Health Savings (Rhs)	$215	$11,753	–	$13,035	$13,035	–
515200 - Medicare Retirement Health Savings (Rhs)	$4,462	$7,833	$6,000	$8,000	$2,000	33%
516000 - Savings Plan (401K)	$16,549	$19,356	$20,502	$19,897	($605)	(3%)
PERSONNEL SERVICES TOTAL	**$906,924**	**$820,618**	**$901,851**	**$884,981**	**($16,870)**	**(2%)**
Operating						
521000 - Office Supplies	$861	$500	$500	$500	$0	0%
522000 - General Operating Supplies	$457	$500	$500	$500	$0	0%
525000 - Furniture/Fixture	–	$250	$250	$250	$0	0%
531000 - Hardware Tech & Maintenance	$3,523	$2,500	$500	$500	$0	0%
531500 - Software Subscription & Service	$12,778	$14,039	$13,012	$11,984	($1,028)	(8%)
533000 - Legal	$28,254	$44,000	$44,000	$27,000	($17,000)	(39%)
536000 - Miscellaneous Professional Services	$528	$3,050	$3,050	$3,050	$0	0%
536100 - Temporary Employment Agency	$9,842	–	–	–	$0	–
541000 - Advertising	$286	$1,000	$1,000	$1,000	$0	0%
542000 - Awards & Presentations	–	$100	$100	$100	$0	0%
544000 - Dues/Memberships/Certification	$1,897	$2,930	$4,430	$4,430	$0	0%
545000 - Publications/ Resource Material	$7,766	$7,778	$7,778	$13,778	$6,000	77%
546000 - Conf./Seminar/Class Registration	$884	$4,420	$5,920	$5,920	$0	0%

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
547000 - Travel Expense	$6,251	$4,600	$4,600	$4,600	$0	0%
551100 - Cellular Phone	$573	$1,440	$1,440	–	($1,440)	(100%)
553000 - Printing & Binding	$218	$500	$500	$500	$0	0%
556000 - Postage	$132	$520	$520	$500	($20)	(4%)
556500 - Messenger Services	$128	$200	$200	$200	$0	0%
560000 - Miscellaneous	$900	$1,500	$1,500	$1,500	$0	0%
561000 - Local - In-Service Meals	$67	$300	$300	$500	$200	67%
OPERATING TOTAL	**$75,344**	**$90,127**	**$90,100**	**$76,812**	**($13,288)**	**(15%)**
1111 - LEGAL SERVICES TOTAL	**$982,268**	**$910,745**	**$991,951**	**$961,793**	**($30,158)**	**(3%)**
OFFICE OF THE CITY ATTORNEY DIVISION TOTAL	**$982,268**	**$910,745**	**$991,951**	**$961,793**	**($30,158)**	**(3%)**
OFFICE OF THE CITY ATTORNEY TOTAL	**$982,268**	**$910,745**	**$991,951**	**$961,793**	**($30,158)**	**(3%)**
EXPENSES TOTAL	**$982,268**	**$910,745**	**$991,951**	**$961,793**	**($30,158)**	**(3%)**

SIGNIFICANT CHANGES

ACTIVITY (ORG)	OBJECT	NAME	FY26 ADOPTED	FY27 ADOPTED	INCREASE / (DECREASE)	REASON FOR CHANGE
1111 - Legal Services	533000	Legal	$44,000	$27,000	($17,000)	Decrease due to reduction in outside council services.
1111 - Legal Services	545000	Publications/ Resource Material	$7,778	$13,778	$6,000	Increase related to on-line research subscription contract.

DEPARTMENT PERSONNEL SCHEDULE

ACTIVITY	POSITION	ADOPTED BUDGET FY2025	ADOPTED BUDGET FY2026	ADOPTED BUDGET FY2027
1111 - Legal Services	Assistant City Attorney I	0	2	2
	Assistant City Attorney II	1	1	1
	City Attorney	1	1	1
	Deputy City Attorney	1	0	0
	Legal Assistant	0	1	1
	Legal Services Coordinator	1	0	0
	1111 - Part-Time Personnel	0	0	0.38
	Subtotal	**4**	**5**	**5.38**
	Full-Time Personnel	**4**	**5**	**5**
	Part-Time Personnel	**0**	**0**	**0.38**
	Total	**4**	**5**	**5.38**

DEPARTMENTAL STRATEGIC PRIORITIES

The City's Strategic Plan is integral to the budget process and is discussed in more detail under the About the City section of the budget. There are nine Strategic Outcome Areas , and each Outcome Area is intentionally cross-departmental in nature and not linked specifically to one department within the City. Each Outcome Area consists of one or more actionable strategies that reflect activities, programs and projects that are carried out across all City departments to achieve the City's desired outcomes. Each Outcome Area is also supported by specific Action Items and Performance Measures to help track progress towards meeting a particular outcome.

While there are no strategies directly led by the Office of the City Attorney, the department supports cross-departmental Outcome Areas and Strategies with key Action Items and Performance Measures. More details about progress, including the latest quarterly updates, for all Outcome Areas, Strategies and Performance Measures can be viewed through the Strategic Plan Dashboard: Strategic Outcome Areas.



COMMUNICATION & PUBLIC ENGAGEMENT

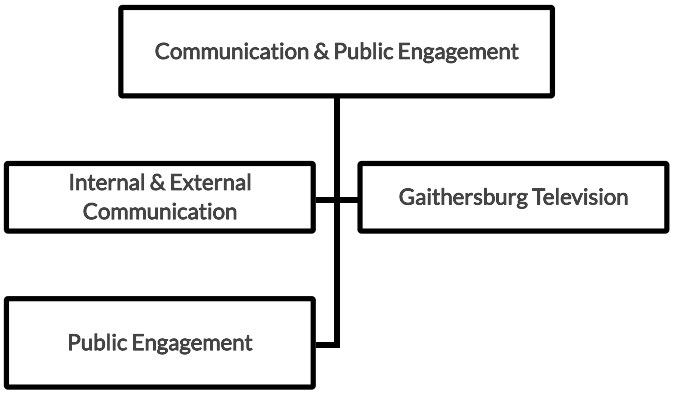
General Fund - Departmental Overview

FY27 Budget

SERVICES PROVIDED

The Department of Communication & Public Engagement is responsible for the City's internal and external communications, coordination of public engagement efforts, and Gaithersburg television.

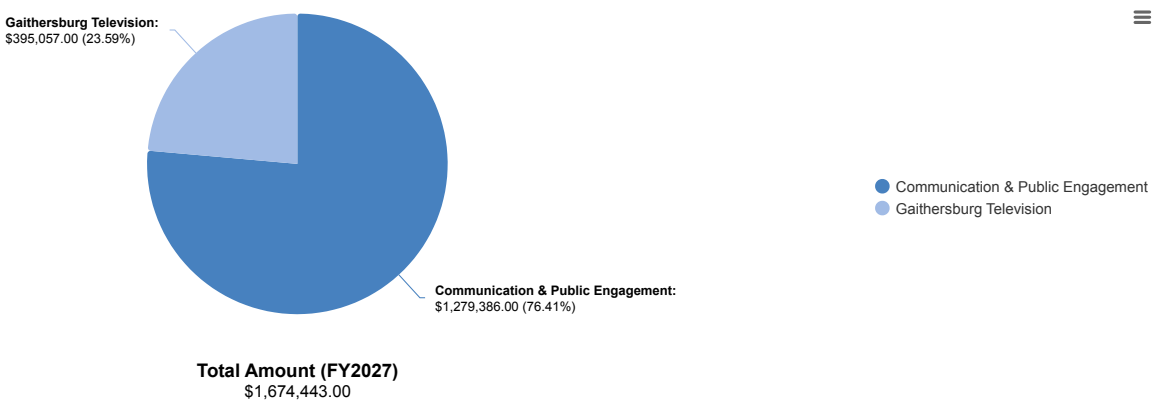
The Office informs the community about its City government and its programs using a variety of communications tools. The Office also coordinates the marketing of City facilities and programs, and plans and conducts public relations programs, activities and special events to enhance engagement and facilitate connections between the community and City services, programs and policy.



BUDGET SUMMARY TABLE

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
Expenses						
Communication & Public Engagement						
Communication & Public Engagement Division						
1212 - Communication & Public Engagement	$1,143,141	$1,141,445	$1,263,844	$1,279,386	$15,542	1%
1213 - Gaithersburg Television	$376,146	$374,167	$373,220	$395,057	$21,837	6%
COMMUNICATION & PUBLIC ENGAGEMENT DIVISION TOTAL	**$1,519,287**	**$1,515,612**	**$1,637,064**	**$1,674,443**	**$37,379**	**2%**
COMMUNICATION & PUBLIC ENGAGEMENT TOTAL	**$1,519,287**	**$1,515,612**	**$1,637,064**	**$1,674,443**	**$37,379**	**2%**
EXPENSES TOTAL	**$1,519,287**	**$1,515,612**	**$1,637,064**	**$1,674,443**	**$37,379**	**2%**

BUDGET BY ACTIVITY



Data Updated: Jun 18, 2026, 5:18 AM

BUDGET BY OBJECT CATEGORY

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
Expenses						
Personnel Services	$1,340,089	$1,354,179	$1,454,017	$1,471,741	$17,724	1%
Operating	$179,199	$161,433	$183,047	$202,702	$19,655	11%
EXPENSES TOTAL	**$1,519,287**	**$1,515,612**	**$1,637,064**	**$1,674,443**	**$37,379**	**2%**

COMMUNICATION & PUBLIC ENGAGEMENT ACTIVITY ANALYSIS

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
Expenses						
Communication & Public Engagement						
Communication & Public Engagement Division						
1212 - Communication & Public Engagement						
Personnel Services						
501000 - Full-Time Wages	$683,621	$724,842	$783,522	$805,765	$22,243	3%
505100 - Other Taxable Comp. - Multilingual	$2,080	–	$2,080	–	($2,080)	(100%)
505200 - Other Taxable Comp. - G-Fit	$979	$1,980	$440	$2,200	$1,760	400%
505300 - Other Taxable Comp. - Housing Stipend	$3,000	$3,600	$3,600	$3,600	$0	0%
507000 - Vacation & Sick Payouts	$2,225	–	–	–	$0	–
508000 - Overtime Wages	$805	$2,220	$2,329	$2,220	($109)	(5%)
509000 - Part-Time Wages	$32,575	–	–	–	$0	–
519000 - Tuition Reimbursement	–	$2,625	$5,250	–	($5,250)	(100%)
510000 - FICA Taxes	$53,836	$55,620	$60,118	$61,811	$1,693	3%
514200 - Vision Benefit	$370	$318	$416	$325	($91)	(22%)
514210 - Health Insurance	$108,758	$101,397	$132,500	$110,721	($21,779)	(16%)
514220 - Dental Benefit	$4,849	$4,283	$5,654	$4,607	($1,047)	(19%)
514230 - Long-Term Care Benefit	$679	$1,332	$1,437	$1,437	$0	0%
514240 - Life Ins And Disability Benefit	$6,400	$6,850	$7,335	$7,501	$166	2%

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
515000 - Retirement (401A)	$54,514	$60,403	$62,770	$64,564	$1,794	3%
515100 - Retirement Health Savings (Rhs)	$6,024	$11,123	$6,356	$13,504	$7,148	112%
515200 - Medicare Retirement Health Savings (Rhs)	$6,001	$6,833	$8,000	$8,000	$0	0%
516000 - Savings Plan (401K)	$18,137	$18,899	$21,321	$19,416	($1,905)	(9%)
PERSONNEL SERVICES TOTAL	**$984,852**	**$1,002,325**	**$1,103,128**	**$1,105,671**	**$2,543**	**0%**
Operating						
521000 - Office Supplies	$154	$200	$500	$200	($300)	(60%)
522500 - Program Activities	$11,384	$15,300	$15,500	$12,300	($3,200)	(21%)
524000 - Supplies/Resale	$176	–	–	–	$0	–
526000 - Machinery/Equipment	–	$70	$70	–	($70)	(100%)
531000 - Hardware Tech & Maintenance	$15,809	$2,950	$2,950	$1,000	($1,950)	(66%)
531500 - Software Subscription & Service	$58,287	$56,342	$63,539	$65,995	$2,456	4%
531600 - Software On-Premise Maintenance	–	–	–	$1,527	$1,527	–
536000 - Miscellaneous Professional Services	$19,865	$8,000	$8,000	$28,000	$20,000	250%
541000 - Advertising	$250	$250	$1,000	$250	($750)	(75%)
542000 - Awards & Presentations	$50	–	–	–	$0	–
544000 - Dues/Memberships/Certification	$1,830	$2,463	$2,663	$2,463	($200)	(8%)
545000 - Publications/ Resource Material	$520	$500	$1,000	$500	($500)	(50%)
546000 - Conf./Seminar/Class Registration	$8,445	$3,915	$7,014	$4,150	($2,864)	(41%)
547000 - Travel Expense	$4,557	$8,000	$14,850	$10,000	($4,850)	(33%)
551000 - Telecommunication Services	$480	$480	$480	$480	$0	0%
551100 - Cellular Phone	$3,296	$4,150	$4,150	$4,150	$0	0%
553000 - Printing & Binding	$19,643	$21,000	$22,000	$21,000	($1,000)	(5%)
554000 - Signage	$360	$500	$1,000	$5,700	$4,700	470%
556000 - Postage	$13,184	$14,000	$14,000	$15,000	$1,000	7%
560000 - Miscellaneous	–	$1,000	$2,000	$1,000	($1,000)	(50%)
OPERATING TOTAL	**$158,290**	**$139,120**	**$160,716**	**$173,715**	**$12,999**	**8%**
1212 - COMMUNICATION & PUBLIC ENGAGEMENT TOTAL	**$1,143,141**	**$1,141,445**	**$1,263,844**	**$1,279,386**	**$15,542**	**1%**
1213 - Gaithersburg Television						
Personnel Services						
501000 - Full-Time Wages	$227,553	$225,698	$225,699	$234,726	$9,027	4%
507000 - Vacation & Sick Payouts	$8,694	–	–	–	$0	–
509000 - Part-Time Wages	$13,343	$15,931	$15,957	$16,568	$611	4%
510000 - FICA Taxes	$18,320	$18,485	$18,487	$19,224	$737	4%
514200 - Vision Benefit	$154	$154	$154	$154	$0	0%
514210 - Health Insurance	$57,260	$60,670	$60,670	$64,321	$3,651	6%
514220 - Dental Benefit	$2,630	$2,630	$2,630	$2,761	$131	5%
514230 - Long-Term Care Benefit	$254	$359	$359	$359	$0	0%
514240 - Life Ins And Disability Benefit	$2,066	$2,066	$2,066	$2,096	$30	1%
515000 - Retirement (401A)	$18,154	$18,808	$18,085	$18,808	$723	4%
516000 - Savings Plan (401K)	$6,808	$7,053	$6,782	$7,053	$271	4%
PERSONNEL SERVICES TOTAL	**$355,237**	**$351,854**	**$350,889**	**$366,070**	**$15,181**	**4%**
Operating						
521000 - Office Supplies	–	$50	$50	$50	$0	0%
522200 - Photo/Audio/Video Supplies	$35	$2,800	$2,800	$2,800	$0	0%
531000 - Hardware Tech & Maintenance	$9,060	$9,948	$10,028	$10,053	$25	0%
531500 - Software Subscription & Service	$3,088	$4,466	$4,404	$11,023	$6,619	150%
531600 - Software On-Premise Maintenance	$1,143	$305	$305	$317	$12	4%

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
536000 - Miscellaneous Professional Services	$2,760	$3,119	$3,119	$3,119	$0	0%
542000 - Awards & Presentations	$600	–	–	–	$0	–
545000 - Publications/ Resource Material	$45	$200	$200	$200	$0	0%
546000 - Conf./Seminar/Class Registration	–	$100	$100	$100	$0	0%
547000 - Travel Expense	–	$50	$50	$50	$0	0%
551000 - Telecommunication Services	$258	–	–	–	$0	–
556000 - Postage	$18	$25	$25	$25	$0	0%
560000 - Miscellaneous	–	$250	$250	$250	$0	0%
573000 - R&M - Machinery & Equipment	$3,901	$1,000	$1,000	$1,000	$0	0%
OPERATING TOTAL	**$20,909**	**$22,313**	**$22,331**	**$28,987**	**$6,656**	**30%**
1213 - GAITHERSBURG TELEVISION TOTAL	**$376,146**	**$374,167**	**$373,220**	**$395,057**	**$21,837**	**6%**
COMMUNICATION & PUBLIC ENGAGEMENT DIVISION TOTAL	**$1,519,287**	**$1,515,612**	**$1,637,064**	**$1,674,443**	**$37,379**	**2%**
COMMUNICATION & PUBLIC ENGAGEMENT TOTAL	**$1,519,287**	**$1,515,612**	**$1,637,064**	**$1,674,443**	**$37,379**	**2%**
EXPENSES TOTAL	**$1,519,287**	**$1,515,612**	**$1,637,064**	**$1,674,443**	**$37,379**	**2%**

SIGNIFICANT CHANGES

ACTIVITY (ORG)	OBJECT	NAME	FY26 ADOPTED	FY27 ADOPTED	INCREASE / (DECREASE)	REASON FOR CHANGE
1212 - Communication & Public Engagement	536000	Miscellaneous Professional Services	$8,000	$28,000	$20,000	Increase related to FY27 biennial Residents Survey.
1213 - Gaithersburg Television	531500	Software Subscription & Service	$4,404	$11,023	$6,619	Increase related to Cablecast - Closed Captioning for ADA Compliance.

DEPARTMENT PERSONNEL SCHEDULE

ACTIVITY	POSITION	ADOPTED BUDGET FY2025	ADOPTED BUDGET FY2026	ADOPTED BUDGET FY2027
1212 - Communication & Public Engagement	Administrative Assistant III	1	1	1
	Assistant Web Administrator	1	1	1
	Communication & Public Engagement Division Manager	1	0	0
	Communication Specialist	1	1	1
	Digital Content Specialist	1	1	1
	Director of Communication & Public Engagement	0	1	1
	Graphic Design Manager	0	1	1
	Graphic Design Specialist	1	1	1
	Web Administrator	1	1	1
	1212 - Part-Time Personnel	0.4	0	0
	Subtotal	**7.4**	**8**	**8**
1213 - Gaithersburg Television	Television Production Manager	1	1	1
	Television Production Specialist	1	1	1
	1213 - Part-Time Personnel	0.4	0.3	0.38
	Subtotal	**2.4**	**2.3**	**2.38**
	Full-Time Personnel	**9**	**10**	**10**
	Part-Time Personnel	**0.8**	**0.3**	**0.38**
	Total	**9.8**	**10.3**	**10.38**

DEPARTMENTAL STRATEGIC PRIORITIES

The City's Strategic Plan is integral to the budget process and is discussed in more detail under the About the City section of the budget. There are nine Strategic Outcome Areas , and each Outcome Area is intentionally cross-departmental in nature and not linked specifically to one department within the City. Each Outcome Area consists of one or more actionable strategies that reflect activities, programs and projects that are carried out across all City departments to achieve the City's desired outcomes. Each Outcome Area is also supported by Performance Measures to help track progress towards meeting a specific outcome.

Below is the strategy led by the Communication & Public Engagement department and the corresponding Outcome Area that the strategy supports. More details about progress, including the latest quarterly updates, for the Outcome Area, Strategy, and Performance Measures can be viewed through the Strategic Outcome Area **link** below.

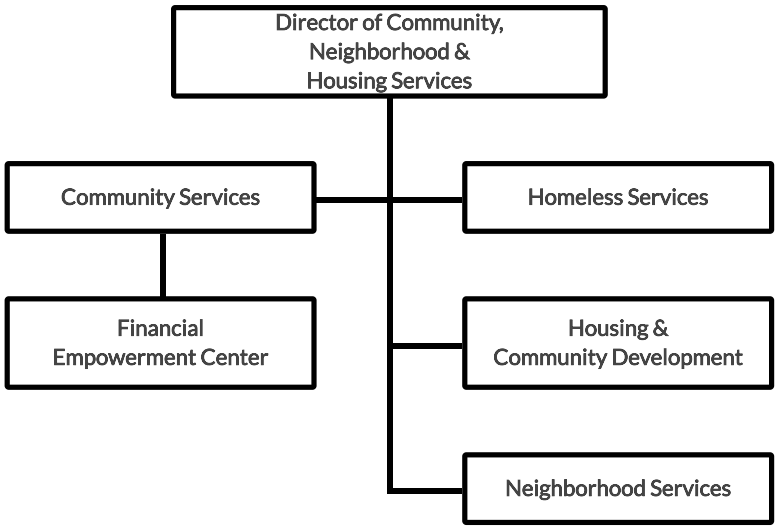
Strategic Outcome Area	Outcome Area Description	Strategy
Safe and Welcoming Community	Gaithersburg is comprised of a variety of distinct, inclusive communities, where people feel safe, welcomed and are engaged in activities that promote economic, social and environmental well-being.	• Engage and empower diverse groups to enhance participation in City government, programming and opportunities that enhance quality of life.



COMMUNITY, NEIGHBORHOOD & HOUSING SERVICES

General Fund - Departmental Overview

FY27 Budget



SERVICES PROVIDED

The Department of Community, Neighborhood & Housing Services (CNHS) supports and nurtures the quality of life for all Gaithersburg residents and the neighborhoods in which they live. CNHS works to preserve and increase the availability of safe affordable housing, improve access to services, create paths toward economic mobility, promote resiliency, and enhance the livability of neighborhoods. CNHS collaborates with community partners, other government agencies, businesses, homeowners' associations, rental communities, and residents to advance opportunities for those in need and strengthen families, neighborhoods, and the entire Gaithersburg community.

The Community Services Division implements and supports programs that encompass interim case management, community outreach and education, housing counseling, financial wellness, school support and parental engagement, emergency assistance and safety net services, and resources and referrals to City residents in need. This Division collaborates with a large network of agencies and organizations to which City residents can be referred for assistance, including the Gaithersburg Financial Empowerment Center, a City-sponsored initiative. Staff process all applications to the City's Housing CDBG assistance program. Staff also serve as City committee liaisons to the Community Advisory Committee and Educational Enrichment Committee and is responsible for full coordination and oversight of the City's Community Services Collaborative grants and the Nonprofit-School Youth Enrichment Grants as well as the Gaithersburg Coalition of Providers. The Gaithersburg Hoarding Code Violation Assistance Program is also part of Community Services responsibilities, working together with Neighborhood Services.

The Homeless Services Division is responsible for homeless advocacy, community education on homelessness, substance use disorder and recovery, outreach services, housing, and linking those experiencing homelessness to needed services. A street outreach team helps locate and assist individuals experiencing homelessness. The Division oversees the operation of the Wells/Robertson House, a transitional program for people in recovery from substance use disorder, and DeSellum House, which offers transitional housing to select graduates of the Wells/Robertson program.

The Housing & Community Development Division maintains comprehensive housing policies and programs that are designed to provide fair and affordable homeownership options and rental opportunities. Using federal dollars and local funds, the City provides closing cost and down payment assistance for first time homebuyers and deferred loans for homeowners and qualified tenants who wish to make their homes accessible for those with disabilities. The City works with developers to provide affordable rental and ownership options through the Moderately Priced Dwelling Unit (MPDU) and Workforce Housing Unit (WFHU) programs. Programs are available to assist income-eligible homeowners with home repairs, and developers with

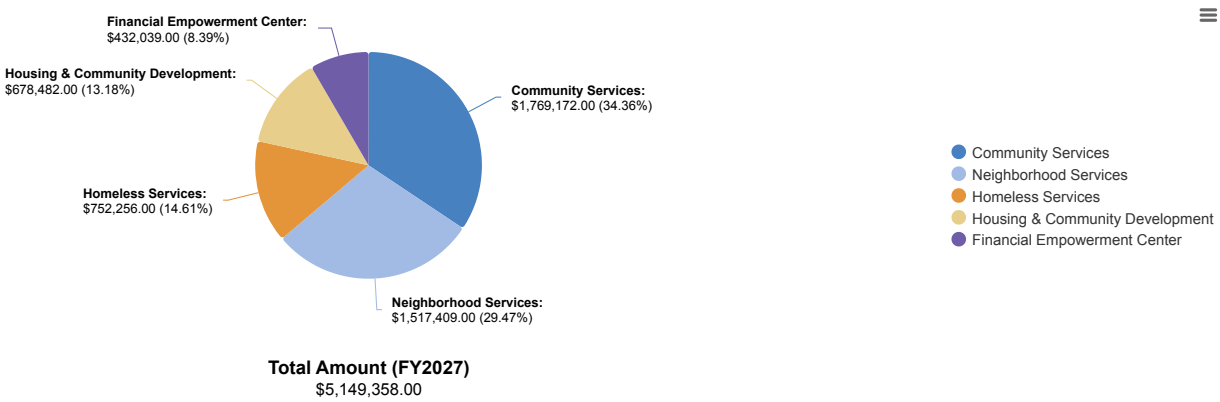
financing improvements to affordable rental housing in the City. The Division also administers the City's annual entitlement grant funding and ensures compliance with federal regulations and requirements.

The Neighborhood Services Division is responsible for administering and enforcing a wide variety of City Codes regarding property maintenance, public nuisances, rental housing, landlord-tenant relations, vendors, and home-based businesses. Additionally, the team pursues an active outreach program to work with homeowners' associations, rental communities and residents to enhance the appearance and safety of the City of Gaithersburg.

BUDGET SUMMARY TABLE

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
Expenses						
Community, Neighborhood, & Housing Services						
Community Services Division						
1215 - Community Services	$1,591,401	$1,752,960	$1,754,432	$1,769,172	$14,740	1%
1217 - Financial Empowerment Center	$335,666	$365,030	$350,817	$432,039	$81,222	23%
COMMUNITY SERVICES DIVISION TOTAL	**$1,927,067**	**$2,117,990**	**$2,105,249**	**$2,201,211**	**$95,962**	**5%**
Neighborhood Services Division						
1197 - Neighborhood Services	$1,348,793	$1,346,072	$1,539,430	$1,517,409	($22,021)	(1%)
NEIGHBORHOOD SERVICES DIVISION TOTAL	**$1,348,793**	**$1,346,072**	**$1,539,430**	**$1,517,409**	**($22,021)**	**(1%)**
Homeless Services Division						
1216 - Homeless Services	$670,956	$681,397	$706,761	$752,256	$45,495	6%
HOMELESS SERVICES DIVISION TOTAL	**$670,956**	**$681,397**	**$706,761**	**$752,256**	**$45,495**	**6%**
Housing & Community Development Division						
1142 - Housing & Community Development	$361,505	$389,991	$595,381	$678,482	$83,101	14%
HOUSING & COMMUNITY DEVELOPMENT DIVISION TOTAL	**$361,505**	**$389,991**	**$595,381**	**$678,482**	**$83,101**	**14%**
COMMUNITY, NEIGHBORHOOD, & HOUSING SERVICES TOTAL	**$4,308,322**	**$4,535,450**	**$4,946,821**	**$5,149,358**	**$202,537**	**4%**
EXPENSES TOTAL	**$4,308,322**	**$4,535,450**	**$4,946,821**	**$5,149,358**	**$202,537**	**4%**

BUDGET BY ACTIVITY



Data Updated: Jun 18, 2026, 5:18 AM

BUDGET BY OBJECT CATEGORY

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
Expenses						
Personnel Services	$2,727,415	$2,839,535	$3,280,617	$3,346,204	$65,587	2%
Operating	$1,536,603	$1,694,620	$1,666,204	$1,803,154	$136,950	8%
Capital	$44,304	$1,295	–	–	$0	–
EXPENSES TOTAL	**$4,308,322**	**$4,535,450**	**$4,946,821**	**$5,149,358**	**$202,537**	**4%**

COMMUNITY SERVICES DIVISION ACTIVITY ANALYSIS

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
Expenses						
Community, Neighborhood, & Housing Services						
Community Services Division						
1215 - Community Services						
Personnel Services						
501000 - Full-Time Wages	$338,434	$351,836	$351,832	$351,519	($313)	0%
505100 - Other Taxable Comp. - Multilingual	$2,080	$2,080	$2,080	$2,080	$0	0%
505200 - Other Taxable Comp. - G-Fit	$585	$990	$440	$810	$370	84%
509000 - Part-Time Wages	$183	–	–	$3,960	$3,960	–
519000 - Tuition Reimbursement	–	–	$5,250	$5,250	$0	0%
510000 - FICA Taxes	$24,975	$26,915	$26,915	$27,194	$279	1%
514200 - Vision Benefit	$210	$262	$262	$250	($12)	(5%)
514210 - Health Insurance	$63,951	$74,011	$74,011	$73,303	($708)	(1%)
514220 - Dental Benefit	$3,227	$3,528	$3,528	$3,483	($45)	(1%)
514230 - Long-Term Care Benefit	$782	$719	$719	$690	($29)	(4%)
514240 - Life Ins And Disability Benefit	$3,243	$3,459	$3,449	$3,409	($40)	(1%)
515000 - Retirement (401A)	$26,999	$29,320	$28,192	$28,167	($25)	0%
515200 - Medicare Retirement Health Savings (Rhs)	$7,539	$8,000	$8,000	$7,680	($320)	(4%)
516000 - Savings Plan (401K)	$10,124	$10,995	$10,572	$10,562	($10)	0%
PERSONNEL SERVICES TOTAL	**$482,332**	**$512,115**	**$515,250**	**$518,357**	**$3,107**	**1%**
Operating						
521000 - Office Supplies	$2,164	$1,400	$1,200	$1,300	$100	8%
522500 - Program Activities	$7,636	$12,250	$10,750	$14,300	$3,550	33%
531000 - Hardware Tech & Maintenance	$669	$2,357	$2,357	$3,357	$1,000	42%
531500 - Software Subscription & Service	$1,881	$13,042	$11,189	$11,341	$152	1%
531600 - Software On-Premise Maintenance	–	–	–	$181	$181	–
536000 - Miscellaneous Professional Services	$2,772	$15,000	$15,000	$12,500	($2,500)	(17%)
541000 - Advertising	–	$1,000	$1,000	$1,200	$200	20%
542000 - Awards & Presentations	$50	–	$2,700	–	($2,700)	(100%)
543000 - Contributions	$1,080,442	$1,146,916	$1,148,366	$1,146,416	($1,950)	0%
544000 - Dues/Memberships/Certification	–	$300	$300	$300	$0	0%
546000 - Conf./Seminar/Class Registration	$0	$2,500	$2,500	$4,330	$1,830	73%
546300 - In-Service Training	$256	$1,300	$1,300	$1,500	$200	15%
547000 - Travel Expense	–	$900	$900	$500	($400)	(44%)
551100 - Cellular Phone	$1,089	$1,180	$1,620	$540	($1,080)	(67%)
553000 - Printing & Binding	–	$3,400	$3,000	$4,500	$1,500	50%
556000 - Postage	$221	$1,000	$1,000	$1,000	$0	0%
560000 - Miscellaneous	$2,265	$3,300	$1,000	$1,800	$800	80%
561000 - Local - In-Service Meals	$188	–	–	$750	$750	–
568400 - Holiday Giving Expenditures	$9,436	$35,000	$35,000	$45,000	$10,000	29%
OPERATING TOTAL	**$1,109,070**	**$1,240,845**	**$1,239,182**	**$1,250,815**	**$11,633**	**1%**
1215 - COMMUNITY SERVICES TOTAL	**$1,591,401**	**$1,752,960**	**$1,754,432**	**$1,769,172**	**$14,740**	**1%**
1217 - Financial Empowerment Center						
Personnel Services						

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
501000 - Full-Time Wages	$81,581	$99,840	$107,655	$103,834	($3,821)	(4%)
505200 - Other Taxable Comp. - G-Fit	$75	$440	–	$440	$440	–
509000 - Part-Time Wages	$5,604	$6,923	–	$40,000	$40,000	–
510000 - FICA Taxes	$6,549	$8,167	$8,236	$11,003	$2,767	34%
514200 - Vision Benefit	$37	–	$46	–	($46)	(100%)
514210 - Health Insurance	$8,776	–	$17,260	–	($17,260)	(100%)
514220 - Dental Benefit	$591	$430	$804	$452	($352)	(44%)
514230 - Long-Term Care Benefit	$169	$180	$180	$180	$0	0%
514240 - Life Ins And Disability Benefit	$621	$974	$1,038	$1,007	($31)	(3%)
515000 - Retirement (401A)	$6,385	$8,320	$8,626	$8,320	($306)	(4%)
515100 - Retirement Health Savings (Rhs)	$1,076	$5,926	–	$6,283	$6,283	–
515200 - Medicare Retirement Health Savings (Rhs)	$1,539	$2,000	$2,000	$2,000	$0	0%
516000 - Savings Plan (401K)	$2,336	$3,120	$3,235	$3,120	($115)	(4%)
PERSONNEL SERVICES TOTAL	**$115,338**	**$136,320**	**$149,080**	**$176,639**	**$27,559**	**18%**
Operating						
522500 - Program Activities	$18,574	$14,500	$12,000	$12,500	$500	4%
531000 - Hardware Tech & Maintenance	–	$1,500	–	–	$0	–
531500 - Software Subscription & Service	$372	$898	$425	$1,088	$663	156%
536000 - Miscellaneous Professional Services	$192,200	$200,202	$177,702	$225,202	$47,500	27%
541000 - Advertising	$3,440	$2,000	$2,000	$4,000	$2,000	100%
546300 - In-Service Training	$2,680	$2,800	$2,800	$2,800	$0	0%
547000 - Travel Expense	$2,219	$1,750	$1,750	$1,750	$0	0%
551100 - Cellular Phone	$394	$560	$560	$560	$0	0%
553000 - Printing & Binding	$448	$4,500	$4,500	$7,500	$3,000	67%
OPERATING TOTAL	**$220,328**	**$228,710**	**$201,737**	**$255,400**	**$53,663**	**27%**
1217 - FINANCIAL EMPOWERMENT CENTER TOTAL	**$335,666**	**$365,030**	**$350,817**	**$432,039**	**$81,222**	**23%**
COMMUNITY SERVICES DIVISION TOTAL	**$1,927,067**	**$2,117,990**	**$2,105,249**	**$2,201,211**	**$95,962**	**5%**
COMMUNITY, NEIGHBORHOOD, & HOUSING SERVICES TOTAL	**$1,927,067**	**$2,117,990**	**$2,105,249**	**$2,201,211**	**$95,962**	**5%**
EXPENSES TOTAL	**$1,927,067**	**$2,117,990**	**$2,105,249**	**$2,201,211**	**$95,962**	**5%**

SIGNIFICANT CHANGES

ACTIVITY (ORG)	OBJECT	NAME	FY26 ADOPTED	FY27 ADOPTED	INCREASE / (DECREASE)	REASON FOR CHANGE
1215 - Community Services	568400	Holiday Giving Expenditures	$35,000	$45,000	$10,000	Increase related to rollover of contribution funds from prior year.
1217 - Financial Empowerment Center	536000	Miscellaneous Professional Services	$177,702	$225,202	$47,500	Increase related to FY26-FY28 one-time FE Cities Grant - Research Consultant 25,000 per year; FY26 & FY27 one-time Legacy Planning Sub-Grant 22,500 per year.

NEIGHBORHOOD SERVICES DIVISION ACTIVITY ANALYSIS

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
Expenses						
Community, Neighborhood, & Housing Services						
Neighborhood Services Division						
1197 - Neighborhood Services						
Personnel Services						
501000 - Full-Time Wages	$793,841	$840,299	$966,956	$967,605	$649	0%
505100 - Other Taxable Comp. - Multilingual	$10,400	$9,931	$12,210	$8,258	($3,952)	(32%)
505200 - Other Taxable Comp. - G-Fit	$1,308	$1,210	$440	$880	$440	100%
505300 - Other Taxable Comp. - Housing Stipend	$7,500	$2,750	$5,700	$3,600	($2,100)	(37%)
507000 - Vacation & Sick Payouts	$7,431	–	–	–	$0	–
508000 - Overtime Wages	$3,040	$2,560	$2,560	$2,560	$0	0%
509000 - Part-Time Wages	$58,145	$26,702	$26,702	–	($26,702)	(100%)
519000 - Tuition Reimbursement	$4,548	$15,750	$15,750	$21,000	$5,250	33%
510000 - FICA Taxes	$64,676	$66,521	$76,211	$74,218	($1,993)	(3%)
514200 - Vision Benefit	$686	$567	$601	$592	($9)	(1%)
514210 - Health Insurance	$211,779	$211,007	$243,088	$232,486	($10,602)	(4%)
514220 - Dental Benefit	$10,544	$9,486	$11,072	$10,315	($757)	(7%)
514230 - Long-Term Care Benefit	$926	$1,901	$2,114	$2,123	$9	0%
514240 - Life Ins And Disability Benefit	$7,513	$8,351	$9,509	$9,504	($5)	0%
515000 - Retirement (401A)	$64,503	$70,025	$77,480	$77,532	$52	0%
515100 - Retirement Health Savings (Rhs)	$4,634	$6,356	$12,713	$6,752	($5,961)	(47%)
515200 - Medicare Retirement Health Savings (Rhs)	$3,539	$8,317	$9,900	$11,900	$2,000	20%
516000 - Savings Plan (401K)	$19,594	$19,985	$23,153	$22,755	($398)	(2%)
PERSONNEL SERVICES TOTAL	**$1,274,607**	**$1,301,718**	**$1,496,159**	**$1,452,080**	**($44,079)**	**(3%)**
Operating						
522000 - General Operating Supplies	$2,463	$1,500	$2,500	$2,404	($96)	(4%)
526000 - Machinery/Equipment	–	$300	$300	$200	($100)	(33%)
531000 - Hardware Tech & Maintenance	$912	$500	$500	$500	$0	0%
531500 - Software Subscription & Service	$5,172	$5,122	$5,134	$7,188	$2,054	40%
536000 - Miscellaneous Professional Services	$2,423	$6,180	$7,680	$6,180	($1,500)	(20%)
536700 - Abatement Services	$815	$5,000	$5,000	$5,000	$0	0%
544000 - Dues/Memberships/Certification	$225	$840	$840	$840	$0	0%
545000 - Publications/ Resource Material	$188	$280	$280	$280	$0	0%
546000 - Conf./Seminar/Class Registration	$3,112	$3,840	$2,340	$3,840	$1,500	64%
546300 - In-Service Training	$88	–	–	–	$0	–
547000 - Travel Expense	$113	$2,500	$2,500	$2,500	$0	0%
551000 - Telecommunication Services	$3,361	$4,321	$4,321	$4,321	$0	0%
551100 - Cellular Phone	$5,980	$6,496	$6,496	$6,496	$0	0%
553000 - Printing & Binding	–	–	–	$3,000	$3,000	–
554000 - Signage	$73	$250	$250	$2,750	$2,500	1,000%
556000 - Postage	–	–	–	$14,900	$14,900	–
557000 - Uniforms/ Laundry	$3,231	$3,680	$3,680	$3,680	$0	0%
560000 - Miscellaneous	$1,061	$700	$1,000	$500	($500)	(50%)
561000 - Local - In-Service Meals	$371	$1,300	–	$500	$500	–

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
567000 - Rental & Use	$293	$250	$250	$250	$0	0%
574000 - R&M - Vehicles	–	–	$200	–	($200)	(100%)
OPERATING TOTAL	**$29,882**	**$43,059**	**$43,271**	**$65,329**	**$22,058**	**51%**
Capital						
596000 - Vehicles/Motor Equipment	$44,304	$1,295	–	–	$0	–
CAPITAL TOTAL	**$44,304**	**$1,295**	**–**	**–**	**$0**	**–**
1197 - NEIGHBORHOOD SERVICES TOTAL	**$1,348,793**	**$1,346,072**	**$1,539,430**	**$1,517,409**	**($22,021)**	**(1%)**
NEIGHBORHOOD SERVICES DIVISION TOTAL	**$1,348,793**	**$1,346,072**	**$1,539,430**	**$1,517,409**	**($22,021)**	**(1%)**
COMMUNITY, NEIGHBORHOOD, & HOUSING SERVICES TOTAL	**$1,348,793**	**$1,346,072**	**$1,539,430**	**$1,517,409**	**($22,021)**	**(1%)**
EXPENSES TOTAL	**$1,348,793**	**$1,346,072**	**$1,539,430**	**$1,517,409**	**($22,021)**	**(1%)**

SIGNIFICANT CHANGES

ACTIVITY (ORG)	OBJECT	NAME	FY26 ADOPTED	FY27 ADOPTED	INCREASE / (DECREASE)	REASON FOR CHANGE
1197 - Neighborhood Services	556000	Postage	$0	$14,900	$14,900	Increase due to higher volume or mailing $6,900; reclass of postage expense from other departments - $4,000 from Planning & Code Administration for regular mailings and $4,000 for Council in the Communities from City Clerk's Office.

HOMELESS SERVICES DIVISION ACTIVITY ANALYSIS

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
Expenses						
Community, Neighborhood, & Housing Services						
Homeless Services Division						
1216 - Homeless Services						
Personnel Services						
501000 - Full-Time Wages	$366,932	$326,738	$363,698	$369,751	$6,053	2%
507000 - Vacation & Sick Payouts	$4,858	–	–	–	$0	–
508000 - Overtime Wages	$3,109	$3,292	$3,292	$3,292	$0	0%
509000 - Part-Time Wages	$108,546	$147,133	$127,754	$153,019	$25,265	20%
510000 - FICA Taxes	$36,312	$36,503	$37,848	$40,244	$2,396	6%
514200 - Vision Benefit	$262	$231	$262	$231	($31)	(12%)
514210 - Health Insurance	$58,760	$58,727	$62,261	$70,237	$7,976	13%
514220 - Dental Benefit	$3,528	$3,216	$3,528	$3,612	$84	2%
514230 - Long-Term Care Benefit	$828	$659	$719	$719	$0	0%
514240 - Life Ins And Disability Benefit	$3,281	$3,301	$3,504	$3,593	$89	3%
515000 - Retirement (401A)	$29,253	$27,228	$29,142	$29,628	$486	2%
515200 - Medicare Retirement Health Savings (Rhs)	$2,000	$2,333	$2,000	$4,000	$2,000	100%
516000 - Savings Plan (401K)	$10,970	$10,211	$10,928	$11,110	$182	2%
PERSONNEL SERVICES TOTAL	**$628,638**	**$619,572**	**$644,936**	**$689,436**	**$44,500**	**7%**
Operating						
521000 - Office Supplies	$1,239	$900	$900	$900	$0	0%
522000 - General Operating Supplies	$3,864	$4,000	$4,000	$4,000	$0	0%
522500 - Program Activities	$7,222	$31,500	$31,500	$30,000	($1,500)	(5%)
525000 - Furniture/Fixture	$4,441	–	–	–	$0	–
526000 - Machinery/Equipment	–	$40	$40	–	($40)	(100%)
531000 - Hardware Tech & Maintenance	$965	$749	$749	$749	$0	0%
531500 - Software Subscription & Service	$2,604	$4,836	$4,836	$5,650	$814	17%
531600 - Software On-Premise Maintenance	–	–	–	$181	$181	–
536500 - Investigations	$60	$45	$45	$45	$0	0%
546300 - In-Service Training	$157	$1,000	$1,000	$1,000	$0	0%
547000 - Travel Expense	$193	–	–	–	$0	–
551000 - Telecommunication Services	$1,153	$480	$480	$480	$0	0%
551100 - Cellular Phone	–	$550	$550	$550	$0	0%
553000 - Printing & Binding	–	$200	$200	$100	($100)	(50%)
556000 - Postage	$16	$25	$25	$25	$0	0%
560000 - Miscellaneous	$20,404	$17,500	$17,500	$19,000	$1,500	9%
561000 - Local - In-Service Meals	–	–	–	$140	$140	–
OPERATING TOTAL	**$42,318**	**$61,825**	**$61,825**	**$62,820**	**$995**	**2%**
1216 - HOMELESS SERVICES TOTAL	**$670,956**	**$681,397**	**$706,761**	**$752,256**	**$45,495**	**6%**
HOMELESS SERVICES DIVISION TOTAL	**$670,956**	**$681,397**	**$706,761**	**$752,256**	**$45,495**	**6%**
COMMUNITY, NEIGHBORHOOD, & HOUSING SERVICES TOTAL	**$670,956**	**$681,397**	**$706,761**	**$752,256**	**$45,495**	**6%**
EXPENSES TOTAL	**$670,956**	**$681,397**	**$706,761**	**$752,256**	**$45,495**	**6%**

HOUSING & COMMUNITY DEVELOPMENT DIVISION ACTIVITY ANALYSIS

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
Expenses						
Community, Neighborhood, & Housing Services						
Housing & Community Development Division						
1142 - Housing & Community Development						
Personnel Services						
501000 - Full-Time Wages	$160,457	$185,175	$349,861	$367,343	$17,482	5%
505100 - Other Taxable Comp. - Multilingual	–	$1,907	–	$2,080	$2,080	–
505200 - Other Taxable Comp. - G-Fit	$102	$440	–	$440	$440	–
519000 - Tuition Reimbursement	–	$5,250	$5,250	$5,250	$0	0%
510000 - FICA Taxes	$11,887	$14,166	$26,764	$27,802	$1,038	4%
514200 - Vision Benefit	$89	$106	$115	$154	$39	34%
514210 - Health Insurance	$32,758	$34,048	$43,496	$54,397	$10,901	25%
514220 - Dental Benefit	$1,423	$1,314	$1,904	$2,232	$328	17%
514230 - Long-Term Care Benefit	$162	$359	$509	$539	$30	6%
514240 - Life Ins And Disability Benefit	$1,634	$1,827	$3,079	$2,983	($96)	(3%)
515000 - Retirement (401A)	$12,804	$15,431	$28,034	$29,434	$1,400	5%
515200 - Medicare Retirement Health Savings (Rhs)	$3,462	$4,000	$5,667	$6,000	$333	6%
516000 - Savings Plan (401K)	$1,723	$5,787	$10,513	$11,038	$525	5%
PERSONNEL SERVICES TOTAL	**$226,501**	**$269,810**	**$475,192**	**$509,692**	**$34,500**	**7%**
Operating						
521000 - Office Supplies	–	$350	$350	$250	($100)	(29%)
531000 - Hardware Tech & Maintenance	–	$250	$250	$250	$0	0%
531500 - Software Subscription & Service	$941	$935	$943	$1,228	$285	30%
536000 - Miscellaneous Professional Services	$25,000	$30,000	$30,000	$30,000	$0	0%
541000 - Advertising	$1,993	$1,500	$1,500	$1,500	$0	0%
543000 - Contributions	$103,756	$80,656	$80,656	$128,972	$48,316	60%
544000 - Dues/Memberships/Certification	$500	$750	$750	$750	$0	0%
546000 - Conf./Seminar/Class Registration	$1,210	$1,000	$1,000	$1,000	$0	0%
547000 - Travel Expense	–	$300	$300	$300	$0	0%
551100 - Cellular Phone	$1,089	$1,440	$1,440	$1,440	$0	0%
556000 - Postage	$516	$250	$250	$350	$100	40%
560000 - Miscellaneous	–	$2,750	$2,750	$2,750	$0	0%
OPERATING TOTAL	**$135,005**	**$120,181**	**$120,189**	**$168,790**	**$48,601**	**40%**
1142 - HOUSING & COMMUNITY DEVELOPMENT TOTAL	**$361,505**	**$389,991**	**$595,381**	**$678,482**	**$83,101**	**14%**
HOUSING & COMMUNITY DEVELOPMENT DIVISION TOTAL	**$361,505**	**$389,991**	**$595,381**	**$678,482**	**$83,101**	**14%**
COMMUNITY, NEIGHBORHOOD, & HOUSING SERVICES TOTAL	**$361,505**	**$389,991**	**$595,381**	**$678,482**	**$83,101**	**14%**
EXPENSES TOTAL	**$361,505**	**$389,991**	**$595,381**	**$678,482**	**$83,101**	**14%**

SIGNIFICANT CHANGES

ACTIVITY (ORG)	OBJECT	NAME	FY26 ADOPTED	FY27 ADOPTED	INCREASE / (DECREASE)	REASON FOR CHANGE
1142 - Housing & Community Development	543000	Contributions	$80,656	$128,972	$48,316	Increase related to additional Emergency Rental Assistance to prevent eviction and avoid utility disconnections 50,000, partially offset by expenses related to CDBG funding.

DEPARTMENT PERSONNEL SERVICES

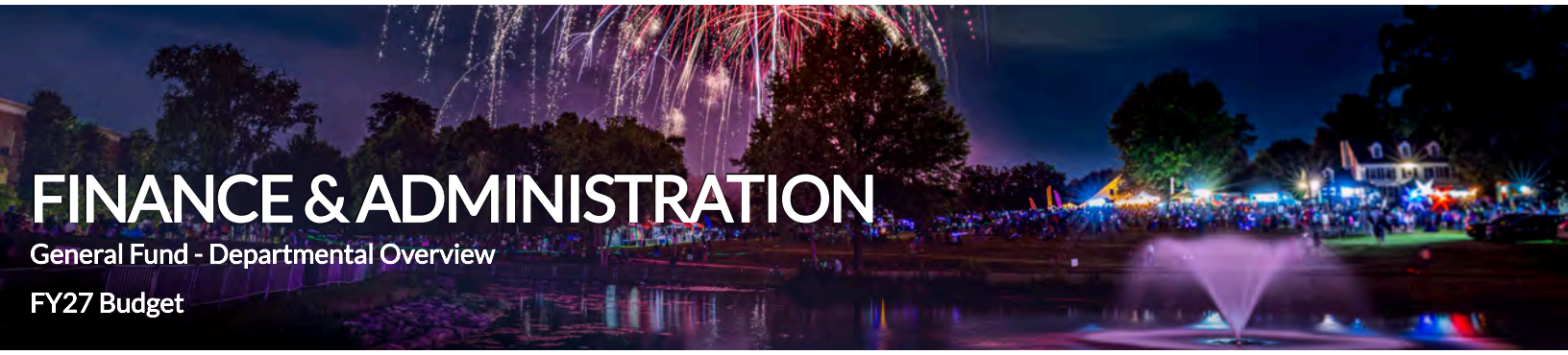
ACTIVITY	POSITION	ADOPTED BUDGET FY2025	ADOPTED BUDGET FY2026	ADOPTED BUDGET FY2027
1142 - Housing & Community Development	Director of Community, Neighborhood & Housing Services	1	1	1
	Housing & Community Development Manager	1	1	1
	Housing & Community Development Program Coordinator	1	1	1
	Subtotal	**3**	**3**	**3**
1197 - Neighborhood Services	Code Administration Officer I	4	3	2
	Code Administration Officer II	2	2	4
	Code Administration Officer III	3	2	2
	Code Compliance Manager	1	1	0
	Code Compliance Supervisor	0	0	1
	Landlord-Tenant & Rental Housing Compliance Officer	0	1	0
	Landlord-Tenant Investigator III	0	1	1
	Neighborhood Services Coordinator	1	1	1
	Neighborhood Services Division Manager	1	1	1
	1197 - Part-Time Personnel	0.63	0.63	0
	Subtotal	**12.63**	**12.63**	**12**
1215 - Community Services	Community Services Case Worker	1	1	0
	Community Services Client Services Specialist	0	0	1
	Community Services Division Manager	1	1	1
	Community Services Special Projects Coordinator	1	1	1
	Senior Program Coordinator, Grants Management	1	1	1
	1215 - Part-Time Personnel	0	0	0.08
	Subtotal	**4**	**4**	**4.08**
1216 - Homeless Services	Clinical Supervisor/Discharge Coordinator	1	1	1
	Homeless Services Division Manager	1	1	1
	House Manager	1	1	1
	Primary Counselor	1	1	1
	1216 - Part-Time Personnel	3.02	3.02	3.02
	Subtotal	**7.02**	**7.02**	**7.02**
1217 - Financial Empowerment Center	Project Manager, Financial Empowerment & Community Initiatives	1	1	1
	1217 - Part-Time Personnel	0	0	0.5
	Subtotal	**1**	**1**	**1.5**
	Full-Time Personnel	**24**	**24**	**24**
	Part-Time Personnel	**3.65**	**3.65**	**3.6**
	Total	**27.65**	**27.65**	**27.6**

DEPARTMENTAL STRATEGIC PRIORITIES

The City's Strategic Plan is integral to the budget process and is discussed in more detail under the About the City section of the budget. There are nine Strategic Outcome Areas , and each Outcome Area is intentionally cross-departmental in nature and not linked specifically to one department within the City. Each Outcome Area consists of one or more actionable strategies that reflect activities, programs and projects that are carried out across all City departments to achieve the City's desired outcomes. Each Outcome Area is also supported by Performance Measures to help track progress towards meeting a specific outcome.

Below are the strategies led by the Community, Neighborhood & Housing Services department and the corresponding Outcome Areas that the strategies support. More details about progress, including the latest quarterly updates, for the Outcome Areas, Strategies and Performance Measures can be viewed through the Strategic Outcome Area **links** below.

Strategic Outcome Area	Outcome Area Description	Strategy
Safe and Welcoming Community	Gaithersburg is comprised of a variety of distinct, inclusive communities, where people feel safe, welcomed and are engaged in activities that promote economic, social and environmental well-being.	• Provide equitable access to and build awareness of social and financial programs and services.
Economic Development and Redevelopment	Gaithersburg facilitates development and redevelopment opportunities that support and enhance the stability of the local economic base and provide residents with a wide array of employment and housing options.	• Implement strategies that encourage reinvestment in aging commercial and multifamily properties.
		• Pursue strategies to provide a mix of housing options for a variety of income levels.



FINANCE & ADMINISTRATION

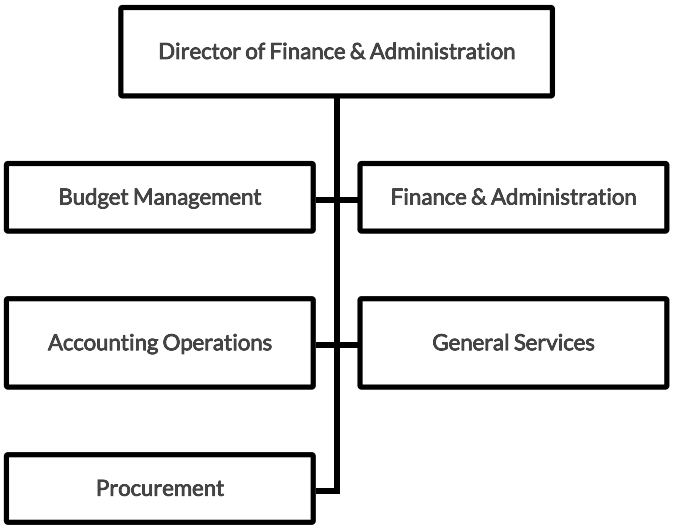
General Fund - Departmental Overview

FY27 Budget

SERVICES PROVIDED

The Finance & Administration Department provides oversight of all the financial matters of the City. The primary functions of the Finance department include budget management, accounting operations, and procurement. Accounting operations include cash management, accounting, financial reporting, accounts payable, and payroll functions. The department is also responsible for investment management.

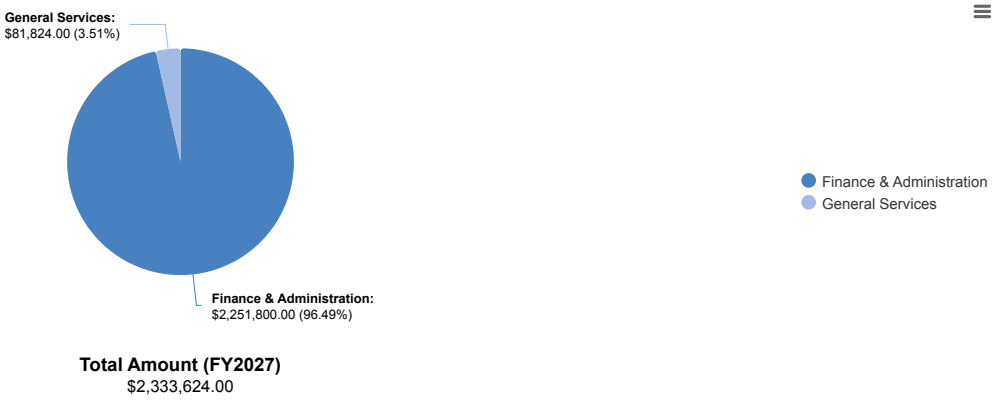
The General Services activity is shown within this section of the budget. The General Services activity is used for shared centralized costs such as office supplies and paper.



BUDGET SUMMARY TABLE

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
Expenses						
Finance & Administration						
Finance & Administration Division						
1141 - Finance & Administration	$2,063,030	$2,151,187	$2,135,399	$2,251,800	$116,401	5%
1149 - General Services	$35,307	$67,540	$67,105	$81,824	$14,719	22%
FINANCE & ADMINISTRATION DIVISION TOTAL	**$2,098,336**	**$2,218,727**	**$2,202,504**	**$2,333,624**	**$131,120**	**6%**
FINANCE & ADMINISTRATION TOTAL	**$2,098,336**	**$2,218,727**	**$2,202,504**	**$2,333,624**	**$131,120**	**6%**
EXPENSES TOTAL	**$2,098,336**	**$2,218,727**	**$2,202,504**	**$2,333,624**	**$131,120**	**6%**

BUDGET BY ACTIVITY



Data Updated: Jun 18, 2026, 5:18 AM

BUDGET BY OBJECT CATEGORY

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
Expenses						
Personnel Services	$1,782,202	$1,795,511	$1,781,757	$1,889,120	$107,363	6%
Operating	$316,134	$423,216	$420,747	$444,504	$23,757	6%
EXPENSES TOTAL	**$2,098,336**	**$2,218,727**	**$2,202,504**	**$2,333,624**	**$131,120**	**6%**

FINANCE & ADMINISTRATION ACTIVITY ANALYSIS

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
Expenses						
Finance & Administration						
Finance & Administration Division						
1141 - Finance & Administration						
Personnel Services						
501000 - Full-Time Wages	$1,247,869	$1,236,059	$1,236,073	$1,285,502	$49,429	4%
505200 - Other Taxable Comp. - G-Fit	$1,023	$1,650	$440	$1,760	$1,320	300%
505300 - Other Taxable Comp. - Housing Stipend	$6,000	$6,000	$6,000	$6,000	$0	0%
507000 - Vacation & Sick Payouts	$16,909	–	–	–	$0	–
508000 - Overtime Wages	$493	$2,525	$2,525	$2,525	$0	0%
509000 - Part-Time Wages	–	–	–	$17,178	$17,178	–
519000 - Tuition Reimbursement	$4,344	$15,750	$15,750	$15,750	$0	0%
510000 - FICA Taxes	$92,677	$94,695	$94,696	$99,352	$4,656	5%
514200 - Vision Benefit	$724	$748	$725	$756	$31	4%
514210 - Health Insurance	$219,352	$242,386	$232,417	$266,098	$33,681	14%
514220 - Dental Benefit	$10,048	$10,395	$10,103	$11,059	$956	9%
514230 - Long-Term Care Benefit	$2,371	$2,156	$2,156	$2,156	$0	0%
514240 - Life Ins And Disability Benefit	$11,261	$11,339	$11,266	$11,563	$297	3%
515000 - Retirement (401A)	$99,427	$103,005	$99,044	$103,005	$3,961	4%
515100 - Retirement Health Savings (Rhs)	$18,073	$15,891	$19,069	$13,504	($5,565)	(29%)
515200 - Medicare Retirement Health Savings (Rhs)	$16,001	$16,000	$16,000	$16,000	$0	0%
516000 - Savings Plan (401K)	$35,630	$36,912	$35,493	$36,912	$1,419	4%
PERSONNEL SERVICES TOTAL	**$1,782,202**	**$1,795,511**	**$1,781,757**	**$1,889,120**	**$107,363**	**6%**
Operating						
521000 - Office Supplies	$785	$3,500	$3,500	$3,500	$0	0%
525000 - Furniture/Fixture	–	$750	$750	$750	$0	0%
530000 - Accounting & Audit	$44,478	$45,367	$45,367	$46,274	$907	2%
531000 - Hardware Tech & Maintenance	$7,752	$8,375	$8,113	$9,533	$1,420	18%
531500 - Software Subscription & Service	$10,081	$71,599	$71,649	$74,534	$2,885	4%
531600 - Software On-Premise Maintenance	$77,678	$82,949	$81,127	$84,608	$3,481	4%
536000 - Miscellaneous Professional Services	$89,068	$103,200	$103,200	$103,200	$0	0%
536500 - Investigations	$120	–	–	–	$0	–
541000 - Advertising	$1,037	$3,000	$3,000	$3,000	$0	0%
542000 - Awards & Presentations	$1,185	$1,435	$1,435	$1,580	$145	10%
544000 - Dues/Memberships/Certification	$1,051	$3,241	$3,241	$3,241	$0	0%
545000 - Publications/ Resource Material	–	$350	$350	$350	$0	0%
546000 - Conf./Seminar/Class Registration	$2,454	$12,800	$12,800	$11,780	($1,020)	(8%)
546300 - In-Service Training	$187	$90	$90	$90	$0	0%
547000 - Travel Expense	$1,747	$13,500	$13,500	$13,450	($50)	0%
551100 - Cellular Phone	$544	$720	$720	$1,740	$1,020	142%
556000 - Postage	$3,651	$3,750	$3,750	$3,800	$50	1%
556500 - Messenger Services	–	$150	$150	$150	$0	0%
560000 - Miscellaneous	$3	$750	$750	$750	$0	0%
561000 - Local - In-Service Meals	–	$150	$150	$150	$0	0%

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
567000 - Rental & Use	–	–	–	$200	$200	–
587200 - SBITA Principal Expenditure	$34,437	–	–	–	$0	–
587210 - SBITA Interest Expenditure	$4,567	–	–	–	$0	–
OPERATING TOTAL	**$280,827**	**$355,676**	**$353,642**	**$362,680**	**$9,038**	**3%**
1141 - FINANCE & ADMINISTRATION TOTAL	**$2,063,030**	**$2,151,187**	**$2,135,399**	**$2,251,800**	**$116,401**	**5%**
1149 - General Services						
Operating						
521000 - Office Supplies	$6,474	$10,500	$10,500	$10,500	$0	0%
531000 - Hardware Tech & Maintenance	$2,230	$2,782	$2,782	$16,782	$14,000	503%
531500 - Software Subscription & Service	$7,131	$5,590	$4,983	$5,702	$719	14%
531600 - Software On-Premise Maintenance	$18,047	$17,868	$18,040	$18,040	$0	0%
536000 - Miscellaneous Professional Services	$1,113	$11,200	$11,500	$11,200	($300)	(3%)
551000 - Telecommunication Services	$258	$300	–	$300	$300	–
553000 - Printing & Binding	$4,054	$5,500	$5,500	$5,500	$0	0%
556000 - Postage	($5,545)	$12,000	$12,000	$12,000	$0	0%
567000 - Rental & Use	$1,544	$1,800	$1,800	$1,800	$0	0%
OPERATING TOTAL	**$35,307**	**$67,540**	**$67,105**	**$81,824**	**$14,719**	**22%**
1149 - GENERAL SERVICES TOTAL	**$35,307**	**$67,540**	**$67,105**	**$81,824**	**$14,719**	**22%**
FINANCE & ADMINISTRATION DIVISION TOTAL	**$2,098,336**	**$2,218,727**	**$2,202,504**	**$2,333,624**	**$131,120**	**6%**
FINANCE & ADMINISTRATION TOTAL	**$2,098,336**	**$2,218,727**	**$2,202,504**	**$2,333,624**	**$131,120**	**6%**
EXPENSES TOTAL	**$2,098,336**	**$2,218,727**	**$2,202,504**	**$2,333,624**	**$131,120**	**6%**

SIGNIFICANT CHANGES

ACTIVITY (ORG)	OBJECT	NAME	FY26 ADOPTED	FY27 ADOPTED	INCREASE / (DECREASE)	REASON FOR CHANGE
1149 - General Services	531000	Hardware Tech & Maintenance	$2,782	$16,782	$14,000	Increase related to replacement of the postage machines at City Hall for $9,000 and Activity Center for $5,000.

DEPARTMENT PERSONNEL SCHEDULE

ACTIVITY	POSITION	ADOPTED BUDGET FY2025	ADOPTED BUDGET FY2026	ADOPTED BUDGET FY2027
1141 - Finance & Administration	Accountant I	1	1	1
	Accountant III	1	1	1
	Accounting Technician	1	1	1
	Budget Manager	1	1	1
	Chief Accountant	1	1	1
	Controller	1	1	1
	Director of Finance and Administration	1	1	1
	Finance Systems Support Manager	1	1	1
	Payroll Coordinator	1	1	1
	Procurement Manager	1	1	1
	Procurement Specialist	1	1	1
	Senior Accounting Technician	1	1	1
	Subtotal	**12**	**12**	**12**
	Full-Time Personnel	**12**	**12**	**12**
	Part-Time Personnel	**0**	**0**	**0.39**
	Total	**12**	**12**	**12.39**

DEPARTMENTAL STRATEGIC PRIORITIES

The City's Strategic Plan is integral to the budget process and is discussed in more detail under the About the City section of the budget. There are nine Strategic Outcome Areas , and each Outcome Area is intentionally cross-departmental in nature and not linked specifically to one department within the City. Each Outcome Area consists of one or more actionable strategies that reflect activities, programs and projects that are carried out across all City departments to achieve the City's desired outcomes. Each Outcome Area is also supported by Performance Measures to help track progress towards meeting a specific outcome.

Below are the strategies led by the Finance & Administration department and the corresponding Outcome Area that the strategies support. More details about progress, including the latest quarterly updates, for the Outcome Area, Strategies, and Performance Measures can be viewed through the Strategic Outcome Area link below.

Strategic Outcome Area	Outcome Area Description	Strategy
Fiscal Responsibility	Gaithersburg advances responsible financial planning and stewardship, while aligning resources with community needs to provide for quality services, now and in the future.	• Pursue fiscally sustainable strategies to meet operational and community needs.
		• Provide accessible and transparent financial information.



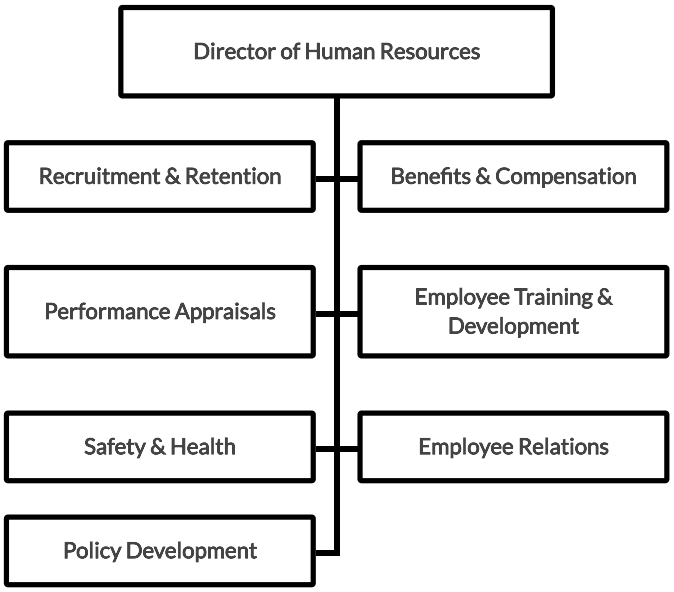
HUMAN RESOURCES

General Fund - Departmental Overview

FY27 Budget

SERVICES PROVIDED

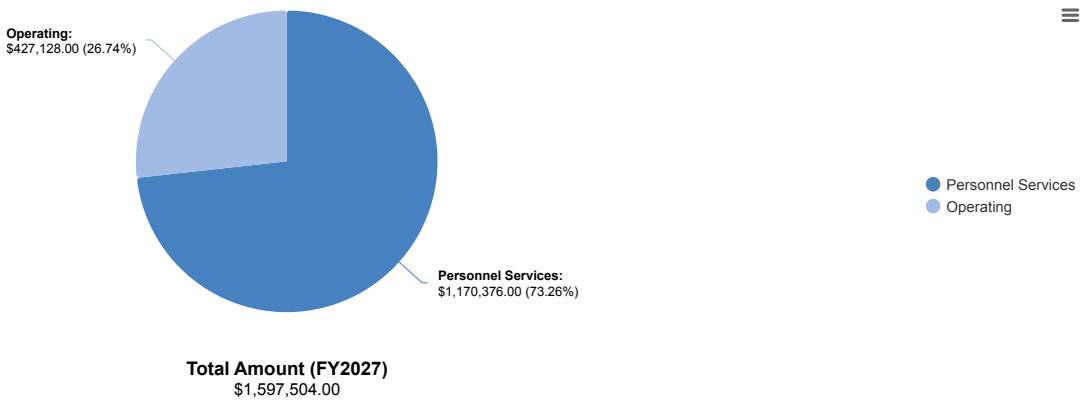
The Department of Human Resources is committed to providing quality services to all City Departments as well as our citizens. These services include: conducting recruitment of personnel, maintaining the classification of all positions, managing and administering all employee benefits, periodic analysis of compensation and benefit costs, administering the employee performance evaluation system, overseeing and managing worker's compensation and risk management, and providing training and development opportunities to assure a safe and healthy work environment that stimulates the personal and professional development of all employees.



BUDGET SUMMARY TABLE

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
Expenses						
Human Resources						
Human Resources Division						
1135 - Human Resources	$1,494,360	$1,669,836	$1,669,235	$1,597,504	($71,731)	(4%)
HUMAN RESOURCES DIVISION TOTAL	**$1,494,360**	**$1,669,836**	**$1,669,235**	**$1,597,504**	**($71,731)**	**(4%)**
HUMAN RESOURCES TOTAL	**$1,494,360**	**$1,669,836**	**$1,669,235**	**$1,597,504**	**($71,731)**	**(4%)**
EXPENSES TOTAL	**$1,494,360**	**$1,669,836**	**$1,669,235**	**$1,597,504**	**($71,731)**	**(4%)**

BUDGET BY OBJECT



Data Updated: Jun 18, 2026, 5:18 AM

BUDGET BY OBJECT CATEGORY

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
Expenses						
Personnel Services	$1,083,675	$1,128,169	$1,130,367	$1,170,376	$40,009	4%
Operating	$410,685	$541,667	$538,868	$427,128	($111,740)	(21%)
EXPENSES TOTAL	**$1,494,360**	**$1,669,836**	**$1,669,235**	**$1,597,504**	**($71,731)**	**(4%)**

HUMAN RESOURCES ACTIVITY ANALYSIS

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
Expenses						
Human Resources						
Human Resources Division						
1135 - Human Resources						
Personnel Services						
501000 - Full-Time Wages	$705,743	$695,046	$695,062	$722,848	$27,786	4%
505100 - Other Taxable Comp. - Multilingual	$2,080	$2,080	$2,080	$2,080	$0	0%
505200 - Other Taxable Comp. - G-Fit	$1,154	$880	$880	$880	$0	0%
507000 - Vacation & Sick Payouts	$11,727	–	–	–	$0	–
509000 - Part-Time Wages	–	$18,787	$18,787	$19,539	$752	4%
512000 - State Unemployment Tax	$900	–	–	–	$0	–
514700 - Out Of Pocket Deductible Reimbursement	$120,984	$160,000	$160,000	$160,000	$0	0%
519000 - Tuition Reimbursement	–	–	$5,250	$5,250	$0	0%
510000 - FICA Taxes	$52,461	$54,233	$54,235	$55,966	$1,731	3%
514100 - Group Insurance/Retirees	$653	–	–	–	$0	–
514200 - Vision Benefit	$339	$339	$339	$339	$0	0%
514210 - Health Insurance	$93,743	$99,328	$99,328	$105,295	$5,967	6%
514220 - Dental Benefit	$4,419	$4,419	$4,419	$4,640	$221	5%
514230 - Long-Term Care Benefit	$614	$1,078	$1,078	$1,078	$0	0%
514240 - Life Ins And Disability Benefit	$5,958	$5,982	$5,974	$6,068	$94	2%
515000 - Retirement (401A)	$55,908	$57,921	$55,694	$57,921	$2,227	4%
515100 - Retirement Health Savings (Rhs)	$6,024	$6,356	$6,356	$6,752	$396	6%
516000 - Savings Plan (401K)	$20,966	$21,720	$20,885	$21,720	$835	4%
PERSONNEL SERVICES TOTAL	**$1,083,675**	**$1,128,169**	**$1,130,367**	**$1,170,376**	**$40,009**	**4%**
Operating						
521000 - Office Supplies	$2,685	$400	$600	$500	($100)	(17%)
522000 - General Operating Supplies	$2,385	$5,000	$2,000	$5,500	$3,500	175%
531000 - Hardware Tech & Maintenance	$2,867	$1,882	$1,882	$1,898	$16	1%
531500 - Software Subscription & Service	$77,297	$97,805	$97,806	$111,491	$13,685	14%
531600 - Software On-Premise Maintenance	–	$165	$165	$174	$9	5%
533000 - Legal	$40,208	–	–	–	$0	–
534500 - Wellness Programs	$60,263	$89,900	$89,900	$57,900	($32,000)	(36%)
535000 - Medical/Hospital (Screenings)	$38,728	$49,000	$49,000	$30,500	($18,500)	(38%)
536000 - Miscellaneous Professional Services	$35,460	$171,200	$171,200	$55,500	($115,700)	(68%)
536500 - Investigations	$4,824	$4,500	$4,500	$4,500	$0	0%
541000 - Advertising	$5,236	$7,500	$7,500	$7,500	$0	0%
542000 - Awards & Presentations	$43,793	$64,600	$64,600	$67,000	$2,400	4%
544000 - Dues/Memberships/Certification	$1,159	$3,615	$3,615	$3,615	$0	0%
545000 - Publications/ Resource Material	$686	$200	$200	$200	$0	0%
546000 - Conf./Seminar/Class Registration	$349	–	–	–	$0	–
546300 - In-Service Training	$92,425	$41,300	$41,300	$40,000	($1,300)	(3%)
547000 - Travel Expense	$599	$900	$900	$900	$0	0%
551100 - Cellular Phone	$570	$1,200	$1,200	$1,200	$0	0%
556000 - Postage	$460	$500	$500	$500	$0	0%
560000 - Miscellaneous	$690	$2,000	$2,000	$37,250	$35,250	1,763%

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
561000 - Local - In-Service Meals	–	–	–	$1,000	$1,000	–
OPERATING TOTAL	$410,685	$541,667	$538,868	$427,128	($111,740)	(21%)
1135 - HUMAN RESOURCES TOTAL	$1,494,360	$1,669,836	$1,669,235	$1,597,504	($71,731)	(4%)
HUMAN RESOURCES DIVISION TOTAL	$1,494,360	$1,669,836	$1,669,235	$1,597,504	($71,731)	(4%)
HUMAN RESOURCES TOTAL	$1,494,360	$1,669,836	$1,669,235	$1,597,504	($71,731)	(4%)
EXPENSES TOTAL	$1,494,360	$1,669,836	$1,669,235	$1,597,504	($71,731)	(4%)

SIGNIFICANT CHANGES

ACTIVITY (ORG)	OBJECT	NAME	FY26 ADOPTED	FY27 ADOPTED	INCREASE / (DECREASE)	REASON FOR CHANGE
1135 - Human Resources	531500	Software Subscription & Service	$97,806	$111,491	$13,685	Increase due to reallocation of expenses to Software Subscription & Service for Salary.com of $12,000 from Miscellaneous Professional Services and Netmotion of $600 from the Information Technology Department; and an increase in ADP services of $900.
1135 - Human Resources	534500	Wellness Programs	$89,900	$57,900	($32,000)	Decrease due to FY26 one-time purchase of AED units and batteries.
1135 - Human Resources	535000	Medical/Hospital (Screenings)	$49,000	$30,500	($18,500)	Decrease related to periodic psychological examinations for police ($14,000) and drug tests ($5,000).
1135 - Human Resources	536000	Miscellaneous Professional Services	$171,200	$55,500	($115,700)	Decrease due to an FY26 one-time Staffing Study ($100,000) and Learn Platform Implementation (3,500); reallocation of recruiting expenses to Miscellaneous ($35,000) and compensation data software to Software Subscription & Services ($12,000); offset by increase for Leadership Training Consultant for $35,000.
1135 - Human Resources	560000	Miscellaneous	$2,000	$37,250	$35,250	Increase related to a reallocation of recruiting expenses from Miscellaneous Professional Services to of $35,000.

DEPARTMENT PERSONNEL SCHEDULE

ACTIVITY	POSITION	ADOPTED BUDGET FY2025	ADOPTED BUDGET FY2026	ADOPTED BUDGET FY2027
1135 - Human Resources	Director of Human Resources	1	1	1
	Human Resources Generalist II	3	3	3
	Human Resources Program Coordinator	2	2	2
	1135 - Part-Time Personnel	0.5	0.5	0.5
	Subtotal	**6.5**	**6.5**	**6.5**
	Full-Time Personnel	**6**	**6**	**6**
	Part-Time Personnel	**0.5**	**0.5**	**0.5**
	Total	**6.5**	**6.5**	**6.5**

DEPARTMENTAL STRATEGIC PRIORITIES

The City's Strategic Plan is integral to the budget process and is discussed in more detail under the About the City section of the budget. There are nine Strategic Outcome Areas , and each Outcome Area is intentionally cross-departmental in nature and not linked specifically to one department within the City. Each Outcome Area consists of one or more actionable strategies that reflect activities, programs and projects that are carried out across all City departments to achieve the City's desired outcomes. Each Outcome Area is also supported by Performance Measures to help track progress towards meeting a specific outcome.

Below are the strategies led by the Human Resources department and the corresponding Outcome Area that the strategies support. More details about progress, including the latest quarterly updates, for the Outcome Area, Strategies, and Performance Measures can be viewed through the Strategic Outcome Area **link** below.

Strategic Outcome Area	Outcome Area Description	Strategy
Great Place to Work	Gaithersburg fosters an environment that inspires the passions of City employees and allows them to use their talents and to grow professionally. Employees are equipped with the tools and resources to perform their duties with excellence and are recognized for their contributions.	• Create a comprehensive strategy to attract and retain a diverse and talented workforce.
		• Provide a competitive and equitable total rewards package including compensation, benefits, wellness, recognition programs, and professional development opportunities.



INFORMATION TECHNOLOGY SERVICES

General Fund - Departmental Overview

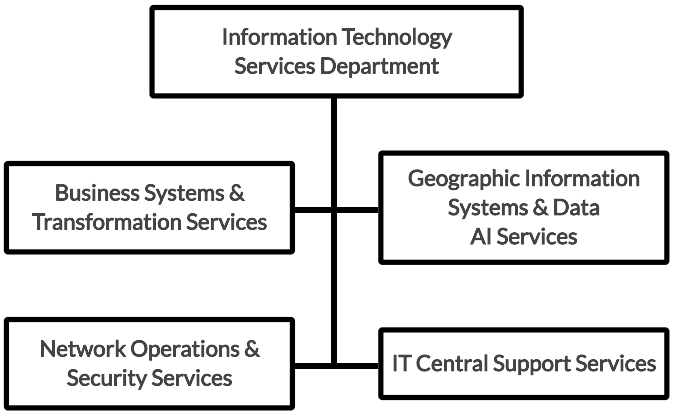
FY27 Budget

SERVICES PROVIDED

The Information Technology Services Department supports all technological needs of the City, ensuring that systems, infrastructure, and digital services operate efficiently, securely, and strategically. This includes advancing the City's artificial intelligence and data governance to promote innovation, efficiency, and informed decision-making.

The Information Technology (1145) activity covers personnel and operating costs related to equipment, systems, cybersecurity, software licensing, and subscription-based solutions. Core functions include Business Systems and Transformation Services, Network Operations and Security Services, and IT Central Support Services.

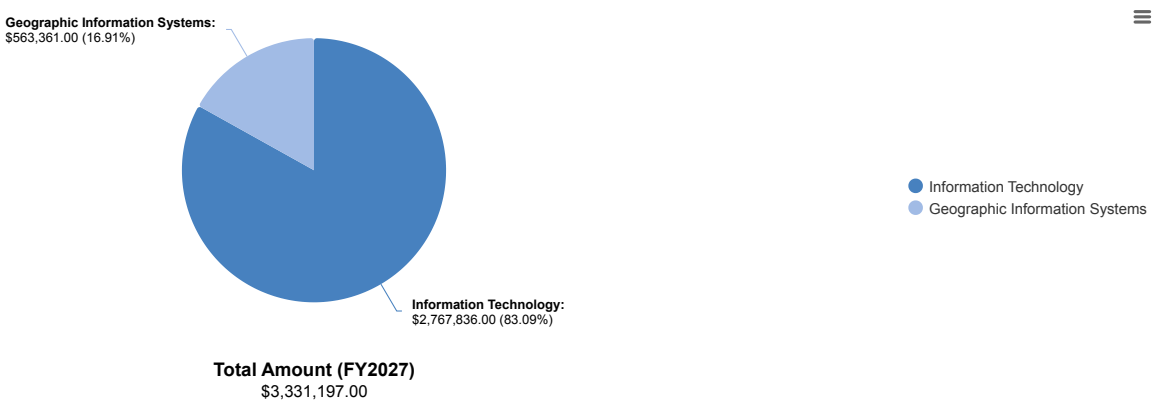
The Geographic Information Systems (1146) activity provides GIS and data services to most City departments, leveraging GIS data, software, and platforms to collect, organize, analyze, and visualize information. These services enhance collaboration and support informed decision-making across the organization.



BUDGET SUMMARY TABLE

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
Expenses						
Information Technology						
Information Technology Division						
1145 - Information Technology	$2,360,839	$2,603,673	$2,632,799	$2,767,836	$135,037	5%
1146 - Geographic Information Systems	$435,996	$590,633	$497,129	$563,361	$66,232	13%
INFORMATION TECHNOLOGY DIVISION TOTAL	**$2,796,835**	**$3,194,306**	**$3,129,928**	**$3,331,197**	**$201,269**	**6%**
INFORMATION TECHNOLOGY TOTAL	**$2,796,835**	**$3,194,306**	**$3,129,928**	**$3,331,197**	**$201,269**	**6%**
EXPENSES TOTAL	**$2,796,835**	**$3,194,306**	**$3,129,928**	**$3,331,197**	**$201,269**	**6%**

BUDGET BY ACTIVITY



Data Updated: Jun 18, 2026, 5:18 AM

BUDGET BY OBJECT CATEGORY

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
Expenses						
Personnel Services	$2,269,353	$2,409,589	$2,362,777	$2,539,323	$176,546	7%
Operating	$527,482	$784,717	$767,151	$791,874	$24,723	3%
EXPENSES TOTAL	**$2,796,835**	**$3,194,306**	**$3,129,928**	**$3,331,197**	**$201,269**	**6%**

INFORMATION TECHNOLOGY ACTIVITY ANALYSIS

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
Expenses						
Information Technology						
Information Technology Division						
1145 - Information Technology						
Personnel Services						
501000 - Full-Time Wages	$1,365,231	$1,393,220	$1,388,764	$1,448,949	$60,185	4%
505200 - Other Taxable Comp. - G-Fit	$1,143	$1,100	$440	$1,320	$880	200%
505300 - Other Taxable Comp. - Housing Stipend	$3,900	–	$3,600	–	($3,600)	(100%)
507000 - Vacation & Sick Payouts	$19,032	–	–	–	$0	–
508000 - Overtime Wages	$2,262	$4,000	$12,000	$4,000	($8,000)	(67%)
509000 - Part-Time Wages	$459	$31,496	$31,496	$32,756	$1,260	4%
519000 - Tuition Reimbursement	–	$5,478	$5,478	$5,478	$0	0%
510000 - FICA Taxes	$98,781	$108,833	$109,104	$112,737	$3,633	3%
514200 - Vision Benefit	$708	$772	$726	$772	$46	6%
514210 - Health Insurance	$231,934	$255,255	$255,255	$270,616	$15,361	6%
514220 - Dental Benefit	$11,226	$10,976	$11,823	$11,525	($298)	(3%)
514230 - Long-Term Care Benefit	$1,347	$2,335	$2,335	$2,335	$0	0%
514240 - Life Ins And Disability Benefit	$11,724	$12,260	$12,154	$12,458	$304	3%
515000 - Retirement (401A)	$108,916	$116,102	$111,279	$116,102	$4,823	4%

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
515100 - Retirement Health Savings (Rhs)	$5,594	$5,926	$5,926	$6,283	$357	6%
515200 - Medicare Retirement Health Savings (Rhs)	$17,232	$18,000	$18,000	$18,000	$0	0%
516000 - Savings Plan (401K)	$27,639	$38,190	$27,024	$39,482	$12,458	46%
PERSONNEL SERVICES TOTAL	**$1,907,129**	**$2,003,943**	**$1,995,404**	**$2,082,813**	**$87,409**	**4%**
Operating						
521000 - Office Supplies	$24	–	$500	–	($500)	(100%)
525000 - Furniture/Fixture	–	–	$500	–	($500)	(100%)
526000 - Machinery/Equipment	$641	–	–	–	$0	–
531000 - Hardware Tech & Maintenance	$145,452	$173,914	$180,452	$197,726	$17,274	10%
531500 - Software Subscription & Service	$102,146	$126,938	$125,435	$88,541	($36,894)	(29%)
531600 - Software On-Premise Maintenance	$102,679	$164,419	$112,760	$180,227	$67,467	60%
536000 - Miscellaneous Professional Services	$12,047	$10,000	$98,000	$98,000	$0	0%
536500 - Investigations	$60	–	–	–	$0	–
542000 - Awards & Presentations	$150	–	–	–	$0	–
544000 - Dues/Memberships/Certification	$98	–	–	–	$0	–
545000 - Publications/ Resource Material	$557	$100	$100	$100	$0	0%
546000 - Conf./Seminar/Class Registration	$2,693	$17,000	$17,000	$12,000	($5,000)	(29%)
547000 - Travel Expense	$1,905	$5,600	$5,600	$5,600	$0	0%
550700 - Solid Waste/Recycling	–	$220	$220	$220	$0	0%
551000 - Telecommunication Services	$77,984	$93,859	$89,648	$94,929	$5,281	6%
551100 - Cellular Phone	$6,717	$6,480	$6,480	$6,480	$0	0%
556000 - Postage	$139	$100	$100	$100	$0	0%
556500 - Messenger Services	$48	$100	$100	$100	$0	0%
560000 - Miscellaneous	$340	$400	$500	$400	($100)	(20%)
561000 - Local - In-Service Meals	$30	$600	–	$600	$600	–
OPERATING TOTAL	**$453,709**	**$599,730**	**$637,395**	**$685,023**	**$47,628**	**7%**
1145 - INFORMATION TECHNOLOGY TOTAL	**$2,360,839**	**$2,603,673**	**$2,632,799**	**$2,767,836**	**$135,037**	**5%**
1146 - Geographic Information Systems						
Personnel Services						
501000 - Full-Time Wages	$239,224	$283,898	$251,547	$322,467	$70,920	28%
505200 - Other Taxable Comp. - G-Fit	–	$396	–	$396	$396	–
505300 - Other Taxable Comp. - Housing Stipend	$3,600	$3,240	$3,240	$3,240	$0	0%
510000 - FICA Taxes	$17,770	$21,718	$19,243	$24,669	$5,426	28%
514200 - Vision Benefit	$185	$158	$163	$167	$4	2%
514210 - Health Insurance	$61,187	$56,326	$56,831	$61,855	$5,024	9%
514220 - Dental Benefit	$2,620	$2,285	$2,307	$2,491	$184	8%
514230 - Long-Term Care Benefit	$305	$473	$476	$485	$9	2%
514240 - Life Ins And Disability Benefit	$2,604	$2,655	$2,351	$2,822	$471	20%
515000 - Retirement (401A)	$22,348	$23,658	$20,156	$26,268	$6,112	30%
515200 - Medicare Retirement Health Savings (Rhs)	$4,000	$1,967	$3,500	$1,800	($1,700)	(49%)
516000 - Savings Plan (401K)	$8,380	$8,872	$7,559	$9,850	$2,291	30%
PERSONNEL SERVICES TOTAL	**$362,224**	**$405,646**	**$367,373**	**$456,510**	**$89,137**	**24%**
Operating						
521000 - Office Supplies	$44	$50	$50	$50	$0	0%
525000 - Furniture/Fixture	–	$50	$250	$50	($200)	(80%)
531000 - Hardware Tech & Maintenance	$4,236	$10,362	$10,317	$10,727	$410	4%
531500 - Software Subscription & Service	$5,455	$63,176	$7,848	$7,342	($506)	(6%)

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
531600 - Software On-Premise Maintenance	$605	$67,402	$67,244	$60,905	($6,339)	(9%)
536000 - Miscellaneous Professional Services	$2,625	$14,000	$14,000	$14,000	$0	0%
542000 - Awards & Presentations	–	$50	$50	$50	$0	0%
544000 - Dues/Memberships/Certification	$100	$150	$150	$390	$240	160%
545000 - Publications/ Resource Material	$13	$175	$175	$175	$0	0%
546000 - Conf./Seminar/Class Registration	$4,173	$5,987	$5,987	$6,272	$285	5%
546300 - In-Service Training	–	$16,995	$16,995	–	($16,995)	(100%)
547000 - Travel Expense	$4,559	$5,350	$5,350	$5,350	$0	0%
551000 - Telecommunication Services	$480	$480	$480	$480	$0	0%
551100 - Cellular Phone	$151	$660	$660	$660	$0	0%
556000 - Postage	–	$25	$25	$25	$0	0%
556500 - Messenger Services	–	$25	$25	$25	$0	0%
560000 - Miscellaneous	$134	$50	$150	$50	($100)	(67%)
561000 - Local - In-Service Meals	–	–	–	$300	$300	–
587200 - SBITA Principal Expenditure	$49,887	–	–	–	$0	–
587210 - SBITA Interest Expenditure	$1,310	–	–	–	$0	–
OPERATING TOTAL	**$73,772**	**$184,987**	**$129,756**	**$106,851**	**($22,905)**	**(18%)**
1146 - GEOGRAPHIC INFORMATION SYSTEMS TOTAL	**$435,996**	**$590,633**	**$497,129**	**$563,361**	**$66,232**	**13%**
INFORMATION TECHNOLOGY DIVISION TOTAL	**$2,796,835**	**$3,194,306**	**$3,129,928**	**$3,331,197**	**$201,269**	**6%**
INFORMATION TECHNOLOGY TOTAL	**$2,796,835**	**$3,194,306**	**$3,129,928**	**$3,331,197**	**$201,269**	**6%**
EXPENSES TOTAL	**$2,796,835**	**$3,194,306**	**$3,129,928**	**$3,331,197**	**$201,269**	**6%**

SIGNIFICANT CHANGES

ACTIVITY (ORG)	OBJECT	NAME	FY26 ADOPTED	FY27 ADOPTED	INCREASE / (DECREASE)	REASON FOR CHANGE
1145 - Information Technology	531000	Hardware Tech & Maintenance	$180,452	$197,726	$17,274	Increase due to Maintenance - Cisco network equipment.
1145 - Information Technology	531500	Software Subscription & Service	$125,435	$88,541	($36,894)	Decrease related to Allocation of Service - Software (Netmotion & Splashtop) from IT Department to specific departments based on licenses.
1145 - Information Technology	531600	Software On-Premise Maintenance	$112,760	$180,227	$67,467	Increase due to Maintenance - Software Building access control $39,200, vSphere Enterprise Plus $13,700, and new building access control at 12 S Summit $12,000.
1145 - Information Technology	546000	Conf./Seminar/Class Registration	$17,000	$12,000	($5,000)	Decrease related to FY26 one-time: MWCOG IRE Training.
1145 - Information Technology	551000	Telecommunication Services	$89,648	$94,929	$5,281	Increase due to Service - Telecom (Windstream PRIs) 12,100; offset by savings in internet connectivity - RCN ($5,700) and Mitel SIP ($900).
1146 - Geographic Information Systems	531600	Software On-Premise Maintenance	$67,244	$60,905	($6,339)	Decrease due to Maintenance - Software (Geocortex Essentials).

1146 - Geographic Information Systems	546300	In-Service Training	$16,995	$0	($16,995)	Decrease related to FY26 One-Time: IT Department training for GIS Data Services and Business Systems Transformation services staff.

DEPARTMENT PERSONNEL SCHEDULE

ACTIVITY	POSITION	ADOPTED BUDGET FY2025	ADOPTED BUDGET FY2026	ADOPTED BUDGET FY2027
1145 - Information Technology	Business Systems & Transformation Services Division Manager	1	1	1
	Director of Information Technology	1	1	1
	Information Technology Specialist I	2	2	2
	Information Technology Specialist II	1	2	2
	Information Technology Specialist III	3	2	2
	IT Central Support Services Manager	1	1	1
	IT Operations Support Analyst I	1	1	1
	IT Operations Support Analyst II	2	2	2
	Network Operations & Security Services Division Manager	1	1	1
	1145 - Part-Time Personnel	0.7	0.7	0.67
	Subtotal	**13.7**	**13.7**	**13.67**
1146 - Geographic Information Systems	GIS & Data Services Division Manager	1	1	1
	GIS Specialist I	2	1	0
	GIS Specialist II	0	1	1
	GIS Specialist III	0	0	1
	Subtotal	**3**	**3**	**3**
	Full-Time Personnel	**16**	**16**	**16**
	Part-Time Personnel	**0.7**	**0.7**	**0.67**
	Total	**16.7**	**16.7**	**16.67**

DEPARTMENTAL STRATEGIC PRIORITIES

The City's Strategic Plan is integral to the budget process and is discussed in more detail under the About the City section of the budget. There are nine Strategic Outcome Areas , and each Outcome Area is intentionally cross-departmental in nature and not linked specifically to one department within the City. Each Outcome Area consists of one or more actionable strategies that reflect activities, programs and projects that are carried out across all City departments to achieve the City's desired outcomes. Each Outcome Area is also supported by specific Action Items and Performance Measures to help track progress towards meeting a particular outcome.

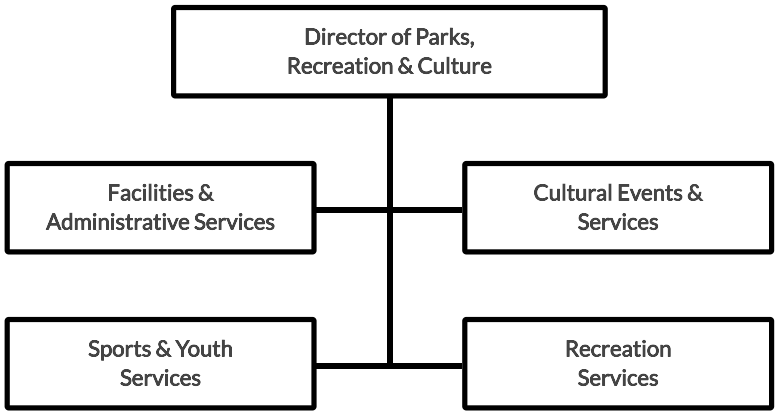
While there are no strategies directly led by the Information Technology Services department, the department supports cross-departmental Outcome Areas and Strategies with several key Action Items and Performance Measures. More details about progress, including the latest quarterly updates, for all Outcome Areas, Strategies and Performance Measures can be viewed through the Strategic Plan Dashboard: Strategic Outcome Areas.



PARKS, RECREATION & CULTURE

General Fund - Departmental Overview

FY27 Budget



SERVICES PROVIDED

The Facilities and Administrative Services Division is supported by the following four activities. Parks, Recreation and Culture Administration - 1411 provides the necessary budget, equipment, training, personnel, and support to the Department to maintain excellent services for the community. The most important functions are associated with the strategic directions supported by the department, as well as implementation of projects outlined in the Parks and Recreation Master Plan. Activity Center - 1426 provides a multipurpose recreation facility that hosts City events, programs and activities; provides opportunities for individuals and organizations to use a well-maintained facility for rental functions; and offers a well-equipped fitness center. Miniature Golf - 1428 provides staff, supplies, programs, and associated expenses for course operations. The Miniature Golf Course (open May-October) is known for its beautiful landscaping and waterfall, and it is a popular destination for birthday parties and group rentals. Picnic Pavilions - 1429 provides multi-use picnic pavilions for City functions and for rental use by individuals, groups or organizations for a variety of activities and events. Pavilions are available for use April-October and include three pavilions at Bohrer Park and one at Griffith Park.

The Sports and Youth Services Division is supported by the following six activities. Recreation Programs and Sports Services - 1415 provides and encourages all to seek and participate in lifetime programs that benefit participants physically, mentally and socially. Youth Services - 1417 provides fun, safe and enriching after-school and weekend activities that promote positive youth development through recreation, mentoring, leadership, and support. Through the City's Summer Camp Program - 1418 children ages 6 - 14 experience a variety of activities including sports, games, swimming, and arts and crafts activities in an environment that is fun, safe and stimulating. The Youth Centers at Robertson Park - 1419 and Olde Towne - 1424 provide after-school, weekend and summer activities for middle and high school aged youth. The Skate Park - 1420 facility provides a unique recreational opportunity for inline skaters, BMX bikes and skateboarders.

The Cultural Events and Services Division is supported by the following five activities. Arts Barn - 1423 provides performances and enriching experiences in the performing and visual arts, and arts educational opportunities in a variety of mediums. Winter Lights - 1430 provides the community with the annual holiday tradition of a 3.5 mile drive through lights experience and a variety of special event nights. Special Events - 1436 provides for a diverse variety of regional and community events and programs including Oktoberfest, Gaithersburg Book Festival, SummerFest and Fireworks, Gaithersburg Chorus, parades, markets, commemorative ceremonies, outdoor concerts, as well as a robust public art program. Museums - 1437 supports exhibits,

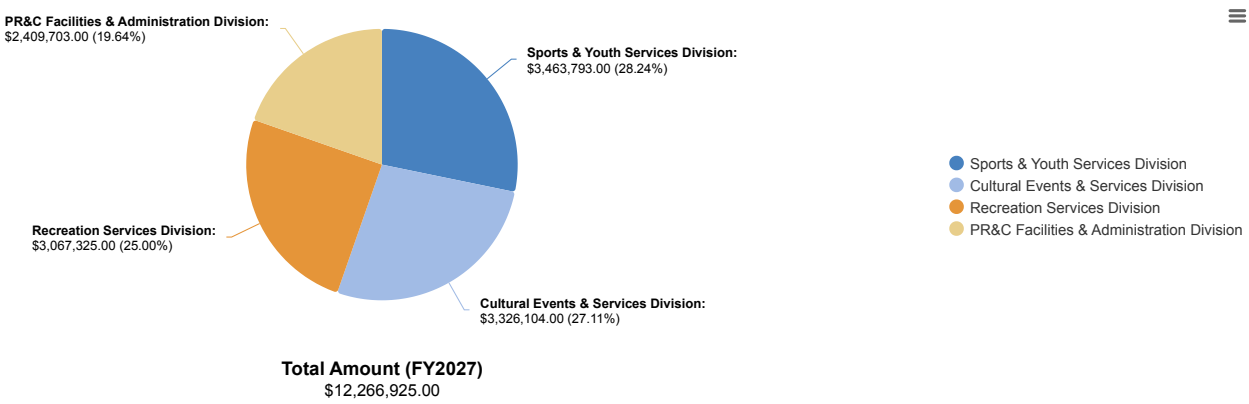
events and programs at the Community Museum, Latitude Observatory and Olde Towne Plaza. Kentlands Mansion - 1438 supports an elegant facility for private rental events and City programs such as concerts, dances, dinner theater, and family-themed events.

The Recreation Services Division is supported by the following five activities. The City's Recreation Class Program -1416 provides the community opportunities to engage in diverse interests including dance, health and wellness, fine arts, and special interests. Casey Community Center - 1421 provides a diverse variety of events and programs, serves as a location for civic, social and recreational activities for the community, and supports a facility for private rental events. The Water Park - 1422 operates annually Memorial Day to Labor Day providing aquatic experiences for water exercise, summer camps, members, and daily admission patrons. The Gaithersburg Aquatic Center - 1427 (jointly operated with the Montgomery County Public Schools) provides the community with water exercise, lessons and recreational/lap swimming for all ages and skill levels. The Benjamin Gaither Center - 1425 provides programs and services for adults 55 years of age and older. The Center facilitates opportunities for seniors to build friendships and participate in a wide variety of educational, recreational, wellness, and social service programs.

BUDGET SUMMARY TABLE

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
Expenses						
Parks, Recreation & Culture						
PR&C Facilities & Administration Division						
1411 - Parks, Recreation & Culture Administration	$1,401,600	$1,439,166	$1,442,996	$1,534,009	$91,013	6%
1426 - Activity Center At Bohrer Park	$543,110	$559,192	$576,695	$636,974	$60,279	10%
1428 - Miniature Golf Course	$160,674	$164,534	$164,374	$169,413	$5,039	3%
1429 - Picnic Pavilions	$28,427	$38,118	$36,424	$69,307	$32,883	90%
PR&C FACILITIES & ADMINISTRATION DIVISION TOTAL	**$2,133,812**	**$2,201,010**	**$2,220,489**	**$2,409,703**	**$189,214**	**9%**
Recreation Services Division						
1416 - Recreation Classes	$274,885	$312,743	$311,550	$322,734	$11,184	4%
1421 - Casey Community Center	$386,537	$532,747	$503,598	$556,765	$53,167	11%
1422 - Water Park At Bohrer Park	$791,041	$922,685	$898,479	$975,345	$76,866	9%
1425 - Benjamin Gaither Center	$710,519	$738,466	$754,180	$787,403	$33,223	4%
1427 - Gaithersburg Aquatic Center	$403,052	$409,971	$442,594	$425,078	($17,516)	(4%)
RECREATION SERVICES DIVISION TOTAL	**$2,566,033**	**$2,916,612**	**$2,910,401**	**$3,067,325**	**$156,924**	**5%**
Cultural Events & Services Division						
1423 - Gaithersburg Arts Barn	$626,449	$616,488	$734,159	$760,873	$26,714	4%
1430 - Winter Lights	$242,090	$277,509	$278,774	$279,796	$1,022	0%
1436 - Special Events	$1,416,648	$1,530,780	$1,601,645	$1,432,006	($169,639)	(11%)
1437 - Museums	$200,725	$250,106	$315,169	$333,969	$18,800	6%
1438 - Kentlands Mansion	$474,033	$501,007	$500,356	$519,460	$19,104	4%
CULTURAL EVENTS & SERVICES DIVISION TOTAL	**$2,959,944**	**$3,175,890**	**$3,430,103**	**$3,326,104**	**($103,999)**	**(3%)**
Sports & Youth Services Division						
1415 - Recreation Programs & Sports	$959,127	$989,743	$1,015,375	$1,062,666	$47,291	5%
1417 - Youth Services	$732,437	$730,608	$735,363	$760,925	$25,562	3%
1418 - Summer Programs	$791,895	$816,933	$845,015	$850,204	$5,189	1%
1419 - Gaithersburg Youth Center At Robertson Park	$341,379	$364,712	$358,777	$382,193	$23,416	7%
1420 - Skate Park	$41,027	$48,623	$48,618	$54,476	$5,858	12%
1424 - Gaithersburg Youth Center At Olde Towne	$326,395	$340,715	$336,163	$353,329	$17,166	5%
SPORTS & YOUTH SERVICES DIVISION TOTAL	**$3,192,262**	**$3,291,334**	**$3,339,311**	**$3,463,793**	**$124,482**	**4%**
PARKS, RECREATION & CULTURE TOTAL	**$10,852,051**	**$11,584,846**	**$11,900,304**	**$12,266,925**	**$366,621**	**3%**
EXPENSES TOTAL	**$10,852,051**	**$11,584,846**	**$11,900,304**	**$12,266,925**	**$366,621**	**3%**

BUDGET BY DIVISION



Data Updated: Jun 18, 2026, 5:18 AM

BUDGET BY OBJECT CATEGORY

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
Expenses						
Personnel Services	$8,549,495	$8,971,175	$9,255,599	$9,625,451	$369,852	4%
Operating	$2,302,315	$2,613,671	$2,644,705	$2,603,474	($41,231)	(2%)
Capital	$241	–	–	$38,000	$38,000	–
EXPENSES TOTAL	**$10,852,051**	**$11,584,846**	**$11,900,304**	**$12,266,925**	**$366,621**	**3%**

PR&C FACILITIES & ADMINISTRATION DIVISION ACTIVITY ANALYSIS

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
Expenses						
Parks, Recreation & Culture						
PR&C Facilities & Administration Division						
1411 - Parks, Recreation & Culture Administration						
Personnel Services						
501000 - Full-Time Wages	$780,251	$776,875	$776,869	$818,103	$41,234	5%
505100 - Other Taxable Comp. - Multilingual	$2,080	$2,080	$2,080	$2,080	$0	0%
505200 - Other Taxable Comp. - G-Fit	$1,526	$1,980	$1,320	$2,200	$880	67%
505300 - Other Taxable Comp. - Housing Stipend	$4,200	$3,600	$7,200	$3,600	($3,600)	(50%)
507000 - Vacation & Sick Payouts	$12,662	–	–	–	$0	–
509000 - Part-Time Wages	$7,853	$15,353	$13,520	$15,967	$2,447	18%
519000 - Tuition Reimbursement	–	$5,250	$5,250	–	($5,250)	(100%)
510000 - FICA Taxes	$60,022	$60,605	$60,465	$63,770	$3,305	5%
514200 - Vision Benefit	$189	$279	$279	$279	$0	0%
514210 - Health Insurance	$86,357	$93,656	$93,656	$99,287	$5,631	6%
514220 - Dental Benefit	$3,890	$3,927	$3,927	$4,123	$196	5%
514230 - Long-Term Care Benefit	$948	$1,437	$1,437	$1,437	$0	0%
514240 - Life Ins And Disability Benefit	$6,918	$7,142	$7,127	$7,424	$297	4%
515000 - Retirement (401A)	$62,218	$64,740	$62,249	$66,224	$3,975	6%
515100 - Retirement Health Savings (Rhs)	$12,280	$12,713	$12,713	$13,504	$791	6%
515200 - Medicare Retirement Health Savings (Rhs)	$11,847	$12,000	$12,000	$12,000	$0	0%
516000 - Savings Plan (401K)	$23,332	$23,030	$23,343	$22,952	($391)	(2%)
PERSONNEL SERVICES TOTAL	**$1,076,574**	**$1,084,667**	**$1,083,435**	**$1,132,950**	**$49,515**	**5%**
Operating						
521000 - Office Supplies	$5,854	$5,350	$5,350	$5,510	$160	3%
522000 - General Operating Supplies	$3,365	$3,000	$3,000	$3,090	$90	3%
526000 - Machinery/Equipment	–	$500	$500	$500	$0	0%
530000 - Accounting & Audit	$127,453	$119,500	$119,500	$119,500	$0	0%
531000 - Hardware Tech & Maintenance	$11,920	$10,309	$10,310	$9,376	($934)	(9%)
531500 - Software Subscription & Service	$103,054	$119,662	$125,135	$164,246	$39,111	31%
531600 - Software On-Premise Maintenance	–	–	–	$771	$771	–
533000 - Legal	$5,045	$5,300	$5,300	$6,200	$900	17%
536200 - Americans W/ Disabilities Act (ADA)	$3,748	$352	–	–	$0	–
536500 - Investigations	$31	–	–	–	$0	–
541000 - Advertising	$2,000	$2,000	$2,000	$2,000	$0	0%
544000 - Dues/Memberships/Certification	$4,005	$3,995	$3,935	$4,061	$126	3%
546000 - Conf./Seminar/Class Registration	$7,667	$9,600	$9,600	$10,850	$1,250	13%
546300 - In-Service Training	$85	$299	$299	$264	($35)	(12%)
547000 - Travel Expense	$7,964	$11,340	$11,340	$9,990	($1,350)	(12%)
551000 - Telecommunication Services	$775	$480	$480	$480	$0	0%
551100 - Cellular Phone	$2,614	$3,600	$3,600	$3,600	$0	0%
552500 - Gasoline Expense	$10	–	–	–	$0	–
553000 - Printing & Binding	$19,388	$26,100	$26,100	$27,076	$976	4%

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
556000 - Postage	$16,269	$29,000	$29,000	$29,870	$870	3%
557000 - Uniforms/ Laundry	$200	$212	$212	$218	$6	3%
561000 - Local - In-Service Meals	$1,782	$1,900	$1,900	$1,957	$57	3%
567000 - Rental & Use	$1,794	$2,000	$2,000	$1,500	($500)	(25%)
OPERATING TOTAL	**$325,025**	**$354,499**	**$359,561**	**$401,059**	**$41,498**	**12%**
1411 - PARKS, RECREATION & CULTURE ADMINISTRATION TOTAL	**$1,401,600**	**$1,439,166**	**$1,442,996**	**$1,534,009**	**$91,013**	**6%**
1426 - Activity Center At Bohrer Park						
Personnel Services						
501000 - Full-Time Wages	$262,256	$255,263	$264,945	$272,231	$7,286	3%
505100 - Other Taxable Comp. - Multilingual	$1,760	$2,080	$2,080	$2,080	$0	0%
505200 - Other Taxable Comp. - G-Fit	$854	$880	$440	$880	$440	100%
508000 - Overtime Wages	$604	$880	$880	$880	$0	0%
509000 - Part-Time Wages	$141,769	$152,456	$156,281	$158,554	$2,273	1%
510000 - FICA Taxes	$30,644	$31,258	$32,291	$33,022	$731	2%
514200 - Vision Benefit	$121	$126	$139	$108	($31)	(22%)
514210 - Health Insurance	$35,088	$41,410	$46,349	$36,567	($9,782)	(21%)
514220 - Dental Benefit	$1,461	$1,572	$1,752	$1,388	($364)	(21%)
514230 - Long-Term Care Benefit	$563	$689	$719	$719	$0	0%
514240 - Life Ins And Disability Benefit	$2,642	$2,569	$2,653	$2,720	$67	3%
515000 - Retirement (401A)	$20,905	$21,272	$21,230	$21,813	$583	3%
515100 - Retirement Health Savings (Rhs)	$9,036	$7,945	$6,356	$13,504	$7,148	112%
515200 - Medicare Retirement Health Savings (Rhs)	$5,770	$5,667	$6,000	$6,000	$0	0%
516000 - Savings Plan (401K)	$6,996	$7,156	$6,371	$6,560	$189	3%
PERSONNEL SERVICES TOTAL	**$520,469**	**$531,223**	**$548,486**	**$557,026**	**$8,540**	**2%**
Operating						
521000 - Office Supplies	$219	$250	$250	$257	$7	3%
522000 - General Operating Supplies	$5,996	$6,300	$6,300	$57,408	$51,108	811%
525000 - Furniture/Fixture	$4,328	$4,400	$4,400	$4,932	$532	12%
526000 - Machinery/Equipment	$599	$600	$600	$618	$18	3%
531000 - Hardware Tech & Maintenance	–	$1,351	$1,351	$1,351	$0	0%
531500 - Software Subscription & Service	$5,208	$5,261	$5,261	$5,620	$359	7%
536000 - Miscellaneous Professional Services	$433	$420	$420	$433	$13	3%
536300 - Contract Cleaning	$455	$700	$700	$700	$0	0%
536500 - Investigations	$31	$120	$120	$90	($30)	(25%)
546000 - Conf./Seminar/Class Registration	$423	$400	$640	$450	($190)	(30%)
546300 - In-Service Training	$130	$475	$475	$475	$0	0%
547000 - Travel Expense	$873	$800	$800	$880	$80	10%
554000 - Signage	$290	$300	$300	$300	$0	0%
556000 - Postage	$11	$300	$300	$50	($250)	(83%)
557000 - Uniforms/ Laundry	$492	$742	$742	$834	$92	12%
561000 - Local - In-Service Meals	$350	$350	$350	$350	$0	0%
573000 - R&M - Machinery & Equipment	$2,803	$5,200	$5,200	$5,200	$0	0%
OPERATING TOTAL	**$22,641**	**$27,969**	**$28,209**	**$79,948**	**$51,739**	**183%**
1426 - ACTIVITY CENTER AT BOHRER PARK TOTAL	**$543,110**	**$559,192**	**$576,695**	**$636,974**	**$60,279**	**10%**
1428 - Miniature Golf Course						
Personnel Services						
501000 - Full-Time Wages	$65,043	$64,377	$64,377	$66,952	$2,575	4%
509000 - Part-Time Wages	$47,355	$49,061	$48,644	$51,023	$2,379	5%

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
510000 - FICA Taxes	$8,462	$8,678	$8,646	$9,025	$379	4%
514200 - Vision Benefit	$31	$31	$31	$31	$0	0%
514210 - Health Insurance	$11,189	$11,852	$11,852	$12,566	$714	6%
514220 - Dental Benefit	$430	$430	$430	$452	$22	5%
514230 - Long-Term Care Benefit	$99	$180	$180	$180	$0	0%
514240 - Life Ins And Disability Benefit	$707	$650	$646	$671	$25	4%
515000 - Retirement (401A)	$5,179	$5,365	$5,158	$5,365	$207	4%
515200 - Medicare Retirement Health Savings (Rhs)	$2,000	$2,000	$2,000	$2,000	$0	0%
PERSONNEL SERVICES TOTAL	**$140,495**	**$142,624**	**$141,964**	**$148,265**	**$6,301**	**4%**
Operating						
521000 - Office Supplies	$200	$200	$200	$200	$0	0%
522000 - General Operating Supplies	$7,636	$7,500	$7,500	$7,500	$0	0%
524000 - Supplies/Resale	$3,463	$3,400	$3,400	$3,400	$0	0%
525000 - Furniture/Fixture	$3,000	$3,000	$3,000	$3,090	$90	3%
526000 - Machinery/Equipment	$1,200	$2,900	$2,900	$1,236	($1,664)	(57%)
531000 - Hardware Tech & Maintenance	$23	$250	$250	$250	$0	0%
531500 - Software Subscription & Service	$372	$372	$372	$416	$44	12%
531600 - Software On-Premise Maintenance	–	–	–	$181	$181	–
536500 - Investigations	$210	$300	$300	$300	$0	0%
541000 - Advertising	$1,300	$1,300	$1,300	$1,300	$0	0%
546300 - In-Service Training	$179	$510	$510	$528	$18	4%
553000 - Printing & Binding	$300	$300	$300	$300	$0	0%
554000 - Signage	$706	$700	$700	$721	$21	3%
557000 - Uniforms/ Laundry	$1,262	$878	$1,378	$1,417	$39	3%
561000 - Local - In-Service Meals	$328	$300	$300	$309	$9	3%
OPERATING TOTAL	**$20,180**	**$21,910**	**$22,410**	**$21,148**	**($1,262)**	**(6%)**
1428 - MINIATURE GOLF COURSE TOTAL	**$160,674**	**$164,534**	**$164,374**	**$169,413**	**$5,039**	**3%**
1429 - Picnic Pavilions						
Personnel Services						
509000 - Part-Time Wages	$22,739	$27,560	$25,986	$56,432	$30,446	117%
510000 - FICA Taxes	$1,740	$2,108	$1,988	$4,317	$2,329	117%
PERSONNEL SERVICES TOTAL	**$24,479**	**$29,668**	**$27,974**	**$60,749**	**$32,775**	**117%**
Operating						
522000 - General Operating Supplies	$1,400	$1,400	$1,400	$1,442	$42	3%
525000 - Furniture/Fixture	$1,779	$1,800	$1,800	$1,854	$54	3%
531000 - Hardware Tech & Maintenance	–	$250	$250	$250	$0	0%
536200 - Americans W/ Disabilities Act (ADA)	–	$2,000	$2,000	$2,000	$0	0%
550000 - Electric	$224	$2,500	$2,500	$2,500	$0	0%
554000 - Signage	$400	$400	$400	$412	$12	3%
561000 - Local - In-Service Meals	$145	$100	$100	$100	$0	0%
OPERATING TOTAL	**$3,948**	**$8,450**	**$8,450**	**$8,558**	**$108**	**1%**
1429 - PICNIC PAVILIONS TOTAL	**$28,427**	**$38,118**	**$36,424**	**$69,307**	**$32,883**	**90%**
PR&C FACILITIES & ADMINISTRATION DIVISION TOTAL	**$2,133,812**	**$2,201,010**	**$2,220,489**	**$2,409,703**	**$189,214**	**9%**
PARKS, RECREATION & CULTURE TOTAL	**$2,133,812**	**$2,201,010**	**$2,220,489**	**$2,409,703**	**$189,214**	**9%**
EXPENSES TOTAL	**$2,133,812**	**$2,201,010**	**$2,220,489**	**$2,409,703**	**$189,214**	**9%**

SIGNIFICANT CHANGES

ACTIVITY (ORG)	OBJECT	NAME	FY26 ADOPTED	FY27 ADOPTED	INCREASE / (DECREASE)	REASON FOR CHANGE
1411 - Parks, Recreation & Culture Administration	531500	Software Subscription & Service	$125,135	$164,246	$39,111	Increase due to ACTIVE.Net software transaction fees $40,500 and reclass of Microsoft 365, Netmotion, Livescan Fingerprint, & Splashtop software costs from IT Departments $2,000; offset by decrease in Eventbrite ticketing software transaction fees ($3,400).
1426 - Activity Center at Bohrer Park	522000	General Operating Supplies	$6,300	$57,408	$51,108	Increase related to gym floor covering/coating $40,000 and volleyball equipment $11,000.

RECREATION SERVICES DIVISION ACTIVITY ANALYSIS

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
Expenses						
Parks, Recreation & Culture						
Recreation Services Division						
1416 - Recreation Classes						
Personnel Services						
501000 - Full-Time Wages	$68,175	$67,492	$67,492	$70,192	$2,700	4%
505200 - Other Taxable Comp. - G-Fit	$540	$440	$440	$440	$0	0%
509000 - Part-Time Wages	$114,663	$135,585	$134,682	$141,008	$6,326	5%
510000 - FICA Taxes	$13,695	$15,535	$15,466	$16,157	$691	4%
514200 - Vision Benefit	$77	$77	$77	$77	$0	0%
514210 - Health Insurance	$15,015	$15,912	$15,912	$16,861	$949	6%
514220 - Dental Benefit	$892	$891	$891	$936	$45	5%
514230 - Long-Term Care Benefit	$91	$180	$180	$180	$0	0%
514240 - Life Ins And Disability Benefit	$677	$682	$677	$704	$27	4%
515000 - Retirement (401A)	$5,429	$5,624	$5,408	$5,624	$216	4%
515200 - Medicare Retirement Health Savings (Rhs)	$2,000	$2,000	$2,000	$2,000	$0	0%
PERSONNEL SERVICES TOTAL	**$221,253**	**$244,418**	**$243,225**	**$254,179**	**$10,954**	**5%**
Operating						
522000 - General Operating Supplies	$3,225	$5,435	$5,435	$5,435	$0	0%
522500 - Program Activities	$5,364	$5,700	$5,700	$6,700	$1,000	18%
531500 - Software Subscription & Service	$882	$797	$797	$1,027	$230	29%
536500 - Investigations	$150	$250	$250	$250	$0	0%
537000 - Instructor Services	$30,226	$40,000	$40,000	$40,000	$0	0%
541000 - Advertising	$2,468	$3,200	$3,200	$3,200	$0	0%
544000 - Dues/Memberships/Certification	–	$300	$300	$300	$0	0%
546000 - Conf./Seminar/Class Registration	–	$475	$475	$475	$0	0%
546300 - In-Service Training	$64	$1,000	$1,000	$1,000	$0	0%
547000 - Travel Expense	–	$900	$900	$900	$0	0%
549000 - Scholarship Management	$2,481	$2,278	$2,278	$2,278	$0	0%
551100 - Cellular Phone	$544	$540	$540	$540	$0	0%
553000 - Printing & Binding	$1,202	$1,600	$1,600	$1,600	$0	0%
554000 - Signage	–	$200	$200	$200	$0	0%
556000 - Postage	–	$150	$150	$150	$0	0%
557000 - Uniforms/ Laundry	$6,713	$2,500	$2,500	$2,500	$0	0%
567100 - Rental Of Facilities	$314	$3,000	$3,000	$2,000	($1,000)	(33%)
OPERATING TOTAL	**$53,632**	**$68,325**	**$68,325**	**$68,555**	**$230**	**0%**
1416 - RECREATION CLASSES TOTAL	**$274,885**	**$312,743**	**$311,550**	**$322,734**	**$11,184**	**4%**
1421 - Casey Community Center						
Personnel Services						
501000 - Full-Time Wages	$113,359	$147,264	$147,261	$153,155	$5,894	4%
505100 - Other Taxable Comp. - Multilingual	$880	$2,080	$2,080	$2,080	$0	0%
505300 - Other Taxable Comp. - Housing Stipend	$2,900	$3,600	$2,400	$3,600	$1,200	50%
508000 - Overtime Wages	$87	–	–	–	$0	–
509000 - Part-Time Wages	$158,495	$235,430	$227,820	$244,847	$17,027	7%

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
519000 - Tuition Reimbursement	–	–	–	$5,250	$5,250	–
510000 - FICA Taxes	$20,777	$29,276	$28,693	$30,447	$1,754	6%
514200 - Vision Benefit	$93	$108	$31	$108	$77	248%
514210 - Health Insurance	$27,152	$33,527	$11,852	$35,547	$23,695	200%
514220 - Dental Benefit	$1,530	$1,745	$430	$1,832	$1,402	326%
514230 - Long-Term Care Benefit	$347	$359	$359	$359	$0	0%
514240 - Life Ins And Disability Benefit	$994	$1,488	$1,477	$1,536	$59	4%
515000 - Retirement (401A)	$9,018	$12,272	$11,800	$12,272	$472	4%
515100 - Retirement Health Savings (Rhs)	–	–	$6,356	–	($6,356)	(100%)
515200 - Medicare Retirement Health Savings (Rhs)	$3,000	$4,000	$4,000	$4,000	$0	0%
516000 - Savings Plan (401K)	$3,382	$4,602	$4,425	$4,602	$177	4%
PERSONNEL SERVICES TOTAL	**$342,013**	**$475,751**	**$448,984**	**$499,635**	**$50,651**	**11%**
Operating						
521000 - Office Supplies	$2,018	$2,250	$2,250	$2,250	$0	0%
522000 - General Operating Supplies	$13,482	$17,315	$17,315	$14,315	($3,000)	(17%)
522500 - Program Activities	$260	$1,117	–	$3,000	$3,000	–
524000 - Supplies/Resale	–	$50	$50	–	($50)	(100%)
525000 - Furniture/Fixture	$5,338	$5,500	$5,500	$5,500	$0	0%
531000 - Hardware Tech & Maintenance	$805	$1,149	$1,149	$1,149	$0	0%
531500 - Software Subscription & Service	$4,952	$5,509	$4,244	$5,808	$1,564	37%
531600 - Software On-Premise Maintenance	–	–	–	$952	$952	–
536500 - Investigations	$136	$200	$200	$200	$0	0%
537000 - Instructor Services	$3,442	$7,036	$7,036	$7,036	$0	0%
538000 - Performances & Entertainment	$4,126	$6,670	$6,670	$6,670	$0	0%
541000 - Advertising	$3,847	$3,000	$3,000	$2,625	($375)	(12%)
546000 - Conf./Seminar/Class Registration	$41	$300	$300	$300	$0	0%
546300 - In-Service Training	$64	$500	$500	$500	$0	0%
547000 - Travel Expense	–	$900	$900	$900	$0	0%
549000 - Scholarship Management	$105	$400	$400	$400	$0	0%
551100 - Cellular Phone	–	$350	$350	$350	$0	0%
553000 - Printing & Binding	$4,250	$3,000	$3,000	$3,000	$0	0%
556000 - Postage	$141	$300	$300	$150	($150)	(50%)
557000 - Uniforms/ Laundry	$743	$750	$750	$900	$150	20%
561000 - Local - In-Service Meals	$533	$700	$700	$750	$50	7%
567000 - Rental & Use	–	–	–	$375	$375	–
OPERATING TOTAL	**$44,282**	**$56,996**	**$54,614**	**$57,130**	**$2,516**	**5%**
Capital						
595000 - Furniture & Equipment	$241	–	–	–	$0	–
CAPITAL TOTAL	**$241**	**–**	**–**	**–**	**$0**	**–**
1421 - CASEY COMMUNITY CENTER TOTAL	**$386,537**	**$532,747**	**$503,598**	**$556,765**	**$53,167**	**11%**
1422 - Water Park At Bohrer Park						
Personnel Services						
501000 - Full-Time Wages	$120,920	$148,961	$148,960	$154,920	$5,960	4%
505100 - Other Taxable Comp. - Multilingual	$2,080	$2,080	$2,080	$2,080	$0	0%
505200 - Other Taxable Comp. - G-Fit	$585	$880	$440	$880	$440	100%
507000 - Vacation & Sick Payouts	$3,200	–	–	–	$0	–
508000 - Overtime Wages	$1,018	–	–	–	$0	–
509000 - Part-Time Wages	$470,841	$488,536	$466,121	$508,077	$41,956	9%

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
519000 - Tuition Reimbursement	–	$5,250	$5,250	$5,250	$0	0%
510000 - FICA Taxes	$45,639	$45,893	$45,204	$47,292	$2,088	5%
514200 - Vision Benefit	$31	$31	$31	$31	$0	0%
514210 - Health Insurance	$11,189	$11,852	$11,852	$12,566	$714	6%
514220 - Dental Benefit	$430	$430	$430	$452	$22	5%
514230 - Long-Term Care Benefit	$137	$359	$359	$359	$0	0%
514240 - Life Ins And Disability Benefit	$1,242	$1,503	$1,494	$1,552	$58	4%
515000 - Retirement (401A)	$9,648	$12,413	$11,936	$12,413	$477	4%
515100 - Retirement Health Savings (Rhs)	$3,244	$6,356	$6,356	$6,752	$396	6%
515200 - Medicare Retirement Health Savings (Rhs)	$3,077	$4,000	$4,000	$4,000	$0	0%
516000 - Savings Plan (401K)	$3,618	$4,655	$4,476	$4,655	$179	4%
PERSONNEL SERVICES TOTAL	**$676,900**	**$733,199**	**$708,989**	**$761,279**	**$52,290**	**7%**
Operating						
521000 - Office Supplies	$1,674	$2,000	$2,000	$2,000	$0	0%
522000 - General Operating Supplies	$36,379	$46,750	$46,750	$47,098	$348	1%
524000 - Supplies/Resale	$889	$3,950	$3,950	$3,950	$0	0%
525000 - Furniture/Fixture	$778	$26,600	$26,600	$800	($25,800)	(97%)
526000 - Machinery/Equipment	$7,022	$7,850	$7,850	$7,850	$0	0%
531000 - Hardware Tech & Maintenance	$736	$924	$924	$924	$0	0%
531500 - Software Subscription & Service	$2,096	$2,008	$2,012	$2,929	$917	46%
531600 - Software On-Premise Maintenance	–	–	–	$952	$952	–
532000 - Engineering & Architecture	–	–	–	$10,000	$10,000	–
536200 - Americans W/ Disabilities Act (ADA)	–	$1,800	$1,800	$1,800	$0	0%
536400 - Contract Maintenance Services	$29,418	$35,000	$35,000	$35,000	$0	0%
536500 - Investigations	$1,408	$1,500	$1,500	$1,500	$0	0%
537000 - Instructor Services	$8,115	$2,500	$2,500	$2,500	$0	0%
538000 - Performances & Entertainment	$1,509	$2,500	$2,500	$2,500	$0	0%
541000 - Advertising	$3,295	$3,000	$3,000	$3,000	$0	0%
542000 - Awards & Presentations	$600	$850	$850	$850	$0	0%
544000 - Dues/Memberships/Certification	$2,307	$2,500	$2,500	$2,500	$0	0%
546000 - Conf./Seminar/Class Registration	$3,272	$3,300	$3,300	$3,300	$0	0%
546300 - In-Service Training	$1,726	$1,700	$1,700	$1,700	$0	0%
547000 - Travel Expense	$2,027	$2,000	$2,000	$2,000	$0	0%
549000 - Scholarship Management	$266	$450	$450	$450	$0	0%
551100 - Cellular Phone	$339	$900	$900	$900	$0	0%
553000 - Printing & Binding	$1,408	$1,500	$1,500	$1,500	$0	0%
554000 - Signage	$2,046	$2,500	$2,500	$2,500	$0	0%
556000 - Postage	$144	$1,000	$1,000	$1,000	$0	0%
557000 - Uniforms/ Laundry	$4,395	$5,300	$5,300	$5,459	$159	3%
561000 - Local - In-Service Meals	$800	$800	$800	$800	$0	0%
567000 - Rental & Use	$1,491	–	–	–	$0	–
572000 - R&M - Buildings & Facilities	–	$23,500	$23,500	$23,500	$0	0%
573000 - R&M - Machinery & Equipment	–	$6,804	$6,804	$6,804	$0	0%
OPERATING TOTAL	**$114,141**	**$189,486**	**$189,490**	**$176,066**	**($13,424)**	**(7%)**
Capital						
591100 - Construction	–	–	–	$38,000	$38,000	–
CAPITAL TOTAL	**–**	**–**	**–**	**$38,000**	**$38,000**	**–**
1422 - WATER PARK AT BOHRER PARK TOTAL	**$791,041**	**$922,685**	**$898,479**	**$975,345**	**$76,866**	**9%**

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
1425 - Benjamin Gaither Center						
Personnel Services						
501000 - Full-Time Wages	$366,531	$362,267	$370,019	$383,422	$13,403	4%
505100 - Other Taxable Comp. - Multilingual	$2,080	$2,080	$2,080	$2,080	$0	0%
505300 - Other Taxable Comp. - Housing Stipend	$3,600	$3,600	$3,600	$3,600	$0	0%
507000 - Vacation & Sick Payouts	$1,709	–	–	–	$0	–
508000 - Overtime Wages	$357	$200	$200	$200	$0	0%
509000 - Part-Time Wages	$72,817	$88,217	$88,968	$91,745	$2,777	3%
519000 - Tuition Reimbursement	–	–	–	$5,250	$5,250	–
510000 - FICA Taxes	$33,255	$34,477	$35,127	$36,366	$1,239	4%
514200 - Vision Benefit	$222	$245	$262	$248	($14)	(5%)
514210 - Health Insurance	$59,553	$73,126	$79,521	$78,560	($961)	(1%)
514220 - Dental Benefit	$2,671	$3,037	$3,447	$3,227	($220)	(6%)
514230 - Long-Term Care Benefit	$897	$1,063	$1,078	$1,078	$0	0%
514240 - Life Ins And Disability Benefit	$3,470	$3,647	$3,704	$3,836	$132	4%
515000 - Retirement (401A)	$29,141	$30,189	$29,649	$30,892	$1,243	4%
515100 - Retirement Health Savings (Rhs)	$10,427	$6,356	$6,356	$6,752	$396	6%
515200 - Medicare Retirement Health Savings (Rhs)	$9,770	$9,834	$10,000	$10,000	$0	0%
516000 - Savings Plan (401K)	$10,725	$11,077	$11,118	$11,585	$467	4%
PERSONNEL SERVICES TOTAL	**$607,224**	**$629,415**	**$645,129**	**$668,841**	**$23,712**	**4%**
Operating						
521000 - Office Supplies	$961	$1,000	$1,000	$1,000	$0	0%
522000 - General Operating Supplies	$9,167	$12,790	$12,790	$12,790	$0	0%
522500 - Program Activities	$37,257	$33,000	$33,000	$33,300	$300	1%
525000 - Furniture/Fixture	$3,949	$4,000	$4,000	$4,000	$0	0%
531000 - Hardware Tech & Maintenance	$708	$1,377	$1,377	$1,377	$0	0%
531500 - Software Subscription & Service	$3,114	$3,124	$3,029	$3,902	$873	29%
531600 - Software On-Premise Maintenance	–	–	–	$725	$725	–
536000 - Miscellaneous Professional Services	$875	$1,200	$1,200	$900	($300)	(25%)
536200 - Americans W/ Disabilities Act (ADA)	–	$2,000	$2,000	$2,000	$0	0%
536300 - Contract Cleaning	–	$500	$500	$500	$0	0%
536500 - Investigations	–	$100	$100	$100	$0	0%
537000 - Instructor Services	$15,875	$15,000	$15,000	$21,540	$6,540	44%
538000 - Performances & Entertainment	$5,810	$6,530	$6,530	$6,530	$0	0%
541000 - Advertising	$4,308	$5,105	$5,200	$5,103	($97)	(2%)
544000 - Dues/Memberships/Certification	$307	$375	$375	$375	$0	0%
546000 - Conf./Seminar/Class Registration	$1,411	$900	$900	$1,700	$800	89%
546300 - In-Service Training	$234	$510	$510	$180	($330)	(65%)
547000 - Travel Expense	$1,196	$1,600	$1,600	$2,100	$500	31%
549000 - Scholarship Management	$117	$140	$140	$140	$0	0%
551100 - Cellular Phone	$645	$500	$500	$500	$0	0%
553000 - Printing & Binding	$10,461	$12,500	$12,500	$13,000	$500	4%
554000 - Signage	$489	$1,400	$1,400	$1,400	$0	0%
556000 - Postage	$5,440	$3,200	$3,200	$3,200	$0	0%
557000 - Uniforms/ Laundry	$585	$550	$550	$550	$0	0%
561000 - Local - In-Service Meals	$150	$150	$150	$150	$0	0%
573000 - R&M - Machinery & Equipment	$235	$1,500	$1,500	$1,500	$0	0%

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
OPERATING TOTAL	**$103,295**	**$109,051**	**$109,051**	**$118,562**	**$9,511**	**9%**
1425 - BENJAMIN GAITHER CENTER TOTAL	**$710,519**	**$738,466**	**$754,180**	**$787,403**	**$33,223**	**4%**
1427 - Gaithersburg Aquatic Center						
Personnel Services						
501000 - Full-Time Wages	$70,346	$69,648	$69,656	$72,434	$2,778	4%
505200 - Other Taxable Comp. - G-Fit	$45	–	$440	–	($440)	(100%)
508000 - Overtime Wages	$89	–	–	–	$0	–
509000 - Part-Time Wages	$249,123	$238,881	$269,059	$248,436	($20,623)	(8%)
519000 - Tuition Reimbursement	$3,698	–	–	–	$0	–
510000 - FICA Taxes	$24,471	$23,602	$25,912	$24,546	($1,366)	(5%)
514230 - Long-Term Care Benefit	$91	$180	$180	$180	$0	0%
514240 - Life Ins And Disability Benefit	$699	$704	$698	$726	$28	4%
515000 - Retirement (401A)	$5,603	$5,804	$5,581	$5,804	$223	4%
515100 - Retirement Health Savings (Rhs)	$6,024	$6,356	$6,356	$6,752	$396	6%
515200 - Medicare Retirement Health Savings (Rhs)	$2,000	$2,000	$2,000	$2,000	$0	0%
516000 - Savings Plan (401K)	$2,101	$2,177	$2,093	$2,177	$84	4%
PERSONNEL SERVICES TOTAL	**$364,292**	**$349,352**	**$381,975**	**$363,055**	**($18,920)**	**(5%)**
Operating						
521000 - Office Supplies	–	$750	$750	$750	$0	0%
522000 - General Operating Supplies	$9,587	$15,700	$15,700	$16,080	$380	2%
524000 - Supplies/Resale	–	$1,500	$1,500	$1,500	$0	0%
525000 - Furniture/Fixture	$1,000	$1,000	$1,000	$1,000	$0	0%
526000 - Machinery/Equipment	$1,568	$1,900	$1,900	$1,900	$0	0%
531000 - Hardware Tech & Maintenance	–	$250	$250	$250	$0	0%
531500 - Software Subscription & Service	$372	$372	$372	$557	$185	50%
531600 - Software On-Premise Maintenance	–	–	–	$317	$317	–
536400 - Contract Maintenance Services	$4,800	$8,000	$8,000	$7,000	($1,000)	(12%)
536500 - Investigations	$30	–	–	–	$0	–
537000 - Instructor Services	$7,500	$10,380	$10,380	$11,880	$1,500	14%
538000 - Performances & Entertainment	$689	$750	$750	$750	$0	0%
541000 - Advertising	$1,351	$1,000	$1,000	$1,000	$0	0%
542000 - Awards & Presentations	$150	$150	$150	$150	$0	0%
544000 - Dues/Memberships/Certification	$1,819	$2,500	$2,500	$2,500	$0	0%
546000 - Conf./Seminar/Class Registration	$498	$475	$475	$475	$0	0%
546300 - In-Service Training	$1,200	$1,200	$1,200	$1,200	$0	0%
547000 - Travel Expense	$900	$900	$900	$900	$0	0%
549000 - Scholarship Management	$2,524	$2,400	$2,400	$2,400	$0	0%
550700 - Solid Waste/Recycling	$85	$150	$150	$150	$0	0%
551100 - Cellular Phone	$339	$350	$350	$350	$0	0%
553000 - Printing & Binding	$800	$500	$500	$500	$0	0%
554000 - Signage	$105	$500	$500	$500	$0	0%
556000 - Postage	$644	$100	$100	$100	$0	0%
557000 - Uniforms/ Laundry	$715	$742	$742	$764	$22	3%
561000 - Local - In-Service Meals	$623	$750	$750	$750	$0	0%
567000 - Rental & Use	$954	–	–	–	$0	–
572000 - R&M - Buildings & Facilities	–	$5,000	$5,000	$5,000	$0	0%
573000 - R&M - Machinery & Equipment	–	$2,500	$2,500	$2,500	$0	0%
575000 - R&M - Furniture & Equipment	$507	$800	$800	$800	$0	0%
OPERATING TOTAL	**$38,760**	**$60,619**	**$60,619**	**$62,023**	**$1,404**	**2%**

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
1427 - GAITHERSBURG AQUATIC CENTER TOTAL	$403,052	$409,971	$442,594	$425,078	($17,516)	(4%)
RECREATION SERVICES DIVISION TOTAL	$2,566,033	$2,916,612	$2,910,401	$3,067,325	$156,924	5%
PARKS, RECREATION & CULTURE TOTAL	$2,566,033	$2,916,612	$2,910,401	$3,067,325	$156,924	5%
EXPENSES TOTAL	$2,566,033	$2,916,612	$2,910,401	$3,067,325	$156,924	5%

SIGNIFICANT CHANGES

ACTIVITY (ORG)	OBJECT	NAME	FY26 ADOPTED	FY27 ADOPTED	INCREASE / (DECREASE)	REASON FOR CHANGE
1422 - Water Park At Bohrer Park	525000	Furniture/Fixture	$26,600	$800	($25,800)	Decrease related to FY26 one-time expense for shade structure at the Water Park.
1422 - Water Park At Bohrer Park	532000	Engineering & Architecture	$0	$10,000	$10,000	Increase due to design for planter box/barrier at the Olde Town water fountain.
1422 - Water Park At Bohrer Park	591100	Construction	$0	$38,000	$38,000	Increase due to construction of planter box/barrier at the Olde Town water fountain.
1425 - Benjamin Gaither Center	537000	Instructor Services	$15,000	$21,540	$6,540	Increase due to Instructor Services for new classes $6,500.

CULTURAL EVENTS & SERVICES DIVISION ACTIVITY ANALYSIS

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
Expenses						
Parks, Recreation & Culture						
Cultural Events & Services Division						
1423 - Gaithersburg Arts Barn						
Personnel Services						
501000 - Full-Time Wages	$165,509	$96,699	$180,631	$177,742	($2,889)	(2%)
505200 - Other Taxable Comp. - G-Fit	$495	$440	–	$440	$440	–
505300 - Other Taxable Comp. - Housing Stipend	$3,600	$3,600	$3,600	$3,600	$0	0%
507000 - Vacation & Sick Payouts	$3,151	–	–	–	$0	–
508000 - Overtime Wages	$92	–	–	–	$0	–
509000 - Part-Time Wages	$163,832	$232,228	$232,235	$256,465	$24,230	10%
510000 - FICA Taxes	$25,552	$25,162	$31,584	$33,217	$1,633	5%
514200 - Vision Benefit	$89	$39	$77	$77	$0	0%
514210 - Health Insurance	$20,715	$14,729	$29,112	$30,396	$1,284	4%
514220 - Dental Benefit	$1,103	$564	$1,234	$1,296	$62	5%
514230 - Long-Term Care Benefit	$596	$210	$359	$359	$0	0%
514240 - Life Ins And Disability Benefit	$1,538	$977	$1,786	$1,769	($17)	(1%)
515000 - Retirement (401A)	$12,486	$8,058	$14,474	$14,242	($232)	(2%)
515200 - Medicare Retirement Health Savings (Rhs)	$1,539	$333	$2,000	$2,000	$0	0%
516000 - Savings Plan (401K)	$4,682	$3,022	$5,428	$5,341	($87)	(2%)
PERSONNEL SERVICES TOTAL	**$404,981**	**$386,061**	**$502,520**	**$526,944**	**$24,424**	**5%**
Operating						
521000 - Office Supplies	$758	$1,446	$1,446	$888	($558)	(39%)
522000 - General Operating Supplies	$15,006	$17,963	$17,963	$20,102	$2,139	12%
522500 - Program Activities	$175	–	–	$300	$300	–
524000 - Supplies/Resale	$4,970	$2,133	$2,133	$2,058	($75)	(4%)
525000 - Furniture/Fixture	$2,538	$500	$500	$500	$0	0%
526000 - Machinery/Equipment	$857	$2,000	$2,000	$9,000	$7,000	350%
531000 - Hardware Tech & Maintenance	$2,874	$2,431	$2,436	$2,972	$536	22%
531500 - Software Subscription & Service	$8,612	$9,277	$10,575	$11,999	$1,424	13%
531600 - Software On-Premise Maintenance	–	–	–	$227	$227	–
533000 - Legal	$200	$550	$550	$550	$0	0%
536000 - Miscellaneous Professional Services	$6,341	$23,135	$23,135	$21,723	($1,412)	(6%)
536200 - Americans W/ Disabilities Act (ADA)	–	$1,000	$1,000	$1,000	$0	0%
536300 - Contract Cleaning	–	$1,400	$1,400	$1,400	$0	0%
536500 - Investigations	$473	$385	$385	$390	$5	1%
537000 - Instructor Services	–	–	–	$1,040	$1,040	–
538000 - Performances & Entertainment	$161,329	$127,759	$127,759	$114,447	($13,312)	(10%)
541000 - Advertising	$9,662	$15,600	$15,600	$17,720	$2,120	14%
542000 - Awards & Presentations	$950	$1,065	$1,065	$1,065	$0	0%
543000 - Contributions	–	$600	$600	–	($600)	(100%)
544000 - Dues/Memberships/Certification	$610	$936	$845	$936	$91	11%
546000 - Conf./Seminar/Class Registration	$162	$1,800	$1,800	$1,800	$0	0%

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
546300 - In-Service Training	$428	$900	$900	$880	($20)	(2%)
547000 - Travel Expense	$420	$1,700	$1,700	$1,700	$0	0%
551100 - Cellular Phone	–	$720	$720	$720	$0	0%
553000 - Printing & Binding	$3,540	$5,333	$5,333	$5,362	$29	1%
554000 - Signage	$115	$1,780	$1,780	$1,823	$43	2%
556000 - Postage	$132	$1,500	$1,500	$1,500	$0	0%
560000 - Miscellaneous	$615	$2,000	$2,000	$2,000	$0	0%
561000 - Local - In-Service Meals	$223	$285	$285	$285	$0	0%
567100 - Rental Of Facilities	–	–	–	$2,992	$2,992	–
572000 - R&M - Buildings & Facilities	–	$5,229	$5,229	–	($5,229)	(100%)
573000 - R&M - Machinery & Equipment	$480	$1,000	$1,000	$6,550	$5,550	555%
OPERATING TOTAL	**$221,468**	**$230,427**	**$231,639**	**$233,929**	**$2,290**	**1%**
1423 - GAITHERSBURG ARTS BARN TOTAL	**$626,449**	**$616,488**	**$734,159**	**$760,873**	**$26,714**	**4%**
1430 - Winter Lights						
Personnel Services						
508000 - Overtime Wages	$28,268	$32,999	$33,000	$32,999	($1)	0%
509000 - Part-Time Wages	$33,255	$43,346	$44,520	$45,080	$560	1%
510000 - FICA Taxes	$2,544	$5,840	$5,930	$5,973	$43	1%
PERSONNEL SERVICES TOTAL	**$64,067**	**$82,185**	**$83,450**	**$84,052**	**$602**	**1%**
Operating						
522000 - General Operating Supplies	$36,301	$30,600	$30,600	$30,600	$0	0%
524000 - Supplies/Resale	$3,860	$4,000	$4,000	$4,000	$0	0%
526000 - Machinery/Equipment	–	$2,000	$2,000	$2,000	$0	0%
531000 - Hardware Tech & Maintenance	–	$1,000	$1,000	$1,000	$0	0%
531500 - Software Subscription & Service	$744	$744	$744	$1,164	$420	56%
533000 - Legal	$30	$30	$30	$30	$0	0%
536000 - Miscellaneous Professional Services	$36,325	$40,300	$40,300	$40,300	$0	0%
536500 - Investigations	$31	$31	$31	$31	$0	0%
536800 - Security Services	$314	$500	$500	$500	$0	0%
538000 - Performances & Entertainment	$2,280	$5,160	$5,160	$5,160	$0	0%
541000 - Advertising	$16,683	$16,000	$16,000	$16,000	$0	0%
543000 - Contributions	–	$5,000	$5,000	$5,000	$0	0%
550000 - Electric	$3,356	$3,250	$3,250	$3,250	$0	0%
553000 - Printing & Binding	$698	$1,000	$1,000	$1,000	$0	0%
554000 - Signage	$1,593	$2,000	$2,000	$2,000	$0	0%
561000 - Local - In-Service Meals	$108	$200	$200	$200	$0	0%
567000 - Rental & Use	$75,701	$83,509	$83,509	$83,509	$0	0%
OPERATING TOTAL	**$178,023**	**$195,324**	**$195,324**	**$195,744**	**$420**	**0%**
1430 - WINTER LIGHTS TOTAL	**$242,090**	**$277,509**	**$278,774**	**$279,796**	**$1,022**	**0%**
1436 - Special Events						
Personnel Services						
501000 - Full-Time Wages	$465,295	$476,459	$538,523	$524,235	($14,288)	(3%)
505100 - Other Taxable Comp. - Multilingual	–	$867	–	$2,080	$2,080	–
505200 - Other Taxable Comp. - G-Fit	$1,215	$880	$440	$880	$440	100%
505300 - Other Taxable Comp. - Housing Stipend	$5,800	$3,600	$6,000	$3,600	($2,400)	(40%)
508000 - Overtime Wages	$1,758	$2,400	$2,400	$2,400	$0	0%
509000 - Part-Time Wages	$121,118	$141,386	$141,597	$147,042	$5,445	4%
510000 - FICA Taxes	$43,738	$47,449	$52,213	$51,536	($677)	(1%)
514200 - Vision Benefit	$370	$346	$416	$356	($60)	(14%)

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
514210 - Health Insurance	$122,373	$126,772	$146,922	$138,587	($8,335)	(6%)
514220 - Dental Benefit	$5,237	$5,098	$6,077	$5,504	($573)	(9%)
514230 - Long-Term Care Benefit	$679	$1,198	$1,257	$1,257	$0	0%
514240 - Life Ins And Disability Benefit	$4,297	$4,802	$5,374	$5,246	($128)	(2%)
515000 - Retirement (401A)	$57,879	$39,705	$43,151	$42,006	($1,145)	(3%)
515200 - Medicare Retirement Health Savings (Rhs)	$8,001	$11,334	$10,000	$12,000	$2,000	20%
516000 - Savings Plan (401K)	$13,560	$14,889	$16,182	$15,752	($430)	(3%)
PERSONNEL SERVICES TOTAL	**$851,322**	**$877,185**	**$970,552**	**$952,481**	**($18,071)**	**(2%)**
Operating						
521000 - Office Supplies	$172	–	–	–	$0	–
522000 - General Operating Supplies	$44,031	$38,486	$38,486	$29,486	($9,000)	(23%)
522500 - Program Activities	$24,162	$26,764	$17,525	$26,000	$8,475	48%
524000 - Supplies/Resale	–	$3,080	$3,080	$3,080	$0	0%
526000 - Machinery/Equipment	–	$300	$300	$300	$0	0%
531000 - Hardware Tech & Maintenance	–	$500	$500	$500	$0	0%
531500 - Software Subscription & Service	$4,713	$6,338	$6,009	$8,066	$2,057	34%
533000 - Legal	$510	$560	$560	$460	($100)	(18%)
536000 - Miscellaneous Professional Services	$143,839	$140,088	$140,088	$78,788	($61,300)	(44%)
536200 - Americans W/ Disabilities Act (ADA)	–	$1,500	$1,500	$1,500	$0	0%
536500 - Investigations	$63	$210	$210	$210	$0	0%
536800 - Security Services	$7,972	$33,552	$33,552	$27,952	($5,600)	(17%)
538000 - Performances & Entertainment	$81,814	$103,519	$103,519	$54,690	($48,829)	(47%)
541000 - Advertising	$21,843	$20,410	$20,410	$20,410	$0	0%
543000 - Contributions	$930	$1,450	$1,450	$1,200	($250)	(17%)
544000 - Dues/Memberships/Certification	$87	$491	$400	$491	$91	23%
546000 - Conf./Seminar/Class Registration	$1,820	$3,750	$3,750	$3,750	$0	0%
546300 - In-Service Training	$64	$360	$360	$360	$0	0%
547000 - Travel Expense	$3,844	$3,200	$3,200	$3,200	$0	0%
551100 - Cellular Phone	$1,199	$720	$720	$720	$0	0%
553000 - Printing & Binding	$11,823	$17,235	$17,235	$16,883	($352)	(2%)
554000 - Signage	$12,240	$15,990	$15,990	$15,990	$0	0%
556000 - Postage	$3,150	$1,550	$1,550	$1,550	$0	0%
557000 - Uniforms/ Laundry	$902	$834	$834	$834	$0	0%
560000 - Miscellaneous	$23,727	$30,948	$30,948	$30,948	$0	0%
561000 - Local - In-Service Meals	$602	$1,944	$360	$360	$0	0%
567000 - Rental & Use	$172,755	$196,720	$185,461	$151,201	($34,260)	(18%)
567100 - Rental Of Facilities	$3,063	$3,096	$3,096	$596	($2,500)	(81%)
OPERATING TOTAL	**$565,326**	**$653,595**	**$631,093**	**$479,525**	**($151,568)**	**(24%)**
1436 - SPECIAL EVENTS TOTAL	**$1,416,648**	**$1,530,780**	**$1,601,645**	**$1,432,006**	**($169,639)**	**(11%)**
1437 - Museums						
Personnel Services						
501000 - Full-Time Wages	$43,808	$38,636	$90,398	$82,859	($7,539)	(8%)
508000 - Overtime Wages	$79	–	–	–	$0	–
509000 - Part-Time Wages	$90,456	$121,792	$121,791	$126,664	$4,873	4%
510000 - FICA Taxes	$10,096	$12,273	$16,232	$16,029	($203)	(1%)
514200 - Vision Benefit	$47	$39	$46	$77	$31	67%
514210 - Health Insurance	$17,122	$15,167	$17,260	$32,161	$14,901	86%
514220 - Dental Benefit	$657	$657	$804	$1,381	$577	72%
514230 - Long-Term Care Benefit	$58	$90	$180	$180	$0	0%

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
514240 - Life Ins And Disability Benefit	$486	$390	$897	$831	($66)	(7%)
515000 - Retirement (401A)	$3,351	$3,220	$7,243	$6,639	($604)	(8%)
515200 - Medicare Retirement Health Savings (Rhs)	$1,077	$1,000	$2,000	$2,000	$0	0%
516000 - Savings Plan (401K)	$1,199	$1,207	$2,716	$2,490	($226)	(8%)
PERSONNEL SERVICES TOTAL	**$168,437**	**$194,471**	**$259,567**	**$271,311**	**$11,744**	**5%**
Operating						
521000 - Office Supplies	$225	–	–	$350	$350	–
522000 - General Operating Supplies	$4,425	$6,300	$6,300	$5,850	($450)	(7%)
524000 - Supplies/Resale	$6,401	$4,500	$4,500	$4,725	$225	5%
526000 - Machinery/Equipment	–	$1,600	$1,600	–	($1,600)	(100%)
531000 - Hardware Tech & Maintenance	$260	$713	$713	$7,913	$7,200	1,010%
531500 - Software Subscription & Service	$2,566	$3,209	$3,209	$6,974	$3,765	117%
531600 - Software On-Premise Maintenance	–	–	–	$181	$181	–
533000 - Legal	–	$120	$120	$120	$0	0%
536000 - Miscellaneous Professional Services	$5,000	$15,000	$15,000	$15,000	$0	0%
536200 - Americans W/ Disabilities Act (ADA)	–	$500	$500	$500	$0	0%
536300 - Contract Cleaning	–	$800	$800	$800	$0	0%
536500 - Investigations	–	$75	$75	$90	$15	20%
538000 - Performances & Entertainment	$5,016	$6,923	$6,923	$4,000	($2,923)	(42%)
541000 - Advertising	$840	$3,500	$3,500	$3,675	$175	5%
544000 - Dues/Memberships/Certification	$195	$668	$635	$668	$33	5%
546000 - Conf./Seminar/Class Registration	$750	$700	$700	$700	$0	0%
546300 - In-Service Training	–	$240	$240	$264	$24	10%
547000 - Travel Expense	$1	$759	$759	$759	$0	0%
551000 - Telecommunication Services	$480	$480	$480	$480	$0	0%
551100 - Cellular Phone	$287	$543	$543	$543	$0	0%
553000 - Printing & Binding	$1,968	$3,795	$3,795	$3,756	($39)	(1%)
554000 - Signage	$1,321	$2,500	$2,500	$2,500	$0	0%
556000 - Postage	$1	$100	$100	$100	$0	0%
561000 - Local - In-Service Meals	$140	$210	$210	$310	$100	48%
567000 - Rental & Use	$2,412	$2,400	$2,400	$2,400	$0	0%
OPERATING TOTAL	**$32,288**	**$55,635**	**$55,602**	**$62,658**	**$7,056**	**13%**
1437 - MUSEUMS TOTAL	**$200,725**	**$250,106**	**$315,169**	**$333,969**	**$18,800**	**6%**
1438 - Kentlands Mansion						
Personnel Services						
501000 - Full-Time Wages	$227,164	$224,900	$224,912	$233,896	$8,984	4%
505200 - Other Taxable Comp. - G-Fit	$342	$440	$880	$440	($440)	(50%)
505300 - Other Taxable Comp. - Housing Stipend	$2,400	$2,400	$2,400	$2,400	$0	0%
507000 - Vacation & Sick Payouts	$3,969	–	–	–	$0	–
509000 - Part-Time Wages	$86,898	$103,507	$103,514	$107,647	$4,133	4%
510000 - FICA Taxes	$23,788	$25,123	$25,125	$26,128	$1,003	4%
514200 - Vision Benefit	$108	$108	$108	$108	$0	0%
514210 - Health Insurance	$39,819	$42,187	$42,187	$44,727	$2,540	6%
514220 - Dental Benefit	$1,745	$1,745	$1,745	$1,832	$87	5%
514230 - Long-Term Care Benefit	$677	$539	$539	$539	$0	0%
514240 - Life Ins And Disability Benefit	$2,107	$2,240	$2,231	$2,314	$83	4%
515000 - Retirement (401A)	$18,090	$18,742	$18,022	$18,742	$720	4%
515050 - Supplemental Retirement (401A)	$2,800	$2,901	$2,789	$2,901	$112	4%

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
515100 - Retirement Health Savings (Rhs)	$6,024	$6,356	$6,356	$6,752	$396	6%
515200 - Medicare Retirement Health Savings (Rhs)	$2,000	$2,000	$2,000	$2,000	$0	0%
516000 - Savings Plan (401K)	$6,784	$7,028	$6,758	$7,028	$270	4%
PERSONNEL SERVICES TOTAL	**$424,715**	**$440,216**	**$439,566**	**$457,454**	**$17,888**	**4%**
Operating						
521000 - Office Supplies	$265	$300	$300	$300	$0	0%
522000 - General Operating Supplies	$6,103	$5,800	$5,800	$5,800	$0	0%
522500 - Program Activities	$164	–	–	$200	$200	–
524000 - Supplies/Resale	$239	$2,200	$2,200	$2,000	($200)	(9%)
525000 - Furniture/Fixture	$4,107	$2,000	$2,000	$2,000	$0	0%
531000 - Hardware Tech & Maintenance	$761	$1,369	$1,369	$1,369	$0	0%
531500 - Software Subscription & Service	$6,074	$6,496	$6,553	$7,993	$1,440	22%
531600 - Software On-Premise Maintenance	–	–	–	$181	$181	–
533000 - Legal	$90	$150	$150	$150	$0	0%
536000 - Miscellaneous Professional Services	$1,505	$1,325	$1,325	$1,325	$0	0%
536200 - Americans W/ Disabilities Act (ADA)	–	$250	$250	$250	$0	0%
536500 - Investigations	$150	$105	$105	$105	$0	0%
537000 - Instructor Services	–	–	–	$3,000	$3,000	–
538000 - Performances & Entertainment	$13,903	$14,848	$14,848	$11,385	($3,463)	(23%)
541000 - Advertising	$7,275	$17,270	$17,270	$17,270	$0	0%
544000 - Dues/Memberships/Certification	$130	$473	$415	$473	$58	14%
546000 - Conf./Seminar/Class Registration	$2,030	$1,775	$1,775	$1,775	$0	0%
546300 - In-Service Training	$114	$375	$375	$375	$0	0%
547000 - Travel Expense	$3,302	$2,655	$2,655	$2,655	$0	0%
553000 - Printing & Binding	$1,336	$1,500	$1,500	$1,500	$0	0%
554000 - Signage	$977	$1,000	$1,000	$1,000	$0	0%
556000 - Postage	$91	$400	$400	$400	$0	0%
557000 - Uniforms/ Laundry	$542	$300	$300	$300	$0	0%
561000 - Local - In-Service Meals	$161	$200	$200	$200	$0	0%
OPERATING TOTAL	**$49,318**	**$60,791**	**$60,790**	**$62,006**	**$1,216**	**2%**
1438 - KENTLANDS MANSION TOTAL	**$474,033**	**$501,007**	**$500,356**	**$519,460**	**$19,104**	**4%**
CULTURAL EVENTS & SERVICES DIVISION TOTAL	**$2,959,944**	**$3,175,890**	**$3,430,103**	**$3,326,104**	**($103,999)**	**(3%)**
PARKS, RECREATION & CULTURE TOTAL	**$2,959,944**	**$3,175,890**	**$3,430,103**	**$3,326,104**	**($103,999)**	**(3%)**
EXPENSES TOTAL	**$2,959,944**	**$3,175,890**	**$3,430,103**	**$3,326,104**	**($103,999)**	**(3%)**

SIGNIFICANT CHANGES

ACTIVITY (ORG)	OBJECT	NAME	FY26 ADOPTED	FY27 ADOPTED	INCREASE / (DECREASE)	REASON FOR CHANGE
1423 - Gaithersburg Arts Barn	526000	Machinery/Equipment	$2,000	$9,000	$7,000	Increase due to FY27 one-time purchase of a new kiln.
1423 - Gaithersburg Arts Barn	538000	Performances & Entertainment	$127,759	$114,447	($13,312)	Decrease related to FY26 expenses related to one-time ARGOS grant funds for instructors ($2,000) and impact of timing of seat repair for camps ($7,800) and theater ($3,600).

1423 - Gaithersburg Arts Barn	572000	R&M - Buildings & Facilities	$5,229	$0	($5,229)	Decrease due to FY26 one-time theater floor repair ($5,200).
1423 - Gaithersburg Arts Barn	573000	R&M - Machinery & Equipment	$1,000	$6,550	$5,550	Increase due to biennial/triennial rigging inspection & repair for theater equipment.
1436 - Special Events	522000	General Operating Supplies	$38,486	$29,486	($9,000)	Decrease due to Summerfest decorations & supplies ($6,800), Octoberfest decorations & supplies ($1,500), and reclass of Book Festival staff lunches to Program Activities ($700).
1436 - Special Events	522500	Program Activities	$17,525	$26,000	$8,475	Increase related to Maryland Market Money (MMM) City subsidy $3,000, MMM Payout program $2,500 (offset by revenue); Octoberfest $1,500 ; Summerfest $800 ; Book Festival $700.
1436 - Special Events	536000	Miscellaneous Professional Services	$140,088	$78,788	($61,300)	Decrease due to Summerfest timing - fireworks Display ($40,000) and sound services ($21,700).
1436 - Special Events	536800	Security Services	$33,552	$27,952	($5,600)	Decrease due to Summerfest timing - crossing guards & security ($4,600) and Octoberfest event services ($1,000).
1436 - Special Events	538000	Performances & Entertainment	$103,519	$54,690	($48,829)	Decrease due to Summerfest timing - Entertainment ($30,500) and FY26 one-time expenses related to ARGOS Grants: Summerfest ($2,900), Jubilation Day ($5,200), Labor Day ($5,200), St.Patrick's Day ($5,200).
1436 - Special Events	567000	Rental & Use	$185,461	$151,201	($34,260)	Decrease due to Summerfest timing - Amusement, equipment, tents, tables, chairs, barricades, port-a-johns, golf carts, etc. ($43,300) offset by increase in expenses for Book Festival for tables, tents, chairs, shuttle buses, VMS boards, etc. $9,000.
1437 - Museums	531000	Hardware Tech & Maintenance	$0	$7,200	$7,200	Increase due to purchase of rail car security cameras for Budd Car interior $3,600 and Caboose interior $3,600.

SPORTS & YOUTH SERVICES DIVISION ACTIVITY ANALYSIS

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
Expenses						
Parks, Recreation & Culture						
Sports & Youth Services Division						
1415 - Recreation Programs & Sports						
Personnel Services						
501000 - Full-Time Wages	$342,651	$371,844	$371,832	$386,718	$14,886	4%
505300 - Other Taxable Comp. - Housing Stipend	$3,100	$2,400	–	$2,400	$2,400	–
508000 - Overtime Wages	$4,574	$1,680	$2,625	$1,680	($945)	(36%)
509000 - Part-Time Wages	$250,009	$249,736	$249,742	$259,723	$9,981	4%
510000 - FICA Taxes	$45,371	$47,679	$47,753	$49,581	$1,828	4%
514200 - Vision Benefit	$113	$94	$94	$94	$0	0%
514210 - Health Insurance	$49,554	$58,201	$58,201	$61,700	$3,499	6%
514220 - Dental Benefit	$1,989	$1,720	$2,182	$1,806	($376)	(17%)
514230 - Long-Term Care Benefit	$395	$898	$898	$898	$0	0%
514240 - Life Ins And Disability Benefit	$3,287	$3,730	$3,709	$3,851	$142	4%
515000 - Retirement (401A)	$27,268	$30,987	$29,794	$30,987	$1,193	4%
515100 - Retirement Health Savings (Rhs)	$4,402	$6,356	$6,356	$6,752	$396	6%
515200 - Medicare Retirement Health Savings (Rhs)	$6,847	$8,000	$8,000	$8,000	$0	0%
516000 - Savings Plan (401K)	$5,265	$8,170	$4,958	$9,873	$4,915	99%
PERSONNEL SERVICES TOTAL	**$744,825**	**$791,495**	**$786,144**	**$824,063**	**$37,919**	**5%**
Operating						
521000 - Office Supplies	$50	$300	$300	$300	$0	0%
522000 - General Operating Supplies	$62,533	$53,329	$67,825	$65,978	($1,847)	(3%)
522500 - Program Activities	$5,336	$3,250	$3,250	$7,090	$3,840	118%
531000 - Hardware Tech & Maintenance	$25	$250	$250	$250	$0	0%
531500 - Software Subscription & Service	$2,259	$3,800	$3,808	$6,361	$2,553	67%
536500 - Investigations	$5,861	$6,000	$6,000	$6,000	$0	0%
541000 - Advertising	$671	$800	$800	$800	$0	0%
542000 - Awards & Presentations	$23,632	$18,028	$25,660	$25,660	$0	0%
544000 - Dues/Memberships/Certification	$3,571	$3,660	$3,660	$3,800	$140	4%
546000 - Conf./Seminar/Class Registration	$821	$400	$1,050	$1,050	$0	0%
546300 - In-Service Training	$644	$2,100	$2,100	$1,600	($500)	(24%)
547000 - Travel Expense	$546	$300	$3,498	$2,998	($500)	(14%)
549000 - Scholarship Management	$4,656	$4,675	$4,675	$5,875	$1,200	26%
550000 - Electric	$34,441	$36,000	$40,800	$38,900	($1,900)	(5%)
551100 - Cellular Phone	$546	$540	$540	$555	$15	3%
553000 - Printing & Binding	$13,000	$10,000	$10,200	$10,200	$0	0%
554000 - Signage	$320	$1,700	$2,010	$2,100	$90	4%
556000 - Postage	$3	$100	$100	$100	$0	0%
557000 - Uniforms/ Laundry	$3,680	$2,485	$2,705	$2,786	$81	3%
561000 - Local - In-Service Meals	$208	$531	–	$1,200	$1,200	–
567000 - Rental & Use	$1,500	–	–	–	$0	–
567100 - Rental Of Facilities	$50,000	$50,000	$50,000	$55,000	$5,000	10%
OPERATING TOTAL	**$214,302**	**$198,248**	**$229,231**	**$238,603**	**$9,372**	**4%**

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
1415 - RECREATION PROGRAMS & SPORTS TOTAL	**$959,127**	**$989,743**	**$1,015,375**	**$1,062,666**	**$47,291**	**5%**
1417 - Youth Services						
Personnel Services						
501000 - Full-Time Wages	$289,655	$286,860	$286,848	$298,335	$11,487	4%
505100 - Other Taxable Comp. - Multilingual	$6,240	$6,240	$6,240	$6,240	$0	0%
505200 - Other Taxable Comp. - G-Fit	$891	$990	$440	$1,320	$880	200%
507000 - Vacation & Sick Payouts	$1,514	–	–	–	$0	–
508000 - Overtime Wages	$2,976	$2,973	$2,028	$2,973	$945	47%
509000 - Part-Time Wages	$220,156	$211,647	$219,263	$217,662	($1,601)	(1%)
519000 - Tuition Reimbursement	–	–	–	$10,500	$10,500	–
510000 - FICA Taxes	$39,058	$38,365	$38,872	$39,702	$830	2%
514200 - Vision Benefit	$171	$171	$171	$171	$0	0%
514210 - Health Insurance	$54,933	$58,201	$58,201	$61,700	$3,499	6%
514220 - Dental Benefit	$2,182	$2,182	$2,182	$2,291	$109	5%
514230 - Long-Term Care Benefit	$439	$719	$719	$719	$0	0%
514240 - Life Ins And Disability Benefit	$2,875	$2,898	$2,876	$2,988	$112	4%
515000 - Retirement (401A)	$23,072	$23,905	$22,985	$23,905	$920	4%
515200 - Medicare Retirement Health Savings (Rhs)	$8,001	$8,000	$8,000	$8,000	$0	0%
516000 - Savings Plan (401K)	$2,555	$4,376	$2,110	$4,823	$2,713	129%
PERSONNEL SERVICES TOTAL	**$654,716**	**$647,527**	**$650,935**	**$681,329**	**$30,394**	**5%**
Operating						
521000 - Office Supplies	$181	$200	$200	$200	$0	0%
522000 - General Operating Supplies	$9,615	$9,965	$10,465	$7,665	($2,800)	(27%)
522500 - Program Activities	$49,094	$52,030	$52,030	$47,540	($4,490)	(9%)
531000 - Hardware Tech & Maintenance	$179	$1,000	$1,000	$1,000	$0	0%
531500 - Software Subscription & Service	$3,074	$3,124	$3,128	$4,419	$1,291	41%
544000 - Dues/Memberships/Certification	$21	–	–	–	$0	–
546000 - Conf./Seminar/Class Registration	$727	$500	$1,100	$1,100	$0	0%
546300 - In-Service Training	$880	$1,000	$1,000	–	($1,000)	(100%)
547000 - Travel Expense	$1,866	–	$2,725	$2,500	($225)	(8%)
549000 - Scholarship Management	$1,107	$1,000	$1,000	$1,000	$0	0%
551100 - Cellular Phone	$1,544	$1,080	$1,080	$1,110	$30	3%
556000 - Postage	–	$50	$50	$50	$0	0%
557000 - Uniforms/ Laundry	$2,662	$4,369	$2,550	$2,627	$77	3%
561000 - Local - In-Service Meals	$167	$663	–	$1,475	$1,475	–
567100 - Rental Of Facilities	$6,604	$8,100	$8,100	$8,910	$810	10%
OPERATING TOTAL	**$77,721**	**$83,081**	**$84,428**	**$79,596**	**($4,832)**	**(6%)**
1417 - YOUTH SERVICES TOTAL	**$732,437**	**$730,608**	**$735,363**	**$760,925**	**$25,562**	**3%**
1418 - Summer Programs						
Personnel Services						
505200 - Other Taxable Comp. - G-Fit	$15	–	–	–	$0	–
508000 - Overtime Wages	$66	–	–	–	$0	–
509000 - Part-Time Wages	$550,477	$583,387	$594,430	$602,847	$8,417	1%
510000 - FICA Taxes	$42,136	$44,628	$45,476	$46,119	$643	1%
PERSONNEL SERVICES TOTAL	**$592,694**	**$628,015**	**$639,906**	**$648,966**	**$9,060**	**1%**
Operating						
521000 - Office Supplies	$537	$500	$500	$500	$0	0%
522000 - General Operating Supplies	$23,289	$24,349	$27,485	$31,929	$4,444	16%
522500 - Program Activities	$35,837	$27,345	$37,700	$39,060	$1,360	4%

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
531000 - Hardware Tech & Maintenance	–	$250	$250	$250	$0	0%
531500 - Software Subscription & Service	$3,720	$3,720	$3,720	$4,160	$440	12%
536500 - Investigations	$1,781	$3,050	$3,050	$2,500	($550)	(18%)
541000 - Advertising	$2,971	$1,000	$1,000	$500	($500)	(50%)
544000 - Dues/Memberships/Certification	$395	$395	$395	$395	$0	0%
546000 - Conf./Seminar/Class Registration	$600	$700	$700	$700	$0	0%
546300 - In-Service Training	$6,343	$7,550	$7,550	$6,700	($850)	(11%)
547000 - Travel Expense	$265	$1,624	$1,624	$1,624	$0	0%
549000 - Scholarship Management	$23,132	$26,000	$26,000	$23,000	($3,000)	(12%)
551000 - Telecommunication Services	$1,352	$1,920	$1,920	$1,920	$0	0%
551100 - Cellular Phone	$2,716	$2,175	$2,175	$2,715	$540	25%
553000 - Printing & Binding	$2,000	$2,000	$2,000	$2,000	$0	0%
554000 - Signage	$90	$650	$650	$900	$250	38%
556000 - Postage	$420	$250	$250	$450	$200	80%
557000 - Uniforms/ Laundry	$3,412	$250	$2,950	$3,039	$89	3%
561000 - Local - In-Service Meals	$1,009	–	–	$2,000	$2,000	–
567000 - Rental & Use	$44,695	$38,475	$38,475	$30,629	($7,846)	(20%)
567100 - Rental Of Facilities	$44,637	$46,715	$46,715	$46,267	($448)	(1%)
OPERATING TOTAL	**$199,201**	**$188,918**	**$205,109**	**$201,238**	**($3,871)**	**(2%)**
1418 - SUMMER PROGRAMS TOTAL	**$791,895**	**$816,933**	**$845,015**	**$850,204**	**$5,189**	**1%**
1419 - Gaithersburg Youth Center At Robertson Park						
Personnel Services						
501000 - Full-Time Wages	$139,427	$149,640	$149,652	$155,626	$5,974	4%
505100 - Other Taxable Comp. - Multilingual	$1,200	–	–	–	$0	–
507000 - Vacation & Sick Payouts	$3,418	–	–	–	$0	–
509000 - Part-Time Wages	$107,444	$112,424	$109,214	$116,106	$6,892	6%
510000 - FICA Taxes	$18,741	$20,047	$19,803	$20,787	$984	5%
514200 - Vision Benefit	$100	$108	$108	$108	$0	0%
514210 - Health Insurance	$36,908	$42,187	$42,187	$44,727	$2,540	6%
514220 - Dental Benefit	$1,676	$1,745	$1,745	$1,832	$87	5%
514230 - Long-Term Care Benefit	$160	$359	$359	$359	$0	0%
514240 - Life Ins And Disability Benefit	$1,502	$1,499	$1,494	$1,548	$54	4%
515000 - Retirement (401A)	$11,129	$12,470	$11,991	$12,470	$479	4%
515200 - Medicare Retirement Health Savings (Rhs)	$1,616	$2,000	$2,000	$2,000	$0	0%
516000 - Savings Plan (401K)	$4,281	$4,676	$2,667	$4,676	$2,009	75%
PERSONNEL SERVICES TOTAL	**$327,600**	**$347,155**	**$341,220**	**$360,239**	**$19,019**	**6%**
Operating						
521000 - Office Supplies	$149	$300	$300	$300	$0	0%
522000 - General Operating Supplies	$6,275	$7,590	$7,590	$3,250	($4,340)	(57%)
522500 - Program Activities	$1,536	$2,175	$2,175	$9,785	$7,610	350%
525000 - Furniture/Fixture	$2,002	$1,000	$1,000	$1,000	$0	0%
526000 - Machinery/Equipment	$1,571	$1,600	$1,600	$1,600	$0	0%
531000 - Hardware Tech & Maintenance	$693	$747	$747	$747	$0	0%
531500 - Software Subscription & Service	$1,488	$1,541	$1,541	$1,859	$318	21%
531600 - Software On-Premise Maintenance	–	–	–	$544	$544	–
536000 - Miscellaneous Professional Services	–	$1,600	$1,600	$1,600	$0	0%
541000 - Advertising	$400	$400	$400	$464	$64	16%
546300 - In-Service Training	$64	$64	$64	–	($64)	(100%)

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
551100 - Cellular Phone	$544	$540	$540	$555	$15	3%
560000 - Miscellaneous	($943)	–	–	–	$0	–
561000 - Local - In-Service Meals	–	–	–	$250	$250	–
OPERATING TOTAL	**$13,779**	**$17,557**	**$17,557**	**$21,954**	**$4,397**	**25%**
1419 - GAITHERSBURG YOUTH CENTER AT ROBERTSON PARK TOTAL	**$341,379**	**$364,712**	**$358,777**	**$382,193**	**$23,416**	**7%**
1420 - Skate Park						
Personnel Services						
509000 - Part-Time Wages	$35,026	$41,052	$41,047	$46,395	$5,348	13%
510000 - FICA Taxes	$2,679	$3,141	$3,141	$3,549	$408	13%
PERSONNEL SERVICES TOTAL	**$37,705**	**$44,193**	**$44,188**	**$49,944**	**$5,756**	**13%**
Operating						
521000 - Office Supplies	–	$150	$150	$100	($50)	(33%)
522000 - General Operating Supplies	$1,720	$2,800	$2,800	$2,400	($400)	(14%)
522500 - Program Activities	$739	–	–	$500	$500	–
531000 - Hardware Tech & Maintenance	–	$250	$250	$250	$0	0%
531600 - Software On-Premise Maintenance	–	–	–	$91	$91	–
541000 - Advertising	$408	$500	$500	$400	($100)	(20%)
549000 - Scholarship Management	$180	–	–	–	$0	–
553000 - Printing & Binding	$275	$350	$350	$350	$0	0%
557000 - Uniforms/ Laundry	–	$380	$380	$391	$11	3%
561000 - Local - In-Service Meals	–	–	–	$50	$50	–
OPERATING TOTAL	**$3,323**	**$4,430**	**$4,430**	**$4,532**	**$102**	**2%**
1420 - SKATE PARK TOTAL	**$41,027**	**$48,623**	**$48,618**	**$54,476**	**$5,858**	**12%**
1424 - Gaithersburg Youth Center At Olde Towne						
Personnel Services						
501000 - Full-Time Wages	$63,394	$62,739	$62,743	$65,249	$2,506	4%
507000 - Vacation & Sick Payouts	$2,417	–	–	–	$0	–
508000 - Overtime Wages	$43	–	–	–	$0	–
509000 - Part-Time Wages	$180,731	$183,777	$179,422	$193,967	$14,545	8%
519000 - Tuition Reimbursement	–	$5,250	$5,250	–	($5,250)	(100%)
510000 - FICA Taxes	$18,471	$18,859	$18,526	$19,831	$1,305	7%
514200 - Vision Benefit	$77	$77	$77	$77	$0	0%
514210 - Health Insurance	$28,630	$30,335	$30,335	$32,161	$1,826	6%
514220 - Dental Benefit	$1,315	$1,315	$1,315	$1,381	$66	5%
514230 - Long-Term Care Benefit	$91	$180	$180	$180	$0	0%
514240 - Life Ins And Disability Benefit	$628	$634	$629	$654	$25	4%
515000 - Retirement (401A)	$5,046	$5,228	$5,028	$5,228	$200	4%
515200 - Medicare Retirement Health Savings (Rhs)	$2,000	$2,000	$2,000	$2,000	$0	0%
516000 - Savings Plan (401K)	$1,892	$1,961	$1,885	$1,961	$76	4%
PERSONNEL SERVICES TOTAL	**$304,734**	**$312,355**	**$307,390**	**$322,689**	**$15,299**	**5%**
Operating						
521000 - Office Supplies	$51	$375	$375	$375	$0	0%
522000 - General Operating Supplies	$8,796	$8,475	$8,475	$4,805	($3,670)	(43%)
522500 - Program Activities	$2,554	$3,675	$3,675	$10,865	$7,190	196%
525000 - Furniture/Fixture	–	$1,000	$1,000	$2,000	$1,000	100%
526000 - Machinery/Equipment	$4,226	$3,800	$3,800	$3,800	$0	0%
531000 - Hardware Tech & Maintenance	$589	$4,631	$4,631	$2,231	($2,400)	(52%)
531500 - Software Subscription & Service	$3,385	$3,481	$3,582	$3,660	$78	2%

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
531600 - Software On-Premise Maintenance	$918	$299	$611	$804	$193	32%
536000 - Miscellaneous Professional Services	–	$1,000	$1,000	$1,000	$0	0%
541000 - Advertising	$318	–	–	–	$0	–
549000 - Scholarship Management	$825	$374	$374	$850	$476	127%
553000 - Printing & Binding	–	$250	$250	–	($250)	(100%)
561000 - Local - In-Service Meals	–	–	–	$250	$250	–
575000 - R&M - Furniture & Equipment	–	$1,000	$1,000	–	($1,000)	(100%)
OPERATING TOTAL	**$21,661**	**$28,360**	**$28,773**	**$30,640**	**$1,867**	**6%**
1424 - GAITHERSBURG YOUTH CENTER AT OLDE TOWNE TOTAL	**$326,395**	**$340,715**	**$336,163**	**$353,329**	**$17,166**	**5%**
SPORTS & YOUTH SERVICES DIVISION TOTAL	**$3,192,262**	**$3,291,334**	**$3,339,311**	**$3,463,793**	**$124,482**	**4%**
PARKS, RECREATION & CULTURE TOTAL	**$3,192,262**	**$3,291,334**	**$3,339,311**	**$3,463,793**	**$124,482**	**4%**
EXPENSES TOTAL	**$3,192,262**	**$3,291,334**	**$3,339,311**	**$3,463,793**	**$124,482**	**4%**

SIGNIFICANT CHANGES

ACTIVITY (ORG)	OBJECT	NAME	FY26 ADOPTED	FY27 ADOPTED	INCREASE / (DECREASE)	REASON FOR CHANGE
1415 - Recreation Programs & Sports	567100	Rental of Facilities	$50,000	$55,000	$5,000	Increase related to rental fees for community use of public facilities for gymnasiums and fields for Volleyball, Basketball, and Track & Field.
1418 - Summer Programs	567000	Rental & Use	$38,475	$30,629	($7,846)	Decrease due to reduction in bus rentals for summer camp trips.
1419 - Gaithersburg Youth Center at Robertson Park	522500	Program Activities	$2,175	$9,785	$7,610	Increase related to additional program expenses for holiday/no School/half-day trips $2,900, food-based activities $2,900, and Celebreak & overnight activities $1,900.
1424 - Gaithersburg Youth Center at Olde Towne	522500	Program Activities	$3,675	$10,865	$7,190	Increase due to holiday/no school/half day and overnight trips $3,500, volunteer projects $1,300, member outreach $1,200, mentor programs & arts/crafts $1,200.

DEPARTMENT PERSONNEL SCHEDULE

ACTIVITY	POSITION	ADOPTED BUDGET FY2025	ADOPTED BUDGET FY2026	ADOPTED BUDGET FY2027
1411 - Parks, Recreation & Culture Administration	Accounting Specialist	1	1	1
	Administrative Support Specialist	1	1	1
	Cultural Events & Services Division Chief	1	1	1
	Director of Parks, Recreation & Culture	1	1	1
	Facilities & Administrative Services Division Chief	1	1	1
	Recreation Services Division Chief	1	1	1
	Recreation Systems Support Manager	1	1	1
	Sports & Youth Services Division Chief	1	1	1
	1411 - Part-Time Personnel	0	0.31	0.31
	Subtotal	**8**	**8.31**	**8.31**
1415 - Recreation Programs and Sports	Program Coordinator	1	1	1
	Program Supervisor	3	3	3
	Senior Program Supervisor	1	1	1
	1415 - Part-Time Personnel	6.01	5.03	6.06
	Subtotal	**11.01**	**10.03**	**11.06**
1416 - Recreation Classes	Program Supervisor	1	1	1
	1416 - Part-Time Personnel	1.86	1.86	1.86
	Subtotal	**2.86**	**2.86**	**2.86**
1417 - Youth Services	Program Coordinator	1	1	1
	Program Supervisor	2	2	2
	Senior Program Supervisor	1	1	1
	1417 - Part-Time Personnel	5.14	5.58	5.43
	Subtotal	**9.14**	**9.58**	**9.43**
1418 - Summer Programs	1418 - Part-Time Personnel	14.15	15.14	15.27
	Subtotal	**14.15**	**15.14**	**15.27**
1419 - Gaithersburg Youth Center at Robertson Park	Community Facility Manager	1	1	1
	Facility Coordinator	1	1	1
	1419 - Part-Time Personnel	2.6	2.73	2.83
	Subtotal	**4.6**	**4.73**	**4.83**
1420 - Skate Park	1420 - Part-Time Personnel	1.12	1.12	1.16
	Subtotal	**1.12**	**1.12**	**1.16**
1421 - Casey Community Center	Community Facility Manager	1	1	1
	Program Supervisor	1	1	1
	1421 - Part-Time Personnel	5.61	5.61	5.62
	Subtotal	**7.61**	**7.61**	**7.62**
1422 - Water Park	Aquatics Facility Coordinator	1	1	1
	Aquatics Superintendent	1	1	1
	1422 - Part-Time Personnel	11.9	11.76	12.58
	Subtotal	**13.9**	**13.76**	**14.58**
1423 - Gaithersburg Arts Barn	Arts Administrator	1	1	0
	Community Facility Manager	0	0	1
	Facility Coordinator	1	1	1
	1423 - Part-Time Personnel	3.45	4.98	5.32
	Subtotal	**5.45**	**6.98**	**7.32**

1424 - Gaithersburg Youth Center at Olde Towne	Facility Coordinator	1	1	1
	1424 - Part-Time Personnel	4.34	4.32	4.56
	Subtotal	**5.34**	**5.32**	**5.56**
1425 - Benjamin Gaither Center (Seniors Program)	Bus Driver/Site Leader	1	1	1
	Community Facility Manager	1	1	1
	Custodian/Maintenance Worker	1	1	1
	Program Coordinator	2	2	2
	Program Supervisor	1	1	1
	1425 - Part-Time Personnel	2.23	2.23	1.95
	Subtotal	**8.23**	**8.23**	**7.95**
1426 - Activity Center	Community Facility Manager	1	1	1
	Facility Coordinator	1	1	1
	Recreation Support Assistant	2	2	2
	1426 - Part-Time Personnel	3.98	3.98	3.77
	Subtotal	**7.98**	**7.98**	**7.77**
1427 - Gaithersburg Aquatic Center	Aquatics Facility Coordinator	1	1	1
	1427 - Part-Time Personnel	6.68	7.08	5.99
	Subtotal	**7.68**	**8.08**	**6.99**
1428 - Miniature Golf Course	Facility Coordinator	1	1	1
	1428 - Part-Time Personnel	1.26	1.26	1.29
	Subtotal	**2.26**	**2.26**	**2.29**
1429 - Picnic Pavilions	1429 - Part-Time Personnel	0.56	0.56	1.24
	Subtotal	**0.56**	**0.56**	**1.24**
1430 - Winter Lights	1430 - Part-Time Personnel	0.96	0.34	0.93
	Subtotal	**0.96**	**0.34**	**0.93**
1436 - Special Events	Development Administrator	1	0	0
	Events Administrator	0	1	1
	Program Coordinator	0	1	1
	Program Supervisor	4	3	3
	Senior Program Supervisor	2	2	2
	1436 - Part-Time Personnel	3.64	2.44	2.94
	Subtotal	**10.64**	**9.44**	**9.94**
1437 - Museums	Community Facility Manager	1	1	1
	1437 - Part-Time Personnel	2.55	2.6	2.68
	Subtotal	**3.55**	**3.6**	**3.68**
1438 - Kentlands Mansion	Community Facility Manager	1	1	1
	Custodian/Maintenance Worker	1	1	1
	Facility Coordinator	1	1	1
	1438 - Part-Time Personnel	2.43	2.41	2.43
	Subtotal	**5.43**	**5.41**	**5.43**
	Full-Time Personnel	**50**	**50**	**50**
	Part-Time Personnel	**80.47**	**81.34**	**84.22**
	Total	**130.47**	**131.34**	**134.22**

DEPARTMENTAL STRATEGIC PRIORITIES

The City's Strategic Plan is integral to the budget process and is discussed in more detail under the About the City section of the budget. There are nine Strategic Outcome Areas , and each Outcome Area is intentionally cross-departmental in nature and not linked specifically to one department within the City. Each Outcome Area consists of one or more actionable strategies that reflect activities, programs and projects that are carried out across all City departments to achieve the City's desired outcomes. Each Outcome Area is also supported by Performance Measures to help track progress towards meeting a specific outcome.

Below are the strategies led by the Parks, Recreation & Culture department and the corresponding Outcome Area that the strategies support. More details about progress, including the latest quarterly updates, for the Outcome Area, Strategies, and Performance Measures can be viewed through the Strategic Outcome Area **link** below.

Strategic Outcome Area	Outcome Area Description	Strategy
Vibrant Culture	Gaithersburg values and promotes the arts and humanities, preserves its heritage, and enriches its diverse community by providing opportunities to come together to enjoy outstanding shared cultural and recreational experiences.	• Establish Gaithersburg as a regional tourism destination.
		• Develop activities that involve and reflect the City's diverse people, communities, cultures, and traditions.
		• Provide recreational opportunities to enhance physical, mental and social well-being for people of all ages and abilities.



PLANNING & CODE ADMINISTRATION

General Fund - Departmental Overview

FY27 Budget

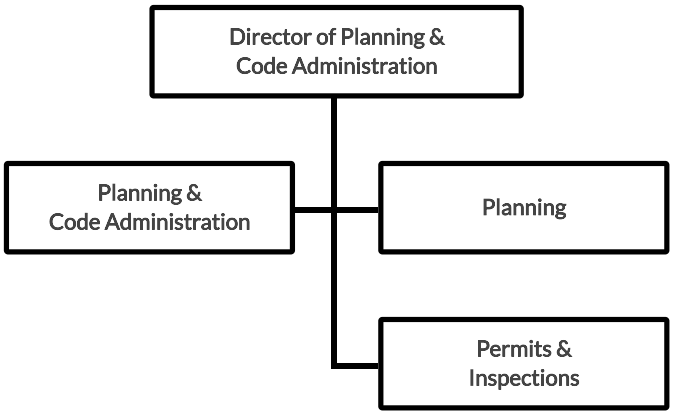
SERVICES PROVIDED

The department consists of three divisions: Planning and Code Administration, Planning, and Permits and Inspections.

Planning and Code Administration is responsible for providing administrative support to all three divisions. Staff manage the processing of planning, permitting, licensing, and passport applications and provide assistance to developers, contractors, homeowners, and the general public. The division also prepares statistical reports and analysis of departmental activities for budgetary and planning purposes.

Planning is responsible for providing information to residents and officials on all zoning and development matters, and processing planning related applications including, but not limited to: rezonings, text amendments, site development plans, historic area work permits, abandonments, variances, special exceptions, administrative reviews, road code waivers, and subdivision reviews. Staff also oversees the adoption and revision of the Elements of the City's Master Plan. The division supports the Planning Commission, Historic District Commission, the Board of Appeals, and Transportation Committee. Public participation from citizens, major interest groups, and public and private stakeholders is actively encouraged throughout these processes.

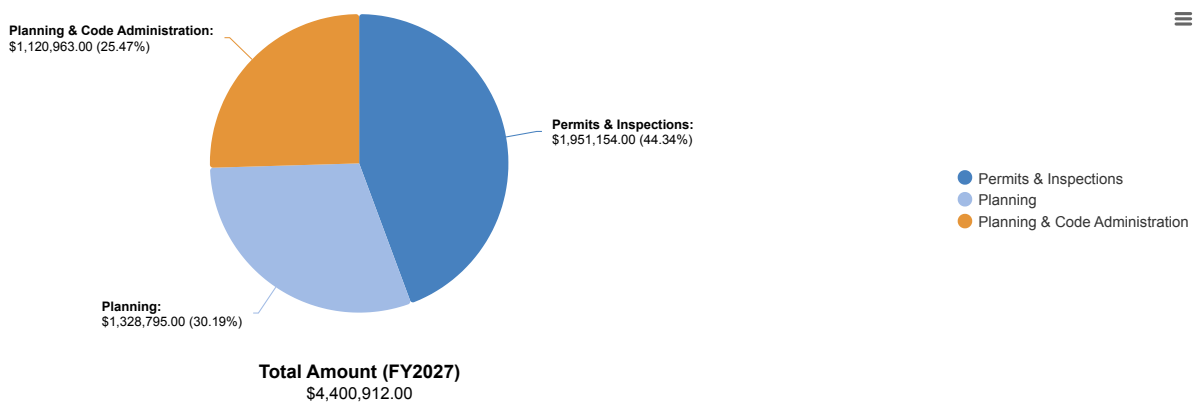
Permits and Inspections is responsible for building safety on public and private sites via plans examination, permit issuance, and inspections. In addition, this activity ensures the quality of public and private improvements such as streets, storm drains, parks, and homeowner associations (HOAs) through bond administration, permit issuance and inspections. Environmental standards are accomplished through the issuance of permits and inspections of stormwater management, sediment control, and forest conservation.



BUDGET SUMMARY TABLE

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
Expenses						
Planning & Code Administration						
Planning & Code Administration Division						
1192 - Planning & Code Administration	$960,693	$942,709	$1,067,742	$1,120,963	$53,221	5%
PLANNING & CODE ADMINISTRATION DIVISION TOTAL	**$960,693**	**$942,709**	**$1,067,742**	**$1,120,963**	**$53,221**	**5%**
Planning Division						
1194 - Planning	$1,239,272	$1,039,229	$1,296,597	$1,328,795	$32,198	2%
PLANNING DIVISION TOTAL	**$1,239,272**	**$1,039,229**	**$1,296,597**	**$1,328,795**	**$32,198**	**2%**
Permits & Inspections Division						
1196 - Permits & Inspections	$1,789,656	$1,786,246	$1,972,093	$1,951,154	($20,939)	(1%)
PERMITS & INSPECTIONS DIVISION TOTAL	**$1,789,656**	**$1,786,246**	**$1,972,093**	**$1,951,154**	**($20,939)**	**(1%)**
PLANNING & CODE ADMINISTRATION TOTAL	**$3,989,620**	**$3,768,184**	**$4,336,432**	**$4,400,912**	**$64,480**	**1%**
EXPENSES TOTAL	**$3,989,620**	**$3,768,184**	**$4,336,432**	**$4,400,912**	**$64,480**	**1%**

BUDGET BY ACTIVITY



Data Updated: Jun 18, 2026, 5:18 AM

BUDGET BY OBJECT CATEGORY

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
Expenses						
Personnel Services	$3,647,872	$3,390,760	$3,949,274	$3,931,260	($18,014)	0%
Operating	$341,749	$377,424	$387,158	$469,652	$82,494	21%
EXPENSES TOTAL	**$3,989,620**	**$3,768,184**	**$4,336,432**	**$4,400,912**	**$64,480**	**1%**

PLANNING & CODE ADMINISTRATION ACTIVITY ANALYSIS

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
Expenses						
Planning & Code Administration						
Planning & Code Administration Division						
1192 - Planning & Code Administration						
Personnel Services						
501000 - Full-Time Wages	$551,817	$491,866	$578,591	$605,167	$26,576	5%
505100 - Other Taxable Comp. - Multilingual	$9,280	$8,320	$8,320	$8,320	$0	0%
505200 - Other Taxable Comp. - G-Fit	$976	$1,210	$880	$1,320	$440	50%
505300 - Other Taxable Comp. - Housing Stipend	$11,100	$13,200	$13,200	$13,200	$0	0%
508000 - Overtime Wages	$674	$1,674	$1,674	$1,674	$0	0%
510000 - FICA Taxes	$42,136	$37,756	$44,390	$46,423	$2,033	5%
514200 - Vision Benefit	$470	$326	$402	$416	$14	3%
514210 - Health Insurance	$123,762	$133,416	$143,822	$168,871	$25,049	17%
514220 - Dental Benefit	$6,132	$5,664	$6,469	$7,277	$808	12%
514230 - Long-Term Care Benefit	$1,285	$1,183	$1,437	$1,437	$0	0%
514240 - Life Ins And Disability Benefit	$4,955	$4,909	$5,337	$5,532	$195	4%
515000 - Retirement (401A)	$40,583	$40,989	$46,361	$48,491	$2,130	5%
515100 - Retirement Health Savings (Rhs)	$5,594	$988	$5,926	–	($5,926)	(100%)
515200 - Medicare Retirement Health Savings (Rhs)	$10,001	$9,167	$14,000	$12,000	($2,000)	(14%)
516000 - Savings Plan (401K)	$15,218	$15,371	$17,386	$18,184	$798	5%
PERSONNEL SERVICES TOTAL	**$823,982**	**$766,039**	**$888,195**	**$938,312**	**$50,117**	**6%**
Operating						
521000 - Office Supplies	$6,156	$6,000	$6,000	$6,000	$0	0%
530000 - Accounting & Audit	$31,443	$40,000	$40,000	$40,000	$0	0%
531000 - Hardware Tech & Maintenance	$1,990	$2,752	$2,752	$1,752	($1,000)	(36%)
531500 - Software Subscription & Service	$3,377	$6,950	$6,794	$7,706	$912	13%
531600 - Software On-Premise Maintenance	$53,889	$55,417	$53,014	$56,526	$3,512	7%
536000 - Miscellaneous Professional Services	$6,482	$30,932	$31,132	$30,932	($200)	(1%)
541000 - Advertising	$3,793	$1,500	$5,900	$4,500	($1,400)	(24%)
542000 - Awards & Presentations	$50	–	–	–	$0	–
544000 - Dues/Memberships/Certification	$866	$1,199	$1,380	$1,574	$194	14%
545000 - Publications/ Resource Material	–	$150	$150	$150	$0	0%
546000 - Conf./Seminar/Class Registration	$1,025	$2,610	$2,775	$3,925	$1,150	41%
546300 - In-Service Training	$176	–	–	$176	$176	–
547000 - Travel Expense	$3,934	$4,900	$5,400	$7,400	$2,000	37%
551100 - Cellular Phone	$928	$560	$730	$560	($170)	(23%)
553000 - Printing & Binding	$799	$1,000	$1,000	$1,550	$550	55%
556000 - Postage	$20,731	$21,000	$21,000	$17,000	($4,000)	(19%)
557000 - Uniforms/ Laundry	–	$700	–	$800	$800	–
560000 - Miscellaneous	$1,071	$1,000	$1,520	$820	($700)	(46%)
561000 - Local - In-Service Meals	–	–	–	$1,280	$1,280	–
OPERATING TOTAL	**$136,711**	**$176,670**	**$179,547**	**$182,651**	**$3,104**	**2%**

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
1192 - PLANNING & CODE ADMINISTRATION TOTAL	$960,693	$942,709	$1,067,742	$1,120,963	$53,221	5%
PLANNING & CODE ADMINISTRATION DIVISION TOTAL	$960,693	$942,709	$1,067,742	$1,120,963	$53,221	5%
PLANNING & CODE ADMINISTRATION TOTAL	$960,693	$942,709	$1,067,742	$1,120,963	$53,221	5%
EXPENSES TOTAL	$960,693	$942,709	$1,067,742	$1,120,963	$53,221	5%

PLANNING DIVISION ACTIVITY ANALYSIS

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
Expenses						
Planning & Code Administration						
Planning Division						
1194 - Planning						
Personnel Services						
501000 - Full-Time Wages	$749,069	$615,119	$833,544	$767,600	($65,944)	(8%)
505100 - Other Taxable Comp. - Multilingual	$2,080	$3,467	$2,080	$4,160	$2,080	100%
505200 - Other Taxable Comp. - G-Fit	$832	$660	–	$440	$440	–
505300 - Other Taxable Comp. - Housing Stipend	$300	–	–	–	$0	–
507000 - Vacation & Sick Payouts	$14,826	–	–	–	$0	–
509000 - Part-Time Wages	$41,357	$48,876	$49,813	$50,831	$1,018	2%
510000 - FICA Taxes	$60,187	$50,796	$67,577	$62,610	($4,967)	(7%)
514200 - Vision Benefit	$308	$297	$310	$370	$60	19%
514210 - Health Insurance	$107,476	$114,176	$118,709	$148,257	$29,548	25%
514220 - Dental Benefit	$4,378	$4,432	$4,699	$5,903	$1,204	26%
514230 - Long-Term Care Benefit	$762	$1,317	$1,617	$1,617	$0	0%
514240 - Life Ins And Disability Benefit	$7,111	$6,178	$8,061	$7,584	($477)	(6%)
515000 - Retirement (401A)	$59,488	$51,260	$66,790	$61,506	($5,284)	(8%)
515100 - Retirement Health Savings (Rhs)	$3,939	$2,119	$6,356	$6,752	$396	6%
515200 - Medicare Retirement Health Savings (Rhs)	$7,462	$9,834	$10,000	$14,000	$4,000	40%
516000 - Savings Plan (401K)	$17,798	$15,347	$20,528	$18,156	($2,372)	(12%)
PERSONNEL SERVICES TOTAL	**$1,077,373**	**$923,878**	**$1,190,084**	**$1,149,786**	**($40,298)**	**(3%)**
Operating						
531000 - Hardware Tech & Maintenance	–	$1,000	$1,000	$1,000	$0	0%
531500 - Software Subscription & Service	$13,918	$7,349	$9,473	$7,469	($2,004)	(21%)
531600 - Software On-Premise Maintenance	$1,702	–	–	–	$0	–
536000 - Miscellaneous Professional Services	$118,899	$68,000	$51,000	$123,000	$72,000	141%
542000 - Awards & Presentations	$250	–	$300	$2,500	$2,200	733%
544000 - Dues/Memberships/Certification	$6,460	$6,687	$10,825	$10,230	($595)	(5%)
545000 - Publications/ Resource Material	$250	$465	$765	$765	$0	0%
546000 - Conf./Seminar/Class Registration	$4,488	$8,350	$8,650	$8,850	$200	2%
547000 - Travel Expense	$9,644	$16,500	$17,500	$17,895	$395	2%
554000 - Signage	$3,175	$3,200	$3,200	$3,200	$0	0%
556000 - Postage	$363	–	–	–	$0	–
557000 - Uniforms/ Laundry	–	$400	$400	$400	$0	0%
560000 - Miscellaneous	$2,749	$3,400	$3,400	$3,400	$0	0%
561000 - Local - In-Service Meals	–	–	–	$300	$300	–
OPERATING TOTAL	**$161,898**	**$115,351**	**$106,513**	**$179,009**	**$72,496**	**68%**
1194 - PLANNING TOTAL	**$1,239,272**	**$1,039,229**	**$1,296,597**	**$1,328,795**	**$32,198**	**2%**
PLANNING DIVISION TOTAL	**$1,239,272**	**$1,039,229**	**$1,296,597**	**$1,328,795**	**$32,198**	**2%**
PLANNING & CODE ADMINISTRATION TOTAL	**$1,239,272**	**$1,039,229**	**$1,296,597**	**$1,328,795**	**$32,198**	**2%**

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
EXPENSES TOTAL	$1,239,272	$1,039,229	$1,296,597	$1,328,795	$32,198	2%

SIGNIFICANT CHANGES

ACTIVITY (ORG)	OBJECT	NAME	FY26 ADOPTED	FY27 ADOPTED	INCREASE / (DECREASE)	REASON FOR CHANGE
1194 - Planning	536000	Miscellaneous Professional Services	$51,000	$123,000	$72,000	Increase related to FY27 one-time expense for Municipal Core Study $50,000; resurvey of Brookes, Russell and Walker Historic District $25,000; Stipends for Board of Appeals, Historic District Commission, & Planning Commission $12,000; offset by FY26 one-time expense to evaluate Summit Hall uses ($15,000).

PERMITS & INSPECTIONS DIVISION ACTIVITY ANALYSIS

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
Expenses						
Planning & Code Administration						
Permits & Inspections Division						
1196 - Permits & Inspections						
Personnel Services						
501000 - Full-Time Wages	$1,224,328	$1,147,298	$1,272,949	$1,238,496	($34,453)	(3%)
505100 - Other Taxable Comp. - Multilingual	–	$1,387	–	$2,080	$2,080	–
505200 - Other Taxable Comp. - G-Fit	$495	$330	$880	$440	($440)	(50%)
505300 - Other Taxable Comp. - Housing Stipend	$2,100	$3,600	$3,600	$3,600	$0	0%
507000 - Vacation & Sick Payouts	$10,823	–	–	–	$0	–
508000 - Overtime Wages	$2,243	$3,663	$3,697	$3,663	($34)	(1%)
509000 - Part-Time Wages	$45,023	$145,523	$150,577	$151,344	$767	1%
519000 - Tuition Reimbursement	–	$700	$5,250	$5,250	$0	0%
510000 - FICA Taxes	$99,919	$99,181	$109,183	$106,603	($2,580)	(2%)
514200 - Vision Benefit	$424	$387	$437	$428	($9)	(2%)
514210 - Health Insurance	$116,359	$97,347	$114,149	$117,124	$2,975	3%
514220 - Dental Benefit	$4,819	$3,878	$4,567	$4,766	$199	4%
514230 - Long-Term Care Benefit	$2,949	$2,021	$2,201	$2,111	($90)	(4%)
514240 - Life Ins And Disability Benefit	$12,309	$11,059	$12,118	$11,743	($375)	(3%)
515000 - Retirement (401A)	$137,171	$95,608	$101,999	$99,238	($2,761)	(3%)
515050 - Supplemental Retirement (401A)	–	$1,870	–	$4,550	$4,550	–
515100 - Retirement Health Savings (Rhs)	$36,145	$38,138	$38,138	$40,512	$2,374	6%
515200 - Medicare Retirement Health Savings (Rhs)	$12,001	$13,000	$13,000	$14,000	$1,000	8%
516000 - Savings Plan (401K)	$39,409	$35,853	$38,250	$37,214	($1,036)	(3%)
PERSONNEL SERVICES TOTAL	**$1,746,516**	**$1,700,843**	**$1,870,995**	**$1,843,162**	**($27,833)**	**(1%)**
Operating						
522000 - General Operating Supplies	$470	$500	$700	$700	$0	0%
531000 - Hardware Tech & Maintenance	$270	$1,000	$1,000	$1,000	$0	0%
531500 - Software Subscription & Service	$6,309	$7,964	$7,668	$10,313	$2,645	34%
531600 - Software On-Premise Maintenance	$1,588	–	–	–	$0	–
532000 - Engineering & Architecture	–	$30,000	$42,000	$42,000	$0	0%
544000 - Dues/Memberships/Certification	$1,144	$1,730	$1,650	$1,850	$200	12%
545000 - Publications/ Resource Material	$3,360	$2,905	$3,970	$8,220	$4,250	107%
546000 - Conf./Seminar/Class Registration	$5,315	$11,449	$12,399	$12,400	$1	0%
547000 - Travel Expense	$7,813	$11,700	$12,780	$13,200	$420	3%
551000 - Telecommunication Services	$4,401	$4,320	$4,321	$4,320	($1)	0%
551100 - Cellular Phone	$8,484	$9,200	$10,080	$9,200	($880)	(9%)
557000 - Uniforms/ Laundry	$3,917	$4,035	$3,930	$3,930	$0	0%
560000 - Miscellaneous	$69	$600	$600	$600	$0	0%
561000 - Local - In-Service Meals	–	–	–	$259	$259	–
OPERATING TOTAL	**$43,139**	**$85,403**	**$101,098**	**$107,992**	**$6,894**	**7%**
1196 - PERMITS & INSPECTIONS TOTAL	**$1,789,656**	**$1,786,246**	**$1,972,093**	**$1,951,154**	**($20,939)**	**(1%)**
PERMITS & INSPECTIONS DIVISION TOTAL	**$1,789,656**	**$1,786,246**	**$1,972,093**	**$1,951,154**	**($20,939)**	**(1%)**
PLANNING & CODE ADMINISTRATION TOTAL	**$1,789,656**	**$1,786,246**	**$1,972,093**	**$1,951,154**	**($20,939)**	**(1%)**

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
EXPENSES TOTAL	$1,789,656	$1,786,246	$1,972,093	$1,951,154	($20,939)	(1%)

DEPARTMENT PERSONNEL SCHEDULE

ACTIVITY	POSITION	ADOPTED BUDGET FY2025	ADOPTED BUDGET FY2026	ADOPTED BUDGET FY2027
1192 - Planning & Code Administration	Administrative Assistant II	1	1	1
	Administrative Services Assistant I	0	0	1
	Administrative Technician I	1	1	0
	Administrative Technician II	3	3	3
	Administrative Technician III	1	1	0
	Senior Administrative Technician	0	0	1
	Director of Planning & Code Administration	1	1	1
	Permitting Manager	1	1	1
	Subtotal	**8**	**8**	**8**
1194 - Planning	Community Planning Manager	1	1	1
	Long Range Planning Manager	1	1	1
	Planner I	3	2	3
	Planner II	2	3	3
	Planner III	2	2	1
	1194 - Part-Time Personnel	0.43	0.43	0.43
	Subtotal	**9.43**	**9.43**	**9.43**
1196 - Permits & Inspections	Building Permits Manager	1	1	1
	Code Inspector	4	4	4
	Electrical Code Inspector	1	1	1
	Fire Inspector	2	2	2
	Fire Marshal	1	1	1
	Fire Protection Engineer	1	1	1
	Permit Coordinator	1	0	0
	Permits & Inspections Division Chief	1	1	1
	Plans Examiner	0	1	1
	Site Development Coordinator	1	1	1
	1196 - Part-Time Personnel	1.41	1.41	1.35
	Subtotal	**14.41**	**14.41**	**14.35**
	Full-Time Personnel	**30**	**30**	**30**
	Part-Time Personnel	**1.84**	**1.84**	**1.78**
	Total	**31.84**	**31.84**	**31.78**

DEPARTMENTAL STRATEGIC PRIORITIES

The City's Strategic Plan is integral to the budget process and is discussed in more detail under the About the City section of the budget. There are nine Strategic Outcome Areas , and each Outcome Area is intentionally cross-departmental in nature and not linked specifically to one department within the City. Each Outcome Area consists of one or more actionable strategies that reflect activities, programs and projects that are carried out across all City departments to achieve the City's desired outcomes. Each Outcome Area is also supported by Performance Measures to help track progress towards meeting a specific outcome.

Below is the strategy led by the Planning & Code Administration department and the corresponding Outcome Area that the strategy supports. More details about progress, including the latest quarterly updates, for the Outcome Area, Strategy, and Performance Measures can be viewed through the Strategic Outcome Area **link** below.

Strategic Outcome Area	Outcome Area Description	Strategy
Economic Development and Redevelopment	Gaithersburg facilitates development and redevelopment opportunities that support and enhance the stability of the local economic base and provide residents with a wide array of employment and housing options.	• Improve access and integration among employment nodes, residential areas and amenities.



POLICE

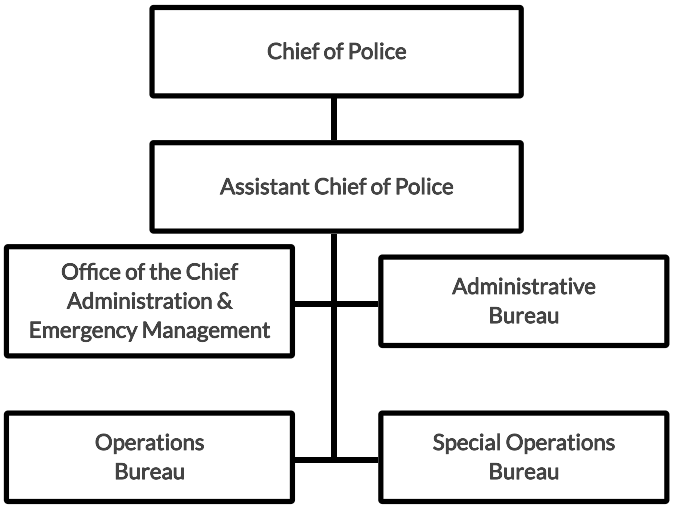
General Fund - Departmental Overview

FY27 Budget

SERVICES PROVIDED

The Gaithersburg Police Department is responsible for providing comprehensive police services within the City limits, ensuring continuous coverage 24 hours a day, 365 days a year. The department responds promptly to calls for service and takes a proactive approach to identifying and addressing issues that affect the safety and quality of life in all City neighborhoods.

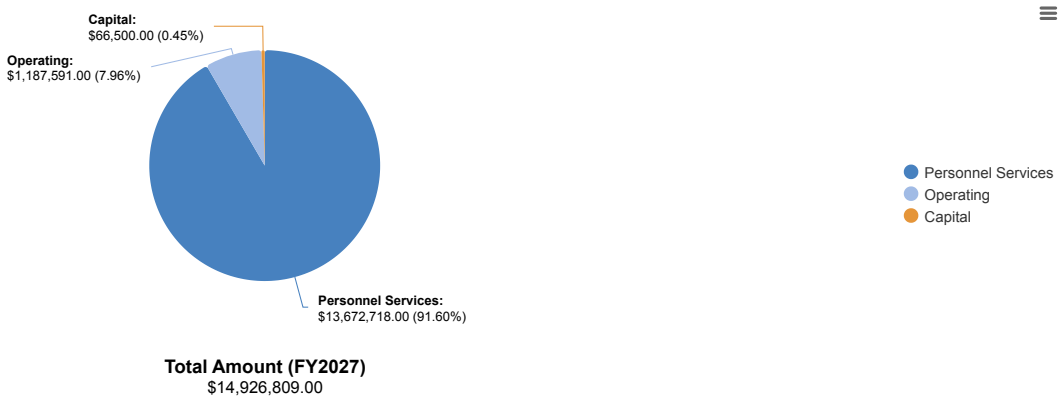
The department operates under the Data-Driven Approach to Crime and Traffic Safety (DDACTS), a nationally recognized strategy that integrates location-based crime and traffic data to guide deployment decisions. Through careful data collection, analysis, and resource allocation, DDACTS ensures that police efforts are focused on areas where they will have the greatest impact, aligning all departmental operations with the goal of enhancing public safety and community well-being.



BUDGET SUMMARY TABLE

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
Expenses						
Police Department						
Police Division						
1211 - Police Administration	$13,191,628	$14,104,376	$14,406,497	$14,926,809	$520,312	4%
POLICE DIVISION TOTAL	**$13,191,628**	**$14,104,376**	**$14,406,497**	**$14,926,809**	**$520,312**	**4%**
POLICE DEPARTMENT TOTAL	**$13,191,628**	**$14,104,376**	**$14,406,497**	**$14,926,809**	**$520,312**	**4%**
EXPENSES TOTAL	**$13,191,628**	**$14,104,376**	**$14,406,497**	**$14,926,809**	**$520,312**	**4%**

BUDGET BY OBJECT



Data Updated: Jun 18, 2026, 5:18 AM

BUDGET BY OBJECT CATEGORY

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
Expenses						
Personnel Services	$12,069,451	$12,592,198	$13,160,641	$13,672,718	$512,077	4%
Operating	$1,113,133	$1,145,024	$1,125,856	$1,187,591	$61,735	5%
Capital	$9,044	$367,154	$120,000	$66,500	($53,500)	(45%)
EXPENSES TOTAL	**$13,191,628**	**$14,104,376**	**$14,406,497**	**$14,926,809**	**$520,312**	**4%**

POLICE DIVISION ACTIVITY ANALYSIS

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
Expenses						
Police Department						
Police Division						
1211 - Police Administration						
Personnel Services						
501000 - Full-Time Wages	$7,833,191	$8,213,801	$8,698,755	$8,938,131	$239,376	3%
505100 - Other Taxable Comp. - Multilingual	$41,200	$43,855	$43,682	$45,762	$2,080	5%
505200 - Other Taxable Comp. - G-Fit	$11,675	$14,410	$7,260	$15,290	$8,030	111%
505300 - Other Taxable Comp. - Housing Stipend	$21,400	$16,500	$28,800	$14,400	($14,400)	(50%)
506500 - Bonus - Referral/Hiring/Other	–	$30,000	$30,000	$30,000	$0	0%
507000 - Vacation & Sick Payouts	$122,672	–	–	–	$0	–
508000 - Overtime Wages	$505,876	$528,000	$528,000	$538,001	$10,001	2%
509000 - Part-Time Wages	$180,487	$192,798	$192,100	$200,510	$8,410	4%
519000 - Tuition Reimbursement	$21,834	$10,500	$10,500	$10,500	$0	0%
510000 - FICA Taxes	$650,022	$683,497	$717,797	$736,275	$18,478	3%
514200 - Vision Benefit	$3,688	$3,804	$3,769	$4,000	$231	6%
514210 - Health Insurance	$1,140,000	$1,283,727	$1,264,786	$1,444,708	$179,922	14%
514220 - Dental Benefit	$57,537	$60,122	$60,531	$66,677	$6,146	10%
514230 - Long-Term Care Benefit	$7,875	$14,716	$15,090	$15,449	$359	2%
514240 - Life Ins And Disability Benefit	$70,498	$78,096	$80,501	$82,260	$1,759	2%
515000 - Retirement (401A)	$684,192	$649,088	$681,716	$701,793	$20,077	3%
515050 - Supplemental Retirement (401A)	$299,133	$323,692	$333,563	$351,899	$18,336	6%
515100 - Retirement Health Savings (Rhs)	$120,420	$122,211	$130,471	$125,476	($4,995)	(4%)
515200 - Medicare Retirement Health Savings (Rhs)	$81,007	$92,002	$92,002	$100,002	$8,000	9%
516000 - Savings Plan (401K)	$216,745	$231,379	$241,318	$251,585	$10,267	4%
PERSONNEL SERVICES TOTAL	**$12,069,451**	**$12,592,198**	**$13,160,641**	**$13,672,718**	**$512,077**	**4%**
Operating						
521000 - Office Supplies	$19,615	$20,000	$20,000	$20,000	$0	0%
522000 - General Operating Supplies	$75,881	$54,735	$28,125	$23,125	($5,000)	(18%)
522200 - Photo/Audio/Video Supplies	$360	–	–	–	$0	–
522500 - Program Activities	$558	–	–	–	$0	–
523300 - Police Outreach	$11,428	$7,300	$7,300	$7,300	$0	0%
523400 - Police Weapons	$19,908	$78,350	$78,350	$78,220	($130)	0%
525000 - Furniture/Fixture	$266	$400	$400	$400	$0	0%
526000 - Machinery/Equipment	$800	–	–	–	$0	–
530000 - Accounting & Audit	$1,533	$1,800	$1,800	$1,800	$0	0%
531000 - Hardware Tech & Maintenance	$181,549	$82,751	$83,439	$62,812	($20,627)	(25%)
531500 - Software Subscription & Service	$223,482	$438,945	$440,799	$430,135	($10,664)	(2%)
531600 - Software On-Premise Maintenance	$26,961	$28,452	$29,197	$32,381	$3,184	11%
536000 - Miscellaneous Professional Services	$57,124	$59,400	$59,400	$81,900	$22,500	38%
536500 - Investigations	$31	$100	–	$100	$100	–
542000 - Awards & Presentations	$6,591	$1,500	$1,500	$1,500	$0	0%
543000 - Contributions	$3,500	$3,500	$3,500	$3,500	$0	0%

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
544000 - Dues/Memberships/Certification	$48,870	$39,489	$45,772	$118,523	$72,751	159%
545000 - Publications/ Resource Material	–	$640	$640	$660	$20	3%
546000 - Conf./Seminar/Class Registration	$22,476	$24,150	$24,150	$34,150	$10,000	41%
546300 - In-Service Training	$307	–	–	–	$0	–
547000 - Travel Expense	$14,754	$14,650	$14,650	$14,650	$0	0%
551000 - Telecommunication Services	$43,506	$45,760	$45,840	$48,960	$3,120	7%
551100 - Cellular Phone	$25,075	$23,777	$23,777	$24,887	$1,110	5%
553000 - Printing & Binding	$240	$2,500	$2,500	$2,500	$0	0%
556000 - Postage	$776	$900	$900	$900	$0	0%
556500 - Messenger Services	–	$600	$600	$600	$0	0%
557000 - Uniforms/ Laundry	$107,910	$104,084	$104,084	$99,455	($4,629)	(4%)
560000 - Miscellaneous	$491	$800	$800	$5,800	$5,000	625%
561000 - Local - In-Service Meals	$1,729	$900	$900	$900	$0	0%
567000 - Rental & Use	$4,195	$64,105	$64,105	$64,105	$0	0%
568300 - Police Forfeiture Expenditures	$15,092	$20,000	$20,000	$5,000	($15,000)	(75%)
587100 - Lease Principal Expenditure	$37,881	–	–	–	$0	–
587110 - Lease Interest Expenditure	$2,315	–	–	–	$0	–
587200 - SBITA Principal Expenditure	$123,518	–	–	–	$0	–
587210 - SBITA Interest Expenditure	$19,869	–	–	–	$0	–
573000 - R&M - Machinery & Equipment	$9,212	$17,828	$17,828	$17,828	$0	0%
574000 - R&M - Vehicles	$5,330	$7,608	$5,500	$5,500	$0	0%
OPERATING TOTAL	**$1,113,133**	**$1,145,024**	**$1,125,856**	**$1,187,591**	**$61,735**	**5%**
Capital						
596000 - Vehicles/Motor Equipment	$9,044	$367,154	$120,000	$66,500	($53,500)	(45%)
CAPITAL TOTAL	**$9,044**	**$367,154**	**$120,000**	**$66,500**	**($53,500)**	**(45%)**
1211 - POLICE ADMINISTRATION TOTAL	**$13,191,628**	**$14,104,376**	**$14,406,497**	**$14,926,809**	**$520,312**	**4%**
POLICE DIVISION TOTAL	**$13,191,628**	**$14,104,376**	**$14,406,497**	**$14,926,809**	**$520,312**	**4%**
POLICE DEPARTMENT TOTAL	**$13,191,628**	**$14,104,376**	**$14,406,497**	**$14,926,809**	**$520,312**	**4%**
EXPENSES TOTAL	**$13,191,628**	**$14,104,376**	**$14,406,497**	**$14,926,809**	**$520,312**	**4%**

SIGNIFICANT CHANGES

ACTIVITY (ORG)	OBJECT	NAME	FY26 ADOPTED	FY27 ADOPTED	INCREASE / (DECREASE)	REASON FOR CHANGE
1211 - Police Administration	522000	General Operating Supplies	$28,125	$23,125	($5,000)	Decrease due to FY26 one-time radio reprogrammer ($5,000).
1211 - Police Administration	531000	Hardware Tech & Maintenance	$83,439	$62,812	($20,627)	Decrease due to FY26 one-time purchases of computers & equipment for 2 new officers ($36,100); portable radio ($7,000); vehicle cradlepoint ($6,000); and Animal Services laptop ($3,500); offset by FY27 new officer computer & related equipment $26,400, and computers for sergeant position upgrade $3,000 and new systems support tech position $3,000.
1211 - Police Administration	531500	Software Subscription & Service	$440,799	$430,135	($10,664)	Decrease due to FY26 one-time: Axon Standards ($30,000) ; offset by recurring increases in Axon Safety Plan $7,600 and NeoGov $2,400 and reallocation of Microsoft 365 subscriptions $6,200 and Netmotion $3,100 from the IT Department.
1211 - Police Administration	536000	Miscellaneous Professional Services	$59,400	$81,900	$22,500	Increase due to recurring promotional process $20,000 and investigation fees $5,000; offset by FY26 one-time implementation expense of NeoGov Additional Suite - Vetted ($2,500).
1211 - Police Administration	544000	Dues/Memberships/Certification	$45,772	$118,523	$72,751	Increase due to MWCOG membership fees for Mass Notifications $33,700; NCRnet $20,300; DHSPS $18,700.
1211 - Police Administration	546000	Conf./Seminar/Class Registration	$24,150	$34,150	$10,000	Increase related to Frederick Police Academy training charges.
1211 - Police Administration	560000	Miscellaneous	$800	$5,800	$5,000	Increase related to Animal Services - removal of deer carcass (Montgomery County).
1211 - Police Administration	568300	Police Forfeiture Expenditures	$20,000	$5,000	($15,000)	Decrease due to Administrative costs related to police forfeiture expenditures ($15,000).
1211 - Police Administration	596000	Vehicles/Motor Equipment	$120,000	$66,500	($53,500)	Decrease due to FY26 one-time purchase of 2 police cars for 2 New Officers ($120,000); offset by FY27 one-time purchase of police car and upfitting of $66,500 for one new officer.

DEPARTMENT PERSONNEL SCHEDULE

ACTIVITY	POSITION	ADOPTED BUDGET FY2025	ADOPTED BUDGET FY2026	ADOPTED BUDGET FY2027
1211 - Police Department	Administrative Assistant I	1	1	1
	Administrative Assistant II	1	1	1
	Animal Services Officer I	1	1	1
	Animal Services Officer II	1	1	1
	Animal Services Officer III	1	1	1
	Chief of Police	1	1	1
	Crime Analyst	1	1	1
	Manager of Animal Services	1	0	0
	Parking Enforcement Official	1	1	1
	Police Accreditation/Property & Evidence Manager	1	1	1
	Police Administrative Services Manager	1	1	1
	Police Captain/Assistant Chief of Police	1	1	1
	Police Corporal	10	10	10
	Police Lt./Administrative Bureau Commander	1	1	1
	Police Lt./Operations Bureau Commander	1	1	1
	Police Lt./Special Operations Bureau Commander	1	1	1
	Police Officer Candidate	6	4	8
	Police Officer I	7	8	7
	Police Officer II	10	10	9
	Police Officer III	21	24	22
	Police Sergeant	9	9	10
	Police Systems Support Manager	1	1	1
	Police Systems Support Technician	0	0	1
	Police Training & Emergency Operations Coordinator	1	1	1
	Speed Camera Program Manager	1	1	1
	Speed Camera Technician	1	1	1
	Supervisor of Animal Services	0	1	1
	1211 - Part-Time Personnel	4.26	4.76	4.76
	Subtotal	**86.26**	**88.76**	**90.76**
	Full-Time Personnel	**82**	**84**	**86**
	Part-Time Personnel	**4.26**	**4.76**	**4.76**
	Total	**86.26**	**88.76**	**90.76**

DEPARTMENTAL STRATEGIC PRIORITIES

The City's Strategic Plan is integral to the budget process and is discussed in more detail under the About the City section of the budget. There are nine Strategic Outcome Areas , and each Outcome Area is intentionally cross-departmental in nature and not linked specifically to one department within the City. Each Outcome Area consists of one or more actionable strategies that reflect activities, programs and projects that are carried out across all City departments to achieve the City's desired outcomes. Each Outcome Area is also supported by Performance Measures to help track progress towards meeting a specific outcome.

Below are the strategies led by the Police Department and the corresponding Outcome Area that the strategies support. More details about progress, including the latest quarterly updates, for the Outcome Area, Strategies, and Performance Measures can be viewed through the Strategic Outcome Area **link** below.

Strategic Outcome Area	Outcome Area Description	Strategy
Safe and Welcoming Community	Gaithersburg is comprised of a variety of distinct, inclusive communities, where people feel safe, welcomed and are engaged in activities that promote economic, social and environmental well-being.	• Effectively use data and leverage community outreach to enhance public safety.
		• Enhance trust in police services.



PUBLIC WORKS

General Fund - Departmental Overview

FY27 Budget

SERVICES PROVIDED

The mission of the Public Works Department is to achieve and sustain excellence as a proactive maintenance organization. The Department seeks to improve the quality of life in the City by maintaining and preserving the City's infrastructure, parks, and facilities in an attractive and safe condition. The Department is dedicated to providing high quality and cost-effective services to all internal and external customers.

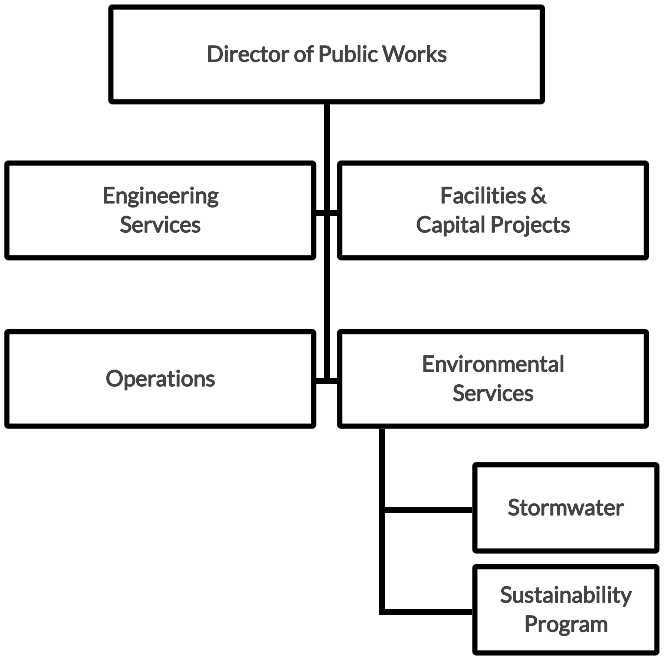
The Public Works Department is comprised of four (4) service driven divisions:

(1) Engineering Services: The Engineering Services Division provides project delivery service on Capital Improvement Projects that improve infrastructure assets such as roadways, street lighting, parks, and bridges. The division partners with Planning ensuring that land development plans conform to City and State standards. Staff in this Division also provide expertise for traffic and other civil engineering issues as well as managing the City's bus shelter, street lighting and recycling programs.

(2) Operations: The Operations Division is the driving labor force for Public Works services. The division maintains the landscaping in City rights-of-way, facilities, and parks. Seasonal priorities shape the time of year focus for services including street tree care, loose-leaf pick-up and winter snow emergency service. The Operations team stays busy year-round providing service for sidewalk repairs, fleet maintenance, street sweeping and bulk pick-up.

(3) Environmental Services Division: The Environmental Services Division provides project delivery service on Capital Improvement Projects that construct and improve infrastructure assets such as the citywide stormwater management system, green streets, dams, and stream stabilization. Within the Division, the Stormwater program ensures compliance with the City's National Pollutant Discharge Elimination System (NPDES) industrial and Municipal Separate Storm Sewer System (MS4) permits.

(4) Facilities and Capital Projects: The Facilities & Capital Projects Division improves and maintains the City's public facility infrastructure and capital assets. The division delivers a range of services that provide care and maintenance of all City buildings, including utilities, custodial service, and routine maintenance repairs. Capital Projects staff coordinate the services of architects, engineers, service contractors, and construction firms engaged in the maintenance, repair, replacement, and upgrades of building life safety systems and major building equipment.

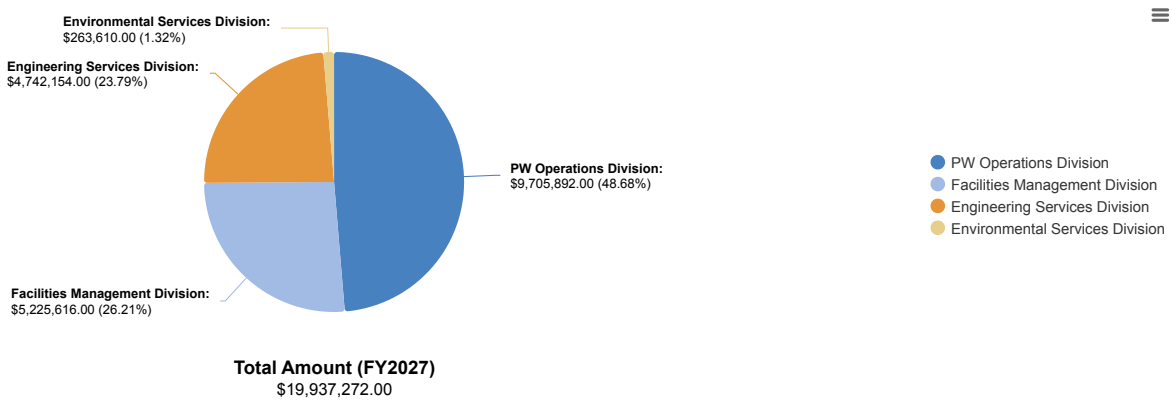


BUDGET SUMMARY TABLE

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
Expenses						
Public Works						
Engineering Services Division						
1311 - Public Works Administration	$1,063,961	$968,108	$984,953	$1,199,544	$214,591	22%
1345 - Recycling	$1,623,468	$1,792,711	$1,794,911	$1,781,869	($13,042)	(1%)
1351 - Engineering Services	$1,700,411	$1,729,649	$1,866,377	$1,760,741	($105,636)	(6%)
ENGINEERING SERVICES DIVISION TOTAL	**$4,387,840**	**$4,490,468**	**$4,646,241**	**$4,742,154**	**$95,913**	**2%**
PW Operations Division						
1312 - Streets & Special Projects	$875,441	$1,132,041	$1,145,549	$1,304,180	$158,631	14%
1315 - Fleet Maintenance	$1,340,094	$1,446,009	$1,519,380	$1,531,309	$11,929	1%
1341 - Landscaping & Forestry	$1,092,556	$1,142,041	$1,267,021	$1,366,256	$99,235	8%
1343 - Municipal Parks Maintenance	$2,280,423	$2,428,398	$2,449,611	$2,555,109	$105,498	4%
1344 - Mowing & Bulk Pick-Up	$2,214,370	$2,395,797	$2,456,278	$2,559,947	$103,669	4%
1397 - Traffic Control	$306,337	$376,734	$368,541	$389,091	$20,550	6%
PW OPERATIONS DIVISION TOTAL	**$8,109,220**	**$8,921,020**	**$9,206,380**	**$9,705,892**	**$499,512**	**5%**
Environmental Services Division						
1134 - City Sustainability Program	$253,704	$405,384	$431,809	$263,610	($168,199)	(39%)
ENVIRONMENTAL SERVICES DIVISION TOTAL	**$253,704**	**$405,384**	**$431,809**	**$263,610**	**($168,199)**	**(39%)**
Facilities Management Division						
1150 - Facilities Management	$2,315,873	$2,398,384	$2,523,077	$2,565,238	$42,161	2%
1151 - Building & Grounds - City Hall	$199,256	$215,023	$192,773	$224,159	$31,386	16%
1152 - Building & Grounds - 14 Fulks Corner	$24,680	$32,264	$35,264	$34,819	($445)	(1%)
1153 - Building & Grounds - Public Works	$166,092	$221,361	$221,860	$231,112	$9,252	4%
1155 - Building & Grounds - Train Station/Freight House	$49,797	$56,425	$54,525	$55,336	$811	1%
1158 - Building & Grounds - Kentlands Mansion	$76,579	$100,331	$100,931	$94,722	($6,209)	(6%)
1159 - Building & Grounds - Benjamin Gaither Center	$94,375	$86,873	$88,463	$89,296	$833	1%
1160 - Building & Grounds - Casey Community Center	$187,587	$187,132	$187,132	$191,352	$4,220	2%
1161 - Building & Grounds - Olde Towne Pavilion	$8,775	$8,555	$8,555	$9,761	$1,206	14%
1162 - Building & Grounds - 16 South Summit Avenue	$265,215	$336,625	$348,184	$342,920	($5,264)	(2%)
1163 - Building & Grounds - 8 & 12 South Summit	–	$186,000	$260,500	$327,653	$67,153	26%
1164 - Building & Grounds - Gaithersburg Aquatic Center	$24,616	$27,662	$27,662	$42,391	$14,729	53%
1165 - Building & Grounds - Activity Center at Bohrer Park	$272,455	$350,008	$337,008	$423,576	$86,568	26%
1166 - Building & Grounds - Gaithersburg Arts Barn	$59,979	$73,294	$67,294	$74,237	$6,943	10%
1167 - Building & Grounds - Water Park	$121,070	$141,807	$124,235	$143,698	$19,463	16%
1168 - Building & Grounds - Miniature Golf	$30,587	$17,236	$16,236	$36,292	$20,056	124%
1169 - Building & Grounds - Skate Park	$8,912	$16,215	$16,215	$16,811	$596	4%
1170 - Building & Grounds - Olde Towne Youth Center	$42,818	$53,134	$53,134	$56,561	$3,427	6%
1172 - Building & Grounds - Robertson Park Youth Center	$53,985	$62,974	$62,974	$67,469	$4,495	7%
1173 - Building & Grounds - Gaithersburg - CPSC Park Site	$8,022	$11,585	$12,400	$8,000	($4,400)	(35%)

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
1175 - Building & Grounds - Parking Facility	$98,109	$149,484	$149,484	$130,349	($19,135)	(13%)
1176 - Building & Grounds - Homeless Services	$56,638	$62,796	$59,145	$59,864	$719	1%
FACILITIES MANAGEMENT DIVISION TOTAL	**$4,165,419**	**$4,795,168**	**$4,947,051**	**$5,225,616**	**$278,565**	**6%**
PUBLIC WORKS TOTAL	**$16,916,183**	**$18,612,040**	**$19,231,481**	**$19,937,272**	**$705,791**	**4%**
EXPENSES TOTAL	**$16,916,183**	**$18,612,040**	**$19,231,481**	**$19,937,272**	**$705,791**	**4%**

BUDGET BY DIVISION



Data Updated: Jun 18, 2026, 5:18 AM

BUDGET BY OBJECT CATEGORY

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
Expenses						
Personnel Services	$9,630,300	$9,798,463	$10,273,321	$10,952,344	$679,023	7%
Operating	$7,285,518	$8,689,077	$8,913,660	$8,979,928	$66,268	1%
Capital	$366	$124,500	$44,500	$5,000	($39,500)	(89%)
EXPENSES TOTAL	**$16,916,183**	**$18,612,040**	**$19,231,481**	**$19,937,272**	**$705,791**	**4%**

ENGINEERING SERVICES DIVISION ACTIVITY ANALYSIS

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
Expenses						
Public Works						
Engineering Services Division						
1311 - Public Works Administration						
Personnel Services						
501000 - Full-Time Wages	$634,118	$623,576	$643,236	$824,627	$181,391	28%
505100 - Other Taxable Comp. - Multilingual	–	$1,040	–	$2,080	$2,080	–
505300 - Other Taxable Comp. - Housing Stipend	–	$1,800	–	$3,600	$3,600	–
507000 - Vacation & Sick Payouts	$18,226	–	–	–	$0	–
508000 - Overtime Wages	$25	$2,000	$2,250	$2,000	($250)	(11%)
519000 - Tuition Reimbursement	–	$5,250	$5,250	$3,000	($2,250)	(43%)
510000 - FICA Taxes	$48,319	$47,857	$49,131	$62,989	$13,858	28%
514200 - Vision Benefit	$305	$334	$280	$379	$99	35%
514210 - Health Insurance	$106,953	$108,627	$101,558	$118,347	$16,789	17%
514220 - Dental Benefit	$4,342	$5,111	$4,145	$6,048	$1,903	46%
514230 - Long-Term Care Benefit	$690	$962	$1,037	$1,189	$152	15%
514240 - Life Ins And Disability Benefit	$5,399	$5,384	$5,467	$6,704	$1,237	23%
515000 - Retirement (401A)	$66,540	$51,965	$51,541	$66,076	$14,535	28%
515050 - Supplemental Retirement (401A)	$16,116	$18,334	$17,628	$18,334	$706	4%
515100 - Retirement Health Savings (Rhs)	$1,159	$3,318	$6,038	$5,969	($69)	(1%)
515200 - Medicare Retirement Health Savings (Rhs)	$4,077	$2,867	$3,700	$5,400	$1,700	46%
516000 - Savings Plan (401K)	$19,301	$19,487	$19,328	$24,778	$5,450	28%
PERSONNEL SERVICES TOTAL	**$925,567**	**$897,912**	**$910,589**	**$1,151,520**	**$240,931**	**26%**
Operating						
521000 - Office Supplies	$2,018	$953	$650	$1,585	$935	144%
522000 - General Operating Supplies	$993	$1,000	$1,000	$1,000	$0	0%
525000 - Furniture/Fixture	$13,853	–	–	–	$0	–
531000 - Hardware Tech & Maintenance	$1,556	$2,161	$2,161	$2,161	$0	0%
531500 - Software Subscription & Service	$13,622	$13,331	$13,356	$1,749	($11,607)	(87%)
531600 - Software On-Premise Maintenance	$14,619	$14,000	$14,000	$14,408	$408	3%
536000 - Miscellaneous Professional Services	$79,029	$14,500	$14,500	$4,500	($10,000)	(69%)
542000 - Awards & Presentations	$50	$2,750	$2,750	$2,500	($250)	(9%)
544000 - Dues/Memberships/Certification	$1,303	$2,135	$2,135	$1,095	($1,040)	(49%)
546000 - Conf./Seminar/Class Registration	$310	$4,800	$7,800	$5,000	($2,800)	(36%)
546300 - In-Service Training	$365	–	–	–	$0	–
547000 - Travel Expense	$2,878	$4,500	$4,500	$4,500	$0	0%
551000 - Telecommunication Services	$2,979	$2,880	$2,880	$2,880	$0	0%
551100 - Cellular Phone	$2,944	$4,126	$5,572	$4,126	($1,446)	(26%)
553000 - Printing & Binding	$392	$370	$370	$370	$0	0%
556000 - Postage	$73	$250	$250	$100	($150)	(60%)
557000 - Uniforms/ Laundry	$585	$1,440	$1,440	$1,050	($390)	(27%)
560000 - Miscellaneous	$826	$1,000	$1,000	$1,000	$0	0%
OPERATING TOTAL	**$138,394**	**$70,196**	**$74,364**	**$48,024**	**($26,340)**	**(35%)**

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
1311 - PUBLIC WORKS ADMINISTRATION TOTAL	**$1,063,961**	**$968,108**	**$984,953**	**$1,199,544**	**$214,591**	**22%**
1345 - Recycling						
Operating						
522000 - General Operating Supplies	$42,627	$76,374	$76,374	$50,916	($25,458)	(33%)
531500 - Software Subscription & Service	$4,975	$4,775	$4,975	$4,870	($105)	(2%)
553000 - Printing & Binding	$240	$2,000	$2,000	$2,000	$0	0%
556000 - Postage	–	$4,500	$4,500	$4,500	$0	0%
560000 - Miscellaneous	$38,262	$39,000	$41,000	$43,050	$2,050	5%
567000 - Rental & Use	$1,537,364	$1,666,062	$1,666,062	$1,676,533	$10,471	1%
OPERATING TOTAL	**$1,623,468**	**$1,792,711**	**$1,794,911**	**$1,781,869**	**($13,042)**	**(1%)**
1345 - RECYCLING TOTAL	**$1,623,468**	**$1,792,711**	**$1,794,911**	**$1,781,869**	**($13,042)**	**(1%)**
1351 - Engineering Services						
Personnel Services						
501000 - Full-Time Wages	$599,565	$562,629	$674,157	$537,480	($136,677)	(20%)
505200 - Other Taxable Comp. - G-Fit	$504	$330	$440	$330	($110)	(25%)
507000 - Vacation & Sick Payouts	$6,764	–	–	–	$0	–
508000 - Overtime Wages	$1,456	$3,250	$3,654	$3,250	($404)	(11%)
509000 - Part-Time Wages	–	–	–	$34,632	$34,632	–
519000 - Tuition Reimbursement	–	$5,250	$5,250	$3,000	($2,250)	(43%)
510000 - FICA Taxes	$46,031	$43,290	$51,853	$44,015	($7,838)	(15%)
514200 - Vision Benefit	$203	$172	$215	$163	($52)	(24%)
514210 - Health Insurance	$78,283	$70,347	$86,694	$71,012	($15,682)	(18%)
514220 - Dental Benefit	$3,977	$3,007	$3,772	$3,029	($743)	(20%)
514230 - Long-Term Care Benefit	$682	$886	$1,054	$835	($219)	(21%)
514240 - Life Ins And Disability Benefit	$5,749	$5,367	$6,270	$5,019	($1,251)	(20%)
515000 - Retirement (401A)	$49,300	$46,886	$54,019	$43,067	($10,952)	(20%)
515100 - Retirement Health Savings (Rhs)	$5,594	$5,334	$5,334	$5,655	$321	6%
515200 - Medicare Retirement Health Savings (Rhs)	$8,770	$8,367	$9,740	$7,800	($1,940)	(20%)
516000 - Savings Plan (401K)	$12,475	$11,354	$14,269	$9,922	($4,347)	(30%)
PERSONNEL SERVICES TOTAL	**$819,354**	**$766,469**	**$916,721**	**$769,209**	**($147,512)**	**(16%)**
Operating						
521000 - Office Supplies	$1,498	$2,500	$2,500	$1,500	($1,000)	(40%)
522000 - General Operating Supplies	$678	$400	$400	$400	$0	0%
526000 - Machinery/Equipment	$273	$500	$500	$500	$0	0%
531000 - Hardware Tech & Maintenance	$102	$250	$250	$1,250	$1,000	400%
531500 - Software Subscription & Service	$9,239	$8,348	$14,726	$8,177	($6,549)	(44%)
531600 - Software On-Premise Maintenance	$309	$618	$618	$618	$0	0%
532000 - Engineering & Architecture	$149,498	$180,100	$180,100	$180,100	$0	0%
541000 - Advertising	$61	–	–	–	$0	–
542000 - Awards & Presentations	$1,200	–	–	–	$0	–
544000 - Dues/Memberships/Certification	$1,383	$2,657	$2,657	$2,663	$6	0%
546000 - Conf./Seminar/Class Registration	$780	$12,000	$12,000	$10,000	($2,000)	(17%)
547000 - Travel Expense	–	$1,283	$125	$1,500	$1,375	1,100%
550000 - Electric	$529,913	$550,000	$530,000	$550,000	$20,000	4%
551000 - Telecommunication Services	$480	$480	$480	$480	$0	0%
551100 - Cellular Phone	$2,790	$1,144	$2,400	$1,144	($1,256)	(52%)
556000 - Postage	$34	$100	$100	$100	$0	0%
557000 - Uniforms/ Laundry	$928	$2,800	$2,800	$3,100	$300	11%
573000 - R&M - Machinery & Equipment	$181,889	$200,000	$200,000	$230,000	$30,000	15%

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
OPERATING TOTAL	$881,057	$963,180	$949,656	$991,532	$41,876	4%
1351 - ENGINEERING SERVICES TOTAL	$1,700,411	$1,729,649	$1,866,377	$1,760,741	($105,636)	(6%)
ENGINEERING SERVICES DIVISION TOTAL	$4,387,840	$4,490,468	$4,646,241	$4,742,154	$95,913	2%
PUBLIC WORKS TOTAL	$4,387,840	$4,490,468	$4,646,241	$4,742,154	$95,913	2%
EXPENSES TOTAL	$4,387,840	$4,490,468	$4,646,241	$4,742,154	$95,913	2%

SIGNIFICANT CHANGES

ACTIVITY (ORG)	OBJECT	NAME	FY26 ADOPTED	FY27 ADOPTED	INCREASE / (DECREASE)	REASON FOR CHANGE
1311 - Public Works Administration	531500	Software Subscription & Service	$13,356	$1,749	($11,607)	Decrease due to Project Manager software ($12,600); offset by allocation of Netmotion & Splashtop from IT Department $900.
1311 - Public Works Administration	536000	Miscellaneous Professional Services	$14,500	$4,500	($10,000)	Decrease due to reduction in VueWorks consultant ($10,000).
1345 - Recycling	522000	General Operating Supplies	$76,374	$50,916	($25,458)	Decrease due to revised recycling container assumptions.
1345 - Recycling	567000	Rental & Use	$1,666,062	$1,676,533	$10,471	Increase related to recycling contracts for collection services of $6,400 and waste processing $4,000.
1351 - Engineering Services	531500	Software Subscription & Service	$14,726	$8,177	($6,549)	Decrease due to reduced expense for AutoCAD AED software ($8,100); partially offset by software for PT Project Engineer $700 and reclass of Netmotion, Splashtop, & Microsoft 365 software expense from the IT Department $900.
1351 - Engineering Services	550000	Electric	$530,000	$550,000	$20,000	Increase due to electric service for streetlighting.
1351 - Engineering Services	573000	R&M - Machinery & Equipment	$200,000	$230,000	$30,000	Increase due to City-owned street light maintenance.

OPERATIONS DIVISION ACTIVITY ANALYSIS

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
Expenses						
Public Works						
PW Operations Division						
1312 - Streets & Special Projects						
Personnel Services						
501000 - Full-Time Wages	$277,899	$399,384	$369,798	$440,825	$71,027	19%
505200 - Other Taxable Comp. - G-Fit	$101	–	–	–	$0	–
505300 - Other Taxable Comp. - Housing Stipend	$4,500	$7,200	$3,600	$7,200	$3,600	100%
508000 - Overtime Wages	$15,860	$29,500	$26,550	$29,500	$2,950	11%
509000 - Part-Time Wages	$20,701	$26,130	$26,208	$27,175	$967	4%
510000 - FICA Taxes	$24,402	$34,809	$32,326	$38,059	$5,733	18%
514200 - Vision Benefit	$142	$191	$219	$197	($22)	(10%)
514210 - Health Insurance	$43,745	$66,041	$61,831	$72,381	$10,550	17%
514220 - Dental Benefit	$1,805	$2,555	$2,491	$2,675	$184	7%
514230 - Long-Term Care Benefit	$514	$1,156	$1,051	$1,231	$180	17%
514240 - Life Ins And Disability Benefit	$2,918	$4,003	$3,683	$4,404	$721	20%
515000 - Retirement (401A)	$23,330	$33,282	$29,631	$35,946	$6,315	21%
515050 - Supplemental Retirement (401A)	$13,740	$16,860	$12,895	$17,540	$4,645	36%
515100 - Retirement Health Savings (Rhs)	$7,646	$12,713	$12,713	$13,504	$791	6%
515200 - Medicare Retirement Health Savings (Rhs)	$2,539	$7,167	$6,000	$8,000	$2,000	33%
516000 - Savings Plan (401K)	$8,752	$10,898	$11,112	$10,524	($588)	(5%)
PERSONNEL SERVICES TOTAL	**$448,593**	**$651,889**	**$600,108**	**$709,161**	**$109,053**	**18%**
Operating						
521000 - Office Supplies	$176	–	–	–	$0	–
522000 - General Operating Supplies	$179,390	$204,500	$204,500	$204,500	$0	0%
526000 - Machinery/Equipment	$3,910	$2,000	$2,000	$2,000	$0	0%
529000 - Building & Construction Supplies	$44,122	$52,000	$52,000	$52,000	$0	0%
531000 - Hardware Tech & Maintenance	$1,168	–	–	–	$0	–
531500 - Software Subscription & Service	$2,232	$2,352	$2,354	$2,719	$365	16%
531600 - Software On-Premise Maintenance	$120	–	$122	–	($122)	(100%)
536000 - Miscellaneous Professional Services	$2,895	$5,000	$5,000	$5,000	$0	0%
536400 - Contract Maintenance Services	$125,781	$100,000	$245,000	$295,000	$50,000	20%
536500 - Investigations	–	$100	$100	$100	$0	0%
542000 - Awards & Presentations	$50	–	–	–	$0	–
544000 - Dues/Memberships/Certification	–	$1,000	$1,000	$500	($500)	(50%)
546000 - Conf./Seminar/Class Registration	$166	$2,000	$2,000	$2,000	$0	0%
546300 - In-Service Training	$352	–	–	–	$0	–
547000 - Travel Expense	$609	–	–	–	$0	–
551100 - Cellular Phone	$544	$555	$720	$555	($165)	(23%)
556000 - Postage	$32	–	–	–	$0	–
557000 - Uniforms/ Laundry	$4,312	$7,445	$7,445	$7,445	$0	0%
560000 - Miscellaneous	$15,153	$10,000	$10,000	–	($10,000)	(100%)
561000 - Local - In-Service Meals	$81	–	–	$10,000	$10,000	–
567000 - Rental & Use	$4,465	$13,200	$13,200	$13,200	$0	0%

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
573000 - R&M - Machinery & Equipment	$41,280	–	–	–	$0	–
574000 - R&M - Vehicles	$10	–	–	–	$0	–
OPERATING TOTAL	**$426,848**	**$400,152**	**$545,441**	**$595,019**	**$49,578**	**9%**
Capital						
596000 - Vehicles/Motor Equipment	–	$80,000	–	–	$0	–
CAPITAL TOTAL	**–**	**$80,000**	**–**	**–**	**$0**	**–**
1312 - STREETS & SPECIAL PROJECTS TOTAL	**$875,441**	**$1,132,041**	**$1,145,549**	**$1,304,180**	**$158,631**	**14%**
1315 - Fleet Maintenance						
Personnel Services						
501000 - Full-Time Wages	$405,284	$391,621	$396,568	$432,488	$35,920	9%
505200 - Other Taxable Comp. - G-Fit	$281	$110	$440	–	($440)	(100%)
507000 - Vacation & Sick Payouts	$4,942	–	–	–	$0	–
508000 - Overtime Wages	$15,068	$29,500	$26,550	$29,500	$2,950	11%
510000 - FICA Taxes	$31,730	$32,216	$32,368	$35,342	$2,974	9%
514200 - Vision Benefit	$203	$196	$185	$185	$0	0%
514210 - Health Insurance	$65,532	$68,782	$64,831	$68,728	$3,897	6%
514220 - Dental Benefit	$3,066	$2,780	$3,067	$2,768	($299)	(10%)
514230 - Long-Term Care Benefit	$540	$838	$898	$898	$0	0%
514240 - Life Ins And Disability Benefit	$3,971	$3,913	$3,925	$4,264	$339	9%
515000 - Retirement (401A)	$31,900	$32,635	$31,776	$34,654	$2,878	9%
515050 - Supplemental Retirement (401A)	$19,937	$19,354	$19,860	$18,539	($1,321)	(7%)
515100 - Retirement Health Savings (Rhs)	$8,606	$8,475	$12,282	$13,504	$1,222	10%
515200 - Medicare Retirement Health Savings (Rhs)	$2,000	$1,333	$2,000	$2,000	$0	0%
516000 - Savings Plan (401K)	$11,962	$12,238	$11,916	$12,995	$1,079	9%
PERSONNEL SERVICES TOTAL	**$605,023**	**$603,991**	**$606,666**	**$655,865**	**$49,199**	**8%**
Operating						
521000 - Office Supplies	$35	$500	$500	$500	$0	0%
522000 - General Operating Supplies	$46,313	$35,245	$35,245	$35,245	$0	0%
526000 - Machinery/Equipment	$7,763	$13,000	$13,000	$13,000	$0	0%
531000 - Hardware Tech & Maintenance	$2,650	$2,650	$2,703	$2,703	$0	0%
531500 - Software Subscription & Service	$3,288	$2,678	$2,732	$25,772	$23,040	843%
531600 - Software On-Premise Maintenance	$5,443	$4,455	$4,544	–	($4,544)	(100%)
536000 - Miscellaneous Professional Services	$6,418	$7,000	$7,000	$7,000	$0	0%
544000 - Dues/Memberships/Certification	–	$500	$500	$500	$0	0%
546000 - Conf./Seminar/Class Registration	–	$250	$250	–	($250)	(100%)
552500 - Gasoline Expense	$372,363	$469,500	$540,000	$469,500	($70,500)	(13%)
556000 - Postage	$127	–	–	–	$0	–
557000 - Uniforms/ Laundry	$3,543	$6,495	$6,495	$6,492	($3)	0%
574000 - R&M - Vehicles	$287,129	$299,745	$299,745	$314,732	$14,987	5%
OPERATING TOTAL	**$735,071**	**$842,018**	**$912,714**	**$875,444**	**($37,270)**	**(4%)**
1315 - FLEET MAINTENANCE TOTAL	**$1,340,094**	**$1,446,009**	**$1,519,380**	**$1,531,309**	**$11,929**	**1%**
1341 - Landscaping & Forestry						
Personnel Services						
501000 - Full-Time Wages	$604,806	$603,400	$685,102	$752,199	$67,097	10%
505200 - Other Taxable Comp. - G-Fit	$922	$660	$880	$880	$0	0%
505300 - Other Taxable Comp. - Housing Stipend	$3,600	$3,600	$3,600	$3,600	$0	0%
507000 - Vacation & Sick Payouts	$6,807	–	–	–	$0	–
508000 - Overtime Wages	$20,957	$29,500	$22,185	$29,500	$7,315	33%

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
509000 - Part-Time Wages	$3,879	$26,130	$26,208	$27,175	$967	4%
519000 - Tuition Reimbursement	$3,184	–	–	–	$0	–
510000 - FICA Taxes	$46,886	$50,416	$56,112	$61,879	$5,767	10%
514200 - Vision Benefit	$466	$414	$479	$493	$14	3%
514210 - Health Insurance	$163,123	$159,044	$192,394	$199,757	$7,363	4%
514220 - Dental Benefit	$7,161	$6,829	$8,214	$8,488	$274	3%
514230 - Long-Term Care Benefit	$1,349	$1,946	$2,335	$2,335	$0	0%
514240 - Life Ins And Disability Benefit	$6,006	$6,096	$6,870	$7,551	$681	10%
515000 - Retirement (401A)	$47,678	$50,283	$54,896	$61,127	$6,231	11%
515050 - Supplemental Retirement (401A)	$22,010	$22,425	$20,757	$21,003	$246	1%
515100 - Retirement Health Savings (Rhs)	$12,412	$10,064	$13,143	$13,504	$361	3%
515200 - Medicare Retirement Health Savings (Rhs)	$16,463	$15,667	$20,000	$20,000	$0	0%
516000 - Savings Plan (401K)	$14,241	$15,991	$14,105	$20,214	$6,109	43%
PERSONNEL SERVICES TOTAL	**$981,950**	**$1,002,465**	**$1,127,280**	**$1,229,705**	**$102,425**	**9%**
Operating						
521000 - Office Supplies	$78	–	–	–	$0	–
522000 - General Operating Supplies	$43,543	$50,505	$50,505	$50,505	$0	0%
526000 - Machinery/Equipment	$6,389	$6,500	$6,500	$6,500	$0	0%
529000 - Building & Construction Supplies	$33	–	–	–	$0	–
531000 - Hardware Tech & Maintenance	–	$150	$150	$150	$0	0%
531500 - Software Subscription & Service	$4,836	$4,836	$4,836	$5,811	$975	20%
536400 - Contract Maintenance Services	$31,071	$38,000	$38,000	$38,000	$0	0%
536500 - Investigations	$213	$400	$400	$400	$0	0%
544000 - Dues/Memberships/Certification	$1,082	$2,860	$2,860	$2,860	$0	0%
546000 - Conf./Seminar/Class Registration	$1,275	$2,300	$2,300	$2,300	$0	0%
546300 - In-Service Training	$832	–	–	–	$0	–
547000 - Travel Expense	–	$2,000	$2,000	$2,000	$0	0%
550200 - Water	$3,017	$5,000	$5,000	$5,000	$0	0%
551000 - Telecommunication Services	$2,401	$2,400	$2,400	$2,400	$0	0%
551100 - Cellular Phone	$544	$555	$720	$555	($165)	(23%)
557000 - Uniforms/ Laundry	$9,960	$16,770	$16,770	$16,770	$0	0%
567000 - Rental & Use	$5,333	$7,300	$7,300	$3,300	($4,000)	(55%)
OPERATING TOTAL	**$110,606**	**$139,576**	**$139,741**	**$136,551**	**($3,190)**	**(2%)**
1341 - LANDSCAPING & FORESTRY TOTAL	**$1,092,556**	**$1,142,041**	**$1,267,021**	**$1,366,256**	**$99,235**	**8%**
1343 - Municipal Parks Maintenance						
Personnel Services						
501000 - Full-Time Wages	$1,182,092	$1,144,631	$1,156,909	$1,255,665	$98,756	9%
505200 - Other Taxable Comp. - G-Fit	$1,097	$330	$880	$1,320	$440	50%
505300 - Other Taxable Comp. - Housing Stipend	$5,400	$6,300	$7,200	$7,200	$0	0%
507000 - Vacation & Sick Payouts	$4,759	–	–	–	$0	–
508000 - Overtime Wages	$78,698	$85,000	$76,500	$85,000	$8,500	11%
509000 - Part-Time Wages	$24,023	$52,260	$52,416	$54,350	$1,934	4%
510000 - FICA Taxes	$95,265	$98,065	$98,366	$106,719	$8,353	8%
514200 - Vision Benefit	$953	$969	$954	$1,014	$60	6%
514210 - Health Insurance	$346,430	$356,320	$368,447	$393,040	$24,593	7%
514220 - Dental Benefit	$16,976	$16,407	$17,017	$17,856	$839	5%
514230 - Long-Term Care Benefit	$2,299	$3,015	$3,225	$3,225	$0	0%
514240 - Life Ins And Disability Benefit	$11,660	$11,541	$11,561	$12,522	$961	8%
515000 - Retirement (401A)	$92,631	$95,386	$92,701	$100,957	$8,256	9%

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
515050 - Supplemental Retirement (401A)	$55,387	$54,899	$55,936	$55,427	($509)	(1%)
515100 - Retirement Health Savings (Rhs)	$6,024	$6,356	$6,356	$6,752	$396	6%
515200 - Medicare Retirement Health Savings (Rhs)	$11,540	$9,567	$11,900	$11,900	$0	0%
516000 - Savings Plan (401K)	$33,713	$33,202	$34,763	$34,824	$61	0%
PERSONNEL SERVICES TOTAL	**$1,968,946**	**$1,974,248**	**$1,995,131**	**$2,147,771**	**$152,640**	**8%**
Operating						
522000 - General Operating Supplies	$89,563	$108,500	$108,500	$104,500	($4,000)	(4%)
525000 - Furniture/Fixture	$3,234	$5,000	$5,000	$5,000	$0	0%
526000 - Machinery/Equipment	$6,767	$11,000	$11,000	$11,000	$0	0%
531000 - Hardware Tech & Maintenance	–	$250	$250	$250	$0	0%
531500 - Software Subscription & Service	$7,068	$7,068	$7,068	$8,610	$1,542	22%
532000 - Engineering & Architecture	–	$5,000	$5,000	–	($5,000)	(100%)
536300 - Contract Cleaning	$3,537	$4,850	$4,850	$4,996	$146	3%
536400 - Contract Maintenance Services	$137,779	$206,147	$206,147	$206,147	$0	0%
536500 - Investigations	–	$600	$600	$600	$0	0%
544000 - Dues/Memberships/Certification	$401	$4,000	$4,000	$4,000	$0	0%
546000 - Conf./Seminar/Class Registration	$2,295	$3,375	$3,375	$3,375	$0	0%
546300 - In-Service Training	$830	–	–	–	$0	–
547000 - Travel Expense	$1,268	$500	$500	$500	$0	0%
550000 - Electric	$6,670	$6,000	$6,000	$6,000	$0	0%
550200 - Water	$23,220	$15,500	$15,500	$15,500	$0	0%
551000 - Telecommunication Services	$2,401	$2,400	$2,400	$2,400	$0	0%
551100 - Cellular Phone	$544	$1,110	$1,440	$1,110	($330)	(23%)
554000 - Signage	$4,731	$5,000	$5,000	$5,000	$0	0%
557000 - Uniforms/ Laundry	$16,171	$16,350	$16,350	$16,350	$0	0%
567000 - Rental & Use	$1,114	$2,000	$2,000	$2,000	$0	0%
572000 - R&M - Buildings & Facilities	$3,883	$10,000	$10,000	$10,000	$0	0%
OPERATING TOTAL	**$311,477**	**$414,650**	**$414,980**	**$407,338**	**($7,642)**	**(2%)**
Capital						
591100 - Construction	–	$28,000	$28,000	–	($28,000)	(100%)
596000 - Vehicles/Motor Equipment	–	$11,500	$11,500	–	($11,500)	(100%)
CAPITAL TOTAL	**–**	**$39,500**	**$39,500**	**–**	**($39,500)**	**(100%)**
1343 - MUNICIPAL PARKS MAINTENANCE TOTAL	**$2,280,423**	**$2,428,398**	**$2,449,611**	**$2,555,109**	**$105,498**	**4%**
1344 - Mowing & Bulk Pick-Up						
Personnel Services						
501000 - Full-Time Wages	$1,064,391	$1,063,342	$1,114,970	$1,170,734	$55,764	5%
505100 - Other Taxable Comp. - Multilingual	$2,080	$1,976	$1,976	$1,976	$0	0%
505200 - Other Taxable Comp. - G-Fit	$933	$633	$968	$1,210	$242	25%
505300 - Other Taxable Comp. - Housing Stipend	$14,100	$13,650	$14,400	$14,220	($180)	(1%)
507000 - Vacation & Sick Payouts	$7,064	–	–	–	$0	–
508000 - Overtime Wages	$65,042	$110,000	$99,000	$110,000	$11,000	11%
509000 - Part-Time Wages	$11,889	$26,130	$26,208	$27,175	$967	4%
510000 - FICA Taxes	$87,637	$91,760	$94,874	$100,055	$5,181	5%
514200 - Vision Benefit	$753	$745	$786	$772	($14)	(2%)
514210 - Health Insurance	$268,707	$263,799	$293,465	$292,776	($689)	0%
514220 - Dental Benefit	$11,180	$9,935	$11,657	$11,157	($500)	(4%)
514230 - Long-Term Care Benefit	$2,434	$3,344	$3,593	$3,503	($90)	(2%)
514240 - Life Ins And Disability Benefit	$11,467	$10,731	$11,173	$11,740	$567	5%

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
515000 - Retirement (401A)	$91,415	$88,612	$89,341	$94,920	$5,579	6%
515050 - Supplemental Retirement (401A)	$40,804	$49,859	$38,980	$51,860	$12,880	33%
515100 - Retirement Health Savings (Rhs)	$22,707	$22,088	$18,751	$26,671	$7,920	42%
515200 - Medicare Retirement Health Savings (Rhs)	$17,078	$17,167	$17,800	$19,600	$1,800	10%
516000 - Savings Plan (401K)	$26,039	$31,604	$28,304	$34,378	$6,074	21%
PERSONNEL SERVICES TOTAL	**$1,745,720**	**$1,805,375**	**$1,866,246**	**$1,972,747**	**$106,501**	**6%**
Operating						
521000 - Office Supplies	$212	$500	$500	$500	$0	0%
522000 - General Operating Supplies	$13,636	$27,500	$27,500	$27,500	$0	0%
526000 - Machinery/Equipment	$2,133	$6,000	$6,000	$1,000	($5,000)	(83%)
531000 - Hardware Tech & Maintenance	–	$250	$250	$250	$0	0%
531500 - Software Subscription & Service	$8,184	$8,184	$8,184	$9,959	$1,775	22%
536400 - Contract Maintenance Services	$320,266	$374,141	$374,141	$374,141	$0	0%
536500 - Investigations	$30	$500	$500	$500	$0	0%
544000 - Dues/Memberships/Certification	$543	$2,500	$2,500	$2,500	$0	0%
546000 - Conf./Seminar/Class Registration	$952	$997	$997	$1,000	$3	0%
546300 - In-Service Training	$1,278	–	–	–	$0	–
551000 - Telecommunication Services	$2,401	$2,400	$2,400	$2,400	$0	0%
551100 - Cellular Phone	$1,447	$1,110	$720	$1,110	$390	54%
557000 - Uniforms/ Laundry	$23,847	$21,840	$21,840	$21,840	$0	0%
567000 - Rental & Use	$93,721	$144,500	$144,500	$144,500	$0	0%
OPERATING TOTAL	**$468,650**	**$590,422**	**$590,032**	**$587,200**	**($2,832)**	**0%**
1344 - MOWING & BULK PICK-UP TOTAL	**$2,214,370**	**$2,395,797**	**$2,456,278**	**$2,559,947**	**$103,669**	**4%**
1397 - Traffic Control						
Personnel Services						
501000 - Full-Time Wages	$145,924	$143,363	$138,825	$150,060	$11,235	8%
505200 - Other Taxable Comp. - G-Fit	$125	$110	$440	$440	$0	0%
507000 - Vacation & Sick Payouts	$956	–	–	–	$0	–
508000 - Overtime Wages	$8,454	$18,750	$16,875	$18,750	$1,875	11%
509000 - Part-Time Wages	$17,226	$26,130	$26,208	$27,175	$967	4%
510000 - FICA Taxes	$12,663	$14,401	$13,916	$14,993	$1,077	8%
514200 - Vision Benefit	$154	$154	$154	$154	$0	0%
514210 - Health Insurance	$36,383	$38,556	$38,556	$40,861	$2,305	6%
514220 - Dental Benefit	$1,783	$1,783	$1,783	$1,872	$89	5%
514230 - Long-Term Care Benefit	$238	$359	$359	$359	$0	0%
514240 - Life Ins And Disability Benefit	$1,377	$1,448	$1,392	$1,505	$113	8%
515000 - Retirement (401A)	$11,166	$11,947	$11,124	$12,024	$900	8%
515050 - Supplemental Retirement (401A)	$6,979	$7,467	$6,952	$7,515	$563	8%
516000 - Savings Plan (401K)	$4,187	$4,480	$4,171	$4,509	$338	8%
PERSONNEL SERVICES TOTAL	**$247,616**	**$268,948**	**$260,755**	**$280,217**	**$19,462**	**7%**
Operating						
522000 - General Operating Supplies	$38,493	$46,350	$46,350	$46,350	$0	0%
526000 - Machinery/Equipment	$807	$1,000	$1,000	$1,000	$0	0%
531000 - Hardware Tech & Maintenance	–	$250	$250	$250	$0	0%
531500 - Software Subscription & Service	$744	$744	$744	$832	$88	12%
536400 - Contract Maintenance Services	$10,469	$50,000	$50,000	$50,000	$0	0%
544000 - Dues/Memberships/Certification	$21	–	–	–	$0	–
546000 - Conf./Seminar/Class Registration	–	$500	$500	$500	$0	0%
546300 - In-Service Training	$64	–	–	–	$0	–
550000 - Electric	$5,260	$5,000	$5,000	$6,000	$1,000	20%

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
551000 - Telecommunication Services	$480	$480	$480	$480	$0	0%
551100 - Cellular Phone	$645	$660	$660	$660	$0	0%
557000 - Uniforms/ Laundry	$1,622	$2,802	$2,802	$2,802	$0	0%
561000 - Local - In-Service Meals	$28	–	–	–	$0	–
567000 - Rental & Use	$86	–	–	–	$0	–
OPERATING TOTAL	**$58,720**	**$107,786**	**$107,786**	**$108,874**	**$1,088**	**1%**
1397 - TRAFFIC CONTROL TOTAL	**$306,337**	**$376,734**	**$368,541**	**$389,091**	**$20,550**	**6%**
PW OPERATIONS DIVISION TOTAL	**$8,109,220**	**$8,921,020**	**$9,206,380**	**$9,705,892**	**$499,512**	**5%**
PUBLIC WORKS TOTAL	**$8,109,220**	**$8,921,020**	**$9,206,380**	**$9,705,892**	**$499,512**	**5%**
EXPENSES TOTAL	**$8,109,220**	**$8,921,020**	**$9,206,380**	**$9,705,892**	**$499,512**	**5%**

SIGNIFICANT CHANGES

ACTIVITY (ORG)	OBJECT	NAME	FY26 ADOPTED	FY27 ADOPTED	INCREASE / (DECREASE)	REASON FOR CHANGE
1312 - Streets & Special Projects	536400	Contract Maintenance Services	$245,000	$295,000	$50,000	Increase due to FY27 one-time bus shelter repairs $35,000 and recurring bus shelter repair and maintenance of $15,000.
1312 - Streets & Special Projects	560000	Miscellaneous	$10,000	$0	($10,000)	Decrease related to reallocation of Meals stipend to In-service Meals.
1312 - Streets & Special Projects	561000	Local - In-Service Meals	$0	$10,000	$10,000	Increase related to reallocation of meals stipend from Miscellaneous.
1315 - Fleet Maintenance	531500	Software Subscription & Service	$2,732	$25,772	$23,040	Increase due to reallocation of Fleet Management - RTA Software-As-A-Service from Software On-Prem in FY26.
1315 - Fleet Maintenance	552500	Gasoline Expense	$540,000	$469,500	($70,500)	Decrease related to updated fuel assumptions for usage and pricing.
1315 - Fleet Maintenance	574000	R&M - Vehicles	$299,745	$314,732	$14,987	Increase due to citywide vehicle maintenance.
1343 - Municipal Parks Maintenance	532000	Engineering & Architecture	$5,000	$0	($5,000)	Decrease due to FY26 one-time expense for Kelley Park sign.
1343 - Municipal Parks Maintenance	591100	Construction	$28,000	$0	($28,000)	Decrease due to FY26 one-time: Fabricate & Install New Monument Sign, at Kelley Park.
1343 - Municipal Parks Maintenance	596000	Vehicles/Motor Equipment	$11,500	$0	($11,500)	Decrease due to FY26 one-time expense for Redexim Over Seeder.
1344 - Mowing & Bulk Pick-Up	526000	Machinery/Equipment	$6,000	$1,000	($5,000)	Decrease due to FY26 one-time expenses for new electric leaf blowers/tools ($3,500) and small equipment replacement & batteries ($1,500).

ENVIRONMENTAL SERVICES DIVISION ACTIVITY ANALYSIS

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
Expenses						
Public Works						
Environmental Services Division						
1134 - City Sustainability Program						
Personnel Services						
501000 - Full-Time Wages	$180,378	$145,956	$168,404	$151,794	($16,610)	(10%)
505200 - Other Taxable Comp. - G-Fit	–	$110	–	$110	$110	–
510000 - FICA Taxes	$12,259	$11,166	$12,883	$11,612	($1,271)	(10%)
514200 - Vision Benefit	$32	$44	$50	$44	($6)	(12%)
514210 - Health Insurance	$9,071	$16,593	$18,964	$17,593	($1,371)	(7%)
514220 - Dental Benefit	$390	$602	$688	$632	($56)	(8%)
514230 - Long-Term Care Benefit	$87	$251	$287	$251	($36)	(13%)
514240 - Life Ins And Disability Benefit	$894	$1,355	$1,545	$1,391	($154)	(10%)
515000 - Retirement (401A)	$7,880	$12,163	$13,494	$12,163	($1,331)	(10%)
515200 - Medicare Retirement Health Savings (Rhs)	$1,923	$2,800	$3,200	$2,800	($400)	(12%)
516000 - Savings Plan (401K)	$2,840	$3,976	$4,273	$3,976	($297)	(7%)
PERSONNEL SERVICES TOTAL	**$215,753**	**$195,016**	**$223,788**	**$202,366**	**($21,422)**	**(10%)**
Operating						
522000 - General Operating Supplies	$25	–	–	–	$0	–
522500 - Program Activities	$16,266	$42,000	$42,000	$47,000	$5,000	12%
531000 - Hardware Tech & Maintenance	–	$3,941	$250	$250	$0	0%
531500 - Software Subscription & Service	$470	$1,547	$471	$614	$143	30%
536000 - Miscellaneous Professional Services	–	$150,000	$150,000	–	($150,000)	(100%)
541000 - Advertising	$135	–	–	–	$0	–
544000 - Dues/Memberships/Certification	$3,070	$3,200	$3,200	$3,200	$0	0%
546000 - Conf./Seminar/Class Registration	$2,064	$4,000	$6,500	$4,000	($2,500)	(38%)
547000 - Travel Expense	$998	$2,300	$2,300	$2,300	$0	0%
550900 - Other Utilities	$14,506	–	–	–	$0	–
553000 - Printing & Binding	–	$3,000	$3,000	$3,000	$0	0%
554000 - Signage	–	$300	$300	$300	$0	0%
557000 - Uniforms/ Laundry	–	–	–	$500	$500	–
560000 - Miscellaneous	$24	–	–	–	$0	–
561000 - Local - In-Service Meals	$394	$80	–	$80	$80	–
OPERATING TOTAL	**$37,951**	**$210,368**	**$208,021**	**$61,244**	**($146,777)**	**(71%)**
1134 - CITY SUSTAINABILITY PROGRAM TOTAL	**$253,704**	**$405,384**	**$431,809**	**$263,610**	**($168,199)**	**(39%)**
ENVIRONMENTAL SERVICES DIVISION TOTAL	**$253,704**	**$405,384**	**$431,809**	**$263,610**	**($168,199)**	**(39%)**
PUBLIC WORKS TOTAL	**$253,704**	**$405,384**	**$431,809**	**$263,610**	**($168,199)**	**(39%)**
EXPENSES TOTAL	**$253,704**	**$405,384**	**$431,809**	**$263,610**	**($168,199)**	**(39%)**

SIGNIFICANT CHANGES

ACTIVITY (ORG)	OBJECT	NAME	FY26 ADOPTED	FY27 ADOPTED	INCREASE / (DECREASE)	REASON FOR CHANGE
1134 - City Sustainability Program	522500	Program Activities	$42,000	$47,000	$5,000	Increase related to compost service at a New site.
1134 - City Sustainability Program	536000	Miscellaneous Professional Services	$150,000	$0	($150,000)	Decrease due to FY26 one-time: Climate Action Plan consulting.

FACILITIES MANAGEMENT DIVISION ACTIVITY ANALYSIS

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
Expenses						
Public Works						
Facilities Management Division						
1150 - Facilities Management						
Personnel Services						
501000 - Full-Time Wages	$1,125,073	$1,068,901	$1,167,001	$1,215,026	$48,025	4%
505200 - Other Taxable Comp. - G-Fit	$626	$440	$440	$440	$0	0%
505300 - Other Taxable Comp. - Housing Stipend	$3,600	$3,600	$7,200	$3,600	($3,600)	(50%)
507000 - Vacation & Sick Payouts	$19,602	–	–	–	$0	–
508000 - Overtime Wages	$33,017	$59,281	$58,846	$59,281	$435	1%
519000 - Tuition Reimbursement	–	$7,500	$7,500	$5,250	($2,250)	(30%)
510000 - FICA Taxes	$88,103	$86,306	$93,777	$97,485	$3,708	4%
514200 - Vision Benefit	$617	$635	$679	$679	$0	0%
514210 - Health Insurance	$208,217	$225,730	$235,356	$256,173	$20,817	9%
514220 - Dental Benefit	$9,257	$9,287	$10,029	$10,530	$501	5%
514230 - Long-Term Care Benefit	$1,673	$2,156	$2,335	$2,335	$0	0%
514240 - Life Ins And Disability Benefit	$10,743	$10,103	$10,955	$11,262	$307	3%
515000 - Retirement (401A)	$89,333	$89,075	$93,510	$97,527	$4,017	4%
515050 - Supplemental Retirement (401A)	$31,258	$23,634	$28,115	$23,418	($4,697)	(17%)
515100 - Retirement Health Savings (Rhs)	$16,914	$12,713	$12,713	$13,504	$791	6%
515200 - Medicare Retirement Health Savings (Rhs)	$5,308	$8,000	$8,000	$10,000	$2,000	25%
516000 - Savings Plan (401K)	$28,436	$24,789	$29,581	$27,273	($2,308)	(8%)
PERSONNEL SERVICES TOTAL	**$1,671,776**	**$1,632,150**	**$1,766,037**	**$1,833,783**	**$67,746**	**4%**
Operating						
521000 - Office Supplies	$1,459	$4,200	$4,200	$4,200	$0	0%
522000 - General Operating Supplies	$10,314	$9,500	$9,500	$9,500	$0	0%
526000 - Machinery/Equipment	$21,214	$11,000	$11,000	$12,000	$1,000	9%
531000 - Hardware Tech & Maintenance	$125	$1,000	$1,000	$1,000	$0	0%
531500 - Software Subscription & Service	$101,564	$108,949	$103,331	$105,638	$2,307	2%
531600 - Software On-Premise Maintenance	$619	–	–	–	$0	–
536000 - Miscellaneous Professional Services	$11	$3,000	$3,000	–	($3,000)	(100%)
536300 - Contract Cleaning	$150,527	$165,000	$165,000	$169,000	$4,000	2%
536400 - Contract Maintenance Services	$11,781	$37,510	$33,394	$32,736	($658)	(2%)
536500 - Investigations	$31	–	–	–	$0	–
542000 - Awards & Presentations	$200	$100	$100	–	($100)	(100%)
544000 - Dues/Memberships/Certification	$13,106	$11,970	$11,970	$15,106	$3,136	26%
545000 - Publications/ Resource Material	$4,598	$4,510	$4,510	$3,500	($1,010)	(22%)
546000 - Conf./Seminar/Class Registration	$16,085	$33,000	$33,000	$25,900	($7,100)	(22%)
546300 - In-Service Training	$152	–	–	–	$0	–
547000 - Travel Expense	$165	$2,800	$2,800	$2,800	$0	0%
550000 - Electric	$5,910	$7,500	$7,500	$7,500	$0	0%
550700 - Solid Waste/Recycling	$5,623	$6,500	$6,500	$6,500	$0	0%
550900 - Other Utilities	–	$500	$500	$250	($250)	(50%)
551000 - Telecommunication Services	$4,025	$3,995	$3,995	$3,995	$0	0%

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
551100 - Cellular Phone	$7,237	$6,900	$7,440	$6,900	($540)	(7%)
553000 - Printing & Binding	–	$2,000	$2,000	$2,000	$0	0%
556000 - Postage	$10	$200	$200	$200	$0	0%
557000 - Uniforms/ Laundry	$6,141	$10,600	$10,600	$10,730	$130	1%
561000 - Local - In-Service Meals	$229	–	–	$500	$500	–
572000 - R&M - Buildings & Facilities	$238,830	$248,500	$248,500	$224,500	($24,000)	(10%)
573000 - R&M - Machinery & Equipment	$43,756	$82,000	$82,000	$82,000	$0	0%
574000 - R&M - Vehicles	$21	–	–	–	$0	–
OPERATING TOTAL	**$643,731**	**$761,234**	**$752,040**	**$726,455**	**($25,585)**	**(3%)**
Capital						
595100 - Furniture & Equipment (Replacement)	$366	$5,000	$5,000	$5,000	$0	0%
CAPITAL TOTAL	**$366**	**$5,000**	**$5,000**	**$5,000**	**$0**	**0%**
1150 - FACILITIES MANAGEMENT TOTAL	**$2,315,873**	**$2,398,384**	**$2,523,077**	**$2,565,238**	**$42,161**	**2%**
1151 - Building & Grounds - City Hall						
Operating						
536300 - Contract Cleaning	$39,613	$41,250	$41,250	$42,438	$1,188	3%
536400 - Contract Maintenance Services	$12,792	$18,440	$18,440	$20,612	$2,172	12%
550000 - Electric	$86,469	$90,000	$70,000	$98,000	$28,000	40%
550100 - Gas (Natural)	$6,233	$8,500	$8,500	$7,000	($1,500)	(18%)
550200 - Water	$7,346	$7,000	$4,750	$8,000	$3,250	68%
550700 - Solid Waste/Recycling	$7,504	$7,723	$7,723	$8,377	$654	8%
551000 - Telecommunication Services	$8,633	$8,250	$8,250	$8,250	$0	0%
552500 - Gasoline Expense	–	$1,750	$1,750	$1,750	$0	0%
572000 - R&M - Buildings & Facilities	$30,665	$32,110	$32,110	$29,732	($2,378)	(7%)
OPERATING TOTAL	**$199,256**	**$215,023**	**$192,773**	**$224,159**	**$31,386**	**16%**
1151 - BUILDING & GROUNDS - CITY HALL TOTAL	**$199,256**	**$215,023**	**$192,773**	**$224,159**	**$31,386**	**16%**
1152 - Building & Grounds - 14 Fulks Corner						
Operating						
536300 - Contract Cleaning	$958	$4,200	$4,200	$5,400	$1,200	29%
536400 - Contract Maintenance Services	$2,750	$6,388	$6,388	$7,163	$775	12%
550000 - Electric	$6,943	$8,500	$10,000	$8,500	($1,500)	(15%)
550100 - Gas (Natural)	$2,005	$1,400	$1,400	$1,400	$0	0%
550200 - Water	$1,017	$2,500	$4,000	$2,500	($1,500)	(37%)
551000 - Telecommunication Services	$2,653	$2,535	$2,535	$2,536	$1	0%
552500 - Gasoline Expense	–	$525	$525	$525	$0	0%
572000 - R&M - Buildings & Facilities	$8,353	$6,216	$6,216	$6,795	$579	9%
OPERATING TOTAL	**$24,680**	**$32,264**	**$35,264**	**$34,819**	**($445)**	**(1%)**
1152 - BUILDING & GROUNDS - 14 FULKS CORNER TOTAL	**$24,680**	**$32,264**	**$35,264**	**$34,819**	**($445)**	**(1%)**
1153 - Building & Grounds - Public Works						
Operating						
529000 - Building & Construction Supplies	$1,979	$9,400	$10,000	–	($10,000)	(100%)
536300 - Contract Cleaning	$13,327	$13,862	$13,862	$14,400	$538	4%
536400 - Contract Maintenance Services	$17,671	$27,280	$27,280	$26,561	($719)	(3%)
550000 - Electric	$36,791	$32,000	$32,000	$36,000	$4,000	13%
550100 - Gas (Natural)	$18,592	$20,000	$20,000	$20,000	$0	0%
550200 - Water	$8,149	$7,500	$7,500	$8,000	$500	7%
550700 - Solid Waste/Recycling	$4,800	$9,000	$9,000	$9,000	$0	0%
550900 - Other Utilities	$140	$140	$140	$168	$28	20%
551000 - Telecommunication Services	$2,653	$2,646	$2,545	$2,646	$101	4%

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
552500 - Gasoline Expense	–	$875	$875	$875	$0	0%
556000 - Postage	$200	–	–	–	$0	–
560000 - Miscellaneous	$1,650	–	–	–	$0	–
572000 - R&M - Buildings & Facilities	$60,140	$98,658	$98,658	$113,462	$14,804	15%
OPERATING TOTAL	**$166,092**	**$221,361**	**$221,860**	**$231,112**	**$9,252**	**4%**
1153 - BUILDING & GROUNDS - PUBLIC WORKS TOTAL	**$166,092**	**$221,361**	**$221,860**	**$231,112**	**$9,252**	**4%**
1155 - Building & Grounds - Train Station/Freight House						
Operating						
536300 - Contract Cleaning	$18,065	$18,790	$18,790	$19,355	$565	3%
536400 - Contract Maintenance Services	$3,354	$5,480	$5,480	$5,618	$138	3%
550000 - Electric	$21,838	$21,000	$19,500	$22,000	$2,500	13%
550100 - Gas (Natural)	$3,510	$3,200	$2,800	$3,200	$400	14%
551000 - Telecommunication Services	$664	$635	$635	$635	$0	0%
572000 - R&M - Buildings & Facilities	$2,364	$7,320	$7,320	$4,528	($2,792)	(38%)
OPERATING TOTAL	**$49,797**	**$56,425**	**$54,525**	**$55,336**	**$811**	**1%**
1155 - BUILDING & GROUNDS - TRAIN STATION/FREIGHT HOUSE TOTAL	**$49,797**	**$56,425**	**$54,525**	**$55,336**	**$811**	**1%**
1158 - Building & Grounds - Kentlands Mansion						
Operating						
536300 - Contract Cleaning	–	–	$600	–	($600)	(100%)
536400 - Contract Maintenance Services	$14,142	$16,886	$16,886	$19,034	$2,148	13%
550000 - Electric	$11,959	$14,500	$14,500	$14,500	$0	0%
550100 - Gas (Natural)	$6,953	$7,400	$7,400	$7,400	$0	0%
550200 - Water	$4,176	$2,800	$2,800	$2,800	$0	0%
550700 - Solid Waste/Recycling	$12,892	$12,755	$12,755	$18,062	$5,307	42%
551000 - Telecommunication Services	$4,647	$4,440	$4,440	$4,440	$0	0%
572000 - R&M - Buildings & Facilities	$21,809	$41,550	$41,550	$28,486	($13,064)	(31%)
OPERATING TOTAL	**$76,579**	**$100,331**	**$100,931**	**$94,722**	**($6,209)**	**(6%)**
1158 - BUILDING & GROUNDS - KENTLANDS MANSION TOTAL	**$76,579**	**$100,331**	**$100,931**	**$94,722**	**($6,209)**	**(6%)**
1159 - Building & Grounds - Benjamin Gaither Center						
Operating						
536400 - Contract Maintenance Services	$22,630	$23,470	$25,060	$25,384	$324	1%
550000 - Electric	$32,655	$20,000	$20,000	$20,000	$0	0%
550100 - Gas (Natural)	$4,874	$5,000	$5,000	$5,000	$0	0%
550200 - Water	$20,655	$12,000	$12,000	$12,000	$0	0%
550700 - Solid Waste/Recycling	$5,308	$5,875	$5,875	$6,384	$509	9%
551000 - Telecommunication Services	$1,329	$1,270	$1,270	$1,270	$0	0%
572000 - R&M - Buildings & Facilities	$6,924	$19,258	$19,258	$19,258	$0	0%
OPERATING TOTAL	**$94,375**	**$86,873**	**$88,463**	**$89,296**	**$833**	**1%**
1159 - BUILDING & GROUNDS - BENJAMIN GAITHER CENTER TOTAL	**$94,375**	**$86,873**	**$88,463**	**$89,296**	**$833**	**1%**
1160 - Building & Grounds - Casey Community Center						
Operating						
536300 - Contract Cleaning	$90,951	$94,560	$94,560	$97,450	$2,890	3%
536400 - Contract Maintenance Services	$9,647	$12,545	$12,545	$14,299	$1,754	14%
550000 - Electric	$37,331	$35,000	$35,000	$35,000	$0	0%
550100 - Gas (Natural)	$2,841	$2,600	$2,600	$2,300	($300)	(12%)
550200 - Water	$12,584	$11,000	$11,000	$12,000	$1,000	9%

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
550700 - Solid Waste/Recycling	$4,759	$5,266	$5,266	$5,520	$254	5%
551000 - Telecommunication Services	$3,318	$3,170	$3,170	$3,170	$0	0%
572000 - R&M - Buildings & Facilities	$26,158	$22,991	$22,991	$21,613	($1,378)	(6%)
OPERATING TOTAL	**$187,587**	**$187,132**	**$187,132**	**$191,352**	**$4,220**	**2%**
1160 - BUILDING & GROUNDS - CASEY COMMUNITY CENTER TOTAL	**$187,587**	**$187,132**	**$187,132**	**$191,352**	**$4,220**	**2%**
1161 - Building & Grounds - Olde Towne Pavilion						
Operating						
536300 - Contract Cleaning	$4,567	$4,750	$4,750	$4,900	$150	3%
536400 - Contract Maintenance Services	$777	$405	$405	$461	$56	14%
550000 - Electric	$2,000	$2,000	$2,000	$3,000	$1,000	50%
550200 - Water	$392	$400	$400	$400	$0	0%
572000 - R&M - Buildings & Facilities	$1,040	$1,000	$1,000	$1,000	$0	0%
OPERATING TOTAL	**$8,775**	**$8,555**	**$8,555**	**$9,761**	**$1,206**	**14%**
1161 - BUILDING & GROUNDS - OLDE TOWNE PAVILION TOTAL	**$8,775**	**$8,555**	**$8,555**	**$9,761**	**$1,206**	**14%**
1162 - Building & Grounds - 16 South Summit Avenue						
Operating						
529000 - Building & Construction Supplies	$35,252	$44,000	$44,000	$44,000	$0	0%
536300 - Contract Cleaning	$11,718	$21,000	$32,000	$23,000	($9,000)	(28%)
536400 - Contract Maintenance Services	$16,517	$38,821	$36,880	$40,603	$3,723	10%
550000 - Electric	$119,600	$124,000	$124,000	$130,000	$6,000	5%
550100 - Gas (Natural)	$26,023	$32,000	$35,000	$30,000	($5,000)	(14%)
550200 - Water	$5,609	$4,000	$3,500	$4,000	$500	14%
550700 - Solid Waste/Recycling	$4,175	$2,344	$2,344	$2,625	$281	12%
551000 - Telecommunication Services	$664	$3,804	$3,804	$3,804	$0	0%
552500 - Gasoline Expense	–	$8,400	$8,400	$8,400	$0	0%
572000 - R&M - Buildings & Facilities	$45,655	$58,256	$58,256	$56,488	($1,768)	(3%)
OPERATING TOTAL	**$265,215**	**$336,625**	**$348,184**	**$342,920**	**($5,264)**	**(2%)**
1162 - BUILDING & GROUNDS - 16 SOUTH SUMMIT AVENUE TOTAL	**$265,215**	**$336,625**	**$348,184**	**$342,920**	**($5,264)**	**(2%)**
1163 - Building & Grounds - 8 & 12 South Summit						
Operating						
536300 - Contract Cleaning	–	$51,000	–	$81,000	$81,000	–
536400 - Contract Maintenance Services	–	$12,000	–	$19,153	$19,153	–
550000 - Electric	–	$100,000	$175,000	$150,000	($25,000)	(14%)
550100 - Gas (Natural)	–	$6,000	$50,000	$3,000	($47,000)	(94%)
550200 - Water	–	$5,000	$30,000	$7,500	($22,500)	(75%)
550700 - Solid Waste/Recycling	–	$2,000	$5,500	$3,000	($2,500)	(45%)
572000 - R&M - Buildings & Facilities	–	$10,000	–	$64,000	$64,000	–
OPERATING TOTAL	**–**	**$186,000**	**$260,500**	**$327,653**	**$67,153**	**26%**
1163 - BUILDING & GROUNDS - 8 & 12 SOUTH SUMMIT TOTAL	**–**	**$186,000**	**$260,500**	**$327,653**	**$67,153**	**26%**
1164 - Building & Grounds - Gaithersburg Aquatic Center						
Operating						
536300 - Contract Cleaning	$6,227	$6,480	$6,480	$6,675	$195	3%
536400 - Contract Maintenance Services	$1,122	$1,725	$1,725	$1,781	$56	3%
550700 - Solid Waste/Recycling	$8,822	$8,822	$8,822	$9,000	$178	2%
551000 - Telecommunication Services	$664	$635	$635	$635	$0	0%
572000 - R&M - Buildings & Facilities	$7,781	$8,000	$8,000	$22,300	$14,300	179%

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
573000 - R&M - Machinery & Equipment	–	$2,000	$2,000	$2,000	$0	0%
OPERATING TOTAL	**$24,616**	**$27,662**	**$27,662**	**$42,391**	**$14,729**	**53%**
1164 - BUILDING & GROUNDS - GAITHERSBURG AQUATIC CENTER TOTAL	**$24,616**	**$27,662**	**$27,662**	**$42,391**	**$14,729**	**53%**
1165 - Building & Grounds - Activity Center at Bohrer Park						
Operating						
536300 - Contract Cleaning	$127,816	$132,950	$132,950	$137,000	$4,050	3%
536400 - Contract Maintenance Services	$5,914	$10,471	$10,471	$11,956	$1,485	14%
550000 - Electric	$77,889	$90,000	$75,000	$90,000	$15,000	20%
550100 - Gas (Natural)	$10,498	$15,000	$17,000	$15,000	($2,000)	(12%)
550700 - Solid Waste/Recycling	$10,954	$12,418	$12,418	$15,978	$3,560	29%
551000 - Telecommunication Services	$5,311	$5,074	$5,074	$5,074	$0	0%
552500 - Gasoline Expense	–	$630	$630	$630	$0	0%
572000 - R&M - Buildings & Facilities	$34,073	$83,465	$83,465	$147,938	$64,473	77%
OPERATING TOTAL	**$272,455**	**$350,008**	**$337,008**	**$423,576**	**$86,568**	**26%**
1165 - BUILDING & GROUNDS - ACTIVITY CENTER AT BOHRER PARK TOTAL	**$272,455**	**$350,008**	**$337,008**	**$423,576**	**$86,568**	**26%**
1166 - Building & Grounds - Gaithersburg Arts Barn						
Operating						
536300 - Contract Cleaning	$8,354	$8,690	$8,690	$8,960	$270	3%
536400 - Contract Maintenance Services	$7,548	$15,186	$15,186	$16,099	$913	6%
550000 - Electric	$24,125	$25,000	$20,000	$25,000	$5,000	25%
550100 - Gas (Natural)	$2,085	$2,600	$2,600	$2,300	($300)	(12%)
550200 - Water	$2,928	$3,000	$2,000	$3,000	$1,000	50%
551000 - Telecommunication Services	$4,647	$4,440	$4,440	$4,440	$0	0%
572000 - R&M - Buildings & Facilities	$10,293	$14,378	$14,378	$14,438	$60	0%
OPERATING TOTAL	**$59,979**	**$73,294**	**$67,294**	**$74,237**	**$6,943**	**10%**
1166 - BUILDING & GROUNDS - GAITHERSBURG ARTS BARN TOTAL	**$59,979**	**$73,294**	**$67,294**	**$74,237**	**$6,943**	**10%**
1167 - Building & Grounds - Water Park						
Operating						
536300 - Contract Cleaning	$6,962	$13,890	$13,890	$14,350	$460	3%
536400 - Contract Maintenance Services	$4,422	$6,406	$6,834	$6,669	($165)	(2%)
550000 - Electric	$24,493	$28,000	$28,000	$29,000	$1,000	4%
550100 - Gas (Natural)	$1,926	$2,000	$2,000	$2,000	$0	0%
550200 - Water	$65,482	$60,000	$42,000	$60,000	$18,000	43%
550700 - Solid Waste/Recycling	$4,084	$5,332	$5,332	$5,500	$168	3%
551000 - Telecommunication Services	$664	$635	$635	$635	$0	0%
572000 - R&M - Buildings & Facilities	$13,037	$22,044	$22,044	$22,044	$0	0%
573000 - R&M - Machinery & Equipment	–	$3,500	$3,500	$3,500	$0	0%
OPERATING TOTAL	**$121,070**	**$141,807**	**$124,235**	**$143,698**	**$19,463**	**16%**
1167 - BUILDING & GROUNDS - WATER PARK TOTAL	**$121,070**	**$141,807**	**$124,235**	**$143,698**	**$19,463**	**16%**
1168 - Building & Grounds - Miniature Golf						
Operating						
536400 - Contract Maintenance Services	$1,388	$1,236	$1,236	$1,292	$56	5%
550000 - Electric	$9,279	$9,000	$8,000	$10,000	$2,000	25%
572000 - R&M - Buildings & Facilities	$19,920	$7,000	$7,000	$25,000	$18,000	257%
OPERATING TOTAL	**$30,587**	**$17,236**	**$16,236**	**$36,292**	**$20,056**	**124%**
1168 - BUILDING & GROUNDS - MINIATURE GOLF TOTAL	**$30,587**	**$17,236**	**$16,236**	**$36,292**	**$20,056**	**124%**
1169 - Building & Grounds - Skate Park						

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
Operating						
536300 - Contract Cleaning	$4,477	$4,720	$4,720	$4,860	$140	3%
536400 - Contract Maintenance Services	$917	$745	$745	$801	$56	8%
550000 - Electric	$2,666	$2,750	$2,750	$3,000	$250	9%
550200 - Water	$35	–	–	–	$0	–
572000 - R&M - Buildings & Facilities	$817	$8,000	$8,000	$8,150	$150	2%
OPERATING TOTAL	**$8,912**	**$16,215**	**$16,215**	**$16,811**	**$596**	**4%**
1169 - BUILDING & GROUNDS - SKATE PARK TOTAL	**$8,912**	**$16,215**	**$16,215**	**$16,811**	**$596**	**4%**
1170 - Building & Grounds - Olde Towne Youth Center						
Operating						
536300 - Contract Cleaning	$13,530	$14,310	$14,310	$14,750	$440	3%
536400 - Contract Maintenance Services	$3,243	$5,736	$5,736	$10,658	$4,922	86%
550000 - Electric	$11,225	$12,000	$12,000	$12,000	$0	0%
550200 - Water	$2,183	$4,000	$4,000	$3,000	($1,000)	(25%)
550700 - Solid Waste/Recycling	$4,565	$4,653	$4,653	$5,256	$603	13%
551000 - Telecommunication Services	$2,653	$2,535	$2,535	$2,535	$0	0%
572000 - R&M - Buildings & Facilities	$5,420	$9,900	$9,900	$8,362	($1,538)	(16%)
OPERATING TOTAL	**$42,818**	**$53,134**	**$53,134**	**$56,561**	**$3,427**	**6%**
1170 - BUILDING & GROUNDS - OLDE TOWNE YOUTH CENTER TOTAL	**$42,818**	**$53,134**	**$53,134**	**$56,561**	**$3,427**	**6%**
1172 - Building & Grounds - Robertson Park Youth Center						
Operating						
536300 - Contract Cleaning	$13,291	$13,595	$13,595	$14,000	$405	3%
536400 - Contract Maintenance Services	$4,680	$5,284	$5,284	$7,218	$1,934	37%
550000 - Electric	$21,226	$23,000	$23,000	$25,000	$2,000	9%
550200 - Water	$1,736	$1,000	$1,000	$1,700	$700	70%
550700 - Solid Waste/Recycling	$8,857	$8,822	$8,822	$9,816	$994	11%
551000 - Telecommunication Services	$2,653	$2,535	$2,535	$2,535	$0	0%
572000 - R&M - Buildings & Facilities	$1,541	$8,738	$8,738	$7,200	($1,538)	(18%)
OPERATING TOTAL	**$53,985**	**$62,974**	**$62,974**	**$67,469**	**$4,495**	**7%**
1172 - BUILDING & GROUNDS - ROBERTSON PARK YOUTH CENTER TOTAL	**$53,985**	**$62,974**	**$62,974**	**$67,469**	**$4,495**	**7%**
1173 - Building & Grounds - Gaithersburg - CPSC Park Site						
Operating						
536400 - Contract Maintenance Services	$720	$600	$1,200	–	($1,200)	(100%)
550000 - Electric	–	$6,000	$6,000	$5,000	($1,000)	(17%)
550200 - Water	$6,651	$4,000	$4,000	$3,000	($1,000)	(25%)
551000 - Telecommunication Services	$651	$600	$1,200	–	($1,200)	(100%)
572000 - R&M - Buildings & Facilities	–	$385	–	–	$0	–
OPERATING TOTAL	**$8,022**	**$11,585**	**$12,400**	**$8,000**	**($4,400)**	**(35%)**
1173 - BUILDING & GROUNDS - GAITHERSBURG - CPSC PARK SITE TOTAL	**$8,022**	**$11,585**	**$12,400**	**$8,000**	**($4,400)**	**(35%)**
1175 - Building & Grounds - Parking Facility						
Operating						
536300 - Contract Cleaning	$48,873	$50,850	$50,850	$52,400	$1,550	3%
536400 - Contract Maintenance Services	$17,440	$20,922	$20,922	$25,059	$4,137	20%
550000 - Electric	$23,206	$23,000	$23,000	$23,000	$0	0%
550200 - Water	$439	$450	$450	$450	$0	0%
551000 - Telecommunication Services	$4,647	$4,440	$4,440	$4,440	$0	0%
572000 - R&M - Buildings & Facilities	$2,485	$49,822	$49,822	$25,000	($24,822)	(50%)

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
573000 - R&M - Machinery & Equipment	$1,020	–	–	–	$0	–
OPERATING TOTAL	**$98,109**	**$149,484**	**$149,484**	**$130,349**	**($19,135)**	**(13%)**
1175 - BUILDING & GROUNDS - PARKING FACILITY TOTAL	**$98,109**	**$149,484**	**$149,484**	**$130,349**	**($19,135)**	**(13%)**
1176 - Building & Grounds - Homeless Services						
Operating						
536300 - Contract Cleaning	$6,617	$6,885	$6,885	$7,100	$215	3%
536400 - Contract Maintenance Services	$9,645	$11,989	$11,989	$13,757	$1,768	15%
550000 - Electric	$15,293	$16,000	$16,000	$16,000	$0	0%
550100 - Gas (Natural)	$3,190	$3,700	$3,700	$3,000	($700)	(19%)
550200 - Water	$7,243	$8,500	$8,500	$8,000	($500)	(6%)
550700 - Solid Waste/Recycling	$1,873	$2,149	$2,149	$2,256	$107	5%
572000 - R&M - Buildings & Facilities	$12,777	$13,573	$9,922	$9,751	($171)	(2%)
OPERATING TOTAL	**$56,638**	**$62,796**	**$59,145**	**$59,864**	**$719**	**1%**
1176 - BUILDING & GROUNDS - HOMELESS SERVICES TOTAL	**$56,638**	**$62,796**	**$59,145**	**$59,864**	**$719**	**1%**
FACILITIES MANAGEMENT DIVISION TOTAL	**$4,165,419**	**$4,795,168**	**$4,947,051**	**$5,225,616**	**$278,565**	**6%**
PUBLIC WORKS TOTAL	**$4,165,419**	**$4,795,168**	**$4,947,051**	**$5,225,616**	**$278,565**	**6%**
EXPENSES TOTAL	**$4,165,419**	**$4,795,168**	**$4,947,051**	**$5,225,616**	**$278,565**	**6%**

SIGNIFICANT CHANGES

ACTIVITY (ORG)	OBJECT	NAME	FY26 ADOPTED	FY27 ADOPTED	INCREASE / (DECREASE)	REASON FOR CHANGE
1150 - Facilities Management	546000	Conf./Seminar/Class Registration	$33,000	$25,900	($7,100)	Decrease due to reduction of COAA training courses (2 per year) ($6,000) and other training ($1,100).
1150 - Facilities Management	572000	R&M - Buildings & Facilities	$248,500	$224,500	($24,000)	Decrease related to FY26 one-time painting needs.
1151 - Building & Grounds - City Hall	550000	Electric	$70,000	$98,000	$28,000	Increase in electric costs at City Hall.
1153 - Building & Grounds - Public Works	529000	Building & Construction Supplies	$10,000	$0	($10,000)	Decrease in Public Works custodial supplies and purchases.
1153 - Building & Grounds - Public Works	572000	R&M - Buildings & Facilities	$98,658	$113,462	$14,804	Increase due to new installation of a dual port, level-II EV charger for City vehicles.
1158 - Building & Grounds - Kentlands Mansion	550700	Solid Waste/Recycling	$12,755	$18,062	$5,307	Increase related to solid waste/recycling charges at Kentlands Mansion.
1158 - Building & Grounds - Kentlands Mansion	572000	R&M - Buildings & Facilities	$41,550	$28,486	($13,064)	Decrease related to FY26 one-time: first-floor hardwood floor refinishing ($24,200) and copper phone line conversion for alarm accounts ($2,400); offset by FY27 one-time: 3rd floor hardwood floor refinishing of $12,800.
1162- Building & Grounds - 16 South Summit Avenue	536300	Contract Cleaning	$32,000	$23,000	($9,000)	Decrease due to lower costs for custodial cleaning services at 16 S. Summit Ave.
1162- Building & Grounds - 16 South Summit Avenue	550000	Electric	$124,000	$130,000	$6,000	Increase in electric costs at 16 S. Summit Ave.
1162- Building & Grounds - 16 South Summit Avenue	550100	Gas (Natural)	$35,000	$30,000	($5,000)	Decrease in natural gas at 16 S. Summit Ave.

1163 - Building & Grounds - 8 & 12 South Summit	536300	Contract Cleaning	$0	$81,000	$81,000	Increase due to full year of custodial services for Montgomery College and general cleaning services.
1163 - Building & Grounds - 8 & 12 South Summit	536400	Contract Maintenance Services	$0	$19,153	$19,153	Increase due to full year of elevator repair and maintenance $6,800, window washing $6,500, fire protection system services $2,700, elevator alarm monitoring $1,600 and other $1,500.
1163 - Building & Grounds - 8 & 12 South Summit	550000	Electric	$175,000	$150,000	($25,000)	Decrease in electric costs at 12 S. Summit Ave.
1163 - Building & Grounds - 8 & 12 South Summit	550100	Gas (Natural)	$50,000	$3,000	($47,000)	Decrease in natural gas at 12 S. Summit Ave.
1163 - Building & Grounds - 8 & 12 South Summit	550200	Water	$30,000	$7,500	($22,500)	Decrease in water at 12 S. Summit Ave.
1163 - Building & Grounds - 8 & 12 South Summit	572000	R&M - Buildings & Facilities	$0	$64,000	$64,000	Increase related to painting of classrooms and replacement of window blinds on the 4th floor of 12 S. Summit Avenue $48,000, and General R&M for building $15,000.
1164 - Building & Grounds - Gaithersburg Aquatic Center	572000	R&M - Buildings & Facilities	$8,000	$22,300	$14,300	Increase due to FY27 one-time refinishing floor at GAC front desk area.
1165 - Building & Grounds - Activity Center at Bohrer Park	550000	Electric	$75,000	$90,000	$15,000	Increase in Electric costs at Activity Center.
1165 - Building & Grounds - Activity Center at Bohrer Park	572000	R&M - Buildings & Facilities	$83,465	$147,938	$64,473	Increase due to gable exterior insulation and finish system wall repair for the Activity Center $48,000, Activity Center staff restrooms refresh $38,000, and installation of additional emergency power outlets $25,000; partially offset by partition wall repairs in FY26 ($46,200).
1166 - Building & Grounds - Gaithersburg Arts Barn	550000	Electric	$20,000	$25,000	$5,000	Increase in electric costs at Arts Barn.
1167 - Building & Grounda - Water Park	550200	Water	$42,000	$60,000	$18,000	Increase in water costs at Water Park.
1168 - Building & Grounds - Miniature Golf	572000	R&M - Buildings & Facilities	$7,000	$25,000	$18,000	Increase due to Mini Golf Course concrete repairs to holes 3, 5, & 17.
1175 - Building & Grounds - Parking Facility	572000	R&M - Buildings & Facilities	$49,822	$25,000	($24,822)	Decrease due to copper phone line conversion for alarm accounts in FY26 ($19,800) and general R&M ($5,000).

DEPARTMENT PERSONNEL SCHEDULE

ACTIVITY	POSITION	ADOPTED BUDGET FY2025	ADOPTED BUDGET FY2026	ADOPTED BUDGET FY2027
1134 - City Sustainability Program	Sustainability Administrator	1	1	1
	Subtotal	**1**	**1**	**1**
	Capital Projects Program Manager	2	2	3
	Capital Projects/Facilities Division Chief	1	1	1
	Facilities & Equipment Maintenance Worker I	1	1	1
	Facilities & Equipment Maintenance Worker II	1	1	1
	Facilities & Equipment Specialist III	1	1	0
	Facilities & Equipment Technician II	3	3	0
	Facilities & Equipment Technician III	1	1	0
	Facilities Maintenance Supervisor	1	0	0
	Manager of Facilities Maintenance	0	1	1
	Project Manager	1	1	0
	Public Works Program Coordinator	1	1	1
	Subtotal	**13**	**13**	**13**
1311 - Public Works Administration	Administrative Assistant II	1	1	0
	Deputy Director of Public Works	0	0	1
	Director of Public Works & Engineering	1	1	1
	Project Manager	1	1	1
	Public Works Operations Administrator	1	1	1
	Public Works Operations Division Chief	1	1	1
	Public Works Program Coordinator	1	1	2
	1311 - Part-Time Personnel	0.35	0	0
	Subtotal	**6.35**	**6**	**7**
1312 - Streets & Special Projects	Maintenance Worker I	1	0	0
	Maintenance Worker II	2	2	0
	Maintenance Worker III	1	1	0
	Supervisor	1	1	1
	Work Force Leader II	1	2	0
	1312 - Part-Time Personnel	0.67	0.67	0.64
	Subtotal	**6.67**	**6.67**	**7.64**
1315 - Fleet Maintenance	Manager of Fleet Operations	1	1	1
	Mechanic I	1	1	0
	Mechanic III	2	2	2
	Senior Mechanic II	1	1	1
	Subtotal	**5**	**5**	**5**
1341 - Landscaping & Forestry	Maintenance Worker I	7	5	0
	Maintenance Worker II	2	1	0
	Maintenance Worker III	0	2	0
	Supervisor	1	1	1
	Tree Care Specialist	0	0	1
	Work Force Leader I	2	3	0
	Work Force Leader III	1	1	0
	1341 - Part-Time Personnel	0.67	0.67	0.64
	Subtotal	**13.67**	**13.67**	**13.64**
1343 - Municipal Parks Maintenance	Foreman I	1	1	0
	Foreman II	1	1	0
	Maintenance Worker I	1	2	0

	Maintenance Worker II	3	1	0
	Maintenance Worker III	1	1	0
	Supervisor	1	1	1
	Work Force Leader I	2	2	0
	Work Force Leader II	2	3	0
	Work Force Leader III	6	6	0
	1343 - Part-Time Personnel	1.35	1.35	1.29
	Subtotal	**19.35**	**19.35**	**19.29**
1344 - Mowing & Bulk Pick-Up	Foreman I	2	0	0
	Foreman II	0	2	0
	Foreman III	0	0	0
	Maintenance Worker I	5	5	0
	Maintenance Worker II	1	0	0
	Maintenance Worker III	3	3	0
	Supervisor	1	1	1
	Work Force Leader I	6	5	0
	Work Force Leader II	3	3	0
	Work Force Leader III	0	2	0
	1344 - Part-Time Personnel	1.35	0.67	0.64
	Subtotal	**22.35**	**21.67**	**20.64**
1351 - Engineering Services	Engineering Inspector	1	1	1
	Engineering Services Division Chief	1	1	0
	Project Engineer	4	4	0
	Project Engineer II	0	0	1
	Project Engineer III	0	0	3
	1351 - Part-Time Personnel	0	0	0.48
	Subtotal	**6**	**6**	**5.5**
1397 - Traffic Control	Maintenance Worker III	1	1	0
	Work Force Leader III	1	1	0
	1397 - Part-Time Personnel	0.67	0.67	0.64
	Subtotal	**2.67**	**2.67**	**2.64**
	Full-Time Personnel	**91**	**91**	**91**
	Part-Time Personnel	**5.06**	**4.03**	**4.33**
	Total	**96.06**	**95.03**	**95.33**

DEPARTMENTAL STRATEGIC PRIORITIES

The City's Strategic Plan is integral to the budget process and is discussed in more detail under the About the City section of the budget. There are nine Strategic Outcome Areas , and each Outcome Area is intentionally cross-departmental in nature and not linked specifically to one department within the City. Each Outcome Area consists of one or more actionable strategies that reflect activities, programs and projects that are carried out across all City departments to achieve the City's desired outcomes. Each Outcome Area is also supported by Performance Measures to help track progress towards meeting a specific outcome.

Below are the strategies led by the Public Works department and the corresponding Outcome Areas that the strategies support. More details about progress, including the latest quarterly updates, for the Outcome Areas, Strategies and Performance Measures can be viewed through the Strategic Outcome Area **links** below.

Strategic Outcome Area	Outcome Area Description	Strategy
Environmental Stewardship and Sustainability	Gaithersburg's proactive approach to sustainability and environmental stewardship includes climate change mitigation and adaptation, increasing energy efficiency, reducing energy consumption from non-renewable energy sources, promoting healthy watersheds, and enhancing our urban forest.	• Pursue the highest level of Sustainable Maryland Certification.
Viable Transportation Options	Gaithersburg creates neighborhood cohesion through bicycle and pedestrian connectivity and advocates for transportation and public transit options that increase efficient and convenient access.	• Improve connectivity of people to services, activities, employment, and points of interest.
		• Develop and implement data-driven strategies that keep our community safely in motion.



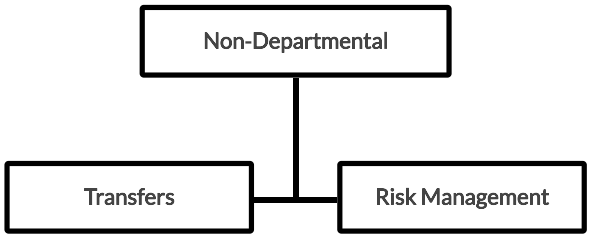
NON-DEPARTMENTAL

General Fund - Departmental Overview

FY27 Budget

SERVICES PROVIDED

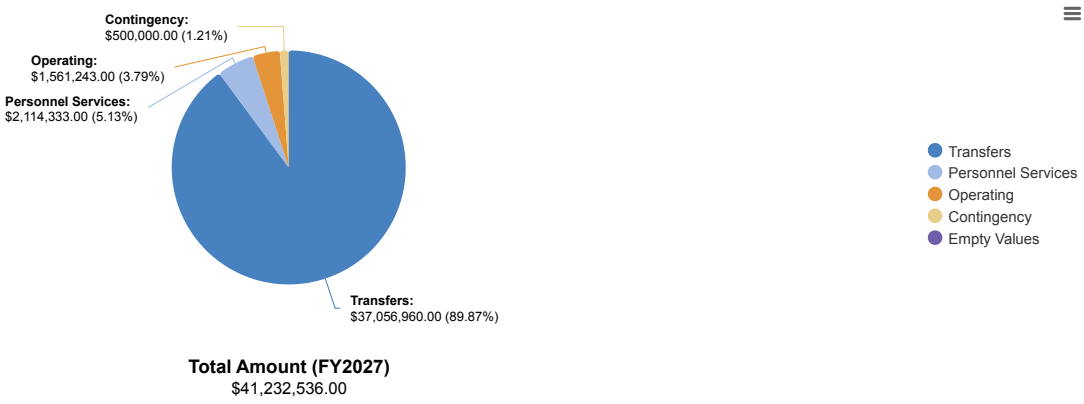
The Finance & Administration Division provides oversight of the Non-Departmental activity. The Non-Departmental activity is used for Citywide expenses that are not related to any specific department and most notably includes General Fund transfers made to other City Funds and the Other Post Employment Benefits (OPEB) Trust Fund as well as the risk management activities of the organization.



BUDGET SUMMARY TABLE

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
Expenses						
Non-Departmental						
Non-Departmental Division						
1911 - Non-Departmental	$22,313,498	$31,628,429	$31,764,487	$41,232,536	$9,468,049	30%
NON-DEPARTMENTAL DIVISION TOTAL	**$22,313,498**	**$31,628,429**	**$31,764,487**	**$41,232,536**	**$9,468,049**	**30%**
NON-DEPARTMENTAL TOTAL	**$22,313,498**	**$31,628,429**	**$31,764,487**	**$41,232,536**	**$9,468,049**	**30%**
EXPENSES TOTAL	**$22,313,498**	**$31,628,429**	**$31,764,487**	**$41,232,536**	**$9,468,049**	**30%**

BUDGET BY OBJECT



Total Amount (FY2027)
$41,232,536.00

Data Updated: Jun 18, 2026, 5:18 AM

BUDGET BY OBJECT CATEGORY

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
Expenses						
Personnel Services	$1,342,833	$1,847,639	$2,020,639	$2,114,333	$93,694	5%
Operating	$2,485,518	$1,499,080	$1,460,441	$1,561,243	$100,802	7%
Capital	$36,702	–	–	–	$0	–
Contingency	–	$750,000	$750,000	$500,000	($250,000)	(33%)
Transfers	$18,448,446	$27,531,710	$27,533,407	$37,056,960	$9,523,553	35%
EXPENSES TOTAL	**$22,313,498**	**$31,628,429**	**$31,764,487**	**$41,232,536**	**$9,468,049**	**30%**

NON-DEPARTMENTAL DIVISION ACTIVITY ANALYSIS

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
Expenses						
Non-Departmental						
Non-Departmental Division						
1911 - Non-Departmental						
Personnel Services						
501000 - Full-Time Wages	–	$150,000	$323,000	$150,000	($173,000)	(54%)
507000 - Vacation & Sick Payouts	–	$375,000	$375,000	$375,000	$0	0%
512000 - State Unemployment Tax	$256	$12,000	$12,000	$12,000	$0	0%
513000 - Workers' Comp.	$644,081	$691,579	$691,579	$703,145	$11,566	2%
513100 - Employee Advance/ Worker'S Comp.	$801	–	–	–	$0	–
514100 - Group Insurance/Retirees	($512)	–	–	–	$0	–
514200 - Vision Benefit	($1,712)	$2,500	$2,500	$2,500	$0	0%
514210 - Health Insurance	$691,390	$600,000	$600,000	$855,128	$255,128	43%
514220 - Dental Benefit	($3,394)	$16,560	$16,560	$16,560	$0	0%
514300 - Retiree Share/Insurance	$4,373	–	–	–	$0	–
514600 - COBRA Coverage	$7,549	–	–	–	$0	–
PERSONNEL SERVICES TOTAL	**$1,342,833**	**$1,847,639**	**$2,020,639**	**$2,114,333**	**$93,694**	**5%**
Operating						
530000 - Accounting & Audit	$15,536	$34,000	$34,000	$30,000	($4,000)	(12%)
533000 - Legal	$1,093,228	$5,506	–	–	$0	–
536000 - Miscellaneous Professional Services	$743,272	$744,165	$744,165	$745,422	$1,257	0%
543000 - Contributions	–	$5,000	$5,000	$5,000	$0	0%
544000 - Dues/Memberships/Certification	$118,872	$123,461	$123,461	$130,068	$6,607	5%
551100 - Cellular Phone	$1	$70	–	–	$0	–
553000 - Printing & Binding	–	$800	$800	$800	$0	0%
556000 - Postage	($30)	–	–	–	$0	–
560000 - Miscellaneous	$102,857	$104,819	$110,500	$106,906	($3,594)	(3%)
563000 - Insurance - Not Payroll	$410,961	$481,259	$439,800	$543,047	$103,247	23%
564000 - Tax Abatement	$821	–	$2,715	–	($2,715)	(100%)

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
OPERATING TOTAL	**$2,485,518**	**$1,499,080**	**$1,460,441**	**$1,561,243**	**$100,802**	**7%**
Capital						
598700 - Lease Asset Expense - Capital Outlay	$36,702	–	–	–	$0	–
CAPITAL TOTAL	**$36,702**	**–**	**–**	**–**	**$0**	**–**
Contingency						
580000 - Contingency	–	$750,000	$750,000	$500,000	($250,000)	(33%)
CONTINGENCY TOTAL	**–**	**$750,000**	**$750,000**	**$500,000**	**($250,000)**	**(33%)**
Transfers						
589201 - Transfer To Stormwater	$170,434	$168,491	$170,188	$171,433	$1,245	1%
589202 - Transfer To Housing	$240,000	$240,000	$240,000	$240,000	$0	0%
589300 - Transfer To Capital Funds	$11,833,216	$20,144,659	$20,144,659	$29,176,470	$9,031,811	45%
589350 - Transfer To Asset Replacement	$4,458,843	$3,962,000	$3,962,000	$4,362,000	$400,000	10%
589853 - Transfer To OPEB	$1,745,953	$3,016,560	$3,016,560	$3,107,057	$90,497	3%
TRANSFERS TOTAL	**$18,448,446**	**$27,531,710**	**$27,533,407**	**$37,056,960**	**$9,523,553**	**35%**
1911 - NON-DEPARTMENTAL TOTAL	**$22,313,498**	**$31,628,429**	**$31,764,487**	**$41,232,536**	**$9,468,049**	**30%**
NON-DEPARTMENTAL DIVISION TOTAL	**$22,313,498**	**$31,628,429**	**$31,764,487**	**$41,232,536**	**$9,468,049**	**30%**
NON-DEPARTMENTAL TOTAL	**$22,313,498**	**$31,628,429**	**$31,764,487**	**$41,232,536**	**$9,468,049**	**30%**
EXPENSES TOTAL	**$22,313,498**	**$31,628,429**	**$31,764,487**	**$41,232,536**	**$9,468,049**	**30%**

SIGNIFICANT CHANGES

ACTIVITY (ORG)	OBJECT	NAME	FY26 ADOPTED	FY27 ADOPTED	INCREASE / (DECREASE)	REASON FOR CHANGE
1911 - Non- Departmental	544000	Dues/Memberships/Certification	$123,461	$130,068	$6,607	Increase due to Metropolitan Washington COG - Dues $3,900 ; Maryland Municipal League $1,600 ; Other $1,000.
1911 - Non- Departmental	563000	Insurance - Not Payroll	$439,800	$543,047	$103,247	Increase due to property and liability insurance premium and estimated claim increase.
1911 - Non- Departmental	580000	Contingency	$750,000	$500,000	($250,000)	Decrease in estimated contingency funds.
1911 - Non- Departmental	589300	Transfer To Capital Funds	$20,144,659	$29,176,470	$9,031,811	Increase related to Transfer to CIP for one-time capital projects.
1911 - Non- Departmental	589350	Transfer To Asset Replacement	$3,962,000	$4,362,000	$400,000	Increase due to asset replacement transfers for City vehicles and Public Works equipment 201,000 ; IT & Security 177,000 ; Gaithersburg TV 12,000 ; Parks & Rec Equipment 10,000.
1911 - Non- Departmental	589853	Transfer To OPEB	$3,016,560	$3,107,057	$90,497	Increase due to Transfer to Other Post Employment Benefits (OPEB) Trust.



16 S. SUMMIT AVENUE



CAPITAL IMPROVEMENT PLAN FUND

Fund Overview

FY27 Budget

OVERVIEW

The Capital Improvements Plan (CIP) is a projection of the City's capital investments plan over a five-year period. The CIP is both a fiscal and planning device that allows the City to monitor all capital project costs, funding sources, departmental responsibilities and timing schedules. Each year the CIP is reviewed within the context of ongoing City, County, State and Federal programs and policies as well as the City's Master Plan and Strategic Directions.

The City of Gaithersburg has no debt; therefore, all CIP projects are funded through current year revenues or existing fund balance. Some projects may receive funding in the form of grants, State bond bills, or payments from developers. Estimates for these amounts are included within the relevant project and are directly deposited into the project as of FY22; prior to FY22 the City would include the estimated amounts as part of the General Fund transfer to the CIP and replenish the General Fund upon receipt of the anticipated revenues.

The recommended CIP includes five years of projected capital needs. Funding for the current year is provided through a transfer from the General Fund; the Mayor and City Council authorize the transfer through the budget appropriation ordinance. Once appropriated to the CIP, the funds remain within the CIP until spent, unless they are reappropriated to another use.

CAPITAL DEFINED

For purposes of the CIP, capital expenditures are those with an estimated useful life longer than five years, and a total project cost more than $50,000 ($30,000 and three years for technology and $5,000 for public art). Items included in the CIP are usually defined within one of the following categories:

- Acquisition of land, buildings, building improvements or other tangible property for a public purpose.
- Construction or expansion of a facility or infrastructure, i.e., buildings, parks, or roads.
- Major rehabilitation, repair, or energy efficiency endeavors to all or part of a facility.
- Up-front licensing costs, service costs related to configuration, training, testing and implementation of technology hardware and software.
- Any specific planning, engineering study, assessment, or design work related to an individual project falling within the above categories.

Each significant capital expenditure is described and included within the CIP as a project. Each project is further assigned to a Capital Fund. A full listing and description of each CIP project can be found within Appendix A - CIP Projects of this budget.

CAPITAL FUNDS

The CIP is divided into several Capital Funds to transparently identify capital spending and saving by purpose. For financial statement purposes, all Capital Funds are aggregated together. The Capital Funds used within the CIP are:

- General Capital Projects – This fund is used to account for saving and spending on new assets, non-City owned assets, contingency projects, and other capital projects that do not fit within another fund.
- Infrastructure – This fund is used to account for saving and spending on infrastructure assets, excluding stormwater assets, such as roads, sidewalks, street lighting, bridges, and other special structures.

- Facilities – This fund is used to account for saving and spending on existing City buildings and facilities. Examples of City facilities include: City Hall, Public Works building, salt sheds, Police Station, parking garage in Olde Towne, Wells Robertson House, and DeSellum House. The City has many buildings, all of which periodically need renovations which would be accounted for in this fund. Annual maintenance of facilities is included within the General Fund.

- Parks – This fund is used to account for saving and spending on existing Parks, Recreation and Culture lands and facilities. Examples of these include: Activity Center, Water Park, Kentland's Mansion, Casey Community Center, Arts Barn, Kelley Park, Griffin Park, Train Station and Museum and several youth centers.

- Technology – This fund is used to account for saving and spending on new hardware and software projects or initiatives. Examples of these include: new facility cameras, police body worn cameras, facility management software, and budget software. Although the CIP represents a five-year plan, technology needs change so rapidly that often only the next few years are programmed for the Technology Fund. Replacement of existing assets is accounted for with the Asset Replacement Fund.

- Art in Public Places – This fund is used to account for funding, saving and spending for public art projects. Significant new construction requires the development of public art. The process of identifying the placement and type of art, securing an artist and creation of the piece often crosses fiscal years.

RELATIONSHIP BETWEEN THE OPERATING BUDGET (GENERAL FUND) and CIP

Some of the City's capital projects will result in changes to future operating costs. The City does not currently require quantitative estimates for project impact on the future years' operating budgets. When new project requests are made, project managers are requested to identify whether additional staff or other significant future operating costs (or reductions) are anticipated. Detailed future operating cost estimates are not required, but for those projects where an estimate is available, it is provided. Generally speaking, the following circumstances are expected:

- Studies and assessments may impact the future capital spending as the goal of these projects is to identify other potential improvements. Any future impact on operating costs for these types of projects is unknown prior to the completion of the study.

- Significant renovations are appropriate to classify as capital projects as they might extend the useful life of an asset or provide additional service capacity. Sometimes these renovations result in energy savings, but those savings are difficult to identify and capture by the City's current processes. More often these replacements are needed simply to maintain the City's assets at an operational level.

- Replacement of infrastructure is generally considered to be cost neutral in future years; the replacement schedule should be such that the City is able to get the longest effective life from the asset.

- The year after any significant equipment purchase, the City begins to set funding aside for the eventual replacement of the equipment. Equipment replacement funding is included in the Asset Replacement Fund, and funding for these assets is provided by a transfer from the General Fund. The annual replacement amount is typically set equal to the straight-line depreciation of the asset (costs divided by the expected asset life). Frequently, assets are sold when they are disposed, which generates revenue from the sale of fixed assets. This revenue is recorded in the General Fund and helps to offset a portion of the annual transfer to the Asset Replacement Fund.

- New facilities are expected to have the largest impact on the operating budget as these typically result in increased staffing requirements, energy needs, and maintenance costs.

- New parks are expected to be accompanied by increased maintenance and landscaping costs, and potentially new programming costs.

The CIP reports are intended to start with the broadest look at the CIP and then move to more detail as follows:

SUMMARY REPORTS

Revenues, Expenditures and Projected Fund Balances:

- By Fund: this report shows the total CIP broken down by individual Capital Fund, allowing the reader to see the funds being set aside (revenues) and expected to be spent (expenditures) by purpose (General, Infrastructure, Facilities, Parks, Technology and Art in Public Places).

- By Object: this report shows the total CIP broken down by type of revenue (grants or transfers in) and expenditure (engineering, design, construction, etc.). The FY26 projection forecasts the expected expenditures for the current year. Any funds budgeted for FY26 but not projected to be expended in the current year have budgeted amounts in future years, as needed.

FUND SPECIFIC REPORTS

Revenues, Expenditures and Projected Fund Balances:

- By Object By Fund: this report shows the total CIP broken down by type of revenue (grants or transfers in) and expenditure (engineering, design, construction, etc.), for each Capital Fund individually. The FY26 projection forecasts the expected expenditures for the current year. Any funds budgeted for FY26 but not projected to be expended in the current year have budgeted amounts in future years, as needed.

- Following the Fund Summary is a report showing all projects categorized within this fund along with the project expenditures for the 5-year CIP period.

APPENDIX REPORTS

- CIP Project Summary Report: this report shows the beginning balances, revenues and expenditures by year for each project, subtotaled by fund.

- CIP Project Detail: this section includes individual project details such as the project description, location, manager, and costs by year. Project detail pages detail actual expenditures from prior years, the current year budget, the current year projection and the planned expenditures for FY27 through FY31. The total column reports the total project expenditures, which includes prior years' actuals, the current year projection, and FY27 through FY31 planned expenditures.

A summary of the new projects added to the CIP in this budget cycle are described in the New CIP Projects section.



0000226 - CBT TREE GRANT PROJECT

305 - Parks 302 - General Capital

Location: Citywide

Project Manager: Nancy Schumm

Project Description:
Chesapeake Bay Trust grant to plant up to 549 trees. Award amount is $192,877. There is a $25,555 cash match for warranty expenditures that is not CIP.

Total Estimated Cost: $192,877

0000227 - PEDESTRIAN IMPROV - GREAT SENECA HWY

303 - Infrastructure

Location: Kentlands Boulevard, Quince Orchard Road

Project Manager: Mark Kile

Project Description:
Project is to increase pedestrian safety at two intersections on Great Seneca Highway. This project will have engineering design, surveying, and construction. This project focuses at the intersections of Quince Orchard Road at Great Seneca Highway and Kentlands Boulevard at Great Seneca Highway.

Total Estimated Cost: $900,000

0000228 - OLDE TOWNE SIDEWALK IMPROVEMENTS

303 - Infrastructure

Location: E. Diamond Avenue

Project Manager: Mark Kile

Project Description:
The Olde Towne Sidewalk Improvements project improves walkability near E Diamond Avenue and Summit Avenue. The project will utilize Community Development Block Grant (CBDG) funds to improve sidewalks on E. Diamond Avenue for the community.

Total Estimated Cost: $291,107

0000229 - WELLS ROBERTSON BOILER REPLACEMENT

304 - Facilities

Location: Wells Robertson House

Project Manager: Sunil Prithviraj

Project Description:
The proposed FY28 project's objective is to replace a 27 year-old boiler that supports a hydronic heating system to heat the building and provide hot water to this facility.
The work scope includes removing the existing boiler, associated pipes, and electrical components. Install a new, higher-efficiency boiler, reconfigure associated hydronic pipes, circulating pumps, and electrical components.

The boiler at Wells Robertson House has exceeded its typical useful life of 18-20 years, having been installed in 1998. As a critical component of the building's infrastructure, any failure would result in a complete loss of heating and hot water services. The age of the unit also presents a significant risk due to the challenge of sourcing replacement parts, which could lead to extended downtime during repairs. Recognizing this urgency, the boiler replacement design was approved as a Repair and Maintenance (R&M) project in the FY25 budget. The associated cost estimate was prepared by Bowman Consulting Group.

Total Estimated Cost: $70,420

0000230 - NEW BUS SHELTERS

303 - Infrastructure

Location: Various Locations

Project Manager: Kaddijatou Fofana

Project Description:
This project involves the installation of approximately eight (8) new bus shelters at existing bus stops around the city, to be funded by Transportation Impact Taxes. The bus shelters will be made of glass and steel, including benches, lighting, and advertising panels. The final locations will be selected based on ridership data, demographic data, Equity Emphasis Areas, income data, and bus routes.

Total Estimated Cost: $300,000

0000231 - EPA REFRIGERANT REGULATORY CODE COMPLIANCE

304 - Facilities

Location: Public Works, Community Museum, Benjamin Gather Center, Robertson Park Youth Center, Kentlands Mansion, 14 Fulks Corner Building.

Project Manager: Melanie Brown, Sunil Prithviraj, McNeal Brown

Project Description:
The proposed FY28-FY29 project is to replace heating, ventilation, and air conditioning (HVAC) systems that utilize hydrochlorofluorocarbon (HCFC) refrigerants to ensure compliance with EPA regulatory requirements.

The following facilities currently operate HVAC equipment containing HCFC refrigerants:
Public Works, Community Museum, Benjamin Gaither Center, Robertson Park Youth Center, Kentlands Mansion, and the 14 Fulks Corner Avenue building.

Total Estimated Cost: $580,000

0000232 - HVAC CONTROLS UPGRADES

304 - Facilities

Location: Arts Barn, Activity Center Dept. of Public Works, 16 S. Summit Ave.

Project Manager: McNeal Brown

Project Description:
This project has three distinct goals: Maintain current functionality by resolving upcoming security issues with HVAC controls by replacing the JACE-8000 controllers with JACE-9000 controllers. Add a centralized server to simplify connectivity, management, and logging to tie together the standalone systems into one unified system. Reconfigure individual system configurations to enhance troubleshooting and configuration. This goal will reconfigure the Activity Center, Arts Barn, and Public Works systems, and will provide for minor configuration adjustments to the 16 S. Summit Avenue system to enable technicians to more effectively and efficiently carry out maintenance and troubleshooting activities

Total Estimated Cost: $251,883

0000233 - UPGRADE OLDE TOWNE PARKING GARAGE FIRE ALARM

304 - Facilities

Location: Olde Towne Parking Garage

Project Manager: McNeal Brown

Project Description:
The scope of work shall include the replacement of the fire alarm control panel, all smoke detectors, bells, strobes, pull stations, back-up emergency lights, exit signs and the fire suppression system. The entire system dates back to 2000. Per the most recent consultant's report, the system is over 25 years old and has surpassed its useful life.

The design costs are estimated to be 15% of the overall project.

Total Estimated Cost: $624,966

0000234 - ARTS BARN ELEVATOR REPLACEMENT

304 - Facilities

Location: Arts Barn

Project Manager: Melanie Brown

Project Description:
This proposed project for the Arts Barn elevator replacement is for design/build in FY31.

Total Estimated Cost: $424,000

0000235 - CASEY ELEVATOR REPLACEMENT

304 - Facilities

Location: Casey Community Center

Project Manager: Melanie Brown

Project Description:
This proposed project for the elevator replacement at the Casey Community Center is for design/build in FY31.

Total Estimated Cost: $424,000

0000236 - KENTLANDS MANSION ELEVATOR REPLACEMENT

304 - Facilities

Location: Kentlands Mansion

Project Manager: Melanie Brown

Project Description:
This proposed project of the elevator and wheelchair lift replacement at the Kentlands Mansion is for design/build in FY31.

Total Estimated Cost: $477,000

0000237 - KENTLANDS MANSION BOILER REPLACEMENT

304 - Facilities

Location: Kentlands Mansion

Project Manager: McNeal Brown

Project Description:
The project's objective is to replace a 31 year-old boiler that supports the hydronic heating system in the building.

The work scope includes the removal of the existing boiler, boiler feeders and the associated wire and conduit. Next, the installation of a new high-efficiency condensing boiler, boiler piping and associated piping and accessories. There will be no changes to the walls, paths of egress or the existing square footage.

The design for this boiler replacement was approved as a R&M project in the FY25 budget. Cost estimate prepared by Bowman Consulting Group.

Total Estimated Cost: $143,000

0000238 - PW BOILER REPLACEMENT

304 - Facilities

Location: Public Works

Project Manager: Melanie Brown

Project Description:
This proposed project for the Public Works boiler replacement is for FY28.

Total Estimated Cost: $226,850

0000239 - FLEET SHOP EPDM ROOF REPLACEMENT

304 - Facilities

Location: Public Works

Project Manager: Melanie Brown

Project Description:
This proposed project for the Fleet Shop EPDM roof replacement is scheduled for FY28.

Total Estimated Cost: $51,500

0000240 - FLEET VEHICLE LIFT REPLACEMENTS (3)

304 - Facilities

Location: Public Works

Project Manager: Melanie Brown

Project Description:
This proposed project for the replacement of the three vehicle lifts in the Fleet Shop is for FY27.

Total Estimated Cost: $80,000

0000241 - ROLLING STOCK RESTORATION

304 - Facilities

Location: Olde Towne Plaza

Project Manager: Sunil Prithviraj

Project Description:
The purpose of this project is to provide an overall restoration of the City's Rolling Stock, consisting of a 1918 steam engine, 1982 caboose, and 1953 RDC (Budd Car). City staff can perform routine maintenance of the rolling stock, but staff do not have the expertise to complete a full restoration. The steam engine windows are due for replacement, and there are areas of rust, wood rot, and fading paint on the engine. The floor tiles in the Budd Car are breaking up and in need of replacement. The exterior of the Budd Car and caboose are in need of full maintenance.

A comprehensive assessment is being performed in FY26, which will provide more detailed information about the deficiencies and the estimated costs to complete the historic restoration.

Total Estimated Cost: $150,000

0000242 - B&O TRAIN STATION, BOARDWALK REPLACEMENT

304 - Facilities

Location: B&O Train Station

Project Manager: Sunil Prithviraj

Project Description:
The proposed FY 27 project's objective is to replace approximately 1,200 square feet of weathered wood decking at the B&O Train Station with durable, modern materials. This upgrade will primarily enhance safety for facility users by eliminating tripping hazards and reducing long-term maintenance costs associated with the current wooden boards. Project is expected to be funded via CDBG grant funds.

Total Estimated Cost: $135,000

0000243 - EDUCATION BLVD. DIGITAL MESSAGE BOARD REPLACEMENT

304 - Facilities

Location: Bohrer Park/Education Blvd. entrance

Project Manager: Sunil Prithviraj

Project Description:
The project's objective is to replace two discontinued digital message boards (Signs) at the Education Blvd. entrance off MD 355 with reliable digital message boards similar to those at City Hall and the Casey Community Center.

Total Estimated Cost: $155,000

0000244 - GYMNASIUM BLEACHER REPLACEMENT

305 - Parks

Location: Activity Center at Bohrer Park

Project Manager: Carolyn Muller

Project Description:
The objective of this project is to replace the outdated gymnasium bleachers. The bleachers are original to the building so they are almost 30 years old and have outlived their useful life cycle. There are several safety issues and staff have struggled to keep the bleachers working due to electrical issues that have recently surfaced. Public Works staff have maintained and repaired them to the best of their ability, but parts are scarce at this point. Due to the safety factor, we are requesting this as an FY27 emergency project.
This project would also include an annual maintenance contract of approximately $2400.

Total Estimated Cost: $300,000

0000245 - MORRIS PARK COMMUNITY GARDENS

305 - Parks

Location: Morris Park

Project Manager: Carolyn Muller

Project Description:
The purpose of this project is to install community gardens at Morris Park to increase the number of garden plots the City offers to its residents. The plan will be to remove the existing handball court in order to construct the planter beds closer to the parking lot. The handball court backboard will be placed inside the tennis courts and attached to the fence. The garden is intended to add between 30 - 40 raised planter beds. The garden will include fencing and a compost area. A small tool shed may not be possible due to the floodplain, but other options will be explored like adding a space in the existing bathroom/electrical building or attaching lockable toolboxes to the planter beds. A small tool shed with a slatted design for water to pass through may be an option. The design will explore the possibility of running a water line to the garden. The community garden plots at Pleasant View Park are very popular and there are over 30 families on the waiting list. Design estimate is $25,000 and construction estimate is $140,000.

Total Estimated Cost: $165,000

0000246 - GRIFFITH PARK PAVILION REPLACEMENT

305 - Parks

Location: Griffith Park

Project Manager: Kevin Etters

Project Description:
This project will replace and update the pavilion structure and bathrooms at the park. The project will provide fully renovated bathroom facilities, pavilion structure, and concrete pad. The newly designed renovation will ensure that the facilities and amenities are accessible and situated in the park with other existing amenities.

Total Estimated Cost: $437,000

0000247 - RESIDENT PORTAL - CONSTITUENT RELATIONSHIP MANAGEMENT (CRM)

306 - Information Technology

Location: Citywide

Project Manager: Brian Helms

Project Description:
This project will select or build a Constituent Relationship Management system to enhance constituent communication, resolve public service requests, and improve related data collection and data management. The system will have a single public-facing interface where residents can submit, update, close, and review their requests, allowing them to track status of their requests through resolution. The system will also track requests received by staff by other means such as phone and email.

Total Estimated Cost: $70,000

0000248 - WEBSITE CONTENT MANAGEMENT

306 - Information Technology

Location: Citywide

Project Manager: Brian Helms

Project Description:
This project will select and implement a new website content management system to run www.gaithersburgmd.gov. The existing content management system is no longer being sold by the vendor and will likely be discontinued in the coming years.

Total Estimated Cost: $80,000

0000249 - FUTURE ERP-CORE FINANCIALS

306 - Information Technology

Location: Citywide

Project Manager: Brian Helms

Project Description:
This project envisions a replacement of at least the city's core financial system, Tyler Technologies' Enterprise ERP. Beyond core financials, other functions that could be wrapped into the new system could minimally include Budget, Human Resources, Payroll, Procurement, and Timekeeping.

Total Estimated Cost: $750,000

0000250 - NEW BUILDING TECHNOLOGY

306 - Information Technology

Location: 12 South Summit Avenue

Project Manager: Guy Goodenough

Project Description:
This project provides all technology infrastructure for 12 South Summit Avenue not included in the base construction, including secure network connectivity, meeting room systems, and lobby/front desk tools to support City operations. Implementation will be phased, beginning with initial installation in FY27 (dependent on construction) and continuing in FY28 and future years. Scope includes network and access control equipment, Microsoft Teams room systems, lobby technologies such as digital signage and kiosks, and integration into the City's management, security, and support systems.

Total Estimated Cost: $141,000

0000251 - ARTIFICIAL INTELLIGENCE

3306 - Information Technology

Location: City Hall

Project Manager: Yeon Kim

Project Description:
This proposal initiates a multi-year strategic initiative for the City of Gaithersburg to adopt and integrate Artificial Intelligence (AI) capabilities. The project encompasses the discovery, design, development, configuration, and implementation of both Generative AI and Agentic AI solutions to enhance city operations and services.
The initiative will be executed in phased stages, including:

- Identifying and prioritizing AI use cases aligned with City goals.
- Piloting third-party AI tools and platforms to evaluate feasibility and impact.
- Developing custom AI models and intelligent agents tailored to City needs.
- Leveraging City-owned data to train and optimize AI solutions.
- Establishing a robust AI governance framework, including policies for ethics, transparency, data privacy, and risk management.

This project aims to position the City as a forward-thinking, data-driven organization, capable of responsibly harnessing AI to improve decision-making, operational efficiency, and community engagement.

Total Estimated Cost: $180,000



CAPITAL IMPROVEMENT PLAN FUND

CLOSED CIP PROJECTS

FY27 Budget

Each year, Gaithersburg staff review the CIP project list and recommend completed projects for closure. The following projects will be closed as of June 30, 2026. Any remaining project funding will be transferred to the primary reserve project in the respective CIP fund.

Fund	Project Title	Fiscal Year Opened [1]	Original Budget [2]	Final Budget [3]
302 – General Capital				
	0000011 - Pleasant View Park - CPSC	2019	8,112,885	6,083,518
303 - Infrastructure				
	0000131 - Pedestrian Path over Great Seneca Highway [4]	2020	4,614,235	1,454,877
	0000153 - East Diamond Avenue & Summit Avenue Signal Improvements	2021	355,000	559,580
	0000189 - Russell Avenue at Watkins Mill Road Traffic Signal Improvements	2024	700,000	603,007
	0000228 - Olde Towne Sidewalk Improvements [5]	2026	291,107	222,919
304 - Facilties				
	0000059 - Utility Assessment	2019	195,000	329,009
	0000193 - Activity Center Gym Floors	2024	1,576,000	384,427
	0000229 - Wells Robertson Boiler Replacement	2026	70,420	70,420
305 - Parks				
	0000061 - Activity Center - Roof Replacement	2019	935,000	796,025
306 - Information Technology				
	0000163 - 16 South Summit Avenue IT Buildout	2021	225,000	173,401
	0000213 - OT Parking Garage Security Cameras	2026	88,000	89,014

[1] The City of Gaithersburg transitioned between project tracking methods in 2018, therefore any projects started prior to the transition will show as being opened in FY18 and were first presented in the FY19 Adopted Budget Book.
[2] Original budgets utilizing funds budgeted prior to the transition to the current project ledger are not included in this figure.
[3] Funds spent prior to the transition to the current project ledger are not included in this figure; total project cost includes estimated FY26 amounts.
[4] Project canceled in FY26 with partial funding returned to funder and $900,000 transferred to Project 0000227 - Pedestrian Safety Improvements at Great Seneca Highway.
[5] Final Budget varies from Projection due to timing of CIP Project close-out.



CAPITAL IMPROVEMENT PLAN FUND

Revenues, Expenditures and Projected Fund Balance - Summary

FY27 Budget

SUMMARY BY FUND

FUND	FY26 BUDGET	FY26 PROJECTION	FY27	FY28	FY29	FY30	FY31	FY26-FY31 TOTAL
Revenues & Sources of Funds								
302 - General Capital Fund	10,533,241	10,789,906	17,377,926	745,000	580,000	580,000	400,000	30,472,832
303 - Infrastructure Fund	12,811,300	17,838,786	12,597,000	7,174,000	10,831,000	4,733,000	4,833,000	58,006,786
304 - Facilities Fund	4,271,140	4,395,324	4,239,223	2,812,635	2,173,513	1,643,733	1,331,250	16,595,678
305 - Parks Fund	5,624,655	5,509,647	6,182,061	6,884,300	6,140,177	4,615,250	4,200,000	33,531,435
306 - Technology Fund	462,888	576,868	792,137	570,000	400,000	150,000	150,000	2,639,005
307 - Art In Public Places	20,000	20,000	60,000	-	-	-	-	80,000
REVENUES AND SOURCES OF FUNDS TOTAL	**33,723,224**	**39,130,531**	**41,248,347**	**18,185,935**	**20,124,690**	**11,721,983**	**10,914,250**	**141,325,736**
Expenditures and Uses of Funds								
302 - General Capital Fund	12,703,474	5,120,668	33,223,747	1,641,535	730,000	730,000	300,000	41,745,950
303 - Infrastructure Fund	14,585,033	12,449,964	19,707,336	13,095,407	11,538,302	5,665,342	3,961,859	66,418,210
304 - Facilities Fund	8,732,590	5,156,073	6,563,039	1,414,435	1,308,986	148,745	1,856,221	16,447,499
305 - Parks Fund	5,674,554	4,101,624	5,113,812	3,617,777	3,591,532	1,680,945	2,195,000	20,300,690
306 - Technology Fund	1,485,877	703,526	1,510,008	551,615	810,000	-	-	3,575,149
307 - Art In Public Places	354,866	25,000	462,446	273,320	-	-	-	760,766
EXPENSES AND USES OF FUNDS TOTAL	**43,536,394**	**27,556,855**	**66,580,388**	**20,594,089**	**17,978,820**	**8,225,032**	**8,313,080**	**149,248,264**
Net Change in Fund Balance	(9,813,170)	11,573,676	(25,332,041)	(2,408,154)	2,145,870	3,496,951	2,601,170	(7,922,528)
Projected Fund Balance								
302 - General Capital Fund	8,317,647	19,540,271	3,694,450	2,797,915	2,647,915	2,497,915	2,597,915	2,597,915
303 - Infrastructure Fund	15,129,522	24,257,576	17,147,240	11,225,833	10,518,531	9,586,189	10,457,330	10,457,330
304 - Facilities Fund	7,059,375	11,853,745	9,529,929	10,928,129	11,792,656	13,287,644	12,762,673	12,762,673
305 - Parks Fund	3,273,463	5,736,135	6,804,384	10,070,907	12,619,552	15,553,857	17,558,857	17,558,857

306 - Technology Fund	818,069	1,755,034	1,037,163	1,055,548	645,548	795,548	945,548	945,548
307 - Art In Public Places	420,920	789,586	387,140	113,820	113,820	113,820	113,820	113,820
PROJECTED FUND BALANCE TOTAL	**35,018,995**	**63,932,347**	**38,600,306**	**36,192,152**	**38,338,022**	**41,834,973**	**44,436,143**	**44,436,143**

SUMMARY BY OBJECT

OBJECT	FY26 BUDGET	FY26 PROJECTION	FY27	FY28	FY29	FY30	FY31	FY26-FY31 TOTAL
Revenues & Sources of Funds								
431100 - Federal Grant - Miscellaneous	-	310,000	2,050,000	1,000,000	-	-	-	3,360,000
432400 - Federal Grant - DHS	105,928	105,928	-	-	-	-	-	105,928
433100 - Federal Grant - CDBG	-	361,527	135,000	-	-	-	-	496,527
434000 - State Grant - Open Space	667,162	667,162	-	37,500	213,000	-	550,000	1,467,662
434100 - State Grant - Miscellaneous	-	214,877	-	200,000	-	-	-	414,877
434940 - State Grant - Bond Bill(s)	1,265,816	1,015,816	-	250,000	-	-	-	1,265,816
437150 - County Grant - Miscellaneous	3,020,000	20,000	-	-	-	-	-	20,000
438600 - County Rev. Sharing - Transport	-	5,000,000	2,001,000	1,395,000	3,248,000	-	-	11,644,000
467200 - Miscellaneous	1,710,266	-	-	-	-	-	-	-
499000 - Transfer In - From General Fund	20,144,659	20,144,659	29,176,470	12,426,350	14,419,263	11,061,983	10,364,250	97,592,975
499100 - Transfer In - From CIP	6,809,393	11,290,562	7,885,877	2,877,085	2,244,427	660,000	-	24,957,951
REVENUES AND SOURCES OF FUNDS TOTAL	**33,723,224**	**39,130,531**	**41,248,347**	**18,185,935**	**20,124,690**	**11,721,983**	**10,914,250**	**141,325,736**
Expenditures and Uses of Funds								
531600 - Software On-Premise Maintenance	48,960	12,000	-	-	-	-	-	12,000
532000 - Engineering & Architecture	3,189,390	3,916,137	2,584,385	708,535	712,780	538,745	35,000	8,495,582
536000 - Miscellaneous Professional Services	788,901	387,528	1,035,861	296,400	600,000	-	250,000	2,569,789
560000 - Miscellaneous	300,000	1,592,877	360,000	381,000	300,000	300,000	300,000	3,233,877
591100 - Construction	30,511,181	10,126,963	50,300,557	16,042,954	13,911,613	6,726,287	7,728,080	104,836,454
592000 - Software	55,928	33,999	199,121	203,115	210,000	-	-	646,235
595000 - Furniture & Equipment	1,316,594	160,010	3,153,268	-	-	-	-	3,313,278
595060 - Machinery & Equipment	434,432	12,029	1,159,454	40,000	-	-	-	1,211,483
597500 - Construction Management	81,615	24,750	101,865	45,000	-	-	-	171,615
589000 - Transfer To Other Funds	6,809,393	11,290,562	7,685,877	2,877,085	2,244,427	660,000	-	24,757,951
EXPENSES AND USES OF FUNDS TOTAL	**43,536,394**	**27,556,855**	**66,580,388**	**20,594,089**	**17,978,820**	**8,225,032**	**8,313,080**	**149,248,264**

Net Change in Fund Balance	(9,813,170)	11,573,676	(25,332,041)	(2,408,154)	2,145,870	3,496,951	2,601,170	(7,922,528)
Beginning Fund Balance	44,832,165	52,358,671	63,932,347	38,600,306	36,192,152	38,338,022	41,834,973	52,358,671
PROJECTED FUND BALANCE TOTAL	**35,018,995**	**63,932,347**	**38,600,306**	**36,192,152**	**38,338,022**	**41,834,973**	**44,436,143**	**44,436,143**



CAPITAL IMPROVEMENT PLAN FUND

Revenues, Expenditures and Projected Fund Balance - By Fund

FY27 Budget

302 - GENERAL CAPITAL PROJECTS

OBJECT	FY26 BUDGET	FY26 PROJECTION	FY27	FY28	FY29	FY30	FY31	FY26-FY31 TOTAL
Revenues & Sources of Funds								
434100 - State Grant - Miscellaneous	-	192,877	-	-	-	-	-	192,877
434940 - State Grant - Bond Bill(s)	850,000	850,000	-	-	-	-	-	850,000
499000 - Transfer In - From General Fund	6,955,000	6,955,000	15,897,130	400,000	400,000	400,000	400,000	24,452,130
499100 - Transfer In - From CIP	2,728,241	2,792,029	1,480,796	345,000	180,000	180,000	-	4,977,825
REVENUES AND SOURCES OF FUNDS TOTAL	**10,533,241**	**10,789,906**	**17,377,926**	**745,000**	**580,000**	**580,000**	**400,000**	**30,472,832**
Expenditures and Uses of Funds								
532000 - Engineering & Architecture	-	1,427,046	289,061	-	-	-	-	1,716,107
536000 - Miscellaneous Professional Services	585,000	250,000	885,000	-	-	-	-	1,135,000
560000 - Miscellaneous	300,000	492,877	300,000	300,000	300,000	300,000	300,000	1,992,877
591100 - Construction	11,396,299	2,538,952	27,485,142	300,000	250,000	250,000	-	30,824,094
595000 - Furniture & Equipment	73,365	-	2,675,000	-	-	-	-	2,675,000
597500 - Construction Management	81,615	24,750	101,865	45,000	-	-	-	171,615
589000 - Transfer To Other Funds	267,195	387,043	1,487,679	996,535	180,000	180,000	-	3,231,257
EXPENSES AND USES OF FUNDS TOTAL	**12,703,474**	**5,120,668**	**33,223,747**	**1,641,535**	**730,000**	**730,000**	**300,000**	**41,745,950**
Net Change in Fund Balance	(2,170,233)	5,669,238	(15,845,821)	(896,535)	(150,000)	(150,000)	100,000	(11,273,118)
Beginning Fund Balance	10,487,880	13,871,033	19,540,271	3,694,450	2,797,915	2,647,915	2,497,915	13,871,033
PROJECTED FUND BALANCE TOTAL	**8,317,647**	**19,540,271**	**3,694,450**	**2,797,915**	**2,647,915**	**2,497,915**	**2,597,915**	**2,597,915**

303 - INFRASTRUCTURE

OBJECT	FY26 BUDGET	FY26 PROJECTION	FY27	FY28	FY29	FY30	FY31	FY26-FY31 TOTAL
Revenues & Sources of Funds								
431100 - Federal Grant - Miscellaneous	-	310,000	2,050,000	-	-	-	-	2,360,000
433100 - Federal Grant - CDBG	-	291,107	-	-	-	-	-	291,107
437150 - County Grant - Miscellaneous	3,000,000	-	-	-	-	-	-	-
438600 - County Rev. Sharing - Transport	-	5,000,000	2,001,000	1,395,000	3,248,000	-	-	11,644,000
467200 - Miscellaneous	1,710,266	-	-	-	-	-	-	-
499000 - Transfer In - From General Fund	6,996,934	6,996,934	5,078,000	5,034,000	6,783,000	4,733,000	4,833,000	33,457,934
499100 - Transfer In - From CIP	1,104,100	5,240,745	3,468,000	545,000	800,000	-	-	10,053,745
REVENUES AND SOURCES OF FUNDS TOTAL	**12,811,300**	**17,838,786**	**12,597,000**	**7,174,000**	**10,831,000**	**4,733,000**	**4,833,000**	**58,006,786**
Expenditures and Uses of Funds								
532000 - Engineering & Architecture	2,336,200	1,447,625	1,894,200	280,000	535,000	35,000	35,000	4,226,825
536000 - Miscellaneous Professional Services	-	-	-	225,000	-	-	250,000	475,000
560000 - Miscellaneous	-	1,100,000	-	-	-	-	-	1,100,000
591100 - Construction	11,144,733	4,717,654	13,718,136	12,045,407	10,203,302	5,630,342	3,676,859	49,991,700
589000 - Transfer To Other Funds	1,104,100	5,184,685	4,095,000	545,000	800,000	-	-	10,624,685
EXPENSES AND USES OF FUNDS TOTAL	**14,585,033**	**12,449,964**	**19,707,336**	**13,095,407**	**11,538,302**	**5,665,342**	**3,961,859**	**66,418,210**
Net Change in Fund Balance	(1,773,733)	5,388,822	(7,110,336)	(5,921,407)	(707,302)	(932,342)	871,141	(8,411,424)
Beginning Fund Balance	16,903,255	18,868,754	24,257,576	17,147,240	11,225,833	10,518,531	9,586,189	18,868,754
PROJECTED FUND BALANCE TOTAL	**15,129,522**	**24,257,576**	**17,147,240**	**11,225,833**	**10,518,531**	**9,586,189**	**10,457,330**	**10,457,330**

304 - FACILITIES

OBJECT	FY26 BUDGET	FY26 PROJECTION	FY27	FY28	FY29	FY30	FY31	FY26-FY31 TOTAL
Revenues & Sources of Funds								
433100 - Federal Grant - CDBG	-	70,420	135,000	-	-	-	-	205,420
434000 - State Grant - Open Space	-	-	-	37,500	62,500	-	-	100,000
499000 - Transfer In - From General Fund	3,831,005	3,831,005	2,710,340	1,826,100	2,111,013	1,643,733	1,331,250	13,453,441
499100 - Transfer In - From CIP	440,135	493,899	1,393,883	949,035	-	-	-	2,836,817
REVENUES AND SOURCES OF FUNDS TOTAL	**4,271,140**	**4,395,324**	**4,239,223**	**2,812,635**	**2,173,513**	**1,643,733**	**1,331,250**	**16,595,678**
Expenditures and Uses of Funds								
532000 - Engineering & Architecture	468,190	553,888	286,000	268,535	177,780	148,745	-	1,434,948
536000 - Miscellaneous Professional Services	27,500	68,980	-	-	-	-	-	68,980
591100 - Construction	4,138,184	991,357	5,227,234	1,094,400	1,131,206	-	1,856,221	10,300,418
595000 - Furniture & Equipment	176,200	-	-	-	-	-	-	-
595060 - Machinery & Equipment	434,432	-	434,432	-	-	-	-	434,432
589000 - Transfer To Other Funds	3,488,084	3,541,848	615,373	51,500	-	-	-	4,208,721
EXPENSES AND USES OF FUNDS TOTAL	**8,732,590**	**5,156,073**	**6,563,039**	**1,414,435**	**1,308,986**	**148,745**	**1,856,221**	**16,447,499**
Net Change in Fund Balance	(4,461,450)	(760,749)	(2,323,816)	1,398,200	864,527	1,494,988	(524,971)	148,179
Beginning Fund Balance	11,520,825	12,614,494	11,853,745	9,529,929	10,928,129	11,792,656	13,287,644	12,614,494
PROJECTED FUND BALANCE TOTAL	**7,059,375**	**11,853,745**	**9,529,929**	**10,928,129**	**11,792,656**	**13,287,644**	**12,762,673**	**12,762,673**

305 - PARKS

OBJECT	FY26 BUDGET	FY26 PROJECTION	FY27	FY28	FY29	FY30	FY31	FY26-FY31 TOTAL
Revenues & Sources of Funds								
434000 - State Grant - Open Space	667,162	667,162	-	-	150,500	-	550,000	1,367,662
434940 - State Grant - Bond Bill(s)	415,816	165,816	-	250,000	-	-	-	415,816
499000 - Transfer In - From General Fund	2,261,720	2,261,720	5,025,000	4,766,250	4,725,250	4,135,250	3,650,000	24,563,470
499100 - Transfer In - From CIP	2,279,957	2,414,949	1,157,061	868,050	1,264,427	480,000	-	6,184,487
REVENUES AND SOURCES OF FUNDS TOTAL	**5,624,655**	**5,509,647**	**6,182,061**	**6,884,300**	**6,140,177**	**4,615,250**	**4,200,000**	**33,531,435**
Expenditures and Uses of Funds								
532000 - Engineering & Architecture	385,000	487,578	110,124	150,000	-	355,000	-	1,102,702
591100 - Construction	3,566,500	1,786,000	3,537,000	2,353,727	2,327,105	845,945	2,195,000	13,044,777
595000 - Furniture & Equipment	30,000	-	365,000	-	-	-	-	365,000
589000 - Transfer To Other Funds	1,693,054	1,828,046	1,101,688	1,114,050	1,264,427	480,000	-	5,788,211
EXPENSES AND USES OF FUNDS TOTAL	**5,674,554**	**4,101,624**	**5,113,812**	**3,617,777**	**3,591,532**	**1,680,945**	**2,195,000**	**20,300,690**
Net Change in Fund Balance	(49,899)	1,408,023	1,068,249	3,266,523	2,548,645	2,934,305	2,005,000	13,230,745
Beginning Fund Balance	3,323,362	4,328,112	5,736,135	6,804,384	10,070,907	12,619,552	15,553,857	4,328,112
PROJECTED FUND BALANCE TOTAL	**3,273,463**	**5,736,135**	**6,804,384**	**10,070,907**	**12,619,552**	**15,553,857**	**17,558,857**	**17,558,857**

306 - TECHNOLOGY

OBJECT	FY26 BUDGET	FY26 PROJECTION	FY27	FY28	FY29	FY30	FY31	FY26-FY31 TOTAL
Revenues & Sources of Funds								
432400 - Federal Grant - DHS	105,928	105,928	-	-	-	-	-	105,928
434100 - State Grant - Miscellaneous	-	22,000	-	-	-	-	-	22,000
499000 - Transfer In - From General Fund	100,000	100,000	466,000	400,000	400,000	150,000	150,000	1,666,000
499100 - Transfer In - From CIP	256,960	348,940	326,137	170,000	-	-	-	845,077
REVENUES AND SOURCES OF FUNDS TOTAL	**462,888**	**576,868**	**792,137**	**570,000**	**400,000**	**150,000**	**150,000**	**2,639,005**
Expenditures and Uses of Funds								
531600 - Software On-Premise Maintenance	48,960	12,000	-	-	-	-	-	12,000
536000 - Miscellaneous Professional Services	87,000	43,548	86,460	57,500	600,000	-	-	787,508
560000 - Miscellaneous	-	-	60,000	81,000	-	-	-	141,000
591100 - Construction	-	93,000	-	-	-	-	-	93,000
592000 - Software	55,928	33,999	199,121	203,115	210,000	-	-	646,235
595000 - Furniture & Equipment	1,037,029	160,010	113,268	-	-	-	-	273,278
595060 - Machinery & Equipment	-	12,029	725,022	40,000	-	-	-	777,051
589000 - Transfer To Other Funds	256,960	348,940	326,137	170,000	-	-	-	845,077
EXPENSES AND USES OF FUNDS TOTAL	**1,485,877**	**703,526**	**1,510,008**	**551,615**	**810,000**	**-**	**-**	**3,575,149**
Net Change in Fund Balance	(1,022,989)	(126,658)	(717,871)	18,385	(410,000)	150,000	150,000	(936,144)
Beginning Fund Balance	1,841,058	1,881,692	1,755,034	1,037,163	1,055,548	645,548	795,548	1,881,692
PROJECTED FUND BALANCE TOTAL	**818,069**	**1,755,034**	**1,037,163**	**1,055,548**	**645,548**	**795,548**	**945,548**	**945,548**

307 - ART IN PUBLIC PLACES

OBJECT	FY26 BUDGET	FY26 PROJECTION	FY27	FY28	FY29	FY30	FY31	FY26-FY31 TOTAL
Revenues & Sources of Funds								
437150 - County Grant - Miscellaneous	20,000	20,000	-	-	-	-	-	20,000
499100 - Transfer In - From CIP	-	-	60,000	-	-	-	-	60,000
REVENUES AND SOURCES OF FUNDS TOTAL	**20,000**	**20,000**	**60,000**	**-**	**-**	**-**	**-**	**80,000**
Expenditures and Uses of Funds								
532000 - Engineering & Architecture	-	-	5,000	10,000	-	-	-	15,000
536000 - Miscellaneous Professional Services	89,401	25,000	64,401	13,900	-	-	-	103,301
591100 - Construction	265,465	-	333,045	249,420	-	-	-	582,465
589000 - Transfer To Other Funds	-	-	60,000	-	-	-	-	60,000
EXPENSES AND USES OF FUNDS TOTAL	**354,866**	**25,000**	**462,446**	**273,320**	**-**	**-**	**-**	**760,766**
Net Change in Fund Balance	(334,866)	(5,000)	(402,446)	(273,320)	-	-	-	(680,766)
Beginning Fund Balance	755,786	794,586	789,586	387,140	113,820	113,820	113,820	794,586
PROJECTED FUND BALANCE TOTAL	**420,920**	**789,586**	**387,140**	**113,820**	**113,820**	**113,820**	**113,820**	**113,820**



CAPITAL IMPROVEMENT PLAN FUND

Expenditures By Project

FY27 Budget

302 - GENERAL CAPITAL PROJECTS

PROJECT	FY26 BUDGET	FY26 PROJECTION	FY27	FY28	FY29	FY30	FY31	FY26-FY31 TOTAL
Expenditures and Uses of Funds								
0000002 - Future Property Acquisition and Disposition	-	-	-	-	-	-	-	-
0000004 - Olde Towne Plaza	19,300	19,300	-	-	-	-	-	19,300
0000005 - Contingency	300,000	300,000	300,000	300,000	300,000	300,000	300,000	1,800,000
0000007 - Gaithersburg Police Station	500,000	89,788	1,012,796	-	-	-	-	1,102,584
0000008 - Crown Farm Historic Park	1,810,733	850,000	1,435,686	-	-	-	-	2,285,686
0000009 - Future Energy Efficiency and Conservation Projects	192,250	192,250	651,883	996,535	180,000	180,000	-	2,200,668
0000011 - Pleasant View Park - CPSC	-	581,628	-	-	-	-	-	581,628
0000114 - Mayor and City Council Chambers	-	-	-	-	-	-	-	-
0000135 - Olde Towne - Fiber Duct Bank Installation Project	55,645	55,645	-	-	-	-	-	55,645
0000149 - Buildout of 16 South Summit Avenue	635,796	190,000	3,255,926	-	-	-	-	3,445,926
0000151 - LED Streetlight Conversion	-	56,060	-	-	-	-	-	56,060
0000188 - BEPS (Building Energy Performance Standard) Upgrade Project	189,750	105,646	445,000	345,000	250,000	250,000	-	1,395,646
0000200 - 8 & 12 South Summit Avenue	9,000,000	2,487,474	26,122,456	-	-	-	-	28,609,930
0000226 - CBT Tree Grant Project	-	192,877	-	-	-	-	-	192,877
EXPENSES AND USES OF FUNDS TOTAL	12,703,474	5,120,668	33,223,747	1,641,535	730,000	730,000	300,000	41,745,950

303 - INFRASTRUCTURE

PROJECT	FY26 BUDGET	FY26 PROJECTION	FY27	FY28	FY29	FY30	FY31	FY26-FY31 TOTAL
Expenditures and Uses of Funds								
0000012 - Annual Street Light Program	135,000	85,000	135,000	135,000	135,000	135,000	135,000	760,000
0000018 - East Side of NIST - Multi-Use Path	700,000	220,000	2,080,000	1,120,000	-	-	-	3,420,000
0000020 - QOP to Conservation Ln - Shared Use Path	500,000	127,480	600,000	-	-	-	-	727,480
0000021 - Washingtonian Blvd - Shared Use Path	-	-	813,000	-	2,200,000	-	-	3,013,000
0000024 - Industrial Dr to W.Deer Park Rd - Shared Use Path	550,000	100,000	450,000	850,000	1,600,000	100,000	-	3,100,000
0000025 - Annual Sidewalk Projects	200,000	399,998	500,000	500,000	500,000	500,000	500,000	2,899,998
0000026 - Lakelands-Washingtonian Woods - Shared Use Path	-	-	-	-	500,000	2,000,000	-	2,500,000
0000028 - Pavement Re-survey	-	-	-	225,000	-	-	250,000	475,000
0000032 - Future Street Reconstruction	825,000	825,000	-	480,000	-	-	-	1,305,000
0000034 - QOB Street Rehab - Diamond Dr to First Field Rd	1,550,000	-	2,605,000	850,000	-	-	-	3,455,000
0000038 - Future Signal Reconstruction	150,000	150,000	850,000	65,000	800,000	-	-	1,865,000
0000039 - E. Diamond Ave and Chestnut St - Signal Recon	-	-	-	125,000	800,000	-	-	925,000
0000131 - Pedestrian Path over Great Seneca Highway	262,000	3,572,590	627,000	-	-	-	-	4,199,590
0000137 - Diamond Drive Culvert Maintenance Repair Project	-	145,892	-	-	-	-	-	145,892
0000140 - Upshire Cir. Culvert Maintenance Repair Project	-	2,138	-	-	-	-	-	2,138
0000143 - ZC53CPR - Tschiffely Square Culvert Maintenance Repair Proje	-	153,958	-	-	-	-	-	153,958
0000153 - East Diamond Avenue & Summit Avenue Signal Improvements	129,100	133,380	-	-	-	-	-	133,380
0000154 - Edison Park Drive & Main Street	2,075,000	1,204,734	600,000	-	-	-	-	1,804,734
0000156 - Quince Orchard Boulevard Shared Use Path	1,000,000	100,000	2,215,000	-	-	-	-	2,315,000
0000157 - Russell Avenue & Christopher Avenue Signal Recon	450,000	987,450	-	-	-	-	-	987,450
0000181 - Annual Surface Improvement Program	2,502,733	2,502,733	2,578,136	2,657,907	2,790,802	2,930,342	3,076,859	16,536,779
0000189 - Russell Avenue at Watkins Mill Road	-	253,174	-	-	-	-	-	253,174
0000190 - Russell Avenue Improvement Project	1,500,000	100,000	2,580,000	3,600,000	-	-	-	6,280,000
0000201 - Traffic Signal at S. Summit & Olde Towne Avenue	150,000	215,000	1,335,000	-	-	-	-	1,550,000
0000202 - Washingtonian Blvd Pedestrian Safety Improvements	292,000	292,000	-	-	-	-	-	292,000
0000203 - Olde Towne to Washington Grove Shared Use Path Connection	600,000	75,000	475,000	787,500	2,212,500	-	-	3,550,000
0000212 - Safe Streets and Roads For All	400,000	363,330	50,000	-	-	-	-	413,330
0000214 - Main Street Sidewalk Improvements	500,000	100,000	450,000	-	-	-	-	550,000
0000215 - Safe Routes to School - Phase I	114,200	-	114,200	1,200,000	-	-	-	1,314,200
0000227 - Pedestrian Improvements - Great Seneca Hwy	-	50,000	350,000	500,000	-	-	-	900,000

0000228 - Olde Towne Sidewalk Improvements	-	291,107	-	-	-	-	-	291,107
0000230 - New Bus Shelters	-	-	300,000	-	-	-	-	300,000
EXPENSES AND USES OF FUNDS TOTAL	**14,585,033**	**12,449,964**	**19,707,336**	**13,095,407**	**11,538,302**	**5,665,342**	**3,961,859**	**66,418,210**

304 - FACILITIES

PROJECT	FY26 BUDGET	FY26 PROJECTION	FY27	FY28	FY29	FY30	FY31	FY26-FY31 TOTAL
Expenditures and Uses of Funds								
0000048 - Future City Hall Projects	1,800,000	1,800,000	300,000	-	-	-	-	2,100,000
0000049 - Public Works - Fuel Facility	935,638	100,000	835,638	-	-	-	-	935,638
0000053 - Future PW Facility Projects	485,190	514,497	-	51,500	-	-	-	565,997
0000054 - Olde Towne Parking Garage - 3 Elevator Upgrades	945,162	705,162	240,000	-	-	-	-	945,162
0000055 - Public Works - Upgrade Generator	1,691,609	133,888	1,703,609	-	-	-	-	1,837,497
0000059 - Utility Assessment	140,991	140,991	-	-	-	-	-	140,991
0000158 - City Hall HVAC AHU1 Replacement	217,216	-	217,216	-	-	-	-	217,216
0000169 - City Hall HVAC AHU2 Replacement	217,216	-	217,216	-	-	-	-	217,216
0000183 - Casey Community Center Dance Studio Floor	6,903	6,903	-	-	-	-	-	6,903
0000191 - 3-YR Facility Structural Assessment	-	30,550	-	-	-	-	-	30,550
0000192 - Activity Center Office Space Renovation	203,700	38,430	165,270	-	-	-	-	203,700
0000193 - Activity Center Gym Floors	1,255,000	1,255,000	315,373	-	-	-	-	1,570,373
0000194 - Community Museum Office Reconfiguration	115,775	115,775	135,000	-	-	-	-	250,775
0000195 - Public Works - 3rd Floor Roof Replacement	-	24,457	-	-	-	-	-	24,457
0000204 - RPYC - Office Conversion	-	-	40,000	-	-	-	-	40,000
0000205 - B&O Train Station Brick Assessment	53,000	53,000	58,000	140,000	-	-	-	251,000
0000206 - Activity Center RTU Replacement	490,000	80,000	883,000	282,000	238,000	55,000	-	1,538,000
0000207 - Public Works EV Power	-	-	-	126,535	-	-	-	126,535
0000208 - 16 S. Summit Ave Waterline	-	-	-	-	129,780	-	-	129,780
0000209 - Public Works Green Roof Assessment	75,190	87,000	-	-	-	-	-	87,000
0000210 - Observatory Park - Historical Assessment	-	-	75,000	-	250,000	-	-	325,000
0000216 - Olde Towne Parking Garage Repairs	100,000	-	1,110,090	-	-	-	-	1,110,090
0000229 - Wells Robertson Boiler Replacement	-	70,420	-	-	-	-	-	70,420
0000231 - EPA Refrigerant Regulatory Code Compliance	-	-	-	320,000	260,000	-	-	580,000
0000232 - HVAC Controls Upgrade	-	-	52,627	43,050	156,206	-	-	251,883
0000233 - OTPG Fire Alarm Upgrade	-	-	-	-	-	93,745	531,221	624,966
0000234 - Arts Barn Elevator Replacement	-	-	-	-	-	-	424,000	424,000
0000235 - Casey Elevator Replacement	-	-	-	-	-	-	424,000	424,000
0000236 - Kentlands Mansion Elevator Replacement	-	-	-	-	-	-	477,000	477,000
0000237 - Kentlands Mansion Boiler Replacement	-	-	-	143,000	-	-	-	143,000
0000238 - PW Boiler Replacement	-	-	-	226,850	-	-	-	226,850
0000239 - Fleet Shop EPDM Roof Replacement	-	-	-	51,500	-	-	-	51,500
0000240 - Fleet Vehicle Lift Replacements (3)	-	-	80,000	-	-	-	-	80,000
0000241 - Rolling Stock Restoration	-	-	-	30,000	120,000	-	-	150,000
0000242 - B&O Train Station, Boardwalk Replacement	-	-	135,000	-	-	-	-	135,000
0000243 - Education Blvd. Digital Message Board Replacement	-	-	-	-	155,000	-	-	155,000
EXPENSES AND USES OF FUNDS TOTAL	**8,732,590**	**5,156,073**	**6,563,039**	**1,414,435**	**1,308,986**	**148,745**	**1,856,221**	**16,447,499**

305 - PARKS

PROJECT	FY26 BUDGET	FY26 PROJECTION	FY27	FY28	FY29	FY30	FY31	FY26-FY31 TOTAL
Expenditures and Uses of Funds								
0000061 - Activity Center - Roof Replacement	580,000	579,992	150,000	-	-	-	-	729,992
0000063 - Future Bohrer Park at Summit Hall Projects	-	-	-	-	-	-	-	-
0000067 - Activity Center - Upgrade Generator	632,500	81,054	385,000	155,000	-	-	-	621,054
0000075 - Future Renovation of Existing Parks Projects	809,523	844,523	216,615	959,050	1,264,427	480,000	-	3,764,615
0000170 - Asphalt Path Repair and Overlay	200,000	200,000	200,000	200,000	200,000	200,000	200,000	1,200,000
0000172 - Blohm Park Trail Improvements	453,531	637,906	305,108	-	-	-	-	943,014
0000173 - Manor House - Roof Replacement	-	-	14,965	-	-	-	-	14,965
0000184 - Kelley Park Turf Lights	400,000	350,000	-	350,000	-	-	-	700,000
0000185 - Bohrer Park Futsal Court	442,000	-	642,000	-	-	-	-	642,000
0000186 - Robertson Park Redesign	-	-	50,000	-	-	355,000	1,995,000	2,400,000
0000196 - Arts Barn Theater Seats	30,000	-	65,000	-	-	-	-	65,000
0000197 - Multi-Generational / Senior Center	-	-	-	-	-	-	-	-
0000198 - Walder Park Renovation	1,000,000	256,273	1,000,000	1,743,727	-	-	-	3,000,000
0000211 - Lakelands Turf Replacement	942,000	642,000	300,000	-	-	-	-	942,000
0000217 - Activity Center Fitness Zone Renovation	-	-	-	15,000	-	165,945	-	180,945
0000218 - Activity Center Entrance Update	-	-	-	43,000	417,105	-	-	460,105
0000219 - Actvity Center - Metal Roof Replacement	75,000	75,000	1,425,000	-	-	-	-	1,500,000
0000220 - Pavilion Assessment Study	110,000	49,876	60,124	-	-	-	-	110,000
0000221 - Kelley Park - Sports Lighting - Field #3	-	-	-	-	-	480,000	-	480,000
0000222 - Sports Lighting Upgrade & Control Link System	-	385,000	-	60,000	-	-	-	445,000
0000223 - Lakelands Park - Sports Lighting Upgrade	-	-	-	-	1,200,000	-	-	1,200,000
0000244 - Gymnasium Bleacher Replacement	-	-	300,000	-	-	-	-	300,000
0000245 - Morris Park Community Gardens	-	-	-	25,000	140,000	-	-	165,000
0000246 - Griffith Park Pavilion Replacement	-	-	-	67,000	370,000	-	-	437,000
EXPENSES AND USES OF FUNDS TOTAL	**5,674,554**	**4,101,624**	**5,113,812**	**3,617,777**	**3,591,532**	**1,680,945**	**2,195,000**	**20,300,690**

306 - TECHNOLOGY

PROJECT	FY26 BUDGET	FY26 PROJECTION	FY27	FY28	FY29	FY30	FY31	FY26-FY31 TOTAL
Expenditures and Uses of Funds								
0000083 - IT - Network Infrastructure Improvements	45,000	1,978	43,022	40,000	-	-	-	85,000
0000096 - City - Radio System Upgrades	150,000	-	150,000	-	-	-	-	150,000
0000100 - City - Infrastructure & Business Continuity Improvement	525,000	93,000	432,000	-	-	-	-	525,000
0000101 - Computer Training/Conference Rooms	-	-	35,000	-	-	-	-	35,000
0000106 - Future Technology Projects	256,960	348,940	326,137	170,000	-	-	-	845,077
0000163 - 16 South Summit Avenue IT Buildout	-	-	-	-	-	-	-	-
0000164 - City Parking Program Technology	-	35,722	8,268	-	-	-	-	43,990
0000165 - Financial System Improvements	70,000	-	70,000	-	-	-	-	70,000
0000167 - Telework Program	112,029	12,029	100,000	-	-	-	-	112,029
0000177 - Meeting Management System Replacement	60,000	60,000	-	-	-	-	-	60,000
0000178 - Microsoft 365 Migration	75,000	25,000	75,000	75,000	-	-	-	175,000
0000199 - IT Asset & Service Management System	130,928	40,547	43,621	45,615	-	-	-	129,783
0000213 - OT Parking Garage Security Cameras	-	62,310	-	-	-	-	-	62,310
0000224 - Public Works Vueworks 2.0	60,960	24,000	36,960	-	-	-	-	60,960
0000247 - Resident Portal (CRM)	-	-	70,000	-	-	-	-	70,000
0000248 - Website Content Management	-	-	-	80,000	-	-	-	80,000
0000249 - Future ERP-Core Financials	-	-	-	-	750,000	-	-	750,000
0000250 - 12 S. Summit Ave - New Building Technology	-	-	60,000	81,000	-	-	-	141,000
0000251 - Artificial Intelligence	-	-	60,000	60,000	60,000	-	-	180,000
EXPENSES AND USES OF FUNDS TOTAL	**1,485,877**	**703,526**	**1,510,008**	**551,615**	**810,000**	**-**	**-**	**3,575,149**

307 - ART IN PUBLIC PLACES

PROJECT	FY26 BUDGET	FY26 PROJECTION	FY27	FY28	FY29	FY30	FY31	FY26-FY31 TOTAL
Expenditures and Uses of Funds								
0000107 - Gateway to Gaithersburg - Art Project	204,750	-	273,000	204,750	-	-	-	477,750
0000111 - Park Trail Markers - Art Project	13,570	-	12,900	13,570	-	-	-	26,470
0000113 - Future Art in Public Places	-	-	60,000	-	-	-	-	60,000
0000127 - 16 S. Summit Ave Building - Art Project	69,546	-	69,546	-	-	-	-	69,546
0000180 - Community Mural Project	50,000	25,000	25,000	-	-	-	-	50,000
0000187 - Walder Park Public Art	17,000	-	17,000	-	-	-	-	17,000
0000225 - Activity Center Suspended Welcoming Artwork	-	-	5,000	55,000	-	-	-	60,000
EXPENSES AND USES OF FUNDS TOTAL	**354,866**	**25,000**	**462,446**	**273,320**	**-**	**-**	**-**	**760,766**



SKATE PARK - NU3ERA Skate JAM



STORMWATER MANAGEMENT FUND

FY27 Budget

FUND OVERVIEW

Established in FY16, the Stormwater Program Fund provides transparency regarding the allocation and use of funds collected from the Stormwater Program Fee. Funding from the Stormwater Program Fee protects the Stormwater infrastructure investment made by all property owners within Gaithersburg and allows the City to comprehensively manage Stormwater by fulfilling maintenance needs, controlling flooding, preventing erosion, and protecting public safety and property.

The Stormwater Program Fee is based upon the projected costs of the Stormwater Program to achieve compliance with the City's Municipal Separate Storm Sewer System (MS4) permit and dam safety requirements as well as maintenance and repair of the storm drainage system. Prior to implementing the Stormwater Program Fee, the City developed projected program costs for Stormwater operations including a significant analysis of the cost of compliance for the Chesapeake Bay restoration requirements under the City's then-upcoming MS4 permit. The fee rates approved by the City were not expected to be high enough to completely cover all of the costs of the program; as a result, the General Fund provided a subsidy to the Stormwater Fund FY17-20. In FY21, the total subsidy was repaid to the General Fund along with an amount equivalent to the Capital Funds that were transferred to the Stormwater Fund in FY16.

The Stormwater Program Fee is calculated from the amount of impervious area on a given property and is collected from all property types including nonprofit and City-owned properties. The fee calculation is based on a billable unit of 500 square feet of impervious surface area. For example, a property owner with 1,500 square feet of impervious area would have three (3) billable units.

The Stormwater Program Fee rate represents the fee for one impervious billing unit and is used to calculate each property's total fee. The Mayor and City Council adopt the Stormwater Program Fee rate on a yearly basis. In FY21, the Program updated its data for the rate model and presented the recommended rates for FY22-27 to the Mayor and City Council at a spring work session. For FY22, Council adopted a rate of $32.28 for each billable unit. Therefore, the property owner in the example above would pay a total of $96.84 (3 billable units * $32.28) for the year.

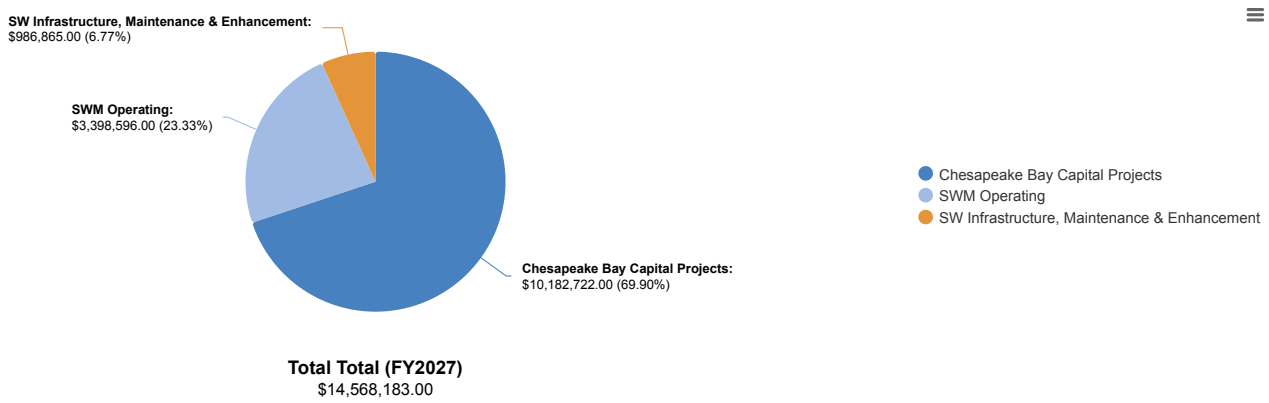
The Environmental Services Division within the Department of Public Works manages the Stormwater Fund. Operating expenses covered by the Stormwater Fund include ongoing yearly maintenance, personnel costs for employees who are dedicated to Stormwater program activities for 100% of their time, and general operating costs associated with dedicated staff, grants, asset management, and compliance with programmatic requirements of the MS4 permit. As recommended by the FY21 rate study, the operating expenses now also include a percentage of the personnel costs for other staff who regularly spend a significant percentage of time on Stormwater issues, a percentage of the City's administrative staff's personnel costs, and asset replacement funding for a sweeper replacement. Capital expenditures include replacement costs for aging storm water and storm drain infrastructure, dam safety improvements required by the State, and capital improvement costs associated with the restoration projects required under the EPA Chesapeake Bay mandates through the City's State-issued MS4 permit.

The City's 2018-23 MS4 permit, currently under administrative extension, requires that storm water management be provided for twenty percent of existing developed lands that have little or no storm water management. Identified projects to provide that treatment are summarized in this section and full project descriptions and costs are included in the appendix. Permit restoration requirements for the current permit have been met. Additional projects are included, with funding in later years, that will provide the watershed restoration likely required by a future permit cycle.

BUDGET SUMMARY BY ACTIVITY

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	Change	Change %
Expenses						
3360 - SWM Operating	$2,232,976	$3,487,020	$3,240,709	$3,398,596	$157,887	5%
3361 - SW Infrastructure, Maintenance & Enhancement	$592,293	$982,517	$982,517	$986,865	$4,348	0%
3362 - Chesapeake Bay Capital Projects	$553,594	$3,492,934	$5,316,272	$10,182,722	$4,866,450	92%
EXPENSES TOTAL	**$3,378,864**	**$7,962,471**	**$9,539,498**	**$14,568,183**	**$5,028,685**	**53%**

BUDGET BY ACTIVITY



Data Updated: Apr 30, 2026, 4:31 PM

View Report

BUDGET SUMMARY BY OBJECT CATEGORY

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	Variance	Variance
Expenses						
Personnel Services	$1,416,425	$1,580,949	$1,489,429	$1,678,371	$188,942	13%
Operating	$1,286,434	$4,671,557	$4,540,537	$6,204,171	$1,663,634	37%
Capital	$427,484	$1,479,965	$3,279,532	$6,249,141	$2,969,609	91%
Transfers	$248,520	$230,000	$230,000	$436,500	$206,500	90%
EXPENSES TOTAL	**$3,378,864**	**$7,962,471**	**$9,539,498**	**$14,568,183**	**$5,028,685**	**53%**

BUDGET SUMMARY BY OBJECT

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	Change	Change %
Expenses						
3360 - SWM Operating						
Personnel Services						
501000 - Full-Time Wages	$1,101,485	$1,135,052	$1,069,932	$1,207,494	$137,562	13%
505100 - Other Taxable Comp. - Multilingual	–	$227	$374	$166	($208)	(56%)
505200 - Other Taxable Comp. - G-Fit	$1,296	$1,832	$1,232	$1,914	$682	55%
505300 - Other Taxable Comp. - Housing Stipend	–	$560	$660	$540	($120)	(18%)
507000 - Vacation & Sick Payouts	$1,500	–	–	–	$0	–
508000 - Overtime Wages	–	$2,370	$2,370	$2,370	$0	0%
509000 - Part-Time Wages	$20,627	$17,682	$17,682	$18,389	$707	4%
510000 - FICA Taxes	$80,123	$88,365	$83,340	$93,918	$10,578	13%
514200 - Vision Benefit	$257	$463	$405	$478	$73	18%
514210 - Health Insurance	$89,939	$162,684	$150,037	$175,876	$25,839	17%
514220 - Dental Benefit	$2,386	$6,450	$6,155	$6,946	$791	13%
514230 - Long-Term Care Benefit	$1,267	$1,904	$1,848	$1,933	$85	5%
514240 - Life Ins And Disability Benefit	$7,505	$10,540	$9,992	$10,895	$903	9%
515000 - Retirement (401A)	$66,036	$94,588	$85,732	$97,100	$11,368	13%
515050 - Supplemental Retirement (401A)	–	$2,843	$4,223	$2,926	($1,297)	(31%)
515100 - Retirement Health Savings (Rhs)	$6,024	$7,282	$7,585	$8,032	$447	6%
515200 - Medicare Retirement Health Savings (Rhs)	$15,001	$14,450	$17,260	$14,800	($2,460)	(14%)
516000 - Savings Plan (401K)	$22,979	$33,657	$30,602	$34,594	$3,992	13%
PERSONNEL SERVICES TOTAL	**$1,416,425**	**$1,580,949**	**$1,489,429**	**$1,678,371**	**$188,942**	**13%**
Operating						
521000 - Office Supplies	$5,244	$2,081	$2,081	$2,123	$42	2%
522000 - General Operating Supplies	$5,534	$50,654	$50,654	$9,847	($40,807)	(81%)
522500 - Program Activities	$8,260	$9,976	$9,976	$10,147	$171	2%
525000 - Furniture/Fixture	$532	–	–	–	$0	–
526000 - Machinery/Equipment	–	$109	–	$111	$111	–
531000 - Hardware Tech & Maintenance	$1,531	$520	$520	$530	$10	2%
531500 - Software Subscription & Service	$762	$4,221	$4,258	$25,036	$20,778	488%
531600 - Software On-Premise Maintenance	$6,000	$6,000	$6,000	$6,000	$0	0%
532000 - Engineering & Architecture	–	$250,000	$250,000	$0	($250,000)	(100%)
536000 - Miscellaneous Professional Services	$244,432	$584,270	$428,770	$466,168	$37,398	9%
536400 - Contract Maintenance Services	$206,469	$601,917	$601,917	$608,955	$7,038	1%
536500 - Investigations	$93	–	–	–	$0	–
544000 - Dues/Memberships/Certification	$6,280	$9,973	$9,973	$9,464	($509)	(5%)
545000 - Publications/ Resource Material	$87	$3,562	$3,562	$1,593	($1,969)	(55%)
546000 - Conf./Seminar/Class Registration	$11,879	$17,502	$17,502	$17,291	($211)	(1%)
546300 - In-Service Training	$88	–	–	–	$0	–
547000 - Travel Expense	$18,734	$33,110	$33,110	$17,375	($15,735)	(48%)
551000 - Telecommunication Services	$480	$500	–	$510	$510	–
551100 - Cellular Phone	$1,270	$2,220	$2,079	$2,220	$141	7%
552500 - Gasoline Expense	–	$2,230	$2,230	$2,275	$45	2%
554000 - Signage	$377	$3,400	$3,400	$3,600	$200	6%
556000 - Postage	$581	$2,891	$2,891	$2,000	($891)	(31%)

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	Change	Change %
557000 - Uniforms/ Laundry	$3,325	$2,731	$2,731	$2,758	$27	1%
560000 - Miscellaneous	$83,375	$55,721	$57,943	$62,095	$4,152	7%
561000 - Local - In-Service Meals	$699	$800	–	$550	$550	–
574000 - R&M - Vehicles	–	$2,788	$2,788	$2,844	$56	2%
577000 - R&M - Infrastructure	–	$66,895	$66,895	$68,233	$1,338	2%
OPERATING TOTAL	**$606,031**	**$1,714,071**	**$1,559,280**	**$1,321,725**	**($237,555)**	**(15%)**
Transfers						
589000 - Transfer To Other Funds	$210,520	$192,000	$192,000	$198,500	$6,500	3%
589300 - Transfer To Capital Funds	–	$0	–	$200,000	$200,000	–
TRANSFERS TOTAL	**$210,520**	**$192,000**	**$192,000**	**$398,500**	**$206,500**	**108%**
3360 - SWM OPERATING TOTAL	**$2,232,976**	**$3,487,020**	**$3,240,709**	**$3,398,596**	**$157,887**	**5%**
3361 - SW Infrastructure, Maintenance & Enhancement						
Operating						
532000 - Engineering & Architecture	$65,430	$310,729	$310,729	$312,401	$1,672	1%
543000 - Contributions	$300,000	$330,000	$330,000	$330,000	$0	0%
548100 - Sponsorships	$675	$30,000	$30,000	$30,000	$0	0%
577000 - R&M - Infrastructure	$188,188	$273,788	$273,788	$276,464	$2,676	1%
OPERATING TOTAL	**$554,293**	**$944,517**	**$944,517**	**$948,865**	**$4,348**	**0%**
Transfers						
589350 - Transfer To Asset Replacement	$38,000	$38,000	$38,000	$38,000	$0	0%
TRANSFERS TOTAL	**$38,000**	**$38,000**	**$38,000**	**$38,000**	**$0**	**0%**
3361 - SW INFRASTRUCTURE, MAINTENANCE & ENHANCEMENT TOTAL	**$592,293**	**$982,517**	**$982,517**	**$986,865**	**$4,348**	**0%**
3362 - Chesapeake Bay Capital Projects						
Operating						
532000 - Engineering & Architecture	$87,867	$1,342,969	$1,436,740	$3,433,581	$1,996,841	139%
532100 - Concept Design And Outreach	–	$120,000	$150,000	$150,000	$0	0%
532500 - Post-Construction Monitoring	–	$0	–	$0	$0	–
536000 - Miscellaneous Professional Services	$38,242	$300,000	$200,000	$100,000	($100,000)	(50%)
560000 - Miscellaneous	–	$250,000	$250,000	$250,000	$0	0%
OPERATING TOTAL	**$126,110**	**$2,012,969**	**$2,036,740**	**$3,933,581**	**$1,896,841**	**93%**
Capital						
532300 - Construction Oversight	–	$10,000	$317,750	$338,600	$20,850	7%
590000 - Land	–	$0	–	$650,000	$650,000	–
591100 - Construction	$427,484	$1,448,715	$2,861,465	$5,245,541	$2,384,076	83%
597500 - Construction Management	–	$21,250	$100,317	$15,000	($85,317)	(85%)
CAPITAL TOTAL	**$427,484**	**$1,479,965**	**$3,279,532**	**$6,249,141**	**$2,969,609**	**91%**
3362 - CHESAPEAKE BAY CAPITAL PROJECTS TOTAL	**$553,594**	**$3,492,934**	**$5,316,272**	**$10,182,722**	**$4,866,450**	**92%**
EXPENSES TOTAL	**$3,378,864**	**$7,962,471**	**$9,539,498**	**$14,568,183**	**$5,028,685**	**53%**

SIGNIFICANT CHANGES (operating activities only)

ACTIVITY (ORG)	OBJECT	NAME	FY26 ADOPTED	FY27 ADOPTED	INCREASE / (DECREASE)	REASON FOR CHANGE
3360 - SWM Operating	522000	General Operating Supplies	$50,654	$9,847	($40,807)	Decrease due to FY26 one-time expense for tools and kits for field work, water testing instruments, and sensors for high-risk dams ($40,000).
3360 - SWM Operating	531500	Software Subscription & Service	$4,258	$25,036	$20,778	Increase due to reallocation of software (NearMap) from 536000 $18,300 and Netmotion & Splashtop from the IT Departments $2,200.
3360 - SWM Operating	532000	Engineering & Architecture	$250,000	$0	($250,000)	Decrease due to FY26 one-time Dam Breach Analysis.
3360 - SWM Operating	536000	Miscellaneous Professional Services	$428,770	$466,168	$37,398	Increase due to Development Plan Review $150,000, new MDE fees For dam inspections $5,500; offset by FY26 Stormwater Program Fee rate model revisions ($100,000) and reallocation of Nearmap software services to Software Subscrition & Service ($18,300).
3360 - SWM Operating	536400	Contract Maintenance Services	$601,917	$608,955	$7,038	Increase due to private & public underground facility inspections $4,100, invasive species management $2,000, and other $900.
3360 - SWM Operating	547000	Travel Expense	$33,110	$17,375	($15,735)	Decrease due to reduction in travel costs related to Certified Construction Manager training program ($5,000), IECA and Water Environmental Federation conference ($4,200), ASFPM training (2,500), Center for Watershed Protection conference ($1,600), Vueworks conference ($1,600), and other ($800).

PERSONNEL SCHEDULE

ACTIVITY	POSITION	ADOPTED BUDGET FY2025	ADOPTED BUDGET FY2026	ADOPTED BUDGET FY2027
3360 - SWM Operating	Environmental Services Division Chief	1	1	1
	Environmental Specialist	1	1	1
	Project Engineer	3	3	0
	Project Engineer II	0	0	2
	Project Engineer III	0	0	1
	Project Manager	1	1	1
	Stormwater Inspector	1	1	1
	Stormwater Program Administrator	1	1	1
	3360 - Part-Time Personnel	0.4	0.4	0.4
	Subtotal	**8.4**	**8.4**	**8.4**
	Full-Time Personnel	**8**	**8**	**8**
	Part-Time Personnel	**0.4**	**0.4**	**0.4**
	Total	**8.4**	**8.4**	**8.4**



STORMWATER MANAGEMENT FUND

5 YEAR FINANCIAL PLAN

FY27 Budget

Row labels	Actuals	Adopted	Projection					Adopted	Total
Row labels	FY2025	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031	FY27-FY31
Revenues and Sources of Funds									
201 - SWM for Revenue									
420380 - Stormwater Management Permits	$189,301	$128,000	$260,000	$175,000	$178,500	$180,000	$182,000	$185,000	$900,500
449150 - Environmental Fees	–	–	$5,000	$5,100	$5,200	$5,400	$5,600	$5,800	$27,100
449200 - Stormwater Mgmt Plan Review Fees	$115,400	$100,000	$100,000	$110,000	$120,000	$130,000	$140,000	$145,000	$645,000
449300 - Stormwater Program Fee	$5,405,331	$5,699,785	$5,699,785	$5,715,744	$5,731,748	$5,748,943	$5,766,190	$5,783,490	$28,746,115
461100 - Interest Earnings	$1,151,962	$300,000	$1,296,000	$1,280,000	$1,200,000	$1,150,000	$1,100,000	$1,100,000	$5,830,000
461101 - Change In Unrealized Gain/Loss	$495,932	–	–	–	–	–	–	–	–
499000 - Transfer In - From General Fund	$170,434	$170,188	$170,188	$173,592	$177,063	$180,604	$184,217	$187,902	$903,378
499200 - Transfer In	$0	–	$0	$0	$0	$0	$0	$0	$0
201 - SWM FOR REVENUE TOTAL	**$7,528,359**	**$6,397,973**	**$7,530,973**	**$7,459,436**	**$7,412,511**	**$7,394,947**	**$7,378,007**	**$7,407,192**	**$37,052,093**
REVENUES AND SOURCES OF FUNDS TOTAL	**$7,528,359**	**$6,397,973**	**$7,530,973**	**$7,459,436**	**$7,412,511**	**$7,394,947**	**$7,378,007**	**$7,407,192**	**$37,052,093**
Expenditures and Uses of Funds									
3360 - SWM Operating									
501000 - Full-Time Wages	$1,101,485	$1,069,932	$1,135,052	$1,207,494	$1,226,360	$1,250,887	$1,275,905	$1,301,423	$6,262,069
505100 - Other Taxable Comp. - Multilingual	–	$374	$227	$166	$169	$173	$176	$180	$864

Row labels	Actuals	Adopted	Projection					Adopted	Total
Row labels	FY2025	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031	FY27-FY31
505200 - Other Taxable Comp. - G-Fit	$1,296	$1,232	$1,832	$1,914	$1,952	$1,991	$2,031	$2,072	$9,960
505300 - Other Taxable Comp. - Housing Stipend	–	$660	$560	$540	$551	$562	$573	$585	$2,811
507000 - Vacation & Sick Payouts	$1,500	–	–	–	–	–	–	–	–
508000 - Overtime Wages	–	$2,370	$2,370	$2,370	$2,417	$2,466	$2,515	$2,565	$12,333
509000 - Part-Time Wages	$20,627	$17,682	$17,682	$18,389	$18,757	$19,132	$19,515	$19,905	$95,698
510000 - FICA Taxes	$80,123	$83,340	$88,365	$93,918	$95,391	$97,299	$99,245	$101,230	$487,083
514200 - Vision Benefit	$257	$405	$463	$478	$490	$499	$509	$520	$2,496
514210 - Health Insurance	$89,939	$150,037	$162,684	$175,876	$185,376	$189,083	$192,865	$196,722	$939,922
514220 - Dental Benefit	$2,386	$6,155	$6,450	$6,946	$7,145	$7,288	$7,434	$7,582	$36,395
514230 - Long-Term Care Benefit	$1,267	$1,848	$1,904	$1,933	$1,972	$2,011	$2,051	$2,092	$10,059
514240 - Life Ins And Disability Benefit	$7,505	$9,992	$10,540	$10,895	$11,084	$11,306	$11,532	$11,763	$56,580
515000 - Retirement (401A)	$66,036	$85,732	$94,588	$97,100	$98,266	$100,231	$102,236	$104,280	$502,113
515050 - Supplemental Retirement (401A)	–	$4,223	$2,843	$2,926	$2,985	$3,044	$3,105	$3,167	$15,227
515100 - Retirement Health Savings (Rhs)	$6,024	$7,585	$7,282	$8,032	$8,409	$8,577	$8,749	$8,924	$42,691
515200 - Medicare Retirement Health Savings (Rhs)	$15,001	$17,260	$14,450	$14,800	$15,096	$15,398	$15,706	$16,020	$77,020
516000 - Savings Plan (401K)	$22,979	$30,602	$33,657	$34,594	$34,994	$35,694	$36,408	$37,136	$178,826
521000 - Office Supplies	$5,244	$2,081	$2,081	$2,123	$2,165	$2,208	$2,252	$2,297	$11,045
522000 - General Operating Supplies	$5,534	$50,654	$50,654	$9,847	$10,044	$10,244	$10,449	$10,659	$51,243
522500 - Program Activities	$8,260	$9,976	$9,976	$10,147	$10,350	$10,557	$10,768	$10,983	$52,805
525000 - Furniture/Fixture	$532	–	–	–	–	–	–	–	–
526000 - Machinery/Equipment	–	–	$109	$111	$113	$115	$116	$118	$573
531000 - Hardware Tech & Maintenance	$1,531	$520	$520	$530	$541	$552	$563	$574	$2,760
531500 - Software Subscription & Service	$762	$4,258	$4,221	$25,036	$22,882	$23,355	$23,842	$24,337	$119,452
531600 - Software On-Premise Maintenance	$6,000	$6,000	$6,000	$6,000	$6,624	$6,756	$6,892	$7,030	$33,302

Row labels	Actuals	Adopted	Projection					Adopted	Total
Row labels	FY2025	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031	FY27-FY31
532000 - Engineering & Architecture	–	$250,000	$250,000	$0	$0	$0	$0	$0	–
536000 - Miscellaneous Professional Services	$244,432	$428,770	$584,270	$466,168	$470,481	$474,852	$478,822	$587,268	$2,477,591
536400 - Contract Maintenance Services	$206,469	$601,917	$601,917	$608,955	$616,134	$623,457	$630,752	$643,368	$3,122,666
536500 - Investigations	$93	–	–	–	–	–	–	–	–
544000 - Dues/Memberships/Certification	$6,280	$9,973	$9,973	$9,464	$9,681	$9,902	$10,129	$10,333	$49,509
545000 - Publications/ Resource Material	$87	$3,562	$3,562	$1,593	$1,625	$1,658	$1,691	$1,724	$8,291
546000 - Conf./Seminar/Class Registration	$11,879	$17,502	$17,502	$17,291	$17,987	$18,347	$18,754	$19,130	$91,509
546300 - In-Service Training	$88	–	–	–	–	–	–	–	–
547000 - Travel Expense	$18,734	$33,110	$33,110	$17,375	$21,704	$17,888	$23,336	$23,803	$104,106
551000 - Telecommunication Services	$480	–	$500	$510	$520	$530	$535	$540	$2,635
551100 - Cellular Phone	$1,270	$2,079	$2,220	$2,220	$1,529	$1,540	$1,555	$1,586	$8,430
552500 - Gasoline Expense	–	$2,230	$2,230	$2,275	$2,321	$2,367	$2,414	$2,462	$11,839
554000 - Signage	$377	$3,400	$3,400	$3,600	$3,800	$4,000	$4,080	$4,162	$19,642
556000 - Postage	$581	$2,891	$2,891	$2,000	$2,040	$2,100	$2,150	$2,200	$10,490
557000 - Uniforms/ Laundry	$3,325	$2,731	$2,731	$2,758	$2,785	$2,813	$2,841	$2,898	$14,095
560000 - Miscellaneous	$83,375	$57,943	$55,721	$62,095	$60,283	$61,488	$62,718	$64,523	$311,107
561000 - Local - In-Service Meals	$699	–	$800	$550	$550	$600	$600	$625	$2,925
574000 - R&M - Vehicles	–	$2,788	$2,788	$2,844	$2,901	$2,959	$3,018	$3,078	$14,800
577000 - R&M - Infrastructure	–	$66,895	$66,895	$68,233	$69,598	$70,990	$72,410	$73,858	$355,089
589000 - Transfer To Other Funds	$210,520	$192,000	$192,000	$198,500	$206,000	$215,000	$223,000	$232,000	$1,074,500
589300 - Transfer To Capital Funds	–	–	$0	$200,000	$0	$0	$0	$0	$200,000
3360 - SWM OPERATING TOTAL	**$2,232,976**	**$3,240,709**	**$3,487,020**	**$3,398,596**	**$3,254,072**	**$3,309,919**	**$3,374,242**	**$3,545,722**	**$16,882,551**
3361 - SW Infrastructure, Maintenance & Enhancement									

Row labels	Actuals	Adopted	Projection					Adopted	Total
Row labels	FY2025	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031	FY27-FY31
532000 - Engineering & Architecture	$65,430	$310,729	$310,729	$312,401	$321,307	$361,400	$361,400	$361,400	$1,717,908
543000 - Contributions	$300,000	$330,000	$330,000	$330,000	$330,000	$340,000	$350,000	$360,000	$1,710,000
548100 - Sponsorships	$675	$30,000	$30,000	$30,000	$30,000	$30,000	$30,000	$30,000	$150,000
577000 - R&M - Infrastructure	$188,188	$273,788	$273,788	$276,464	$279,193	$281,985	$284,805	$290,000	$1,412,447
589350 - Transfer To Asset Replacement	$38,000	$38,000	$38,000	$38,000	$38,000	$38,000	$38,000	$38,000	$190,000
3361 - SW INFRASTRUCTURE, MAINTENANCE & ENHANCEMENT TOTAL	**$592,293**	**$982,517**	**$982,517**	**$986,865**	**$998,500**	**$1,051,385**	**$1,064,205**	**$1,079,400**	**$5,180,355**
3362 - Chesapeake Bay Capital Projects									
532000 - Engineering & Architecture	$87,867	$1,436,740	$1,342,969	$3,433,581	$1,235,000	$405,000	$352,000	$0	$5,425,581
532100 - Concept Design And Outreach	–	$150,000	$120,000	$150,000	$205,000	$542,000	$40,000	$0	$937,000
532500 - Post-Construction Monitoring	–	–	$0	$0	$0	$80,000	$17,775	$17,775	$115,550
536000 - Miscellaneous Professional Services	$38,242	$200,000	$300,000	$100,000	$0	$0	$0	$0	$100,000
560000 - Miscellaneous	–	$250,000	$250,000	$250,000	$250,000	$250,000	$250,000	$250,000	$1,250,000
532300 - Construction Oversight	–	$317,750	$10,000	$338,600	$604,393	$770,000	$175,000	$0	$1,887,993
590000 - Land	–	–	$0	$650,000	$0	$0	$0	$0	$650,000
591100 - Construction	$427,484	$2,861,465	$1,448,715	$5,245,541	$8,553,465	$2,542,092	$1,596,774	$0	$17,937,872
597500 - Construction Management	–	$100,317	$21,250	$15,000	$100,000	$12,000	$15,000	$0	$142,000
3362 - CHESAPEAKE BAY CAPITAL PROJECTS TOTAL	**$553,594**	**$5,316,272**	**$3,492,934**	**$10,182,722**	**$10,947,858**	**$4,601,092**	**$2,446,549**	**$267,775**	**$28,445,996**
EXPENDITURES AND USES OF FUNDS TOTAL	**$3,378,864**	**$9,539,498**	**$7,962,471**	**$14,568,183**	**$15,200,430**	**$8,962,396**	**$6,884,996**	**$4,892,897**	**$50,508,902**
Net Change in Fund Balance	$4,149,496	($3,141,525)	($431,498)	($7,108,747)	($7,787,919)	($1,567,449)	$493,011	$2,514,295	($13,456,809)
Projected Beginning Balance	$30,298,668	$31,789,869	$34,448,164	$34,016,666	$26,907,919	$19,120,000	$17,552,551	$18,045,562	$34,016,666
Projected Ending Fund Balance	$34,448,164	$28,648,344	$34,016,666	$26,907,919	$19,120,000	$17,552,551	$18,045,562	$20,559,857	$20,559,857



STORMWATER MANAGEMENT PLAN FUND

NEW PROJECTS

FY27 Budget

SW00062 - WASHINGTONIAN WOODS DREDGING

201 - Stormwater

Location: Washingtonian Woods Park

Project Manager: John Nenghabi

Project Description:
Dredging the pond at Washingtonian Woods Park is vital for preserving both the ecological health and recreational value of this important Gaithersburg community asset. The park's ponds support a rich array of wildlife, including turtles, herons, geese, and ducks. Dredging is scientifically recognized as a fundamental management practice to sustain and enhance environments like these, ensuring the park remains vibrant for residents and native species alike. Sediment levels threaten pond integrity and recreational value. Regional studies show up to 30% volume loss due to sedimentation in similar facilities. Neglecting the project increases restoration costs due to compounded degradation, invasive species, and infrastructure impacts. Community, environmental, and regulatory stakeholders expect proactive maintenance of public green spaces. Dredging directly answers local mandates for water quality, habitat support, and stormwater management. Washingtonian Woods Park’s Pond is a community asset requiring restoration to support recreation and environmental health.

Total Estimated Cost: $770,550

SW00063 - LAKE HELENE EMBANKMENT

201 - Stormwater

Location: Lake Helene (Kentlands)

Project Manager: Robert Deibert

Project Description:
Lake Helene is the northern most (upstream) lake of the Lakelands-area lakes. It is connected to the Midtown-Booth dry pond stormwater facility to the north and connected to Inspiration Lake, through a principal spillway control structure to the south. During the 2025 annual state dam inspection, the state's dam inspector observed minor seepage at the downstream toe of Lake Helene's embankment. Maryland Department of the Environment, Dam Safety Program, requires dam owners to maintain and operate Lake Helene, identified as Maryland High Hazard Dam #325, from shoreline erosion, and to stabilize eroded areas, and to that end for armoring and protection of the High Hazard Dam. Design is planned for FY28 with construction beginning in FY29.

Total Estimated Cost: $910,000

SW00064 - LAKE NIRVANA SHORELINE

201 - Stormwater

Location: Lake Nirvana (Kentlands)

Project Manager: Robert Deibert

Project Description:
Lake Nirvana is the middle lake of the Lakelands-area lakes located between Main Street (to the south) and a walking trail connecting Kent Oaks Way and Inspiration Lane (to the north). It is connected to Inspiration Lake (upstream) by a principal spillway, Lake Kersten by a culvert, and Lake Placid (downstream) by a principal spillway. Maryland Department of the Environment, Dam Safety Program, requires dam owners to maintain and operate Lake Nirvana, identified as Maryland Significant Hazard Dam #194, from shoreline erosion, and to stabilize eroded areas, and to that end for armoring and protection of the Significant Hazard Dam. This project consists of armoring approximately 450 linear feet of Lake Nirvana's shoreline to stabilize embankment and prevent further erosion. Construction is planned for FY28.

Total Estimated Cost: $262,000

SW00065 - WATERSHED PROJECT 1 - UPLAND WORK AT MORRIS PARK

201 - Stormwater

Location: Morris Park

Project Manager: Megan Kelsall

Project Description:
This project is for the design phase of an upland project located in Morris Park identified within the Watershed Studies, Project SW-41. This project is located in flood hazard area and will be designed to minimize flood risks. This may include a stormwater retrofit, pollution prevention practices and/or tree planting. Residents and other stakeholder values will be factored into the project type, location, and design concepts, to prioritize projects that will have public support. Existing and proposed infrastructure including the new community garden will be factored into the design. The scope of the project includes survey, concept designs, modelling final design and construction.

Total Estimated Cost: $750,000

SW00066 - WATERSHED PROJECT 2 - IN STREAM WORK AT MORRIS PARK

201 - Stormwater

Location: Morris Park

Project Manager: Megan Kelsall

Project Description:
This project is for the design phase of a stream project located in Morris Park within the Watershed Studies, Project SW-41. Our contractor identified a parallel running sewer pipe in need of localized bank armoring, erosion areas of concern, and lacking Riparian Buffer areas. Residents and other stakeholder values will be factored into the project type, location, and design concepts, to prioritize projects that will have public support. Easy access will allow the design to enter the stream only in areas in need of repair to minimize disturbance.
Scope will include: Survey, (Traditional and macroinvertebrate), Concept designs, final designs, and construction.

Total Estimated Cost: $1,250,000



STORMWATER MANAGEMENT FUND

CLOSED PROJECTS

FY27 Budget

Each year, Gaithersburg staff review the Stormwater CIP project list and recommend completed projects for closure. The following Stormwater project will be closed as of June 30, 2026. Any remaining project funding will be transferred to the primary reserve project in the Stormwater CIP fund.

Fund	Project Title	Fiscal Year Opened [1]	Original Budget [2]	Final Budget [3]
201 – Stormwater				
	SW00004 - Girard Street Stream [4]	2017	606,000	2,140
	SW00020 - Victory Farm Retrofit - WSSC [5]	2018	690,000	0

[1] The City of Gaithersburg transitioned between project tracking methods in 2018, therefore any projects started prior to the transition will show as being opened in FY18 and were first presented in the FY19 Adopted Budget Book.
[2] Original budgets utilizing funds budgeted prior to the transition to the current project ledger are not included in this figure.
[3] Funds spent prior to the transition to the current project ledger are not included in this figure; total project cost includes estimated FY26 amounts.
[4] Girard Street Stream is closed out in FY26 and merged with SW00005 - Victory Farm.
[5] Recent updates to pond designs have reduced the impact to the existing sewer system. As a result, this project is no longer needed and is closed out in FY26.



STORMWATER MANAGEMENT FUND

Expenditures By Project
FY27 Budget

PROJECT	FY26 BUDGET	FY26 PROJECTION	FY27	FY28	FY29	FY30	FY31	FY26-FY31 TOTAL
Expenditures and Uses of Funds								
SW00004 - Girard Street Stream	-	-	-	-	-	-	-	-
SW00005 - Victory Farm	175,000	203,044	360,000	969,349	-	-	-	1,532,393
SW00006 - Amberfield	-	-	125,000	375,000	-	-	-	500,000
SW00012 - Rabbitt Road Stream	144,350	144,350	1,268,500	-	-	-	-	1,412,850
SW00017 - Quince Orchard Blvd. Recon SWM	-	-	500,000	-	-	-	-	500,000
SW00020 - Victory Farm Retrofit - WSSC	-	-	-	-	-	-	-	-
SW00021 - Casey Community Site Installation	-	-	-	-	62,000	45,000	-	107,000
SW00022 - Brighton Weir Retrofit	45,000	120,000	200,000	277,000	-	-	-	597,000
SW00023 - Green Park Retrofit	-	-	110,000	300,000	-	-	-	410,000
SW00024 - Bridalwood Retrofit	60,000	184,940	550,000	-	-	-	-	734,940
SW00025 - Turtle Pond Retrofit	-	-	150,000	425,000	-	-	-	575,000
SW00026 - Hyde Park Retrofit	35,000	-	135,000	685,000	135,000	-	-	955,000
SW00027 - Carriage Hills Retrofit	35,000	-	220,000	590,000	100,000	-	-	910,000
SW00028 - Woodland Hills Retrofit	35,000	-	105,000	470,000	360,000	40,000	-	975,000
SW00030 - DI002 - 100 Water Street - Stream Erosion	51,000	-	650,000	925,000	-	-	-	1,575,000
SW00034 - Lake Kersten Repairs	721,595	321,595	400,000	-	-	-	-	721,595
SW00035 - Lake Lynnette Repairs	-	-	-	115,000	75,000	380,000	-	570,000
SW00036 - Lake Placid Repairs	150,000	90,000	625,000	107,000	-	-	-	822,000
SW00039 - Stormwater Contingency	250,000	250,000	250,000	250,000	250,000	250,000	250,000	1,500,000
SW00040 - Walder Park Drainage Repair	110,000	110,000	300,000	-	-	-	-	410,000
SW00041 - Watershed Studies	200,000	300,000	100,000	-	-	-	-	400,000
SW00042 - Blohm Park Pond Maintenance	370,782	291,715	301,395	-	-	-	-	593,110
SW00043 - Chestertown Stream Restoration and Midtown Pond Retrofit	125,000	-	225,000	825,000	-	-	-	1,050,000
SW00044 - Projects from Headwaters Study	-	-	248,500	-	-	-	-	248,500
SW00045 - Residential COC Facility Maintenance Transition Program	323,045	323,045	331,727	340,409	349,092	357,774	-	1,702,047
SW00046 - Lake Walker Outfall Repair	247,500	-	247,500	-	-	-	-	247,500
SW00047 - Rabbitt Road Culvert Repair	-	304,245	-	-	-	-	-	304,245
SW00048 - Bureau Drive Culvert Maintenance	-	-	150,000	-	-	150,000	-	300,000
SW00049 - Diamond Drive Culvert Maintenance	-	-	150,000	-	-	150,000	-	300,000
SW00050 - Upshire Circle Culvert Maintenance	-	-	150,000	-	150,000	-	-	300,000
SW00051 - Victory Farm Drive Culvert Maintenance	-	-	150,000	-	150,000	-	-	300,000
SW00052 - ZC22CPR - Tschiffely Square Road Culvert Maintenance	-	-	-	150,000	-	150,000	-	300,000
SW00053 - ZC53CPR - Tschiffely Square Culvert Maintenance	-	-	-	150,000	-	-	-	150,000
SW00054 - Material Storage Bay Shelter	450,000	650,000	-	-	-	-	-	650,000
SW00055 - Headwaters LGS-2 Improvements	-	-	85,000	115,000	645,000	40,000	-	885,000
SW00056 - Headwaters LGS-7 Improvements	-	-	85,000	85,000	605,000	71,000	-	846,000

SW00057 - Headwaters LGS-9 Improvements	-	-	85,000	85,000	340,000	15,000	-	525,000
SW00058 - Headwaters MB-4 Improvements	713,000	100,000	540,100	488,000	-	-	-	1,128,100
SW00059 - Headwaters MB-5 Improvements	1,075,000	100,000	630,000	700,000	-	-	-	1,430,000
SW00060 - Headwaters MB-7 Improvements	-	-	255,000	329,100	165,000	-	-	749,100
SW00061 - Headwaters MGS-15 Improvements	-	-	-	-	-	780,000	-	780,000
SW00062 - Washingtonian Woods Dredging	-	-	-	255,000	480,000	17,775	17,775	770,550
SW00063 - Lake Helene Embankment	-	-	-	175,000	735,000	-	-	910,000
SW00064 - Lake Nirvana Shoreline	-	-	-	262,000	-	-	-	262,000
SW00065 - Watershed Project 1 - Upland Work at Morris Park	-	-	250,000	500,000	-	-	-	750,000
SW00066 - Watershed Project 2 - In Stream Work at Morris Park	-	-	250,000	1,000,000	-	-	-	1,250,000
EXPENSES AND USES OF FUNDS TOTAL	**5,316,272**	**3,492,934**	**10,182,722**	**10,947,858**	**4,601,092**	**2,446,549**	**267,775**	**31,938,930**



SUMMERFEST 2025



HOUSING PROGRAM FUND

FY27 Budget

FUND OVERVIEW

The City established the Housing Program Fund in FY18 to provide greater transparency for the Housing Initiatives Fund (HIF), for funding dedicated to the Gaithersburg Downpayment Assistance (DPA) program, formerly Gaithersburg Homeownership Assistance Loan Program (GHALP), and for other affordable housing-related projects approved by the City Council. This fund is managed by the Housing and Community Development staff in the Community, Neighborhood and Housing Services Department.

Housing Initiatives Fund Revenue (HIF)

Initially funded by the Crown Farm developer, the Housing Program Fund collects funds to support affordable housing projects for low and moderate income (LMI) residents. The City Council has approved a fee-in-lieu payment from several developers which is held in the Housing Program Fund. Future revenues will be recognized from any profits from the sale of a Moderately Priced Dwelling Unit (MPDU) or Work Force Housing Unit (WFHU) following expiration of the 30 year control period. Except for HUD revenue from CDBG-funded loans, repayments from the City's DPA program will go back into the Housing Program Fund.

HIF Expenditures

In FY27, significant planned expenditures include $250,000 for expanded homeownership opportunities in areas of the City outside of HUD designated LMI census blocks; $600,000 in loans to developers offering affordable housing opportunities in the City; $1,500,000 in loans to multi-family property owners adding approved upgrades to their properties; and other miscellaneous projects including the Homeowner Rehabilitation Program.

Operating Expenditure Descriptions

Housing Initiatives Expenditures – Expenditures within this budget category would be funded from money received under the City's HIF.

DPA Loans – Qualified buyers are eligible for up to $25,000 or $40,000 using a combination of HIF funds, City Fund expenditures and/or CDBG funds.

Community Development Block Grant (CDBG) Expenditures – Expenditures within this budget category would be funded by the federal government through CDBG funding. Funds used under this program carry eligibility criteria, and loan repayments received from loans made with these funds must comply with CDBG program restrictions.

City Fund Expenditures – Expenditures within this budget category would be funded from the City's General Fund. This funding satisfies any match requirements under the CDBG program and may be used for households up to 120 percent of area median income (AMI). Repayments from these loans are expected to remain within this fund for the DPA program or other affordable housing programs as approved by the City Council.

FUND SUMMARY

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
Revenues and Sources of Funds						
202 - Housing Fund						
202 - Housing Fund for Revenue						
433100 - Federal Grant - CDBG	$232,059	$300,000	$275,000	$206,107	($68,893)	(25%)
461100 - Interest Earnings	$158,269	$170,100	$50,000	$168,000	$118,000	236%
461101 - Change In Unrealized Gain/Loss	$71,548	–	–	–	$0	–
499000 - Transfer In - From General Fund	$240,000	$240,000	$240,000	$240,000	$0	0%
202 - HOUSING FUND FOR REVENUE TOTAL	**$701,876**	**$710,100**	**$565,000**	**$614,107**	**$49,107**	**9%**
202 - HOUSING FUND TOTAL	**$701,876**	**$710,100**	**$565,000**	**$614,107**	**$49,107**	**9%**
REVENUES AND SOURCES OF FUNDS TOTAL	**$701,876**	**$710,100**	**$565,000**	**$614,107**	**$49,107**	**9%**
Expenditures and Uses of Funds						
202 - Housing Fund						
2142 - Housing Program						
560000 - Miscellaneous	–	$2,100,000	$2,100,000	$2,100,000	$0	0%
562000 - Homeownership Assistance Program	$186,755	$790,000	$765,000	$696,107	($68,893)	(9%)
2142 - HOUSING PROGRAM TOTAL	**$186,755**	**$2,890,000**	**$2,865,000**	**$2,796,107**	**($68,893)**	**(2%)**
202 - HOUSING FUND TOTAL	**$186,755**	**$2,890,000**	**$2,865,000**	**$2,796,107**	**($68,893)**	**(2%)**
EXPENDITURES AND USES OF FUNDS TOTAL	**$186,755**	**$2,890,000**	**$2,865,000**	**$2,796,107**	**($68,893)**	**(2%)**
Net Change in Fund Balance	$515,121	($2,179,900)	($2,300,000)	($2,182,000)	–	–
Projected Beginning Balance	$9,829,026	$10,344,147	$7,564,026	$8,164,247	$600,221	8%
Projected Ending Fund Balance	$10,344,147	$8,164,247	$5,264,026	$5,982,247	–	–

SIGNIFICANT CHANGES

ACTIVITY (ORG)	OBJECT	NAME	FY26 ADOPTED	FY27 ADOPTED	INCREASE / (DECREASE)	REASON FOR CHANGE
2142 - Housing Program	562000	Homeownership Assistance Program	$765,000	$696,107	($68,893)	Decrease due CDBG reduction in prior year funding available in current year.



OPIOID ABATEMENT FUND

FY27 Budget

FUND OVERVIEW

The nationwide Opioid litigation has resulted in a National Settlement Agreement to include Janssen Pharmaceuticals, its parent company Johnson & Johnson, the Distributors (Amerisource Bergen, Cardinal Health and McKesson), and a State Subdivision Agreement between Maryland and its local governments. These Agreements will result in the direct distribution of funds to the City and the receipt of grant funds. The Agreements require the City to establish a separate Local Abatement Fund as a special revenue fund to receive and expend funds distributed pursuant to these Agreements. Expenditures from the fund may be used only for Opioid Abatement programs and uses authorized by the Agreements and is subject to audit. Funds will be distributed from the National Settlement Agreement to the State beginning in April 2022 and the State will then make payments to local governments into their Local Abatement Fund. Payments will be received each year for a period of 18 years.

This fund is overseen by staff within the Community, Neighborhood & Housing Services Department, but is a joint effort across City departments. Opioid Abatement initiatives continue in the City through Community and Youth Programs. Focus areas include prevention, education and treatment. Programs include community outreach and education events, school assemblies, and the development of campaigns to educate the public. The opioid abatement team is coordinating training for staff and partner youth providers that will continue in FY27. The coordination of peer recovery coaches is in the research phase and exploration to provide funds to support recovery and treatment continues. Potential expansion of grants to non-profit partners conducting work around the mission of the opioid abatement fund is being proposed.

FUND SUMMARY

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
Revenues and Sources of Funds						
203 - Opioid Abatement Fund						
203 - Opioid Abatement Fund for Revenue						
434100 - State Grant - Miscellaneous	–	–	$45,000	$184,712	$139,712	310%
461100 - Interest Earnings	$4,310	$4,050	$400	$4,000	$3,600	900%
461101 - Change In Unrealized Gain/Loss	$1,843	–	–	–	$0	–
467200 - Miscellaneous	$47,702	$28,094	$27,488	$28,372	$884	3%
203 - OPIOID ABATEMENT FUND FOR REVENUE TOTAL	**$53,855**	**$32,144**	**$72,888**	**$217,084**	**$144,196**	**198%**
203 - OPIOID ABATEMENT FUND TOTAL	**$53,855**	**$32,144**	**$72,888**	**$217,084**	**$144,196**	**198%**
REVENUES AND SOURCES OF FUNDS TOTAL	**$53,855**	**$32,144**	**$72,888**	**$217,084**	**$144,196**	**198%**
Expenditures and Uses of Funds						
203 - Opioid Abatement Fund						
2230 - Opioid Abatement Fund						
501000 - Full-Time Wages	–	–	–	$14,391	$14,391	–
505200 - Other Taxable Comp. - G-Fit	–	–	–	$70	$70	–
509000 - Part-Time Wages	–	$6,478	$6,490	$9,003	$2,513	39%
510000 - FICA Taxes	–	$496	$496	$1,790	$1,294	261%
514200 - Vision Benefit	–	–	–	$12	$12	–
514210 - Health Insurance	–	–	–	$5,146	$5,146	–
514220 - Dental Benefit	–	–	–	$221	$221	–
514230 - Long-Term Care Benefit	–	–	–	$29	$29	–
514240 - Life Ins And Disability Benefit	–	–	–	$143	$143	–
515000 - Retirement (401A)	–	–	–	$1,153	$1,153	–
515200 - Medicare Retirement Health Savings (Rhs)	–	–	–	$320	$320	–
516000 - Savings Plan (401K)	–	–	–	$432	$432	–
522500 - Program Activities	$2,860	$3,803	$58,000	$6,903	($51,097)	(88%)
531500 - Software Subscription & Service	$372	–	–	–	$0	–
536000 - Miscellaneous Professional Services	–	–	$20,000	–	($20,000)	(100%)
541000 - Advertising	–	$6,000	$6,000	–	($6,000)	(100%)
543000 - Contributions	–	$5,000	$20,000	$173,327	$153,327	767%
546300 - In-Service Training	$4,000	$4,000	$11,500	$4,000	($7,500)	(65%)
553000 - Printing & Binding	–	$2,000	$2,000	–	($2,000)	(100%)
561000 - Local - In-Service Meals	$305	–	$500	–	($500)	(100%)
2230 - OPIOID ABATEMENT FUND TOTAL	**$7,537**	**$27,777**	**$124,986**	**$216,940**	**$91,954**	**74%**
203 - OPIOID ABATEMENT FUND TOTAL	**$7,537**	**$27,777**	**$124,986**	**$216,940**	**$91,954**	**74%**
EXPENDITURES AND USES OF FUNDS TOTAL	**$7,537**	**$27,777**	**$124,986**	**$216,940**	**$91,954**	**74%**
Net Change in Fund Balance	$46,318	$4,367	($52,098)	$144	–	–
Projected Beginning Balance	$96,570	$142,888	$108,622	$147,255	$38,633	36%
Projected Ending Fund Balance	$142,888	$147,255	$56,524	$147,399	–	–

SIGNIFICANT CHANGES

ACTIVITY (ORG)	OBJECT	NAME	FY26 ADOPTED	FY27 ADOPTED	INCREASE / (DECREASE)	REASON FOR CHANGE
2230 - Opioid Abatement Fund	522500	Program Activities	$58,000	$6,903	($51,097)	Shift in planned expenditures to Contributions for drug prevention treatment, recovery, and harm reduction.
2230 - Opioid Abatement Fund	536000	Miscellaneous Professional Services	$20,000	$0	($20,000)	Shift in planned expenditures to Contributions for drug prevention treatment, recovery, and harm reduction.
2230 - Opioid Abatement Fund	541000	Advertising	$6,000	$0	($6,000)	Shift in planned expenditures to Contributions for drug prevention treatment, recovery, and harm reduction.
2230 - Opioid Abatement Fund	543000	Contributions	$20,000	$173,327	$153,327	Increase due to Grantees for drug prevention, treatment, recovery, and/or harm reduction.
2230 - Opioid Abatement Fund	546300	In-Service Training	$11,500	$4,000	($7,500)	Shift in planned expenditures to Contributions for drug prevention treatment, recovery, and harm reduction.

PERSONNEL SCHEDULE

ACTIVITY	POSITION	ADOPTED BUDGET FY2025	ADOPTED BUDGET FY2026	ADOPTED BUDGET FY2027
2230 - Opioid Abatement	2230 - Part-Time Personnel	0.14	0.14	0.19
	Full-Time Personnel	**0**	**0**	**0**
	Part-Time Personnel	**0.14**	**0.14**	**0.19**
	Total	**0.14**	**0.14**	**0.19**



FOREST CONSERVATION FUND

FY27 Budget

FUND OVERVIEW

Under the Maryland Natural Resources Code and City Code of Ordinances, the City has established a forestry in-lieu fee. This fee is charged when a developer cannot meet forest conservation planting requirements on-site. The City maintains a Forest Conservation Fund to account for the receipt and spending of forestry in-lieu fees.

The City's fee is made up of two parts: the State of Maryland identified minimum (currently $0.30/sq. ft. in priority funding areas which include the City of Gaithersburg) to be adjusted annually for inflation by the State, and a City fee. The total fee is currently $3.00/sq. ft. Eligible expenditures under Maryland Code are:

"Reforestation and afforestation, including the costs directly related to site identification, acquisition, pre-purchase and preparation, maintenance of existing forests, and achieving urban canopy goals"

According to the City's Code of Ordinances, in-lieu fees that exceed the State minimums may be used for any purpose related to, and furthering the implementation of, the City's urban forestry goals. For spending purposes, the City considers the State and the City's eligibility requirements to be the same and only expenditures meeting both will be charged to this fund.

This fund is overseen by staff within the Public Works Department. There are no personnel costs charged to this fund.

FUND SUMMARY

	FY25 ACTUALS	FY26 PROJECTION	FY26 ADOPTED	FY27 ADOPTED		
	FY2025	FY2026	FY2026	FY2027	$ Change	% Change
Revenues and Sources of Funds						
501 - Forest Conservation Fund						
501 - Forest Conservation Fund for Revenue						
449150 - Environmental Fees	$72,165	–	–	–	$0	–
461100 - Interest Earnings	$24,382	$28,350	$10,000	$28,000	$18,000	180%
461101 - Change In Unrealized Gain/Loss	$11,185	–	–	–	$0	–
501 - FOREST CONSERVATION FUND FOR REVENUE TOTAL	**$107,732**	**$28,350**	**$10,000**	**$28,000**	**$18,000**	**180%**
501 - FOREST CONSERVATION FUND TOTAL	**$107,732**	**$28,350**	**$10,000**	**$28,000**	**$18,000**	**180%**
REVENUES AND SOURCES OF FUNDS TOTAL	**$107,732**	**$28,350**	**$10,000**	**$28,000**	**$18,000**	**180%**
Expenditures and Uses of Funds						
501 - Forest Conservation Fund						
5341 - Forest Conservation						
522000 - General Operating Supplies	$11,752	$41,000	$41,000	$71,000	$30,000	73%
531000 - Hardware Tech & Maintenance	$575	$575	$586	$592	$6	1%
536000 - Miscellaneous Professional Services	$44,612	$50,000	$50,000	$50,000	$0	0%
551000 - Telecommunication Services	$480	$480	$480	$480	$0	0%
595060 - Machinery & Equipment	–	–	–	$200,000	$200,000	–
5341 - FOREST CONSERVATION TOTAL	**$57,420**	**$92,055**	**$92,066**	**$322,072**	**$230,006**	**250%**
501 - FOREST CONSERVATION FUND TOTAL	**$57,420**	**$92,055**	**$92,066**	**$322,072**	**$230,006**	**250%**
EXPENDITURES AND USES OF FUNDS TOTAL	**$57,420**	**$92,055**	**$92,066**	**$322,072**	**$230,006**	**250%**
Net Change in Fund Balance	$50,312	($63,705)	($82,066)	($294,072)	–	–
Projected Beginning Balance	$736,983	$787,295	$677,804	$723,590	$45,786	7%
Projected Ending Fund Balance	$787,295	$723,590	$595,738	$429,518	–	–

SIGNIFICANT CHANGES

ACTIVITY (ORG)	OBJECT	NAME	FY26 ADOPTED	FY27 ADOPTED	INCREASE / (DECREASE)	REASON FOR CHANGE
5341 - Forest Conservation	522000	General Operating Supplies	$41,000	$71,000	$30,000	Increase related to street tree replacements.
5341 - Forest Conservation	595060	Machinery & Equipment	$0	$200,000	$200,000	Increase due to FY27 one-time expense for a Spider Lift for tree trimming.



ASSET REPLACEMENT FUND

FY27 Budget

FUND OVERVIEW

The Asset Replacement Fund accumulates funding for replacing equipment, vehicles, and software systems in future years. This fund is separate from the Capital Budget, which accumulates funding for infrastructure, buildings, land, and land improvements. The General Fund operating budget provides for new equipment and vehicle assets unless associated with a capital project or Stormwater use.

The Asset Replacement Fund includes individual and group assets costing more than $5,000. Group assets are those likely replaced at the same time or as a group/set. The Asset Replacement Fund is categorized as follows:

• General Government – includes funding for assets used by the Gaithersburg Television activity, such as cameras, editing system, and audio/visual equipment located in the Control Room, Council Chambers, and City Hall Gallery. This category also contains general assets related to government services such as AEDs and is managed by the Department of Community & Public Relations and Finance & Administration. Prior to FY26, this category only contained assets related to Gaithersburg Television and was titled Gaithersburg Television Asset Replacement.

• Information Technology and Security – includes funding for Citywide technology assets such as large software applications, services, network infrastructure and storage, police in-squad video systems and radios, phone systems, copiers, printers, computers, monitors, and scanners. This category is managed by the Department of Information Technology.

• Parks, Recreation and Culture – includes funding for assets found at the City's recreational facilities such as the Water Park, Activity Center, Benjamin Gaither Center, Youth Centers, Arts Barn, Mansion, and displays used for the Winter Lights event. Other examples include the splash pool play structure, filters and pool interiors, and more than 160 light displays. This category is managed by the Department of Parks, Recreation & Culture.

• Police Equipment – includes funding for assets used within police operations such as vests, tasers, K9 units, police AEDs and weapons. This category is managed by the Department of Police.

• City Vehicles & Public Works Equipment – includes all City vehicles, public works equipment, playground assets, and turf fields. Examples include playground equipment at City parks, police cars, and snow and various maintenance equipment. This category is managed by the Department of Public Works.

The funding scenario for replacing assets is based on an approximation of straight-line depreciation over time. Each year funding is set aside for an asset until the asset reaches the estimated end of life at which point the Asset Replacement fund would have the funds needed for replacement. The majority of the Asset Replacement Fund is provided through a transfer from the General Fund with additional amounts contributed from the Stormwater Fund as appropriate. Although the asset inventory is used to calculate the amount needed to set aside annually, departments are not guaranteed the right to replace a fully funded asset simply because it is funded. Assets are not always replaced simply because they have reached the end of the estimated life span. Individual departments evaluate the continued use each year and request replacement of assets in need due to obsolescence, inefficiency, and high incidence of repair.

FUND SUMMARY

	Actuals FY2025	Projection FY2026	Adopted Budget FY 2026	Adopted Budget FY2027	Calculation $Change	Calculation % Change
REVENUES						
350 - Asset Replacement Fund						
3810 - Gaithersburg TV Asset Replacement	$153,381	$128,000	$128,000	$152,000	$24,000	19%
3820 - IT & Security Asset Replacement	$850,613	$563,000	$563,000	$865,000	$302,000	54%
3830 - PR&C Asset Replacement	$223,592	$190,000	$190,000	$219,000	$29,000	15%
3840 - Police Asset Replacement	$78,083	$80,000	$80,000	$77,000	($3,000)	-4%
3850 - City Vehicle & PW Asset Replacement	$3,466,674	$3,039,000	$3,039,000	$3,087,000	$48,000	2%
TOTAL REVENUES	**$4,772,343**	**$4,000,000**	**$4,000,000**	**$4,400,000**	**$400,000**	**10%**
EXPENSES						
350 - Asset Replacement Fund						
3810 - Gaithersburg TV Asset Replacement	$4,295	$0	$0	$103,000	$103,000	100%
3820 - IT & Security Asset Replacement	$216,065	$542,072	$842,072	$594,750	($247,322)	-29%
3830 - PR&C Asset Replacement	$80,903	$224,080	$299,080	$263,264	($35,816)	-12%
3840 - Police Asset Replacement	$15,894	$35,221	$35,221	$17,454	($17,767)	-50%
3850 - City Vehicle & PW Asset Replacement	$2,799,066	$740,000	$740,000	$2,533,800	$1,793,800	242%
EXPENSES TOTAL	**$3,116,223**	**$1,541,373**	**$1,916,373**	**$3,512,268**	**$1,595,895**	**83%**
NET CHANGE IN FUND BALANCE	**$1,656,120**	**$2,458,627**	**$2,083,627**	**$887,732**	**($1,195,895)**	**-57%**
PROJECTED FUND BALANCE						
3810 - Gaithersburg TV Asset Replacement	$419,032	$547,032	$547,032	$596,032		
3820 - IT & Security Asset Replacement	$4,043,631	$4,064,559	$3,714,624	$4,334,809		
3830 - PR&C Asset Replacement	$1,521,469	$1,487,389	$1,408,612	$1,443,125		
3840 - Police Asset Replacement	$137,622	$182,401	$170,426	$241,947		
3850 - City Vehicle & PW Asset Replacement	$8,350,349	$10,649,349	$11,446,415	$11,202,549		
TOTAL PROJECTED FUND BALANCE	**$14,472,103**	**$16,930,730**	**$17,287,109**	**$17,818,462**		

PURCHASE REQUESTS

CATEGORY AND DESCRIPTION	AGE	LOCATION	UNIT NO.	QTY	UNIT COST	FY27 REQUEST
3810 - Gaithersburg TV Asset Replacement						
Cablecast Playback System	4	1213	n/a	1	38,000	38,000
Tricaster Switcher	4	1213	n/a	1	65,000	65,000
Total				**2**		**$ 103,000**
3820 - IT & Security Asset Replacement						
Breakfix Contigency Fund	1	1145	n/a	1	20,000	20,000
Phone System Replacement	11	1145	n/a	1	300,000	300,000
NetApp Replacement	14	1145	n/a	1	100,000	100,000
Network Switches and Routers	14	1145	n/a	1	20,000	20,000
Network Time Protocol (NTP) Server	9	1145	n/a	1	7,000	7,000
Uninterruptible Power Source (UPS) Replacement	12	1145	n/a	1	25,000	25,000
Public Safety Network	7	1145	n/a	1	25,000	25,000
60 Computers (30 Laptops / 30 Desktops)	5	Citywide	n/a	60	1,167	70,000
Expected Product Life (EPL) Report Conversion	10	Various	n/a	1	27,000	27,000
Replacement Cable Editing Wall	7	1145	n/a	1	750	750
Total				**69**		**$ 594,750**
3830 - PR&C Asset Replacement						
Portable Basketball Hoops (Activity Center)	29	1411	n/a	3	3,700	11,100
Leg Extension / Leg Curl Machine (Activity Center)	14	1411	n/a	1	3,700	3,700
Chest Press Machine (Activity Center)	14	1411	n/a	1	3,700	3,700
Life Fitness Treadmill (Activity Center)	10	1411	n/a	1	5,000	5,000
Life Fitness Treadmill (Activity Center)	10	1411	n/a	1	5,200	5,200
Integrity Bike, Recumbent Style (Activity Center)	11	1411	n/a	1	2,500	2,500
Lane Reel (Aquatic Center)	6	1427	n/a	1	4,000	4,000
Lifeguard Chair (Acquatic Center)	12	1427	n/a	1	7,200	7,200
White Coat for Indoor Pool (Aquatic Center)	13	1427	n/a	1	125,000	125,000
AVID HD I/O (Olde Towne Youth Center - OTYC)	17	1424	n/a	2	4,280	8,560
Empirical Labs EL8-X Distressor (OTYC)	17	1424	n/a	2	1,926	3,852
Focusrite 8 Channel Pre ISA828 (OTYC)	17	1424	n/a	2	2,889	5,778
Furman M-8X Power Conditioner (OTYC)	17	1424	n/a	2	48	96
Glyph GT062 External Hard-drive (OTYC)	17	1424	n/a	2	214	427
A-16II Aviom (OTYC)	17	1424	n/a	8	428	3,424
Switch Craft Studio Patch (OTYC)	17	1424	n/a	8	529	4,233
APC Back-UPS Pro 1500 (OTYC)	17	1424	n/a	1	193	193
Apogee Big Ben Master Digital Clock (OTYC)	17	1424	n/a	1	2,242	2,242
Aviom A-16D Pro A-Net Distributor (OTYC)	17	1424	n/a	1	1,284	1,284
Aviom AN-16/I (OTYC)	17	1424	n/a	1	1,283	1,283
C/24 Avid Control Surface (OTYC)	17	1424	n/a	1	50,290	50,290
Furman M-8XL Power Conditioner (OTYC)	17	1424	n/a	1	160	160
JBL Professional 12" Subwoofer (OTYC)	17	1424	n/a	1	1,819	1,819
JBL Professional 8" Studio Monitors (OTYC)	17	1424	n/a	1 pair	4,279	4,279

M- Audio Computer Speakers (OTYC)	17	1424	n/a	1 pair	160	160
QSC RMX 2450 Professional Amplifier (OTYC)	17	1424	n/a	1	963	963
Universal Audio 1176LN Limiting Amplifier (OTYC)	17	1424	n/a	1	2,140	2,140
Universal Audio T4 Leveling Amplifier (OTYC)	17	1424	n/a	1	2,140	2,140
Universal Sequencing Controller (OTYC)	17	1424	n/a	1	732	732
Dinosaur Sound DB20 (OTYC)	17	1424	n/a	1	107	107
Fender Frontman 10G Guiter Amp (OTYC)	17	1424	n/a	1	64	64
Fender Frontman 212R Guitar Amp (OTYC)	17	1424	n/a	1	375	375
Fender Rumble 15 Bass Amp (OTYC)	17	1424	n/a	1	86	86
Yorkville Powered Elite Loudspeaker LS800P (OTYC)	17	1424	n/a	1	1,177	1,177
Total				**44**	**$**	**263,264**
3840 - Police Asset Replacement						
Ballistic Vests - Soft Body Armor	5	1211	n/a	6	1,579	9,474
Rifle Vests	5	1211	n/a	6	1,330	7,980
Total				**12**	**$**	**17,454**
3850 - City Vehicle & PW Asset Replacement						
2019 Ford Fusion	8	1197	1408	1	36,000	36,000
2012 Chevrolet Animal Van	15	1198	2195	1	45,000	45,000
2019 Ford F350 Pickup Plow/Salter	8	1312	2419	1	65,000	65,000
2019 Ford F350 Crew Plow/Salter	8	1344	2424	1	65,000	65,000
2019 Ford F350 Pickup Plow/Salter	8	1397	2431	1	65,000	65,000
2019 Ford F350 Pickup Plow/Salter	8	1344	2438	1	65,000	65,000
2019 Ford F350 Pickup Crew	8	1344	2476	1	65,000	65,000
2019 Ford F350 Pickup Plow/Salter	8	1341	2511	1	65,000	65,000
2019 Ford F350 Pickup Plow/Salter	8	1341	2521	1	65,000	65,000
2019 Ford F350 Pickup Plow/Salter	8	1341	2531	1	65,000	65,000
2017 Ford F350 Dump Truck Plow/Salter	10	1344	2610	1	128,000	128,000
2017 Ford F350 Dump Truck Plow/Salter	10	1344	2643	1	128,000	128,000
2017 Ford F350 Dump Truck Plow/Salter	10	1343	2957	1	128,000	128,000
2018 Freightliner FL70 Boom	9	1341	3431	1	190,000	190,000
2016 Freightliner 108SD Plow/Salter	11	1344	3620	1	200,000	200,000
2017 Trackless MT7	10	1344	5408	1	195,000	195,000
2017 Trackless MT7	10	1344	5409	1	195,000	195,000
2017 Trackless MT7	10	1343	5410	1	195,000	195,000
2017 Bri Mar Dump DT716LPHD-14	10	1344	6446	1	10,500	10,500
2015 Down2Earth DET8216UT5-16	12	1344	6501	1	8,000	8,000
2017 Petersen Trailer	10	1344	6619	1	55,000	55,000
2017 Petersen Trailer	10	1344	6620	1	55,000	55,000
2003 Mo Trailer - Trailer Boat	24	1411	6910	1	5,000	5,000
2013 Hudson 6 Ton VTMBH0619	14	1343	6966	1	6,200	6,200
2018 Ford Explorer M	9	1211	7894	1	65,000	65,000
2018 Ford Explorer M	9	1211	7896	1	65,000	65,000
2018 Ford Explorer M	9	1211	7897	1	65,000	65,000

2018 Ford Explorer M	9	1211	7898	1	65,000	65,000
2018 Ford Explorer M	9	1211	7899	1	65,000	65,000
2021 Exmark 48 Tracer Walk	6	1344	8436	1	8,500	8,500
2021 Exmark 48 Tracer Walk	6	1344	8437	1	8,500	8,500
2022 Greenworks 60 Elec Mower	5	1344	8439	1	18,000	18,000
2022 Exmark 60 Inch Riding	5	1344	8440	1	12,500	12,500
2022 Greenworks 60 Elec Mower	5	1343	8926	1	18,000	18,000
2022 Exmark 60 Inch Riding	5	1343	8927	1	12,500	12,500
2018 John Deere Gator	9	1343	8973	1	15,000	15,000
2011 John Deere 1332PE Snow	16	1344	9490	1	3,800	3,800
2011 John Deere Snow Blower	16	1344	9491	1	3,800	3,800
2021 Exmark 48 Tracer Walk	6	1343	9741	1	8,500	8,500
Total				39	$	2,533,800



HOLIDAY GIVING 2025



GLOSSARY

FY27 Budget

Definitions of terms used in the Operating Budget and Capital Improvements Plan are listed below and on the pages that follow.

A/E. Architecture and engineering, typically refers to design services.

Accounting System. The total structure of records and procedures, which identify, record, classify, summarize, and report information on the financial position and results of operations of the City.

Accrual Basis of Accounting. The method of accounting where transactions are recognized when they occur, regardless of the timing of related cash flows.

Activity. An area of the governmental unit organized as a cost center within a department or division.

ADA. Americans with Disabilities Act.

Ad Valorem. Imposed at a percentage rate of property value.

AED. Automated External Defibrillator

Annexation. The incorporation of additional land within the domain of the City.

Annual Comprehensive Financial Report (ACFR). The Annual Comprehensive Financial Report is the governmental unit's official annual financial statements report.

Appropriation. An authorization made by the Mayor and Council that permits City Departments to make expenditures of governmental resources for specific purposes within a specific time frame.

Assessable Base. The total value of all real and personal property in the City, which is used as a basis for levying taxes. Tax exempt property is excluded from the assessable base.

ARPA. American Rescue Plan Act: US law providing further economic stimulus to counteract the impacts of the COVID-19 pandemic and providing additional funds to states and municipalities to ensure continued operations and strong economic recovery.

Assessed Valuation. A percentage of appraisal value assigned to real estate and personal property for use as a basis of levying property taxes.

Assigned Fund Balance. Fund balance amounts that are constrained by the City's intent to be used for specific purposes.

Assets. Resources owned or held by the City, which have a monetary value.

Audit. A formal examination of an organization's or individual's accounts or financial situation.

Balanced Budget. A balanced budget is a financial plan in which the city's projected revenues are equal to or greater than its planned expenditures for the fiscal year. This means the city can fund all approved services, operations, and capital needs without relying on deficit spending. A balanced budget helps ensure long-term financial stability, maintains public trust, and supports consistent delivery of essential services such as public safety, transportation, parks, and infrastructure.

Benefits. Employer payments for social security, retirement, group health, dental insurance, and life insurance.

BEPS. Building Energy Performance Standards are policies that establish performance levels for buildings. A BEPS sets a minimum threshold for energy performance for existing buildings, which are based on and measured against a building's demonstrated energy performance, as shown in their benchmarking data.

BOSE. Board of Supervisors of Elections.

Budget. A budget is the city's formal financial plan for a specific fiscal year. It estimates and authorizes how public funds will be raised (revenues) and how they will be spent (expenditures) to deliver services, maintain infrastructure, and achieve policy priorities for the community. The budget serves as the primary tool for aligning resources with community needs, ensuring accountability, and guiding day-to-day operations as well as long-term planning.

Budget Year. The Fiscal year (July 1st through June 30th) for which the budget is adopted.

CARES Act. Coronavirus Aid, Relief, and Economic Security Act; US law providing economic stimulus to counteract the impacts of the COVID-19 pandemic.

Capital Budget. A capital budget is the city's long-range financial plan for major investments in physical assets—such as streets, facilities, parks, utilities, and equipment—that have a useful life of several years. It outlines the projects the city intends to build, repair, or replace, along with the funding sources used to pay for them (for example, bonds, grants, dedicated taxes, or reserve funds).
The capital budget ensures that large, multi-year infrastructure needs are planned responsibly, coordinated with community priorities, and balanced against the city's financial capacity.

Capital Outlay. Expenditures which may result in the acquisition of, or addition to, fixed assets. Any item with an expected life of more than one year and a value of more than $500 is considered a capital outlay.

Capital Improvements Plan (CIP). The annual plan or schedule of project expenditures for public facilities and infrastructure with estimated project costs, sources of funding, and timing of work over a five-year period.

COG. Council of Governments.

Committed Fund Balance. Fund balance amounts that can only be used for specific purposes pursuant to constraints imposed by the formal action of the Mayor & City Council.

Community Development Block Grant (CDBG). A Federal grant program administered by the U. S. Department of Housing and Urban Development.

Constant Yield. The tax rate that maintains the revenue from property taxes at the same level as the prior year. This rate is computed by the State Department of Assessments and Taxation each year based on the new, adjusted assessable base for each jurisdiction. New property appearing on the tax rolls for the first time is excluded from the calculation.

Contingency. Contingency funds are budgeted amounts set aside to cover unexpected costs or emergencies that may arise during the fiscal year. Contingency funds provide the city with flexibility to address unforeseen events—such as unexpected repairs, economic shifts, or unplanned operational needs—without disrupting ongoing services or requiring immediate budget adjustments. Contingency funds help maintain financial stability and ensure the city can respond quickly to changing conditions.

COVID/COVID-19. Referencing activities or costs related to the Coronavirus disease global pandemic.

CPR. Cardiopulmonary Resuscitation

Deferred Compensation (457). City of Gaithersburg's Deferred Compensation Plan

Department. A major administrative unit of the City which indicates overall management responsibility for an operation or group of related operations within a functional area.

Depreciation. An allocation made for the decrease in value of physical assets through wear, deterioration, or obsolescence.

DeSellum. One of the oldest families in the City of Gaithersburg. The family owned a sod turf farm which was used at the White House and the land from which many of the City's neighborhoods were formed.

Distinguished Budget Presentation Award Program. A voluntary program administered by the Government Finance Officers Association (GFOA) to encourage governments to publish efficiently organized and easily readable budget documents and to provide peer recognition and technical assistance to the fiscal officers preparing them.

Division. An area of the governmental activity organized as an administrative or functional unit within a department.

DPA Program. Down Payment Assistance Program. Previously referred to as Gaithersburg Homeownership Assistance Loan Program (GHALP).

Encumbrance. Obligations incurred in the form of purchase orders, contracts, and similar items that will become payable when goods are delivered, or services rendered.

Enterprise Funds. Funds used to account for activities which are expected to be 100% self-supporting through user charges.

Escrow. Money or a bond held by the City for fulfillment of certain conditions, or construction agreements.

Expenditure. An expenditure is the amount of money a government spends to purchase goods or services, pay employees, operate programs, or build and maintain public infrastructure. In budgeting, expenditures represent the authorized use of public funds to carry out the city's operations, services, and capital projects.

F&CP. Facilities and capital planning.

Fees and Credits. Income from any billable service or sale made by the City, for example, program registration fees, permit fees, and licenses.

Fiduciary Funds. Funds that cannot be used to support the government's own programs. It includes pension trust funds and agency funds.

Fiscal Year (FY). Any yearly accounting period, regardless of its relationship to a calendar year. The fiscal year for the City begins on July 1 of each year and ends on June 30 of the following year; it is designated by the calendar year in which it ends. For example, fiscal year 2023 began on July 1, 2022, and

ended on June 30, 2023.

Fixed Assets. Fixed assets are long-term tangible items the city owns and uses to provide public services, with a useful life greater than one year and a value of $5,000 or more. These include things like buildings, roads, parks, vehicles, utility systems, machinery, furniture, and major equipment. Fixed assets support day-to-day operations and long-term community needs, and are typically recorded at their acquisition or construction cost and depreciated over time (except for land).

FTE. Full-Time Equivalent positions calculated by dividing hours of work per year by the number of hours worked per year by a full-time employee.

Fund. A financial entity to account for revenues and expenditures which are segregated for the purpose of conducting specific operations for attaining certain objectives in accordance with special regulations, restrictions, or limitations and constituting an independent fiscal and accounting entity.

Fund Balance. The excess of assets over liabilities for governmental fund types, sometimes called surplus or reserves. Fund balance can also be thought of as the cumulative balance of revenues exceeding expenditures.

General Fund. The general operating fund that is used to account for all financial resources except for those required to be accounted for in another fund. This is the principal fund of the City and accounts for the normal recurring activities of the City.

Geographic Information System (GIS). The system is used to analyze or display data spatially. GIS most often is represented in the form of multiple pieces of information displayed on a map.

GFIT. Get fit/Get healthy program incentive offered by the City of Gaithersburg to its staff.

GHLAP. Gaithersburg Housing Loan Assistance Program

Governmental Accounting Standards Board (GASB). The independent agency established under the Financial Accounting Foundation in 1984 as the official body designated to set accounting and financial reporting standards for state and local governments.

Governmental Fund Types. Funds which measure changes in financial position, rather than net income. The City includes most of its activities in the General Fund and the Capital Projects Fund.

Government Finance Officers Association (GFOA). An association of public finance professionals founded in 1906 as the Municipal Finance Officers Association.

Grant. A county, state, federal, or private financial assistance award making payment in cash or in kind for a specified program.

HIF. Housing Initiatives Fund

HUD. U.S. Department of Housing and Urban Development.

HVAC. Heating, Ventilation, and Air Conditioning.

ICMA. International City Manager's Association.

Infrastructure. The physical assets of the City (streets, sidewalks, buildings, etc.).

Intergovernmental Revenues. Revenues from other governments in the form of grants, entitlements, shared revenues, or payments in lieu of taxes.

Investments. Securities, bonds, and real property held to produce revenues in the form of interest, dividends, and rental or lease payments.

Levy. (Verb) To impose taxes for the support of City government activities. (Noun) The total amount of taxes imposed by the City government.

Liabilities. Obligations incurred in past or current transactions requiring present or future settlement.

Line Item. Detailed expenditure classification established to budget and account for specific goods and services.

Mission Statement. A brief description of the purpose and functions of a department.

Mobile Data Terminal (MDT). An MDT is essentially a mobile computer. The City deploys MDT's in police cars for access to critical public safety information.

Modified Accrual Basis of Accounting. Under the modified accrual basis of accounting, revenues are recognized when measurable and available as current assets. Expenditures are generally recognized when the related services or goods are received and the liability is incurred. The City's governmental funds use the modified accrual basis of accounting.

MOU. Memorandum of understanding.

MPDU. Moderately Priced Dwelling Unit.

MPIA. Maryland Public Information Act.

MSAC. Maryland State Arts Council.

Municipal Separate Storm Sewer System (MS4). Permit and dam safety requirements.

MWCOG. Metropolitan Washington Council of Governments.

N/A. Not available.

Non-Departmental Expenditures. Operating expenditures which are not charged directly to specific departments but are a cost to the City as a whole, such as general liability and casualty insurance.

Object Category. A grouping of line items based on the type of goods or services purchased; for example, personal services, operating, and capital outlay.

Objectives. Measurable statements of what a program will accomplish to achieve Citywide goals and desired community outcomes.

Obligation. A future expenditure requirement incurred by voluntary agreement or legal action.

Ordinance. A formal legislative enactment by the City Council. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the City.

Other Post-Employment Benefits (OPEB). Post-employment benefits provided by an employer to plan participants, beneficiaries and covered dependents through a plan or other arrangement that is separate from a plan to provide retirement income. OPEB also includes post-employment health care benefits provided through a public employee retirement system or pension plan. In addition to post-employment health care benefits (such as illness, dental, vision and hearing), OPEB may include life insurance and disability income.

Pay-As-You-Go. Capital expenditures included in the Capital Improvements Plan, which are fully funded by contributions from the General Fund, State Government or County Government.

Per Capita. Per unit of population; by or for each person in the City.

Personnel Services. Expenditures, which include salary costs for full-time, part-time, and employment agreements, overtime expenditures, and all associated fringe benefits.

Program Open Space (POS). A grant program offered by the State of Maryland for the acquisition and development of raw land to park use.

Property Tax. A tax levied on all real and certain personal property, tangible and intangible, according to the property's assessed valuation.

Proprietary Fund. A fund type established for those activities which are designed to recover all costs through user fees.

Purchase Order. A document, which authorizes the delivery of specified merchandise or the rendering of certain services and the making of charge for them.

Reappropriation. Statutory action to continue the availability, whether for the same or different purposes, of all or part of the unobligated portion of a budget into the next fiscal year.

Reserves. See Fund Balance.

Resolution. A special or temporary order of the City Council; an order requiring less legal formality than an ordinance or statute.

Resources. The actual assets of the City, such as cash, taxes, receivables, land and buildings, including estimated revenues applying to the current fiscal year.

Restricted Fund Balance. Fund balance amounts that can only be used for specific purposes, when the constraint has been placed on the use by third parties or enabling legislation.

Retirement (401A). City of Gaithersburg's Money Purchase Retirement Plan.

Revenue. Revenue is the money a city receives to fund its operations, services, and capital projects. It includes all incoming financial resources, such as taxes, fees, service charges, grants, intergovernmental aid, fines, and investment earnings. Revenue represents the community's collective financial support for public services—such as public safety, parks, streets, utilities, and administration—and is essential for maintaining balanced and sustainable city operations.

RHS. Retirement Health Savings.

RTU. Rooftop heating and air condition unit.

Savings Plan (401K). City of Gaithersburg's salary deferral Savings Plan.

Self-Insurance. Refers to the City's participation in the Montgomery County self-insurance fund. Self-insurance allows the City to closely realize the actual claim experience as well as pool insurance buying power with other participating agencies.

Stipend. A fixed and regular payment, such as a salary for services rendered or an allowance.

Supplemental Retirement (401A). City of Gaithersburg's Supplemental Money Purchase Retirement Plan available to 40 hour employees that have physically demanding jobs.

Stormwater Management (SWM). A means of controlling the quantity and quality of stormwater runoff.

Strategic Plan. A plan adopted by the City Council which establishes a City government mission statement, several high priority strategic goals, and specific strategies and objectives required to achieve the goals. A strategic plan is the city's long-term guide that outlines key goals, priorities, and desired outcomes for the community. It provides direction for decision-making, resource allocation, and departmental work. The strategic plan helps ensure that annual budgets, programs, and capital investments align with the city's overarching vision and the needs of its residents.

Structurally Balanced Budget. A structurally balanced budget is a financial plan in which the city's ongoing revenues are sufficient to fully fund its ongoing operating expenditures, without relying on one-time resources (such as reserves, fund balance drawdowns, or non-recurring revenues) to sustain normal annual operations. A structurally balanced budget ensures long-term fiscal sustainability by making sure that day-to-day services—like public safety, street maintenance, parks, and general administration—are paid for with reliable, repeatable funding sources.

Tangible Personal Properties. It is everything used in business and other income generating occupations, it includes machinery, equipment, furniture and fixtures, but does not include real estate.

Tax Base. The tax base is the total value of properties, economic activity, and other taxable assets within the city that generate tax revenue. It represents the community's overall capacity to support public services. The tax base typically includes residential, commercial, and industrial property values, along with other locally generated taxes that help fund essential city operations and capital projects.

Tax Duplication. A state of affairs whereby both Montgomery County and the City of Gaithersburg levy property taxes on property in Gaithersburg to pay for services rendered by the City. The County makes a lump sum payment to the City as a mechanism for alleviating the inequities otherwise created by the duplicate taxation.

Taxes. Mandatory charge levied by the City for the purpose of financing services performed for the common benefit.

Tax Rate. The amount levied per $100 of assessed property value, as determined by the State assessor, on property within the City of Gaithersburg.

Transfer. Payments made from one operating fund to another as a contribution to defray the recipient fund's costs.

Trust Fund. Property (such as money or securities) settled or held in trust.

Unassigned Fund Balance. The residual classification for General Fund, fund balance. This category of fund balance represents fund balance that has not been assigned to other funds and that has not been restricted, committed or assigned to specific purposes within the General Fund.

User Fees. Charges for services, such as the use of public property, paid by those benefiting from the service.

Vision. A long-term desired end state.

WFHU. Workforce Housing Unit.

Zoning. The partitioning of the City by ordinance into sections reserved for different purposes (e.g. residential, commercial, and historic).



WIND PHONE



APPENDIX A: CIP PROJECTS

Project Summary

FY27 Budget

Projects	BEGINNING BALANCE	FY26 PROJECTION		FY27		FY28		FY29		FY30		FY31			FY26-FY31 TOTAL	
		REVENUE	EXPENSE	REVENUE	EXPENSE	REVENUE	EXPENSE	REVENUE	EXPENSE	REVENUE	EXPENSE	REVENUE	EXPENSE	ENDING BALANCE	REVENUE	EXPENSE
General Capital																
0000002 - Future Property Acquisition and Disposition	862,487	-	-	-	-	-	-	-	-	-	-	-	-	862,487	-	-
0000004 - Olde Towne Plaza	19,300	-	19,300	-	-	-	-	-	-	-	-	-	-	-	-	19,300
0000005 - Contingency	902,686	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	902,686	1,800,000	1,800,000
0000007 - Gaithersburg Police Station	1,407,710	-	89,788	-	1,012,796	-	-	-	-	-	-	-	-	305,126	-	1,102,584
0000008 - Crown Farm Historic Park	1,441,114	945,000	850,000	-	1,435,686	-	-	-	-	-	-	-	-	100,428	945,000	2,285,686
0000009 - Future Energy Efficiency and Conservation Projects	1,803,056	100,000	192,250	100,000	651,883	100,000	996,535	100,000	180,000	100,000	180,000	100,000	-	202,388	600,000	2,200,668
0000011 - Pleasant View Park - CPSC	774,119	-	581,628	-	-	-	-	-	-	-	-	-	-	192,491	-	581,628
0000114 - Mayor and City Council Chambers	(63,788)	63,788	-	-	-	-	-	-	-	-	-	-	-	-	63,788	-
0000135 - Olde Towne - Fiber Duct Bank Installation Project	55,645	-	55,645	-	-	-	-	-	-	-	-	-	-	-	-	55,645
0000149 - Buildout of 16 South Summit Avenue	630,000	55,000	190,000	2,760,926	3,255,926	-	-	-	-	-	-	-	-	-	2,815,926	3,445,926
0000151 - LED Streetlight Conversion	56,060	-	56,060	-	-	-	-	-	-	-	-	-	-	-	-	56,060
0000188 - BEPS (Building Energy Performance Standard) Upgrade Project	12,476	333,241	105,646	345,000	445,000	345,000	345,000	180,000	250,000	180,000	250,000	-	-	71	1,383,241	1,395,646
0000200 - 8 & 12 South Summit Avenue	5,970,168	8,800,000	2,487,474	13,872,000	26,122,456	-	-	-	-	-	-	-	-	32,238	22,672,000	28,609,930
0000226 - CBT Tree Grant Project	-	192,877	192,877	-	-	-	-	-	-	-	-	-	-	-	192,877	192,877
302 - General Capital Fund Total	**13,871,033**	**10,789,906**	**5,120,668**	**17,377,926**	**33,223,747**	**745,000**	**1,641,535**	**580,000**	**730,000**	**580,000**	**730,000**	**400,000**	**300,000**	**2,597,915**	**30,472,832**	**41,745,950**

Projects	BEGINNING BALANCE	FY26 PROJECTION		FY27		FY28		FY29		FY30		FY31		ENDING BALANCE	FY26-FY31 TOTAL	
		REVENUE	EXPENSE	REVENUE	EXPENSE	REVENUE	EXPENSE	REVENUE	EXPENSE	REVENUE	EXPENSE	REVENUE	EXPENSE		REVENUE	EXPENSE
Infrastructure																
0000012 - Annual Street Light Program	455,704	219,000	85,000	125,000	135,000	125,000	135,000	125,000	135,000	125,000	135,000	125,000	135,000	539,704	844,000	760,000
0000018 - East Side of NIST - Multi-Use Path	80,225	2,828,775	220,000	511,000	2,080,000	-	1,120,000	-	-	-	-	-	-	-	3,339,775	3,420,000
0000020 - QOP to Conservation Ln - Shared Use Path	119,918	733,000	127,480	48,000	600,000	-	-	-	-	-	-	-	-	173,438	781,000	727,480
0000021 - Washingtonian Blvd - Shared Use Path	1,682,617	381,000	-	-	813,000	-	-	1,206,000	2,200,000	-	-	-	-	256,617	1,587,000	3,013,000
0000024 - Industrial Dr to W.Deer Park Rd - Shared Use Path	60,000	40,000	100,000	1,605,000	450,000	1,395,000	850,000	-	1,600,000	-	100,000	-	-	-	3,040,000	3,100,000
0000025 - Annual Sidewalk Projects	377,998	222,000	399,998	400,000	500,000	450,000	500,000	450,000	500,000	500,000	500,000	500,000	500,000	-	2,522,000	2,899,998
0000026 - Lakelands-Washingtonian Woods - Shared Use Path	55,000	-	-	500,000	-	500,000	-	1,500,000	500,000	-	2,000,000	-	-	55,000	2,500,000	2,500,000
0000028 - Pavement Re-survey	104,787	50,000	-	50,000	-	55,000	225,000	83,000	-	83,000	-	83,000	250,000	33,787	404,000	475,000
0000032 - Future Street Reconstruction	2,666,485	762,584	825,000	750,000	-	500,000	480,000	500,000	-	500,000	-	500,000	-	4,874,069	3,512,584	1,305,000
0000034 - QOB Street Rehab - Diamond Dr to First Field Rd	2,065,533	1,005,000	-	443,000	2,605,000	-	850,000	-	-	-	-	-	-	58,533	1,448,000	3,455,000
0000038 - Future Signal Reconstruction	164,259	700,000	150,000	700,000	850,000	775,000	65,000	1,475,000	800,000	775,000	-	775,000	-	3,499,259	5,200,000	1,865,000
0000039 - E. Diamond Ave and Chestnut St - Signal Recon	60,000	-	-	-	-	65,000	125,000	800,000	800,000	-	-	-	-	-	865,000	925,000
0000131 - Pedestrian Path over Great Seneca Highway	2,659,857	1,539,734	3,572,590	-	627,000	-	-	-	-	-	-	-	-	1	1,539,734	4,199,590
0000137 - Diamond Drive Culvert Maintenance Repair Project	145,892	-	145,892	-	-	-	-	-	-	-	-	-	-	-	-	145,892
0000140 - Upshire Cir. Culvert Maintenance Repair Project	2,138	-	2,138	-	-	-	-	-	-	-	-	-	-	-	-	2,138
0000143 - ZC53CPR - Tschiffely Square Culvert Maintenance Repair Proje	153,958	-	153,958	-	-	-	-	-	-	-	-	-	-	-	-	153,958
0000153 - East Diamond Avenue & Summit Avenue Signal Improvements	133,380	-	133,380	-	-	-	-	-	-	-	-	-	-	-	-	133,380
0000154 - Edison Park Drive & Main Street	1,750,000	325,000	1,204,734	-	600,000	-	-	-	-	-	-	-	-	270,266	325,000	1,804,734
0000156 - Quince Orchard Boulevard Shared Use Path	750,714	1,564,286	100,000	-	2,215,000	-	-	-	-	-	-	-	-	-	1,564,286	2,315,000
0000157 - Russell Avenue & Christopher Avenue Signal Recon	1,174,314	129,100	987,450	-	-	-	-	-	-	-	-	-	-	315,964	129,100	987,450
0000181 - Annual Surface Improvement Program	1,101,883	2,382,000	2,502,733	2,553,000	2,578,136	2,629,000	2,657,907	2,650,000	2,790,802	2,750,000	2,930,342	2,850,000	3,076,859	379,104	15,814,000	16,536,779
0000189 - Russell Avenue at Watkins Mill Road	253,174	-	253,174	-	-	-	-	-	-	-	-	-	-	-	-	253,174
0000190 - Russell Avenue Improvement Project	2,057,589	1,845,000	100,000	1,699,000	2,580,000	680,000	3,600,000	-	-	-	-	-	-	1,589	4,224,000	6,280,000
0000201 - Traffic Signal at S. Summit & Olde Towne Avenue	-	700,000	215,000	850,000	1,335,000	-	-	-	-	-	-	-	-	-	1,550,000	1,550,000
0000202 - Washingtonian Blvd Pedestrian Safety Improvements	140,000	152,000	292,000	-	-	-	-	-	-	-	-	-	-	-	152,000	292,000
0000203 - Olde Towne to Washington Grove Shared Use Path Connection	600,000	95,000	75,000	813,000	475,000	-	787,500	2,042,000	2,212,500	-	-	-	-	-	2,950,000	3,550,000
0000212 - Safe Streets and Roads For All	53,330	310,000	363,330	50,000	50,000	-	-	-	-	-	-	-	-	-	360,000	413,330
0000214 - Main Street Sidewalk Improvements	-	550,000	100,000	-	450,000	-	-	-	-	-	-	-	-	-	550,000	550,000
0000215 - Safe Routes to School - Phase I	-	114,200	-	1,200,000	114,200	-	1,200,000	-	-	-	-	-	-	-	1,314,200	1,314,200

Projects	BEGINNING BALANCE	FY26 PROJECTION		FY27		FY28		FY29		FY30		FY31		ENDING BALANCE	FY26-FY31 TOTAL	
		REVENUE	EXPENSE	REVENUE	EXPENSE	REVENUE	EXPENSE	REVENUE	EXPENSE	REVENUE	EXPENSE	REVENUE	EXPENSE		REVENUE	EXPENSE
0000227 - Pedestrian Improvements - Great Seneca Hwy	-	900,000	50,000	-	350,000	-	500,000	-	-	-	-	-	-	-	900,000	900,000
0000228 - Olde Towne Sidewalk Improvements	-	291,107	291,107	-	-	-	-	-	-	-	-	-	-	-	291,107	291,107
0000230 - New Bus Shelters	-	-	-	300,000	300,000	-	-	-	-	-	-	-	-	-	300,000	300,000
303 - Infrastructure Fund Total	**18,868,754**	**17,838,786**	**12,449,964**	**12,597,000**	**19,707,336**	**7,174,000**	**13,095,407**	**10,831,000**	**11,538,302**	**4,733,000**	**5,665,342**	**4,833,000**	**3,961,859**	**10,457,330**	**58,006,786**	**66,418,210**
Facilities																
0000048 - Future City Hall Projects	2,756,183	200,000	1,800,000	200,000	300,000	-	-	-	-	-	-	-	-	1,056,183	400,000	2,100,000
0000049 - Public Works - Fuel Facility	1,312,951	-	100,000	-	835,638	-	-	-	-	-	-	-	-	377,313	-	935,638
0000053 - Future PW Facility Projects	4,500,274	1,721,707	514,497	1,295,250	-	1,000,000	51,500	1,000,000	-	1,000,000	-	1,000,000	-	10,951,234	7,016,957	565,997
0000054 - Olde Towne Parking Garage - 3 Elevator Upgrades	1,265,000	-	705,162	-	240,000	-	-	-	-	-	-	-	-	319,838	-	945,162
0000055 - Public Works - Upgrade Generator	155,000	1,682,497	133,888	-	1,703,609	-	-	-	-	-	-	-	-	-	1,682,497	1,837,497
0000059 - Utility Assessment	140,991	-	140,991	-	-	-	-	-	-	-	-	-	-	-	-	140,991
0000158 - City Hall HVAC AHU1 Replacement	217,216	-	-	-	217,216	-	-	-	-	-	-	-	-	-	-	217,216
0000169 - City Hall HVAC AHU2 Replacement	217,216	-	-	-	217,216	-	-	-	-	-	-	-	-	-	-	217,216
0000183 - Casey Community Center Dance Studio Floor	6,903	-	6,903	-	-	-	-	-	-	-	-	-	-	-	-	6,903
0000191 - 3-YR Facility Structural Assessment	44,450	-	30,550	-	-	-	-	-	-	-	-	-	-	13,900	-	30,550
0000193 - Activity Center Gym Floors	1,570,373	-	1,255,000	-	315,373	-	-	-	-	-	-	-	-	-	-	1,570,373
0000194 - Community Museum Office Reconfiguration	153,480	-	115,775	115,000	135,000	-	-	-	-	-	-	-	-	17,705	115,000	250,775
0000195 - Public Works - 3rd Floor Roof Replacement	24,457	-	24,457	-	-	-	-	-	-	-	-	-	-	-	-	24,457
0000204 - RPYC - Office Conversion	-	-	-	40,000	40,000	-	-	-	-	-	-	-	-	-	40,000	40,000
0000205 - B&O Train Station Brick Assessment	-	80,000	53,000	80,000	58,000	91,000	140,000	-	-	-	-	-	-	-	251,000	251,000
0000206 - Activity Center RTU Replacement	250,000	250,000	80,000	763,000	883,000	125,000	282,000	150,000	238,000	-	55,000	-	-	-	1,288,000	1,538,000
0000207 - Public Works EV Power	-	-	-	55,000	-	71,535	126,535	-	-	-	-	-	-	-	126,535	126,535
0000208 - 16 S. Summit Ave Waterline	-	-	-	-	-	-	-	129,780	129,780	-	-	-	-	-	129,780	129,780
0000209 - Public Works Green Roof Assessment	-	87,000	87,000	-	-	-	-	-	-	-	-	-	-	-	87,000	87,000
0000210 - Observatory Park - Historical Assessment	-	-	-	75,000	75,000	-	-	250,000	250,000	-	-	-	-	-	325,000	325,000
0000216 - Olde Towne Parking Garage Repairs	-	100,000	-	1,010,090	1,110,090	-	-	-	-	-	-	-	-	-	1,110,090	1,110,090
0000192 - Activity Center Office Space Renovation	-	203,700	38,430	-	165,270	-	-	-	-	-	-	-	-	-	203,700	203,700
0000229 - Wells Robertson Boiler Replacement	-	70,420	70,420	-	-	-	-	-	-	-	-	-	-	-	70,420	70,420
0000231 - EPA Refrigerant Regulatory Code Compliance	-	-	-	-	-	580,000	320,000	-	260,000	-	-	-	-	-	580,000	580,000
0000232 - HVAC Controls Upgrade	-	-	-	251,883	52,627	-	43,050	-	156,206	-	-	-	-	-	251,883	251,883
0000233 - OTPG Fire Alarm Upgrade	-	-	-	-	-	-	-	312,483	-	312,483	93,745	-	531,221	-	624,966	624,966
0000234 - Arts Barn Elevator Replacement	-	-	-	-	-	106,000	-	106,000	-	106,000	-	106,000	424,000	-	424,000	424,000
0000235 - Casey Elevator Replacement	-	-	-	-	-	106,000	-	106,000	-	106,000	-	106,000	424,000	-	424,000	424,000

Projects	BEGINNING BALANCE	FY26 PROJECTION		FY27		FY28		FY29		FY30		FY31		ENDING BALANCE	FY26-FY31 TOTAL	
		REVENUE	EXPENSE	REVENUE	EXPENSE	REVENUE	EXPENSE	REVENUE	EXPENSE	REVENUE	EXPENSE	REVENUE	EXPENSE		REVENUE	EXPENSE
0000236 - Kentlands Mansion Elevator Replacement	-	-	-	-	-	119,250	-	119,250	-	119,250	-	119,250	477,000	-	477,000	477,000
0000237 - Kentlands Mansion Boiler Replacement	-	-	-	-	-	143,000	143,000	-	-	-	-	-	-	-	143,000	143,000
0000238 - PW Boiler Replacement	-	-	-	-	-	226,850	226,850	-	-	-	-	-	-	-	226,850	226,850
0000239 - Fleet Shop EPDM Roof Replacement	-	-	-	-	-	51,500	51,500	-	-	-	-	-	-	-	51,500	51,500
0000240 - Fleet Vehicle Lift Replacements (3)	-	-	-	80,000	80,000	-	-	-	-	-	-	-	-	-	80,000	80,000
0000241 - Rolling Stock Restoration	-	-	-	139,000	-	37,500	30,000	-	120,000	-	-	-	-	26,500	176,500	150,000
0000242 - B&O Train Station, Boardwalk Replacement	-	-	-	135,000	135,000	-	-	-	-	-	-	-	-	-	135,000	135,000
0000243 - Education Blvd. Digital Message Board Replacement	-	-	-	-	-	155,000	-	-	155,000	-	-	-	-	-	155,000	155,000
304 - Facilities Fund Total	**12,614,494**	**4,395,324**	**5,156,073**	**4,239,223**	**6,563,039**	**2,812,635**	**1,414,435**	**2,173,513**	**1,308,986**	**1,643,733**	**148,745**	**1,331,250**	**1,856,221**	**12,762,673**	**16,595,678**	**16,447,499**

Parks																
0000061 - Activity Center - Roof Replacement	729,992	-	579,992	-	150,000	-	-	-	-	-	-	-	-	-	-	729,992
0000063 - Future Bohrer Park at Summit Hall Projects	347,266	50,000	-	50,000	-	50,000	-	50,000	-	50,000	-	50,000	-	647,266	300,000	-
0000067 - Activity Center - Upgrade Generator	138,120	579,992	81,054	-	385,000	-	155,000	-	-	-	-	-	-	97,058	579,992	621,054
0000075 - Future Renovation of Existing Parks Projects	403,368	1,038,531	844,523	685,000	216,615	1,141,250	959,050	1,100,250	1,264,427	510,250	480,000	400,000	-	1,514,034	4,875,281	3,764,615
0000170 - Asphalt Path Repair and Overlay	7,130	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	7,130	1,200,000	1,200,000
0000172 - Blohm Park Trail Improvements	583,316	359,698	637,906	-	305,108	-	-	-	-	-	-	-	-	-	359,698	943,014
0000173 - Manor House - Roof Replacement	14,965	-	-	-	14,965	-	-	-	-	-	-	-	-	-	-	14,965
0000184 - Kelley Park Turf Lights	350,000	-	350,000	-	-	350,000	350,000	-	-	-	-	-	-	-	350,000	700,000
0000185 - Bohrer Park Futsal Court	474,714	30,426	-	200,000	642,000	-	-	-	-	-	-	-	-	63,140	230,426	642,000
0000186 - Robertson Park Redesign	50,000	-	-	675,000	50,000	375,000	-	375,000	-	375,000	355,000	550,000	1,995,000	-	2,350,000	2,400,000
0000196 - Arts Barn Theater Seats	43,385	-	-	21,615	65,000	-	-	-	-	-	-	-	-	-	21,615	65,000
0000197 - Multi-Generational / Senior Center	14,856	-	-	3,000,000	-	3,000,000	-	3,000,000	-	3,000,000	-	3,000,000	-	15,014,856	15,000,000	-
0000198 - Walder Park Renovation	700,000	1,500,000	256,273	-	1,000,000	1,000,000	1,743,727	-	-	-	-	-	-	200,000	2,500,000	3,000,000
0000211 - Lakelands Turf Replacement	471,000	471,000	642,000	-	300,000	-	-	-	-	-	-	-	-	-	471,000	942,000
0000217 - Activity Center Fitness Zone Renovation	-	-	-	-	-	180,945	15,000	-	-	-	165,945	-	-	-	180,945	180,945
0000218 - Activity Center Entrance Update	-	-	-	-	-	460,105	43,000	-	417,105	-	-	-	-	-	460,105	460,105
0000219 - Actvity Center - Metal Roof Replacement	-	785,000	75,000	715,000	1,425,000	-	-	-	-	-	-	-	-	-	1,500,000	1,500,000
0000220 - Pavilion Assessment Study	-	110,000	49,876	-	60,124	-	-	-	-	-	-	-	-	-	110,000	110,000
0000221 - Kelley Park - Sports Lighting - Field #3	-	-	-	-	-	-	-	-	-	480,000	480,000	-	-	-	480,000	480,000
0000222 - Sports Lighting Upgrade & Control Link System	-	385,000	385,000	-	-	60,000	60,000	-	-	-	-	-	-	-	445,000	445,000
0000223 - Lakelands Park - Sports Lighting Upgrade	-	-	-	-	-	-	-	1,200,000	1,200,000	-	-	-	-	-	1,200,000	1,200,000

Projects	BEGINNING BALANCE	FY26 PROJECTION		FY27		FY28		FY29		FY30		FY31		ENDING BALANCE	FY26-FY31 TOTAL	
		REVENUE	EXPENSE	REVENUE	EXPENSE	REVENUE	EXPENSE	REVENUE	EXPENSE	REVENUE	EXPENSE	REVENUE	EXPENSE		REVENUE	EXPENSE
0000244 - Gymnasium Bleacher Replacement	-	-	-	315,373	300,000	-	-	-	-	-	-	-	-	15,373	315,373	300,000
0000245 - Morris Park Community Gardens	-	-	-	123,750	-	-	25,000	41,250	140,000	-	-	-	-	-	165,000	165,000
0000246 - Griffith Park Pavilion Replacement	-	-	-	196,323	-	67,000	67,000	173,677	370,000	-	-	-	-	-	437,000	437,000
305 - Parks Fund Total	**4,328,112**	**5,509,647**	**4,101,624**	**6,182,061**	**5,113,812**	**6,884,300**	**3,617,777**	**6,140,177**	**3,591,532**	**4,615,250**	**1,680,945**	**4,200,000**	**2,195,000**	**17,558,857**	**33,531,435**	**20,300,690**
Technology																
0000083 - IT - Network Infrastructure Improvements	70,472	35,000	1,978	-	43,022	-	40,000	-	-	-	-	-	-	20,472	35,000	85,000
0000096 - City - Radio System Upgrades	150,000	-	-	-	150,000	-	-	-	-	-	-	-	-	-	-	150,000
0000100 - City - Infrastructure & Business Continuity Improvement	430,899	95,000	93,000	-	432,000	-	-	-	-	-	-	-	-	899	95,000	525,000
0000101 - Computer Training/Conference Rooms	35,000	-	-	-	35,000	-	-	-	-	-	-	-	-	-	-	35,000
0000106 - Future Technology Projects	758,996	100,000	348,940	216,000	326,137	150,000	170,000	150,000	-	150,000	-	150,000	-	829,919	916,000	845,077
0000163 - 16 South Summit Avenue IT Buildout	51,600	-	-	-	-	-	-	-	-	-	-	-	-	51,600	-	-
0000164 - City Parking Program Technology	19,024	24,966	35,722	-	8,268	-	-	-	-	-	-	-	-	-	24,966	43,990
0000165 - Financial System Improvements	70,000	-	-	-	70,000	-	-	-	-	-	-	-	-	-	-	70,000
0000167 - Telework Program	121,542	-	12,029	-	100,000	-	-	-	-	-	-	-	-	9,513	-	112,029
0000177 - Meeting Management System Replacement	60,000	-	60,000	-	-	-	-	-	-	-	-	-	-	-	-	60,000
0000178 - Microsoft 365 Migration	83,863	66,000	25,000	25,137	75,000	-	75,000	-	-	-	-	-	-	-	91,137	175,000
0000199 - IT Asset & Service Management System	57,000	105,928	40,547	-	43,621	-	45,615	-	-	-	-	-	-	33,145	105,928	129,783
0000213 - OT Parking Garage Security Cameras	(26,704)	89,014	62,310	-	-	-	-	-	-	-	-	-	-	-	89,014	62,310
0000224 - Public Works Vueworks 2.0	-	60,960	24,000	-	36,960	-	-	-	-	-	-	-	-	-	60,960	60,960
0000247 - Resident Portal (CRM)	-	-	-	70,000	70,000	-	-	-	-	-	-	-	-	-	70,000	70,000
0000248 - Website Content Management	-	-	-	-	-	80,000	80,000	-	-	-	-	-	-	-	80,000	80,000
0000249 - Future ERP-Core Financials	-	-	-	250,000	-	250,000	-	250,000	750,000	-	-	-	-	-	750,000	750,000
0000250 - 12 S. Summit Ave - New Building Technology	-	-	-	141,000	60,000	-	81,000	-	-	-	-	-	-	-	141,000	141,000
0000251 - Artificial Intelligence	-	-	-	90,000	60,000	90,000	60,000	-	60,000	-	-	-	-	-	180,000	180,000
306 - Technology Fund Total	**1,881,692**	**576,868**	**703,526**	**792,137**	**1,510,008**	**570,000**	**551,615**	**400,000**	**810,000**	**150,000**	**-**	**150,000**	**-**	**945,548**	**2,639,005**	**3,575,149**

Projects	BEGINNING BALANCE	FY26 PROJECTION		FY27		FY28		FY29		FY30		FY31		ENDING BALANCE	FY26-FY31 TOTAL	
		REVENUE	EXPENSE	REVENUE	EXPENSE	REVENUE	EXPENSE	REVENUE	EXPENSE	REVENUE	EXPENSE	REVENUE	EXPENSE		REVENUE	EXPENSE
Art In Public Places																
0000107 - Gateway to Gaithersburg - Art Project	477,750	-	-	-	273,000	-	204,750	-	-	-	-	-	-	-	-	477,750
0000111 - Park Trail Markers - Art Project	34,770	-	-	-	12,900	-	13,570	-	-	-	-	-	-	8,300	-	26,470
0000113 - Future Art in Public Places	134,461	-	-	-	60,000	-	-	-	-	-	-	-	-	74,461	-	60,000
0000127 - 16 S. Summit Ave Building - Art Project	72,546	-	-	-	69,546	-	-	-	-	-	-	-	-	3,000	-	69,546
0000180 - Community Mural Project	75,559	-	25,000	-	25,000	-	-	-	-	-	-	-	-	25,559	-	50,000
0000187 - Walder Park Public Art	(500)	20,000	-	-	17,000	-	-	-	-	-	-	-	-	2,500	20,000	17,000
0000225 - Activity Center Suspended Welcoming Artwork	-	-	-	60,000	5,000	-	55,000	-	-	-	-	-	-	-	60,000	60,000
307 - Art In Public Places Total	**794,586**	**20,000**	**25,000**	**60,000**	**462,446**	**-**	**273,320**	**-**	**-**	**-**	**-**	**-**	**-**	**113,820**	**80,000**	**760,766**
Total Capital Improvements	**52,358,671**	**39,130,531**	**27,556,855**	**41,248,347**	**66,580,388**	**18,185,935**	**20,594,089**	**20,124,690**	**17,978,820**	**11,721,983**	**8,225,032**	**10,914,250**	**8,313,080**	**44,436,143**	**141,325,736**	**149,248,264**



0000002 - FUTURE PROPERTY ACQUISITION AND DISPOSITION

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 302 - General Capital

Location: Citywide

Project Manager: Brian Fields

STRATEGIC PLAN

Not Applicable

PROJECT DESCRIPTION

The City of Gaithersburg has not traditionally issued bonds for capital improvement projects. Instead, it has set aside funding to allow the City to operate under a pay-as-you-go method. This project establishes funding in future years to meet its future property acquisition under this philosophy. This also allows the City to take up opportunities when they become available which is not always related to the budget timeline. When specific projects are identified, funds and expenditures will be transferred to a new project.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: No

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499999 - Transfer In -Beginning Balance	–	–	–	–	–	–	–
REVENUES TOTAL	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Expenses							
589000 - Transfer To Other Funds	–	–	–	–	–	–	–
EXPENSES TOTAL	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Net Change in Fund Balance	$0	$0	$0	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499999 - Transfer In -Beginning Balance	$1,177,487	$1,177,487
REVENUES TOTAL	**$1,177,487**	**$1,177,487**
Expenses		
589000 - Transfer To Other Funds	$315,000	$315,000
EXPENSES TOTAL	**$315,000**	**$315,000**
Net Change in Fund Balance	$862,487	$862,487



0000004 - OLDE TOWNE PLAZA

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 302 - General Capital

Location: Olde Towne Park Plaza 1 South Summit Avenue

Project Manager: Thomas Lonergan

STRATEGIC PLAN

Vibrant Culture

PROJECT DESCRIPTION

This project involves the redevelopment and enhancement with additional plaza space and an interactive fountain. Additional improvements include the removal of the old plaza and streetscape hardscape components and the replacement of pavers, concrete curb and gutter, asphalt, stormwater management infiltration areas, storm drain, landscaping, lighting, and site furnishings. Work was initially completed in FY19. Design issues resulted in the need for modification to the interactive water feature. The modifications were completed in FY 2021. Feature was commissioned in Spring 2022.

The FY24 Project was to repair/replace damaged equipment from fire damage.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
The City will have additional maintenance because of new features such as the interactive fountain.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
467200 - Miscellaneous	–	–	–	–	–	–	–
499000 - Transfer In - From General Fund	–	–	–	–	–	–	–
499100 - Transfer In - From CIP	–	–	–	–	–	–	–
499999 - Transfer In -Beginning Balance	–	–	–	–	–	–	–
REVENUES TOTAL	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	–	–	–	–	–	–	–
560000 - Miscellaneous	–	–	–	–	–	–	–
591100 - Construction	–	–	–	–	–	–	–
589000 - Transfer To Other Funds	$19,300	$19,300	–	–	–	–	–
EXPENSES TOTAL	**$19,300**	**$19,300**	**–**	**–**	**–**	**–**	**–**
Net Change in Fund Balance	($19,300)	($19,300)	$0	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
467200 - Miscellaneous	$100,000	$100,000
499000 - Transfer In - From General Fund	$100,000	$100,000
499100 - Transfer In - From CIP	$1,122,795	$1,122,795
499999 - Transfer In -Beginning Balance	$1,157,728	$1,157,728
REVENUES TOTAL	**$2,480,523**	**$2,480,523**
Expenses		
532000 - Engineering & Architecture	$42,441	$42,441
560000 - Miscellaneous	$3,066	$3,066
591100 - Construction	$2,415,716	$2,415,716
589000 - Transfer To Other Funds	–	$19,300
EXPENSES TOTAL	**$2,461,223**	**$2,480,523**
Net Change in Fund Balance	$19,300	$0



0000005 - CONTINGENCY

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 302 - General Capital

Location: Citywide

Project Manager: Brian Fields

STRATEGIC PLAN

Not Applicable

PROJECT DESCRIPTION

This project supports funding for small capital projects identified during the fiscal year that were unanticipated during the budget process and provides contingency funding for other CIP projects in the case of cost overages or changes in scope. Typically, project costs are charged to the related project and funding is transferred from this CIP to assist the under funded project.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: No

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499000 - Transfer In - From General Fund	$300,000	$300,000	$300,000	$300,000	$300,000	$300,000	$300,000
499100 - Transfer In - From CIP	–	–	–	–	–	–	–
499200 - Transfer In	–	–	–	–	–	–	–
499999 - Transfer In -Beginning Balance	–	–	–	–	–	–	–
REVENUES TOTAL	**$300,000**	**$300,000**	**$300,000**	**$300,000**	**$300,000**	**$300,000**	**$300,000**
Expenses							
532000 - Engineering & Architecture	–	–	–	–	–	–	–
560000 - Miscellaneous	$300,000	$300,000	$300,000	$300,000	$300,000	$300,000	$300,000
591100 - Construction	–	–	–	–	–	–	–
589000 - Transfer To Other Funds	–	–	–	–	–	–	–
EXPENSES TOTAL	**$300,000**	**$300,000**	**$300,000**	**$300,000**	**$300,000**	**$300,000**	**$300,000**
Net Change in Fund Balance	$0	$0	$0	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499000 - Transfer In - From General Fund	$1,525,000	$3,325,000
499100 - Transfer In - From CIP	$4,614,668	$4,614,668
499200 - Transfer In	$3,614,325	$3,614,325
499999 - Transfer In -Beginning Balance	$2,411,916	$2,411,916
REVENUES TOTAL	**$12,165,909**	**$13,965,909**
Expenses		
532000 - Engineering & Architecture	$1,768	$1,768
560000 - Miscellaneous	($757)	$1,799,243
591100 - Construction	$58,378	$58,378
589000 - Transfer To Other Funds	$11,203,834	$11,203,834
EXPENSES TOTAL	**$11,263,223**	**$13,063,223**
Net Change in Fund Balance	$902,686	$902,686



0000007 - GAITHERSBURG POLICE STATION

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 302 - General Capital

Location: Gaithersburg Police Station ; 16 South Summit Avenue

Project Manager: Ron Kaczmarek



STRATEGIC PLAN

Safe and Welcoming Community

PROJECT DESCRIPTION

Conversion of a 3-story office building purchased by the City to be repurposed into a new police station. Design was complete in FY20 and construction started in FY20 (March 2020). Project was completed in May 2024. A few remaining items will be finalized in FY25 and FY26.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes

The City will have additional annual maintenance costs related to the renovation of this building.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
467200 - Miscellaneous	–	–	–	–	–	–	–
499000 - Transfer In - From General Fund	–	–	–	–	–	–	–
499100 - Transfer In - From CIP	–	–	–	–	–	–	–
499999 - Transfer In -Beginning Balance	–	–	–	–	–	–	–
REVENUES TOTAL	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	–	–	–	–	–	–	–
536000 - Miscellaneous Professional Services	–	–	–	–	–	–	–
591100 - Construction	$500,000	$26,000	$177,000	–	–	–	–
595000 - Furniture & Equipment	–	–	–	–	–	–	–
595060 - Machinery & Equipment	–	–	–	–	–	–	–
589000 - Transfer To Other Funds	–	$63,788	$835,796	–	–	–	–
EXPENSES TOTAL	**$500,000**	**$89,788**	**$1,012,796**	**–**	**–**	**–**	**–**
Net Change in Fund Balance	($500,000)	($89,788)	($1,012,796)	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
467200 - Miscellaneous	$1,000	$1,000
499000 - Transfer In - From General Fund	$4,640,000	$4,640,000
499100 - Transfer In - From CIP	$5,235,706	$5,235,706
499999 - Transfer In -Beginning Balance	$11,139,468	$11,139,468
REVENUES TOTAL	**$21,016,174**	**$21,016,174**
Expenses		
532000 - Engineering & Architecture	$1,466,719	$1,466,719
536000 - Miscellaneous Professional Services	$64,820	$64,820
591100 - Construction	$16,626,011	$16,829,011
595000 - Furniture & Equipment	$675,914	$675,914
595060 - Machinery & Equipment	$775,000	$775,000
589000 - Transfer To Other Funds	–	$899,584
EXPENSES TOTAL	**$19,608,465**	**$20,711,049**
Net Change in Fund Balance	$1,407,709	$305,125



0000008 - CROWN FARM HISTORIC PARK

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 302 - General Capital

Location: Crown Farm Historic Park ; Crown Farm Park, 403 Decoverly Drive

Project Manager: Melanie Brown



STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

The City acquired this public park site from the developers of the Crown Neighborhood. This project will support its development as a park and rehabilitate several historic farm buildings located on the site. The City took ownership of the park parcel in January of 2020. The project will be done in phases, including the renovation of the Corn Crib Barn, which was completed in FY23. The park design started in FY24 and will finish in FY26. Park construction will begin in FY26 and finish in FY27. As part of the AE design process, the City will repair the silos that sustained weather damage in FY24.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes, Staff anticipate additional annual operating costs of approximately $7,000 annually, such as mowing and operational upkeep, once the park is completed.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
434940 - State Grant - Bond Bill(s)	$350,000	$350,000	–	–	–	–	–
499100 - Transfer In - From CIP	$595,000	$595,000	–	–	–	–	–
499999 - Transfer In -Beginning Balance	–	–	–	–	–	–	–
REVENUES TOTAL	**$945,000**	**$945,000**	**–**	**–**	**–**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	–	$65,000	–	–	–	–	–
591100 - Construction	$1,810,733	$785,000	$1,435,686	–	–	–	–
589000 - Transfer To Other Funds	–	–	–	–	–	–	–
EXPENSES TOTAL	**$1,810,733**	**$850,000**	**$1,435,686**	**–**	**–**	**–**	**–**
Net Change in Fund Balance	($865,733)	$95,000	($1,435,686)	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
434940 - State Grant - Bond Bill(s)	–	$350,000
499100 - Transfer In - From CIP	–	$595,000
499999 - Transfer In -Beginning Balance	$2,543,561	$2,543,561
REVENUES TOTAL	**$2,543,561**	**$3,488,561**
Expenses		
532000 - Engineering & Architecture	$161,209	$226,209
591100 - Construction	$446,238	$2,666,924
589000 - Transfer To Other Funds	$495,000	$495,000
EXPENSES TOTAL	**$1,102,447**	**$3,388,133**
Net Change in Fund Balance	$1,441,114	$100,428



0000009 - FUTURE ENERGY EFFICIENCY AND CONSERVATION PROJECTS

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 302 - General Capital

Location: Various City facilities

Project Manager: Brian Fields

STRATEGIC PLAN

Environmental Stewardship and Sustainability

PROJECT DESCRIPTION

The City of Gaithersburg has not traditionally issued bonds for capital improvement projects. Instead, it has set aside funding to allow the City to operate under a pay-as-you-go method. This project establishes funding in future years to address energy efficiency and conservation projects under this philosophy. When specific projects are identified, funds and expenditures will be transferred to a new project.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: No

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499000 - Transfer In - From General Fund	$100,000	$100,000	$100,000	$100,000	$100,000	$100,000	$100,000
499999 - Transfer In -Beginning Balance	–	–	–	–	–	–	–
REVENUES TOTAL	**$100,000**	**$100,000**	**$100,000**	**$100,000**	**$100,000**	**$100,000**	**$100,000**
Expenses							
589000 - Transfer To Other Funds	$192,250	$192,250	$651,883	$996,535	$180,000	$180,000	–
EXPENSES TOTAL	**$192,250**	**$192,250**	**$651,883**	**$996,535**	**$180,000**	**$180,000**	**–**
Net Change in Fund Balance	($92,250)	($92,250)	($551,883)	($896,535)	($80,000)	($80,000)	$100,000

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499000 - Transfer In - From General Fund	$1,600,000	$2,200,000
499999 - Transfer In -Beginning Balance	$253,056	$253,056
REVENUES TOTAL	**$1,853,056**	**$2,453,056**
Expenses		
589000 - Transfer To Other Funds	$50,000	$2,250,668
EXPENSES TOTAL	**$50,000**	**$2,250,668**
Net Change in Fund Balance	$1,803,056	$202,388



0000011 - PLEASANT VIEW PARK - CPSC

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 302 - General Capital

Location: Pleasant View Park - CPSC ; 10901 Darnestown Road

Project Manager: Sunil Prithviraj

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

The City acquired the former Consumer Products Safety Commission parcel from the Federal Government for the purpose of constructing a new park. Construction includes major improvements such as walking paths, recreation areas, and allocation of space for future recreation facilities. This project is being funded with Program Open Space (POS) funding, which requires a minimum 20% match and is subject to prevailing wage if the POS funding exceeds 50%, which is not expected. The design was completed in FY21. Construction will start in FY22 with completion in FY25. Construction is substantially complete, and the Park is open for public use. The pending inspections will be completed, and the final payment will be released to the contractor in FY26.



OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes. Once completed, this project will require additional operating funds of approximately $26,500 annually, for expenses including utilities, park maintenance and personnel to maintain and operate the new park.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
434000 - State Grant - Open Space	–	–	–	–	–	–	–
499000 - Transfer In - From General Fund	–	–	–	–	–	–	–
499999 - Transfer In -Beginning Balance	–	–	–	–	–	–	–
REVENUES TOTAL	–	–	–	–	–	–	–
Expenses							
532000 - Engineering & Architecture	–	$15,676	–	–	–	–	–
591100 - Construction	–	$565,952	–	–	–	–	–
589000 - Transfer To Other Funds	–	–	–	–	–	–	–
EXPENSES TOTAL	–	**$581,628**	–	–	–	–	–
Net Change in Fund Balance	$0	($581,628)	$0	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
434000 - State Grant - Open Space	$2,143,877	$2,143,877
499000 - Transfer In - From General Fund	$2,615,000	$2,615,000
499999 - Transfer In -Beginning Balance	$6,018,132	$6,018,132
REVENUES TOTAL	**$10,777,009**	**$10,777,009**
Expenses		
532000 - Engineering & Architecture	$731,722	$747,398
591100 - Construction	$4,770,168	$5,336,120
589000 - Transfer To Other Funds	$4,501,000	$4,501,000
EXPENSES TOTAL	**$10,002,890**	**$10,584,518**
Net Change in Fund Balance	$774,119	$192,491



0000012 - ANNUAL STREET LIGHT PROGRAM

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 303 - Infrastructure

Location: Annual Street Light Program Citywide

Project Manager: Brian Fields

STRATEGIC PLAN

Safe and Welcoming Community

PROJECT DESCRIPTION

The Annual Street Light Program installs infill lighting at various locations to address safety issues and to bring lighting levels in older communities to the same level as newer communities. This budget item includes also includes replacement of streetlight poles that have reached the end of their useful life.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
There will be additional operating budget impacts related to additional electrical charges. When possible LED light fixtures are used.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499000 - Transfer In - From General Fund	$219,000	$219,000	$125,000	$125,000	$125,000	$125,000	$125,000
499100 - Transfer In - From CIP	–	–	–	–	–	–	–
499999 - Transfer In -Beginning Balance	–	–	–	–	–	–	–
REVENUES TOTAL	**$219,000**	**$219,000**	**$125,000**	**$125,000**	**$125,000**	**$125,000**	**$125,000**
Expenses							
532000 - Engineering & Architecture	$35,000	$35,000	$35,000	$35,000	$35,000	$35,000	$35,000
591100 - Construction	$100,000	$50,000	$100,000	$100,000	$100,000	$100,000	$100,000
EXPENSES TOTAL	**$135,000**	**$85,000**	**$135,000**	**$135,000**	**$135,000**	**$135,000**	**$135,000**
Net Change in Fund Balance	$84,000	$134,000	($10,000)	($10,000)	($10,000)	($10,000)	($10,000)

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499000 - Transfer In - From General Fund	$364,683	$1,208,683
499100 - Transfer In - From CIP	$302,975	$302,975
499999 - Transfer In -Beginning Balance	$50,000	$50,000
REVENUES TOTAL	**$717,658**	**$1,561,658**
Expenses		
532000 - Engineering & Architecture	–	$210,000
591100 - Construction	$261,954	$811,954
EXPENSES TOTAL	**$261,954**	**$1,021,954**
Net Change in Fund Balance	$455,704	$539,704



0000018 - EAST SIDE OF NIST - MULTI-USE PATH

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 303 - Infrastructure

Location: East Side of NIST - Multi-Use Path East side of NIST between MD 117 and Muddy Branch Road

Project Manager: Mark Kile

STRATEGIC PLAN

Viable Transportation Options

PROJECT DESCRIPTION

This project is for the construction of a multi-use path along the east side of NIST between W. Diamond Avenue (MD 117) and Muddy Branch Road.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
This project will require mowing and trash removal operating costs of $3,000 per year, with an additional $1,000 in potential miscellaneous expenses. There will also be additional Stormwater maintenance expenses.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
434100 - State Grant - Miscellaneous	–	–	–	–	–	–	–
437150 - County Grant - Miscellaneous	$2,000,000	$0	–	–	–	–	–
438600 - County Rev. Sharing - Transport	–	$1,346,000	$511,000	–	–	–	–
499000 - Transfer In - From General Fund	$445,000	$445,000	–	–	–	–	–
499100 - Transfer In - From CIP	–	$1,037,775	–	–	–	–	–
499999 - Transfer In -Beginning Balance	–	–	–	–	–	–	–
REVENUES TOTAL	**$2,445,000**	**$2,828,775**	**$511,000**	–	–	–	–
Expenses							
532000 - Engineering & Architecture	$100,000	$220,000	$80,000	$20,000	–	–	–
591100 - Construction	$600,000	$0	$2,000,000	$1,100,000	–	–	–
EXPENSES TOTAL	**$700,000**	**$220,000**	**$2,080,000**	**$1,120,000**	–	–	–
Net Change in Fund Balance	$1,745,000	$2,608,775	($1,569,000)	($1,120,000)	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
434100 - State Grant - Miscellaneous	$197,620	$197,620
437150 - County Grant - Miscellaneous	–	–
438600 - County Rev. Sharing - Transport	–	$1,857,000
499000 - Transfer In - From General Fund	$48,000	$493,000
499100 - Transfer In - From CIP	–	$1,037,775
499999 - Transfer In -Beginning Balance	$72,000	$72,000
REVENUES TOTAL	**$317,620**	**$3,657,395**
Expenses		
532000 - Engineering & Architecture	$237,395	$557,395
591100 - Construction	–	$3,100,000
EXPENSES TOTAL	**$237,395**	**$3,657,395**
Net Change in Fund Balance	$80,225	$0



0000020 - QOP TO CONSERVATION LN - SHARED USE PATH

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 303 - Infrastructure

Location: QOP to Conservation Ln - Bicycle Connections Between Quince Orchard Park Neighborhood and Conservation Lane

Project Manager: Mark Kile

STRATEGIC PLAN

Viable Transportation Options

PROJECT DESCRIPTION

This project is located between the Quince Orchard Park Neighborhood and Conservation Lane and will retrofit the existing off-road earth and gravel path to paved surface. The design phase is scheduled to start in FY25 with the construction phase following in FY26.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
This project will require mowing and trash removal operating costs of $2,000 per year, with an additional $1,000 in potential miscellaneous expenses. There will also be additional Stormwater maintenance costs for the final Stormwater facilities that cannot be estimated at this time.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
438600 - County Rev. Sharing - Transport	–	$288,000	$48,000	–	–	–	–
499000 - Transfer In - From General Fund	$445,000	$445,000	–	–	–	–	–
REVENUES TOTAL	**$445,000**	**$733,000**	**$48,000**	**–**	**–**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	–	$127,480	–	–	–	–	–
591100 - Construction	$500,000	$0	$600,000	–	–	–	–
EXPENSES TOTAL	**$500,000**	**$127,480**	**$600,000**	**–**	**–**	**–**	**–**
Net Change in Fund Balance	($55,000)	$605,520	($552,000)	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
438600 - County Rev. Sharing - Transport	–	$336,000
499000 - Transfer In - From General Fund	$208,689	$653,689
REVENUES TOTAL	**$208,689**	**$989,689**
Expenses		
532000 - Engineering & Architecture	$88,771	$216,251
591100 - Construction	–	$600,000
EXPENSES TOTAL	**$88,771**	**$816,251**
Net Change in Fund Balance	$119,918	$173,438



0000021 - WASHINGTONIAN BLVD - SHARED USE PATH

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 303 - Infrastructure

Location: Washingtonian Blvd - Bicycle Connections Washingtonian Boulevard - between Sam Eig Highway and Fields Road

Project Manager: Mark Kile

STRATEGIC PLAN

Viable Transportation Options

PROJECT DESCRIPTION

This project involves the design and construction of a shared use path along Washingtonian Blvd. from Sam Eig Highway to Rio Boulevard. Final design and construction have been pushed back to focus efforts on other priority projects. Construction is now anticipated for FY29.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
There will be additional operating budget impacts related to additional maintenance for the path. Stormwater management operating costs cannot be estimated at this time.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
438600 - County Rev. Sharing - Transport	–	$381,000	–	–	$1,206,000	–	–
499000 - Transfer In - From General Fund	–	–	–	$0	$0	–	–
499100 - Transfer In - From CIP	–	–	–	–	–	–	–
REVENUES TOTAL	**–**	**$381,000**	**–**	**$0**	**$1,206,000**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	–	–	–	–	–	–	–
591100 - Construction	–	–	–	–	$2,200,000	–	–
589000 - Transfer To Other Funds	–	–	$813,000	–	–	–	–
EXPENSES TOTAL	**–**	**–**	**$813,000**	**–**	**$2,200,000**	**–**	**–**
Net Change in Fund Balance	$0	$381,000	($813,000)	$0	($994,000)	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
438600 - County Rev. Sharing - Transport	–	$1,587,000
499000 - Transfer In - From General Fund	$1,495,000	$1,495,000
499100 - Transfer In - From CIP	$568,398	$568,398
REVENUES TOTAL	**$2,063,398**	**$3,650,398**
Expenses		
532000 - Engineering & Architecture	$380,781	$380,781
591100 - Construction	–	$2,200,000
589000 - Transfer To Other Funds	–	$813,000
EXPENSES TOTAL	**$380,781**	**$3,393,781**
Net Change in Fund Balance	$1,682,618	$256,618



0000024 - INDUSTRIAL DR TO W.DEER PARK RD - SHARED USE PATH

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 303 - Infrastructure

Location: Industrial Drive to West Deer Park Road Industrial Drive to West Deer Park Road

Project Manager: Mark Kile

STRATEGIC PLAN

Viable Transportation Options

PROJECT DESCRIPTION

This project is for design and construction of a new shared use path from West Deer Park Road via Summit Hall Road connecting to Industrial Drive. This project is eligible for funding through the City funds held in Montgomery County's Development Impact Fund.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
Upon completion, this project will require additional operating funds to maintain the constructed facility.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
437150 - County Grant - Miscellaneous	–	–	$0	–	–	–	–
438600 - County Rev. Sharing - Transport	–	$40,000	–	$1,395,000	–	–	–
499000 - Transfer In - From General Fund	–	–	–	–	–	–	–
499100 - Transfer In - From CIP	–	–	$1,605,000	–	–	–	–
499999 - Transfer In -Beginning Balance	–	–	–	–	–	–	–
REVENUES TOTAL	**–**	**$40,000**	**$1,605,000**	**$1,395,000**	**–**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	$550,000	$100,000	$450,000	$50,000	–	–	–
591100 - Construction	–	–	$0	$800,000	$1,600,000	$100,000	–
EXPENSES TOTAL	**$550,000**	**$100,000**	**$450,000**	**$850,000**	**$1,600,000**	**$100,000**	**–**
Net Change in Fund Balance	($550,000)	($60,000)	$1,155,000	$545,000	($1,600,000)	($100,000)	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
437150 - County Grant - Miscellaneous	–	–
438600 - County Rev. Sharing - Transport	–	$1,435,000
499000 - Transfer In - From General Fund	$10,000	$10,000
499100 - Transfer In - From CIP	–	$1,605,000
499999 - Transfer In -Beginning Balance	$50,000	$50,000
REVENUES TOTAL	**$60,000**	**$3,100,000**
Expenses		
532000 - Engineering & Architecture	–	$600,000
591100 - Construction	–	$2,500,000
EXPENSES TOTAL	**–**	**$3,100,000**
Net Change in Fund Balance	$60,000	$0



0000025 - ANNUAL SIDEWALK PROJECTS

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 303 - Infrastructure

Location: Annual Sidewalk Projects ; Citywide

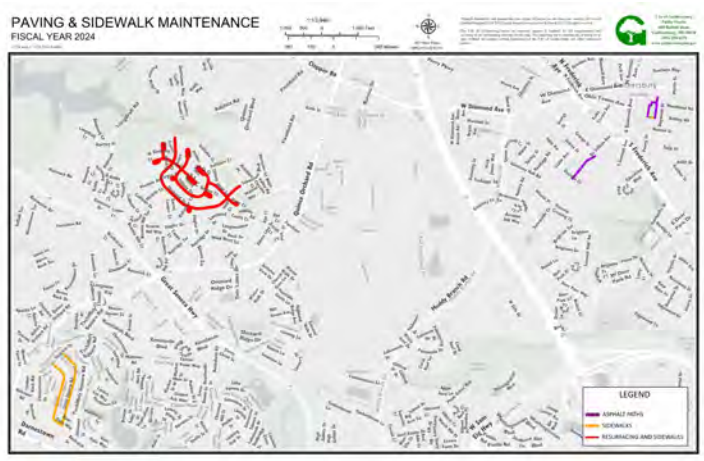
Project Manager: Mark Scafide

STRATEGIC PLAN

Viable Transportation Options

PROJECT DESCRIPTION

This annual project is for the repair and replacement of existing sidewalks. A Sidewalk Condition Survey was performed in FY25, which identified the need to significantly increase sidewalk repair funding, with a funding backlog of approximately $7.8 million. The funding need is currently projected to increase to $500,000 each year over the next five years. Sidewalk repairs are also performed as part of CIP-181 - Surface Improvement Program and through other street repair CIP projects.



OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes. Most of the work in this item will be contracted out, using the City's paving contract.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499000 - Transfer In - From General Fund	$200,000	$200,000	$400,000	$450,000	$450,000	$500,000	$500,000
499100 - Transfer In - From CIP	–	$22,000	–	–	–	–	–
499999 - Transfer In -Beginning Balance	–	–	–	–	–	–	–
REVENUES TOTAL	**$200,000**	**$222,000**	**$400,000**	**$450,000**	**$450,000**	**$500,000**	**$500,000**
Expenses							
591100 - Construction	$200,000	$399,998	$500,000	$500,000	$500,000	$500,000	$500,000
EXPENSES TOTAL	**$200,000**	**$399,998**	**$500,000**	**$500,000**	**$500,000**	**$500,000**	**$500,000**
Net Change in Fund Balance	$0	($177,998)	($100,000)	($50,000)	($50,000)	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499000 - Transfer In - From General Fund	$800,000	$3,300,000
499100 - Transfer In - From CIP	$69,932	$91,932
499999 - Transfer In -Beginning Balance	$485,000	$485,000
REVENUES TOTAL	**$1,354,932**	**$3,876,932**
Expenses		
591100 - Construction	$976,934	$3,876,932
EXPENSES TOTAL	**$976,934**	**$3,876,932**
Net Change in Fund Balance	$377,998	$0



0000026 - LAKELANDS-WASHINGTONIAN WOODS - SHARED USE PATH

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 303 - Infrastructure

Location: Lakelands – Washingtonian Woods Lakelands neighborhood and Washingtonian Woods neighborhood

Project Manager: Mark Kile

STRATEGIC PLAN

Viable Transportation Options

PROJECT DESCRIPTION

This project is for the design and construction of a shared use path connection between The Lakelands and Washingtonian Woods neighborhoods. If funding is not available through grants, the City may not pursue this project. Due to other priority projects and funding availability, the design for this project was moved to FY29 with construction in FY30.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
Upon completion, this project will require additional operating funds to maintain the constructed facility.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499000 - Transfer In - From General Fund	–	–	$500,000	$500,000	$1,500,000	–	–
499100 - Transfer In - From CIP	–	–	–	–	–	–	–
REVENUES TOTAL	**–**	**–**	**$500,000**	**$500,000**	**$1,500,000**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	–	–	–	–	$500,000	–	–
591100 - Construction	–	–	–	–	–	$2,000,000	–
EXPENSES TOTAL	**–**	**–**	**–**	**–**	**$500,000**	**$2,000,000**	**–**
Net Change in Fund Balance	$0	$0	$500,000	$500,000	$1,000,000	($2,000,000)	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499000 - Transfer In - From General Fund	$45,000	$2,545,000
499100 - Transfer In - From CIP	$10,000	$10,000
REVENUES TOTAL	**$55,000**	**$2,555,000**
Expenses		
532000 - Engineering & Architecture	–	$500,000
591100 - Construction	–	$2,000,000
EXPENSES TOTAL	**–**	**$2,500,000**
Net Change in Fund Balance	$55,000	$55,000



0000028 - PAVEMENT RE-SURVEY

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 303 - Infrastructure

Location: Citywide Pavement Condition Survey Citywide

Project Manager: Kaddijatou Fofana

STRATEGIC PLAN

Viable Transportation Options

PROJECT DESCRIPTION

The City performs a pavement condition survey of all City maintained roadways on a three year basis to evaluate the condition of City roadways. Starting in FY25, a sidewalk condition survey was added to the scope with no increase in the total budget. These surveys rate the surface condition of the pavement and sidewalks, which provides the City with an objective and rational basis for programming maintenance and repair needs and priorities in a proactive comprehensive fashion. The next surveys are programmed to be performed in FY28 and FY31.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: No

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499000 - Transfer In - From General Fund	$50,000	$50,000	$50,000	$55,000	$83,000	$83,000	$83,000
499999 - Transfer In -Beginning Balance	–	–	–	–	–	–	–
REVENUES TOTAL	**$50,000**	**$50,000**	**$50,000**	**$55,000**	**$83,000**	**$83,000**	**$83,000**
Expenses							
532000 - Engineering & Architecture	–	–	–	–	–	–	–
536000 - Miscellaneous Professional Services	–	–	–	$225,000	–	–	$250,000
EXPENSES TOTAL	**–**	**–**	**–**	**$225,000**	**–**	**–**	**$250,000**
Net Change in Fund Balance	$50,000	$50,000	$50,000	($170,000)	$83,000	$83,000	($167,000)

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499000 - Transfer In - From General Fund	$250,000	$654,000
499999 - Transfer In -Beginning Balance	$300,000	$300,000
REVENUES TOTAL	**$550,000**	**$954,000**
Expenses		
532000 - Engineering & Architecture	$138,910	$138,910
536000 - Miscellaneous Professional Services	$306,303	$781,303
EXPENSES TOTAL	**$445,213**	**$920,213**
Net Change in Fund Balance	$104,787	$33,787



0000032 - FUTURE STREET RECONSTRUCTION

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 303 - Infrastructure

Location: Citywide

Project Manager: Brian Fields

STRATEGIC PLAN

Viable Transportation Options

PROJECT DESCRIPTION

The City of Gaithersburg has not traditionally issued bonds for capital improvement projects. Instead, it has set aside funding to allow the City to operate under a pay-as-you-go method. This project establishes funding in future years to meet its future street rehabilitation/reconstruction needs under this philosophy. When specific projects are identified, funds and expenditures will be transferred to a new project. Possible treatment strategies include the City's current method of "reconstruction" in which the roadway is patched and used as the new base, then a overlay is added to the roadway. At the same time all new curb and gutter is replaced and tied into the new road surface. Some roadways may require full reconstruction which requires replacement of the entire base of the street. The Pavement Condition Index survey is used to identify specific projects.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: No

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499000 - Transfer In - From General Fund	$750,000	$750,000	$750,000	$500,000	$500,000	$500,000	$500,000
499100 - Transfer In - From CIP	–	$12,584	–	–	–	–	–
499999 - Transfer In -Beginning Balance	–	–	–	–	–	–	–
REVENUES TOTAL	**$750,000**	**$762,584**	**$750,000**	**$500,000**	**$500,000**	**$500,000**	**$500,000**
Expenses							
589000 - Transfer To Other Funds	$825,000	$825,000	–	$480,000	–	–	–
EXPENSES TOTAL	**$825,000**	**$825,000**	**–**	**$480,000**	**–**	**–**	**–**
Net Change in Fund Balance	($75,000)	($62,416)	$750,000	$20,000	$500,000	$500,000	$500,000

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499000 - Transfer In - From General Fund	$2,961,589	$6,461,589
499100 - Transfer In - From CIP	$1,684,090	$1,696,674
499999 - Transfer In -Beginning Balance	$2,486,806	$2,486,806
REVENUES TOTAL	**$7,132,485**	**$10,645,069**
Expenses		
589000 - Transfer To Other Funds	$4,466,000	$5,771,000
EXPENSES TOTAL	**$4,466,000**	**$5,771,000**
Net Change in Fund Balance	$2,666,485	$4,874,069



0000034 - QOB STREET REHAB - DIAMOND DR TO FIRST FIELD RD

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 303 - Infrastructure

Location: QOB Street Rehab - Diamond Dr to First Field Rd Quince Orchard Boulevard between Firstfield Road and Quince Orchard Road

Project Manager: Mark Kile

STRATEGIC PLAN

Viable Transportation Options

PROJECT DESCRIPTION

This is a comprehensive reconstruction project that includes the rehabilitation of Quince Orchard Blvd from Firstfield Road to Diamond Drive, as well as the replacement of sidewalk. In addition, new streetlights along Quince Orchard Blvd. will be installed. Any necessary stormwater management features will be included under a SWM CIP. As part of the related project 0000156 - Quince Orchard Boulevard Shared Use Path, a bike facility along Rabbitt Road (from Quince Orchard Boulevard to the City's Robertson Park Youth Center) and along Quince Orchard Blvd from First Field Drive to First Field Drive. Design has been completed.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
There will be increased operating costs to maintain the new shared use path, including Stormwater management that cannot be estimated at this time.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
438600 - County Rev. Sharing - Transport	–	$1,005,000	$443,000	–	–	–	–
499000 - Transfer In - From General Fund	–	–	–	–	–	–	–
499100 - Transfer In - From CIP	–	–	–	–	–	–	–
499999 - Transfer In -Beginning Balance	–	–	–	–	–	–	–
REVENUES TOTAL	**–**	**$1,005,000**	**$443,000**	**–**	**–**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	–	–	–	–	–	–	–
591100 - Construction	$1,550,000	$0	$1,000,000	$850,000	–	–	–
589000 - Transfer To Other Funds	–	–	$1,605,000	–	–	–	–
EXPENSES TOTAL	**$1,550,000**	**$0**	**$2,605,000**	**$850,000**	**–**	**–**	**–**
Net Change in Fund Balance	($1,550,000)	$1,005,000	($2,162,000)	($850,000)	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
438600 - County Rev. Sharing - Transport	–	$1,448,000
499000 - Transfer In - From General Fund	$260,317	$260,317
499100 - Transfer In - From CIP	$300,000	$300,000
499999 - Transfer In -Beginning Balance	$2,194,683	$2,194,683
REVENUES TOTAL	**$2,755,000**	**$4,203,000**
Expenses		
532000 - Engineering & Architecture	$187,467	$187,467
591100 - Construction	$2,000	$1,852,000
589000 - Transfer To Other Funds	$500,000	$2,105,000
EXPENSES TOTAL	**$689,467**	**$4,144,467**
Net Change in Fund Balance	$2,065,533	$58,533



0000038 - FUTURE SIGNAL RECONSTRUCTION

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 303 - Infrastructure

Location: Citywide Citywide

Project Manager: Brian Fields

STRATEGIC PLAN

Viable Transportation Options

PROJECT DESCRIPTION

The City of Gaithersburg has not traditionally issued bonds for capital improvement projects. Instead, it has set aside funding to allow the City to operate under a pay-as-you-go method. This project establishes funding in future years to meet its future traffic signal reconstruction needs under this philosophy. When specific projects are identified, funds and expenditures will be transferred to a new project.

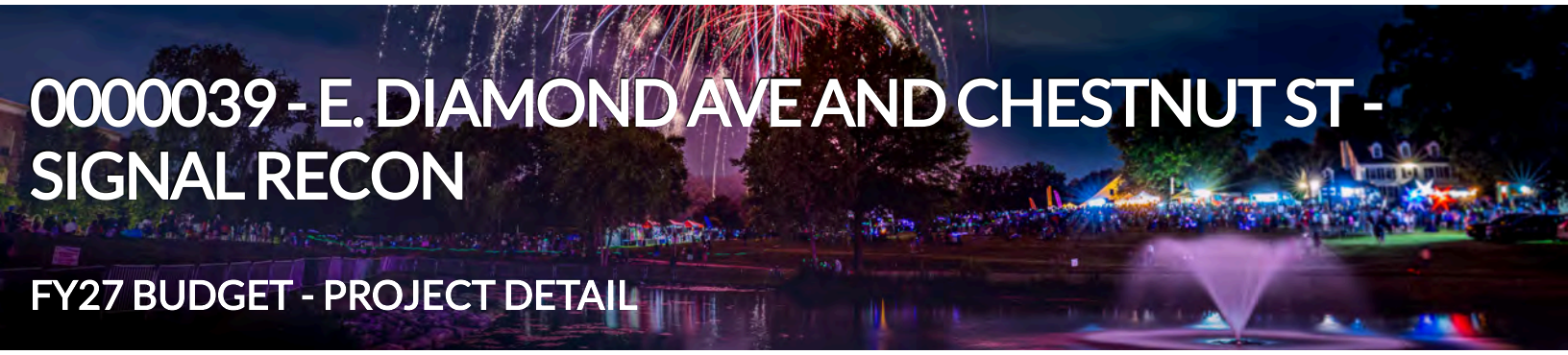
OPERATING BUDGET IMPACTS

Are there future operating budget impacts: No

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499000 - Transfer In - From General Fund	$700,000	$700,000	$700,000	$775,000	$1,475,000	$775,000	$775,000
499100 - Transfer In - From CIP	–	–	–	–	–	–	–
499999 - Transfer In -Beginning Balance	–	–	–	–	–	–	–
REVENUES TOTAL	**$700,000**	**$700,000**	**$700,000**	**$775,000**	**$1,475,000**	**$775,000**	**$775,000**
Expenses							
589000 - Transfer To Other Funds	$150,000	$150,000	$850,000	$65,000	$800,000	–	–
EXPENSES TOTAL	**$150,000**	**$150,000**	**$850,000**	**$65,000**	**$800,000**	**–**	**–**
Net Change in Fund Balance	$550,000	$550,000	($150,000)	$710,000	$675,000	$775,000	$775,000

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499000 - Transfer In - From General Fund	$1,735,000	$6,935,000
499100 - Transfer In - From CIP	$246,638	$246,638
499999 - Transfer In -Beginning Balance	$157,940	$157,940
REVENUES TOTAL	**$2,139,578**	**$7,339,578**
Expenses		
589000 - Transfer To Other Funds	$1,975,319	$3,840,319
EXPENSES TOTAL	**$1,975,319**	**$3,840,319**
Net Change in Fund Balance	$164,259	$3,499,259



0000039 - E. DIAMOND AVE AND CHESTNUT ST - SIGNAL RECON

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 303 - Infrastructure

Location: East Diamond Avenue and Chestnut Street East Diamond Avenue and Chestnut Street

Project Manager: Mark Kile

STRATEGIC PLAN

Viable Transportation Options

PROJECT DESCRIPTION

The project involves the design and reconstruction of the signal at E. Diamond Ave. and Chestnut St, with design planned for FY28 and construction projected to start in FY29.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
Montgomery County will help maintain the traffic signal after work is completed.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499000 - Transfer In - From General Fund	–	–	–	–	–	–	–
499100 - Transfer In - From CIP	–	–	–	$65,000	$800,000	–	–
499999 - Transfer In -Beginning Balance	–	–	–	–	–	–	–
REVENUES TOTAL	**–**	**–**	**–**	**$65,000**	**$800,000**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	–	–	–	$125,000	–	–	–
591100 - Construction	–	–	–	–	$800,000	–	–
EXPENSES TOTAL	**–**	**–**	**–**	**$125,000**	**$800,000**	**–**	**–**
Net Change in Fund Balance	$0	$0	$0	($60,000)	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499000 - Transfer In - From General Fund	$50,000	$50,000
499100 - Transfer In - From CIP	–	$865,000
499999 - Transfer In -Beginning Balance	$10,000	$10,000
REVENUES TOTAL	**$60,000**	**$925,000**
Expenses		
532000 - Engineering & Architecture	–	$125,000
591100 - Construction	–	$800,000
EXPENSES TOTAL	**–**	**$925,000**
Net Change in Fund Balance	$60,000	$0



0000048 - FUTURE CITY HALL PROJECTS

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 304 - Facilities

Location: City Hall 31 South Summit Avenue

Project Manager: Brian Fields

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

The City of Gaithersburg has not traditionally issued bonds for capital improvement projects. Instead, it has set aside funding to allow the City to operate under a pay-as-you-go method. This project establishes funding in future years to meet City Hall improvements under this philosophy. When specific projects are identified, funds and expenditures will be transferred to a new project.
The City conducted a Facility Condition Assessment and User Needs Analysis of City Hall in FY18. Based on the recommendations of the study, a number of projects have been identified and were initially prioritized. However, given the changes that have occurred in the last two years a reevaluation will need to take place.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
There will be short term operating impacts to handle relocation of staff while these projects are ongoing.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
467200 - Miscellaneous	–	–	–	–	–	–	–
499000 - Transfer In - From General Fund	$200,000	$200,000	$200,000	–	–	–	–
499100 - Transfer In - From CIP	–	–	–	–	–	–	–
499999 - Transfer In -Beginning Balance	–	–	–	–	–	–	–
REVENUES TOTAL	**$200,000**	**$200,000**	**$200,000**	**–**	**–**	**–**	**–**
Expenses							
591100 - Construction	–	–	–	–	–	–	–
589000 - Transfer To Other Funds	$1,800,000	$1,800,000	$300,000	–	–	–	–
EXPENSES TOTAL	**$1,800,000**	**$1,800,000**	**$300,000**	**–**	**–**	**–**	**–**
Net Change in Fund Balance	($1,600,000)	($1,600,000)	($100,000)	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
467200 - Miscellaneous	$1,000	$1,000
499000 - Transfer In - From General Fund	$9,955,000	$10,355,000
499100 - Transfer In - From CIP	$602,587	$602,587
499999 - Transfer In -Beginning Balance	$1,289,817	$1,289,817
REVENUES TOTAL	**$11,848,404**	**$12,248,404**
Expenses		
591100 - Construction	$326,877	$326,877
589000 - Transfer To Other Funds	$8,765,344	$10,865,344
EXPENSES TOTAL	**$9,092,221**	**$11,192,221**
Net Change in Fund Balance	$2,756,183	$1,056,183



0000049 - PUBLIC WORKS - FUEL FACILITY

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 304 - Facilities

Location: Public Works 800 Rabbitt Road

Project Manager: McNeal Brown

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

This project consists of the replacement of three 10K gallon fuel tanks, new pumps, dispensing units, above-ground diesel exhaust fluid (DEF) tank and DEF enclosure, air hose & compressor, vehicle vacuum and all of the associated plumbing and electrical work. The new tanks will have the added benefit of allowing the City to go to a higher concentration of ethanol in our unleaded gas (cars) and expanding the use of a more environmentally friendly bio-diesel fuel. Construction is planned to start in FY26 and be fully complete in FY27. This project's budget has been increased by 4% to reflect higher materials and labor costs when the work will be completed.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: No

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499000 - Transfer In - From General Fund	–	–	–	–	–	–	–
499100 - Transfer In - From CIP	–	–	–	–	–	–	–
499999 - Transfer In -Beginning Balance	–	–	–	–	–	–	–
REVENUES TOTAL	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	–	–	–	–	–	–	–
591100 - Construction	$935,638	$100,000	$835,638	–	–	–	–
EXPENSES TOTAL	**$935,638**	**$100,000**	**$835,638**	**–**	**–**	**–**	**–**
Net Change in Fund Balance	($935,638)	($100,000)	($835,638)	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499000 - Transfer In - From General Fund	$682,228	$682,228
499100 - Transfer In - From CIP	$322,000	$322,000
499999 - Transfer In -Beginning Balance	$387,772	$387,772
REVENUES TOTAL	**$1,392,000**	**$1,392,000**
Expenses		
532000 - Engineering & Architecture	$79,049	$79,049
591100 - Construction	–	$935,638
EXPENSES TOTAL	**$79,049**	**$1,014,687**
Net Change in Fund Balance	$1,312,952	$377,314



0000053 - FUTURE PW FACILITY PROJECTS

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 304 - Facilities

Location: Public Works 800 Rabbit Road

Project Manager: Ron Kaczmarek

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

The City of Gaithersburg has not traditionally issued bonds for capital improvement projects. Instead, it has set aside funding to allow the City to operate under a pay-as-you-go method. This project establishes funding in future years to meet Public Works facility improvements under this philosophy. When specific projects are identified, funds and expenditures will be transferred to a new project.
The City conducted a Facility Condition Assessment and User Needs Analysis of the Public Works Facility in FY19. Based on the recommendations of the study, a number of projects have been created to address items from this study. It is anticipated that the design of recommended improvements will begin in FY26 and construction will start in late FY27.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: No

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499000 - Transfer In - From General Fund	$1,697,250	$1,697,250	$1,295,250	$1,000,000	$1,000,000	$1,000,000	$1,000,000
499100 - Transfer In - From CIP	–	$24,457	–	–	–	–	–
REVENUES TOTAL	**$1,697,250**	**$1,721,707**	**$1,295,250**	**$1,000,000**	**$1,000,000**	**$1,000,000**	**$1,000,000**
Expenses							
532000 - Engineering & Architecture	$200,000	$200,000	–	–	–	–	–
589000 - Transfer To Other Funds	$285,190	$314,497	–	$51,500	–	–	–
EXPENSES TOTAL	**$485,190**	**$514,497**	**–**	**$51,500**	**–**	**–**	**–**
Net Change in Fund Balance	$1,212,060	$1,207,210	$1,295,250	$948,500	$1,000,000	$1,000,000	$1,000,000

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499000 - Transfer In - From General Fund	$4,170,272	$11,162,772
499100 - Transfer In - From CIP	$728,442	$752,899
REVENUES TOTAL	**$4,898,714**	**$11,915,671**
Expenses		
532000 - Engineering & Architecture	–	$200,000
589000 - Transfer To Other Funds	$398,440	$764,437
EXPENSES TOTAL	**$398,440**	**$964,437**
Net Change in Fund Balance	$4,500,274	$10,951,234



0000054 - OLDE TOWNE PARKING GARAGE - 3 ELEVATOR UPGRADES

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 304 - Facilities

Location: Olde Towne Parking Garage 112 Olde Towne Avenue

Project Manager: McNeal Brown

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

This project involves the design of three new elevators at the Old Towne Parking Garage (OTPG). The elevator cars, controls, hydraulic fluid pumps, signals, sump pumps, tamper switches, and pistons will all be replaced. Originally the design portion of this project was planned for FY21 with construction in FY22, but the project has been modified to be a design-bid-build.

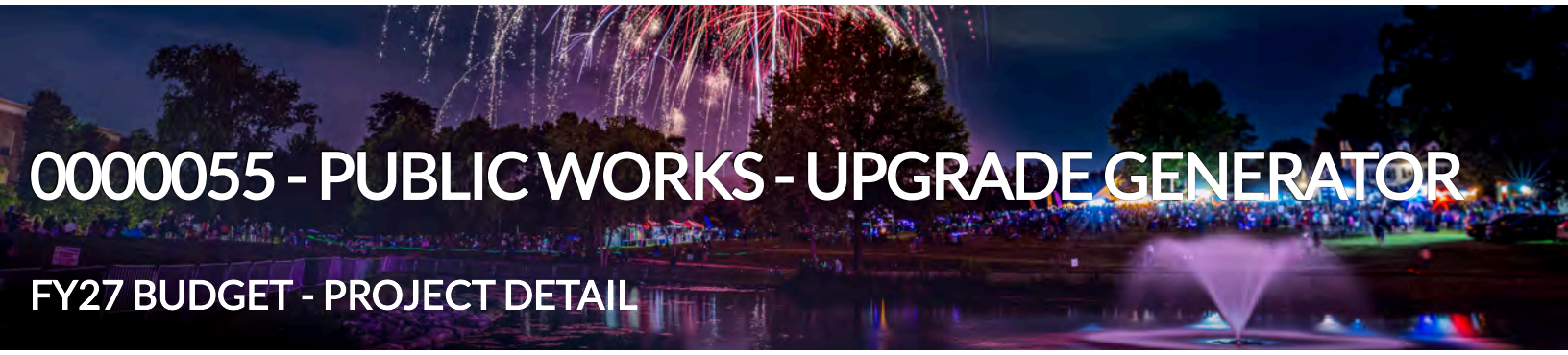
OPERATING BUDGET IMPACTS

Are there future operating budget impacts: No
No additional operating impacts are expected. We anticipate a decrease in electric and maintenance costs due to these upgrades.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499000 - Transfer In - From General Fund	–	–	–	–	–	–	–
499100 - Transfer In - From CIP	–	–	–	–	–	–	–
499999 - Transfer In -Beginning Balance	–	–	–	–	–	–	–
REVENUES TOTAL	–	–	–	–	–	–	–
Expenses							
591100 - Construction	$945,162	$705,162	$240,000	–	–	–	–
EXPENSES TOTAL	**$945,162**	**$705,162**	**$240,000**	–	–	–	–
Net Change in Fund Balance	($945,162)	($705,162)	($240,000)	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499000 - Transfer In - From General Fund	$400,000	$400,000
499100 - Transfer In - From CIP	$765,000	$765,000
499999 - Transfer In -Beginning Balance	$187,000	$187,000
REVENUES TOTAL	**$1,352,000**	**$1,352,000**
Expenses		
591100 - Construction	$87,000	$1,032,162
EXPENSES TOTAL	**$87,000**	**$1,032,162**
Net Change in Fund Balance	$1,265,000	$319,838



0000055 - PUBLIC WORKS - UPGRADE GENERATOR

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 304 - Facilities

Location: Public Works Complex 800 Rabbitt Road

Project Manager: Melanie Brown

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

This project involves the upgrade of the current generator and possible relocation at the Public Works (PW) Complex. The current generator will not be able to handle the additional load for any additional facility enhancements. Also, the current generator only supports the fuel pumps and very few operational needs within the facility. If an emergency occurred, multiple areas like the fleet shop and other equipment areas would need power to support hurricane, earthquake, and snow removal operations. The generator design was solicited in conjunction with the Activity Center generator upgrade project to gain a competitive advantage for the services. Design will begin in FY25 and will be completed in FY26. Construction will start in FY27 and be completed in FY27.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
Operating impacts will be additional service contract costs which are roughly $3,500 per year and additional fuel costs charged to Account 1153 - Building & Grounds - Public Service Facility

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499000 - Transfer In - From General Fund	$1,455,000	$1,455,000	–	–	–	–	–
499100 - Transfer In - From CIP	$210,000	$227,497	–	–	–	–	–
REVENUES TOTAL	**$1,665,000**	**$1,682,497**	**–**	**–**	**–**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	–	$133,888	$12,000	–	–	–	–
591100 - Construction	$1,691,609	$0	$1,691,609	–	–	–	–
EXPENSES TOTAL	**$1,691,609**	**$133,888**	**$1,703,609**	**–**	**–**	**–**	**–**
Net Change in Fund Balance	($26,609)	$1,548,609	($1,703,609)	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499000 - Transfer In - From General Fund	$155,000	$1,610,000
499100 - Transfer In - From CIP	–	$227,497
REVENUES TOTAL	**$155,000**	**$1,837,497**
Expenses		
532000 - Engineering & Architecture	–	$145,888
591100 - Construction	–	$1,691,609
EXPENSES TOTAL	**–**	**$1,837,497**
Net Change in Fund Balance	$155,000	$0



0000059 - UTILITY ASSESSMENT

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 304 - Facilities

Location: Robertson Park & Bohrer Park 801 Rabbitt Road & 506 South Frederick Avenue

Project Manager: McNeal Brown

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

This project was planned to assist the City in tracking reduction of utility use and the City's carbon footprint. Based on a utility study done in FY18, this project includes the installation of submeters at two park locations: Robertson Park Youth Center (to track the amount of water the irrigation system uses for the sports fields), and Bohrer Park complex (to add additional electrical water meters to track usage by the various buildings/structures). This project has been cancelled and the budget and scope of work will be transferred to Project 0000188 – BEPS in FY26.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
Based on these energy projects, there will be a decrease in the operating line items for electric, water, and natural gas based on the projects selected.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499000 - Transfer In - From General Fund	–	–	–	–	–	–	–
499100 - Transfer In - From CIP	–	–	–	–	–	–	–
499999 - Transfer In -Beginning Balance	–	–	–	–	–	–	–
REVENUES TOTAL	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	–	–	–	–	–	–	–
536000 - Miscellaneous Professional Services	–	–	–	–	–	–	–
589000 - Transfer To Other Funds	$140,991	$140,991	–	–	–	–	–
EXPENSES TOTAL	**$140,991**	**$140,991**	**–**	**–**	**–**	**–**	**–**
Net Change in Fund Balance	($140,991)	($140,991)	$0	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499000 - Transfer In - From General Fund	$55,000	$55,000
499100 - Transfer In - From CIP	$265,000	$265,000
499999 - Transfer In -Beginning Balance	$150,000	$150,000
REVENUES TOTAL	**$470,000**	**$470,000**
Expenses		
532000 - Engineering & Architecture	$56,503	$56,503
536000 - Miscellaneous Professional Services	$272,506	$272,506
589000 - Transfer To Other Funds	–	$140,991
EXPENSES TOTAL	**$329,009**	**$470,000**
Net Change in Fund Balance	$140,991	$0



0000061 - ACTIVITY CENTER - ROOF REPLACEMENT

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 305 - Parks

Location: Activity Center 506 South Frederick Avenue

Project Manager: Sunil Prithviraj

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

This project involves the design and construction of the roof replacement of the Activity Center (flat roof sections only). The design was originally scheduled to occur in FY21 with construction scheduled for FY22. Design for this project has been moved to FY23 and construction will occur in FY24. The design scope was revised to include feasibility study to install solar panels and a separate contract awarded in FY23 for solar PV system installation assessment.

Roof-mounted solar panel installation assessment completed and report submitted to CMO. The roof replacement design work scope was revised in FY 23 to include additional design elements for future solar panel installation projects.
The design will be completed in FY24 and the construction will be coordinated and completed in FY25 (late Summer- Fall of 2024) depending on the facility's availability to replace the roof without impacting summer programs planned inside the building.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: No

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499000 - Transfer In - From General Fund	–	–	–	–	–	–	–
499100 - Transfer In - From CIP	–	–	–	–	–	–	–
499999 - Transfer In -Beginning Balance	–	–	–	–	–	–	–
REVENUES TOTAL	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	–	–	–	–	–	–	–
591100 - Construction	–	–	–	–	–	–	–
589000 - Transfer To Other Funds	$580,000	$579,992	$150,000	–	–	–	–
EXPENSES TOTAL	**$580,000**	**$579,992**	**$150,000**	**–**	**–**	**–**	**–**
Net Change in Fund Balance	($580,000)	($579,992)	($150,000)	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499000 - Transfer In - From General Fund	$565,000	$565,000
499100 - Transfer In - From CIP	$347,179	$347,179
499999 - Transfer In -Beginning Balance	$613,838	$613,838
REVENUES TOTAL	**$1,526,017**	**$1,526,017**
Expenses		
532000 - Engineering & Architecture	$81,408	$81,408
591100 - Construction	$714,617	$714,617
589000 - Transfer To Other Funds	–	$729,992
EXPENSES TOTAL	**$796,025**	**$1,526,017**
Net Change in Fund Balance	$729,992	$0



0000063 - FUTURE BOHRER PARK AT SUMMIT HALL PROJECTS

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 305 - Parks

Location: Bohrer Park Summit Hall, 506 South Frederick Avenue

Project Manager: Brian Fields

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

The City of Gaithersburg has not traditionally issued bonds for capital improvement projects. Instead, it has set aside funding to allow the City to operate under a pay-as-you-go method. This project establishes funding in future years to meet its future Bohrer Park renovation and improvements under this philosophy. When specific projects are identified, funds and expenditures will be transferred to a new project.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: No

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499000 - Transfer In - From General Fund	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000
499100 - Transfer In - From CIP	–	–	–	–	–	–	–
REVENUES TOTAL	**$50,000**	**$50,000**	**$50,000**	**$50,000**	**$50,000**	**$50,000**	**$50,000**
Expenses							
–	–	–	–	–	–	–	–
EXPENSES TOTAL	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Net Change in Fund Balance	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499000 - Transfer In - From General Fund	$348,500	$648,500
499100 - Transfer In - From CIP	($1,234)	($1,234)
REVENUES TOTAL	**$347,266**	**$647,266**
Expenses		
–	–	–
EXPENSES TOTAL	**–**	**–**
Net Change in Fund Balance	$347,266	$647,266



0000067 - ACTIVITY CENTER - UPGRADE GENERATOR

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 305 - Parks

Location: 506 South Summit Avenue

Project Manager: Sunil Prithviraj

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

This project involves the replacement and upgrade of the building generator at the Activity Center. Currently, portions of the building do not have backup power, so additional capacity is necessary in key locations. The generator design will be solicited in conjunction with the Public Works generator upgrade project to gain a competitive advantage for the services. Design will begin in FY25 and will be completed in FY26. Construction will start in FY27 and be completed in FY27.

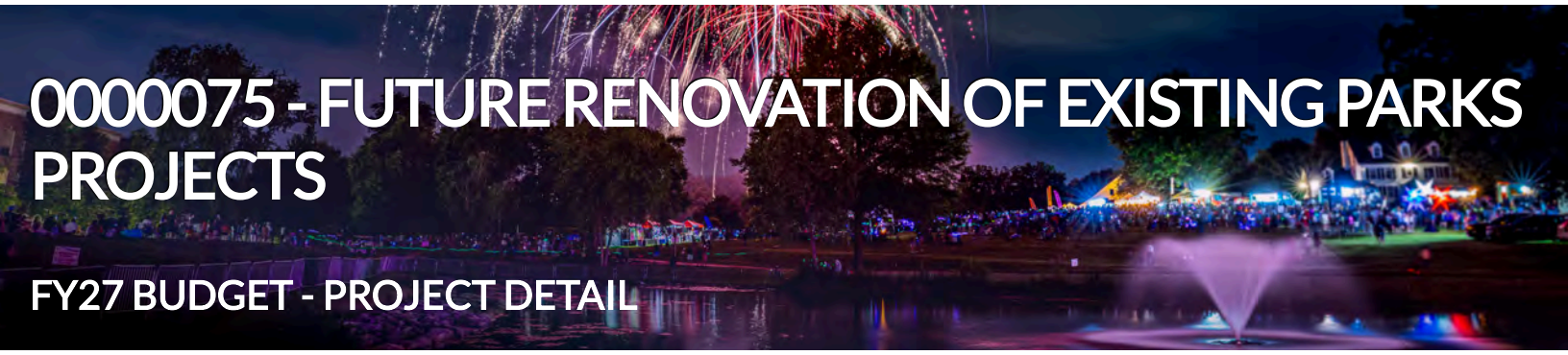
OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
Impacts to budget include additional service contract cost to maintain, estimated service cost of $3500 per year

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499000 - Transfer In - From General Fund	–	–	–	–	–	–	–
499100 - Transfer In - From CIP	$580,000	$579,992	–	–	–	–	–
REVENUES TOTAL	**$580,000**	**$579,992**	**–**	**–**	**–**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	–	$81,054	–	–	–	–	–
591100 - Construction	$632,500	$0	$270,000	–	–	–	–
589000 - Transfer To Other Funds	–	–	$115,000	$155,000	–	–	–
EXPENSES TOTAL	**$632,500**	**$81,054**	**$385,000**	**$155,000**	**–**	**–**	**–**
Net Change in Fund Balance	($52,500)	$498,938	($385,000)	($155,000)	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499000 - Transfer In - From General Fund	$135,000	$135,000
499100 - Transfer In - From CIP	$3,120	$583,112
REVENUES TOTAL	**$138,120**	**$718,112**
Expenses		
532000 - Engineering & Architecture	–	$81,054
591100 - Construction	–	$270,000
589000 - Transfer To Other Funds	–	$270,000
EXPENSES TOTAL	**–**	**$621,054**
Net Change in Fund Balance	$138,120	$97,058



0000075 - FUTURE RENOVATION OF EXISTING PARKS PROJECTS

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 305 - Parks

Location: Citywide

Project Manager: Brian Fields

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

The City of Gaithersburg has not traditionally issued bonds for capital improvement projects. Instead, it has set aside funding to allow the City to operate under a pay-as-you-go method. This project establishes funding in future years to meet its future park renovation and improvements under this philosophy.
Some of the funds transferred in from the General Fund are set aside to fund the following projects: $942,000 for Lakelands Turf (FY25-FY26), $470,000 for Robertson Park Lighting (FY26-FY28), & $480,000 for Kelley Park Field #3 lighting (FY26-FY28), $1,200,000 for Lakelands Park Lighting (FY27-FY30), $181,000 for the Activity Center Fitness Zone (FY28), and $460,000 for the Activity Center Entrance (FY28).

As new projects come online, funding is transferred from this project to the new projects within the Parks CIP Fund. The following transfers are planned through FY30:
FY25: Project 0000185 Bohrer Park Futsal Court - $30,000, Project 0000193 Activity Center Cubicles - $78,800, Project 0000194 Community Museum Office Reconfiguration - $147,000, Project 0000196 Arts Barn Theater Seats - $40,000, Project 0000211 Lakelands Turf Replacement - $471,000
FY26: Project 0000211 Lakelands Turf Replacement - $471,000, Project 0000205 B&O Train Station Brick Assessment - $80,000, Project 0000185 Bohrer Park Futsal Court - $30,426, Project 0000219 Activity Center Metal Roof Replacement - $125,000, Project 0000220 Pavilion Assessment - $103,097
FY27: Project 0000205 B&O Train Station Brick Assessment - $80,000, Project 0000210 Observatory Park -$75,000, Project 0000204 Robertson Park Youth Center Office Renovation - $40,000
FY28: Project 0000205 B&O Train Station Brick Assessment - $91,000, Project 0000218 Activity Center Entrance Renovation - $460,105, Project 0000217 Activity Center Fitness Zone Renovation - $180,945, Project 0000222 Robertson Park Sports Lighting $445,000, Griffith Park Pavilion $134,427
FY29: Project 0000223 Lakelands Park Sports Lighting - $1,200,000
FY30: Project 0000221 Kelley Park Sports Lighting - $480,000

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: No

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
434000 - State Grant - Open Space	–	–	–	–	–	–	–
499000 - Transfer In - From General Fund	$985,000	$985,000	$685,000	$1,141,250	$1,100,250	$510,250	$400,000
499100 - Transfer In - From CIP	$303,531	$53,531	–	–	–	–	–
REVENUES TOTAL	**$1,288,531**	**$1,038,531**	**$685,000**	**$1,141,250**	**$1,100,250**	**$510,250**	**$400,000**
Expenses							
589000 - Transfer To Other Funds	$809,523	$844,523	$216,615	$959,050	$1,264,427	$480,000	–
EXPENSES TOTAL	**$809,523**	**$844,523**	**$216,615**	**$959,050**	**$1,264,427**	**$480,000**	**–**
Net Change in Fund Balance	$479,008	$194,008	$468,385	$182,200	($164,177)	$30,250	$400,000

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
434000 - State Grant - Open Space	$500,000	$500,000
499000 - Transfer In - From General Fund	$1,337,000	$6,158,750
499100 - Transfer In - From CIP	$2,119,773	$2,173,304
REVENUES TOTAL	**$3,956,773**	**$8,832,054**
Expenses		
589000 - Transfer To Other Funds	$3,553,405	$7,318,020
EXPENSES TOTAL	**$3,553,405**	**$7,318,020**
Net Change in Fund Balance	$403,368	$1,514,034



0000083 - IT - NETWORK INFRASTRUCTURE IMPROVEMENTS

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 306 - Information Technology

Location: Citywide

Project Manager: Guy Goodenough

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

This project supports improvements and expansion of the City's network infrastructure. Expanded Wi-Fi coverage is being implemented in select locations started in FY22, and continued expansion to improve coverage areas based on user demand is anticipated to continue in out years. As of FY26, this project has dependency on construction which requires us to move funds FY6, FY27 to FY28.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
Incremental maintenance and replacement costs to activity 1145 in out years (first year maintenance costs are included with purchases).

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499000 - Transfer In - From General Fund	–	–	–	–	–	–	–
499100 - Transfer In - From CIP	$35,000	$35,000	–	–	–	–	–
499999 - Transfer In -Beginning Balance	–	–	–	–	–	–	–
REVENUES TOTAL	**$35,000**	**$35,000**	**–**	**–**	**–**	**–**	**–**
Expenses							
595000 - Furniture & Equipment	$45,000	$1,978	$0	–	–	–	–
595060 - Machinery & Equipment	–	–	$43,022	$40,000	–	–	–
EXPENSES TOTAL	**$45,000**	**$1,978**	**$43,022**	**$40,000**	**–**	**–**	**–**
Net Change in Fund Balance	($10,000)	$33,022	($43,022)	($40,000)	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499000 - Transfer In - From General Fund	$13,000	$13,000
499100 - Transfer In - From CIP	–	$35,000
499999 - Transfer In -Beginning Balance	$93,000	$93,000
REVENUES TOTAL	**$106,000**	**$141,000**
Expenses		
595000 - Furniture & Equipment	$35,200	$37,178
595060 - Machinery & Equipment	$328	$83,350
EXPENSES TOTAL	**$35,528**	**$120,528**
Net Change in Fund Balance	$70,472	$20,472



0000096 - CITY - RADIO SYSTEM UPGRADES

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 306 - Information Technology

Location: Citywide

Project Manager: Brian Helms

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

This project supports the replacement and enhancement of the City's radio system, including: the transition from analog to digital technology, a second repeater for improved resiliency, and collection of information for use by GIS applications. This project is anticipated to be completed in FY26.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: No
Unknown. Potential costs for hardware and software maintenance, and/or ongoing software as a service(s).

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499000 - Transfer In - From General Fund	–	–	–	–	–	–	–
499100 - Transfer In - From CIP	–	–	–	–	–	–	–
499999 - Transfer In -Beginning Balance	–	–	–	–	–	–	–
REVENUES TOTAL	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Expenses							
595000 - Furniture & Equipment	$150,000	$0	–	–	–	–	–
595060 - Machinery & Equipment	–	–	$150,000	–	–	–	–
EXPENSES TOTAL	**$150,000**	**$0**	**$150,000**	**–**	**–**	**–**	**–**
Net Change in Fund Balance	($150,000)	$0	($150,000)	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499000 - Transfer In - From General Fund	$75,000	$75,000
499100 - Transfer In - From CIP	$25,000	$25,000
499999 - Transfer In -Beginning Balance	$50,000	$50,000
REVENUES TOTAL	**$150,000**	**$150,000**
Expenses		
595000 - Furniture & Equipment	–	–
595060 - Machinery & Equipment	–	$150,000
EXPENSES TOTAL	**–**	**$150,000**
Net Change in Fund Balance	$150,000	$0



0000100 - CITY - INFRASTRUCTURE & BUSINESS CONTINUITY IMPROVEMENT

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 306 - Information Technology

Location: Citywide

Project Manager: Ruth Lutero

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

This project will support technical improvements to the City's network infrastructure, backup infrastructure, telecommunications architecture, and disaster recovery posture to improve resiliency. This project is anticipated to complete in FY26.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
Operating budget impacts include estimated costs of $80,000 for incremental maintenance, replacement and (potentially) additional telecommunication circuit costs to activity 1145.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499000 - Transfer In - From General Fund	–	–	–	–	–	–	–
499100 - Transfer In - From CIP	$95,000	$95,000	–	–	–	–	–
REVENUES TOTAL	**$95,000**	**$95,000**	**–**	**–**	**–**	**–**	**–**
Expenses							
591100 - Construction	–	$93,000	–	–	–	–	–
595000 - Furniture & Equipment	$525,000	$0	–	–	–	–	–
595060 - Machinery & Equipment	–	–	$432,000	–	–	–	–
EXPENSES TOTAL	**$525,000**	**$93,000**	**$432,000**	**–**	**–**	**–**	**–**
Net Change in Fund Balance	($430,000)	$2,000	($432,000)	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499000 - Transfer In - From General Fund	$322,000	$322,000
499100 - Transfer In - From CIP	$108,899	$203,899
REVENUES TOTAL	**$430,899**	**$525,899**
Expenses		
591100 - Construction	–	$93,000
595000 - Furniture & Equipment	–	–
595060 - Machinery & Equipment	–	$432,000
EXPENSES TOTAL	**–**	**$525,000**
Net Change in Fund Balance	$430,899	$899



0000101 - COMPUTER TRAINING/CONFERENCE ROOMS

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 306 - Information Technology

Location: 16 South Summit Avenue

Project Manager: Jim Conway

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

This project will support the addition of computers and presentation systems for conference rooms in the new 16 S. Summit Ave. and 12 S. Summit Ave buildings, as well as implementation of a computer-based training facility. The training room scope is likely dependent upon a phase 2 implementation for the remaining third floor space or buildout in 12 S. Summit. Work will be dependent on the design of 12 S. Summit and the 3rd floor of 16 S. Summit.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
Incremental maintenance and replacement costs to activity 1145 in out years (first year maintenance costs are included with purchases).

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499100 - Transfer In - From CIP	–	–	–	–	–	–	–
REVENUES TOTAL	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Expenses							
595000 - Furniture & Equipment	–	–	$35,000	–	–	–	–
EXPENSES TOTAL	**–**	**–**	**$35,000**	**–**	**–**	**–**	**–**
Net Change in Fund Balance	$0	$0	($35,000)	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499100 - Transfer In - From CIP	$35,000	$35,000
REVENUES TOTAL	**$35,000**	**$35,000**
Expenses		
595000 - Furniture & Equipment	–	$35,000
EXPENSES TOTAL	**–**	**$35,000**
Net Change in Fund Balance	$35,000	$0



0000106 - FUTURE TECHNOLOGY PROJECTS

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 306 - Information Technology

Location: Citywide

Project Manager: Ruth Lutero

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

The City of Gaithersburg has not traditionally issued bonds for capital improvement projects. Instead, it has set aside funding to allow the City to operate under a pay-as-you-go method. This project establishes funding in future years to meet City Hall improvements under this philosophy. When specific projects are identified, funds and expenditures will be transferred to a new project.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: No

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499000 - Transfer In - From General Fund	$100,000	$100,000	$216,000	$150,000	$150,000	$150,000	$150,000
499100 - Transfer In - From CIP	–	–	–	–	–	–	–
499999 - Transfer In -Beginning Balance	–	–	–	–	–	–	–
REVENUES TOTAL	**$100,000**	**$100,000**	**$216,000**	**$150,000**	**$150,000**	**$150,000**	**$150,000**
Expenses							
589000 - Transfer To Other Funds	$256,960	$348,940	$326,137	$170,000	–	–	–
EXPENSES TOTAL	**$256,960**	**$348,940**	**$326,137**	**$170,000**	**–**	**–**	**–**
Net Change in Fund Balance	($156,960)	($248,940)	($110,137)	($20,000)	$150,000	$150,000	$150,000

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499000 - Transfer In - From General Fund	$615,000	$1,531,000
499100 - Transfer In - From CIP	$834,952	$834,952
499999 - Transfer In -Beginning Balance	$15,000	$15,000
REVENUES TOTAL	**$1,464,952**	**$2,380,952**
Expenses		
589000 - Transfer To Other Funds	$705,956	$1,551,033
EXPENSES TOTAL	**$705,956**	**$1,551,033**
Net Change in Fund Balance	$758,996	$829,919



0000107 - GATEWAY TO GAITHERSBURG - ART PROJECT

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 307 - Art in Public Places

Location: Frederick Avenue (Route 355) 506 S. Frederick Avenue, Gaithersburg, MD 20877

Project Manager: Jason DeMarchi

STRATEGIC PLAN

Vibrant Culture

PROJECT DESCRIPTION

The City of Gaithersburg seeks to enhance the gateways to our community. The area around Shady Grove Road and I-370 was first recommended for this project but challenges presented by Maryland Dept. of Transportation (MDOT) may result in the selection of a new site. The final solicitation stage was completed (FY22) and design concepts have been under review by the MDOT. After a year of negotiation with MDOT, staff are exploring alternate locations owned by the City such as Bohrer Park or in Olde Towne at 12 South Summit Avenue.
FY26-27 - Identify and confirm a new City-owned location.
FY27-28 – Start final design/engineering process.
FY28-29 – Construction and installation.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
This project will increase the operating budget with ongoing electrical utility, equipment upgrades/replacements, and maintenance. Design proposals will include maintenance cost estimates so that a maintenance budget can be developed.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499000 - Transfer In - From General Fund	–	–	–	–	–	–	–
499100 - Transfer In - From CIP	–	–	–	–	–	–	–
499999 - Transfer In -Beginning Balance	–	–	–	–	–	–	–
REVENUES TOTAL	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Expenses							
536000 - Miscellaneous Professional Services	–	–	–	–	–	–	–
591100 - Construction	$204,750	$0	$273,000	$204,750	–	–	–
EXPENSES TOTAL	**$204,750**	**$0**	**$273,000**	**$204,750**	**–**	**–**	**–**
Net Change in Fund Balance	($204,750)	$0	($273,000)	($204,750)	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499000 - Transfer In - From General Fund	$100,000	$100,000
499100 - Transfer In - From CIP	$300,000	$300,000
499999 - Transfer In -Beginning Balance	$93,000	$93,000
REVENUES TOTAL	**$493,000**	**$493,000**
Expenses		
536000 - Miscellaneous Professional Services	$15,250	$15,250
591100 - Construction	–	$477,750
EXPENSES TOTAL	**$15,250**	**$493,000**
Net Change in Fund Balance	$477,750	$0



0000111 - PARK TRAIL MARKERS - ART PROJECT

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 307 - Art in Public Places

Location: Citywide Park Locations

Project Manager: Jason DeMarchi

STRATEGIC PLAN

Vibrant Culture

PROJECT DESCRIPTION

This multi-year project will result in artist-made trail markers in City parks created by youth artists led by an experienced teaching artist. Youth from underserved areas of the City will work with teaching artists to create unique trail markers for City parks on the east side of Gaithersburg. Artists are selected via a competitive process. Design work occurs in the spring and fabrication and construction occurs in the summer (in the following fiscal year). One or two one-week art camps led by an experienced teaching-artist will be provided for free to select at-risk middle and/or high school students to design and fabricate trail markers. Installation will be handled by a professional landscaper that meets City requirements.

FY24-FY25 - Completion of the first trail marker project camps with students
FY26 - Installation of trail markers at Bohrer Park
FY26-27 - Second park location determined
FY27 - An afterschool program for middle schoolers will be held to produce trail markers for two other City parks
FY28 - One art camp will be planned that will produce a 2-dimesional planet walk, a scale model of the solar system for Observatory Park.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
This project will increase the operating budget with only minor maintenance costs.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499000 - Transfer In - From General Fund	–	–	–	–	–	–	–
499999 - Transfer In -Beginning Balance	–	–	–	–	–	–	–
REVENUES TOTAL	–	–	–	–	–	–	–
Expenses							
536000 - Miscellaneous Professional Services	$3,900	$0	$3,900	$3,900	–	–	–
591100 - Construction	$9,670	$0	$9,000	$9,670	–	–	–
EXPENSES TOTAL	**$13,570**	**$0**	**$12,900**	**$13,570**	–	–	–
Net Change in Fund Balance	($13,570)	$0	($12,900)	($13,570)	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499000 - Transfer In - From General Fund	$10,000	$10,000
499999 - Transfer In -Beginning Balance	$40,000	$40,000
REVENUES TOTAL	**$50,000**	**$50,000**
Expenses		
536000 - Miscellaneous Professional Services	$4,100	$11,900
591100 - Construction	$11,130	$29,800
EXPENSES TOTAL	**$15,230**	**$41,700**
Net Change in Fund Balance	$34,770	$8,300



0000113 - FUTURE ART IN PUBLIC PLACES

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 307 - Art in Public Places

Location: Citywide TBD

Project Manager: Jason DeMarchi

STRATEGIC PLAN

Vibrant Culture

PROJECT DESCRIPTION

This project serves as a place holder for future projects not yet defined in scope or location, which require dedicated funding sources. This allows the City to take advantage of public art opportunities when projects are time-sensitive such as when external grant and donor funding is available. When a project is developed, a new project will be established and funding will be transferred from this project.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: No
New projects established with transfers from this project may have operating impacts that will be assessed for the specific project when established.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499000 - Transfer In - From General Fund	–	–	–	–	–	–	–
499100 - Transfer In - From CIP	–	–	–	–	–	–	–
499999 - Transfer In -Beginning Balance	–	–	–	–	–	–	–
REVENUES TOTAL	–	–	–	–	–	–	–
Expenses							
589000 - Transfer To Other Funds	–	–	$60,000	–	–	–	–
EXPENSES TOTAL	–	–	**$60,000**	–	–	–	–
Net Change in Fund Balance	$0	$0	($60,000)	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499000 - Transfer In - From General Fund	$54,300	$54,300
499100 - Transfer In - From CIP	$84,000	$84,000
499999 - Transfer In -Beginning Balance	$2,661	$2,661
REVENUES TOTAL	**$140,961**	**$140,961**
Expenses		
589000 - Transfer To Other Funds	$6,500	$66,500
EXPENSES TOTAL	**$6,500**	**$66,500**
Net Change in Fund Balance	$134,461	$74,461



0000114 - MAYOR AND CITY COUNCIL CHAMBERS

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 302 - General Capital

Location: Mayor and City Council Chambers 16 South Summit Avenue

Project Manager: Ron Kaczmarek

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

This project involves the relocation of the Mayor and City Council Chambers to 16 South Summit Avenue from City Hall. This project is scheduled to coincide with the Gaithersburg Police Station. Design was completed in FY20 and construction started in FY20 (March 2020). It is anticipated that the project will be substantially completed in Spring 2024.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
There will additional operating costs based on the overall design and additional functions related to the project.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499000 - Transfer In - From General Fund	–	–	–	–	–	–	–
499100 - Transfer In - From CIP	–	$63,788	–	–	–	–	–
REVENUES TOTAL	**–**	**$63,788**	**–**	**–**	**–**	**–**	**–**
Expenses							
536000 - Miscellaneous Professional Services	–	–	–	–	–	–	–
591100 - Construction	–	–	–	–	–	–	–
595000 - Furniture & Equipment	–	–	–	–	–	–	–
595060 - Machinery & Equipment	–	–	–	–	–	–	–
589000 - Transfer To Other Funds	–	–	–	–	–	–	–
EXPENSES TOTAL	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Net Change in Fund Balance	$0	$63,788	$0	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499000 - Transfer In - From General Fund	$1,120,000	$1,120,000
499100 - Transfer In - From CIP	$1,719,760	$1,783,548
REVENUES TOTAL	**$2,839,760**	**$2,903,548**
Expenses		
536000 - Miscellaneous Professional Services	$46,682	$46,682
591100 - Construction	$1,596,453	$1,596,453
595000 - Furniture & Equipment	$53,705	$53,705
595060 - Machinery & Equipment	$732,276	$732,276
589000 - Transfer To Other Funds	$474,432	$474,432
EXPENSES TOTAL	**$2,903,548**	**$2,903,548**
Net Change in Fund Balance	($63,788)	$0



0000127 - 16 S. SUMMIT AVE BUILDING - ART PROJECT

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 307 - Art in Public Places

Location: Municipal Building 16 South Summit Avenue

Project Manager: Jason DeMarchi

STRATEGIC PLAN

Vibrant Culture

PROJECT DESCRIPTION

This project was envisioned as occurring in two distinct phases.

Phase 1 involves the design, commissioning and installation of art works for the municipal building at 16 S. Summit Avenue that reflects community service, diversity and citizenship in Gaithersburg. Artwork will be designed to promote art as civic dialogue with a theme of “This is Gaithersburg". In FY21, a consultant was hired to develop a plan and call to artists. Art commissioning, purchasing, framing, and installation began in FY22 and was completed in FY24. Phase 2 includes opportunities for additional indoor and exterior artworks with artist selection to begin in FY27 and completion in FY27-28.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
This project will impact the operational budget through additional maintenance requirements.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499000 - Transfer In - From General Fund	–	–	–	–	–	–	–
499100 - Transfer In - From CIP	–	–	–	–	–	–	–
REVENUES TOTAL	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Expenses							
536000 - Miscellaneous Professional Services	$18,501	$0	$18,501	–	–	–	–
560000 - Miscellaneous	–	–	–	–	–	–	–
591100 - Construction	$51,045	$0	$51,045	–	–	–	–
EXPENSES TOTAL	**$69,546**	**$0**	**$69,546**	**–**	**–**	**–**	**–**
Net Change in Fund Balance	($69,546)	$0	($69,546)	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499000 - Transfer In - From General Fund	$7,000	$7,000
499100 - Transfer In - From CIP	$115,500	$115,500
REVENUES TOTAL	**$122,500**	**$122,500**
Expenses		
536000 - Miscellaneous Professional Services	$14,500	$33,001
560000 - Miscellaneous	$360	$360
591100 - Construction	$35,094	$86,139
EXPENSES TOTAL	**$49,954**	**$119,500**
Net Change in Fund Balance	$72,547	$3,001



0000131 - PEDESTRIAN PATH OVER GREAT SENECA HIGHWAY

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 303 - Infrastructure

Location: Pedestrian Path over Great Seneca Highway Intersection of Great Seneca Highway and Kentlands Boulevard

Project Manager: Brian Fields

STRATEGIC PLAN

Viable Transportation Options

PROJECT DESCRIPTION

This project involves the construction of a pedestrian bridge across Great Seneca Highway at the intersection of Kentlands Blvd. and Orchard Ridge Drive. The concept design was completed in FY19, and preliminary Engineering began in FY22. The project was cancelled in 2023 with a portion of the funding to be reprogrammed for intersection improvements under a separate CIP project.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
This structure will be a new asset and require annual maintenance and associated additional operating budget.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
467200 - Miscellaneous	$1,710,266	$0	–	–	–	–	–
499000 - Transfer In - From General Fund	$1,539,734	$1,539,734	–	–	–	–	–
499100 - Transfer In - From CIP	–	–	–	–	–	–	–
REVENUES TOTAL	**$3,250,000**	**$1,539,734**	**–**	**–**	**–**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	$262,000	$0	$0	–	–	–	–
560000 - Miscellaneous	–	$1,100,000	–	–	–	–	–
591100 - Construction	–	–	$0	$0	–	–	–
589000 - Transfer To Other Funds	–	$2,472,590	$627,000	–	–	–	–
EXPENSES TOTAL	**$262,000**	**$3,572,590**	**$627,000**	**$0**	**–**	**–**	**–**
Net Change in Fund Balance	$2,988,000	($2,032,856)	($627,000)	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
467200 - Miscellaneous	$489,734	$489,734
499000 - Transfer In - From General Fund	$2,152,920	$3,692,654
499100 - Transfer In - From CIP	$372,080	$372,080
REVENUES TOTAL	**$3,014,734**	**$4,554,468**
Expenses		
532000 - Engineering & Architecture	$354,877	$354,877
560000 - Miscellaneous	–	$1,100,000
591100 - Construction	–	–
589000 - Transfer To Other Funds	–	$3,099,590
EXPENSES TOTAL	**$354,877**	**$4,554,467**
Net Change in Fund Balance	$2,659,856	$0



0000135 - OLDE TOWNE - FIBER DUCT BANK INSTALLATION PROJECT

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 302 - General Capital

Location: Olde Towne - Fiber Duct Bank Installation Project City Hall, City Hall Concert Pavilion, 16 South Summit Avenue, and Olde Towne Parking Garage

Project Manager: Melanie Brown

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

This project consists of the installation of underground fiber duct bank to interconnect City Facilities in the Olde Towne complex (16 S. Summit Avenue, Concert Pavilion and Parking Garage) that are not currently on the City's Network. The design for the project was completed in FY21 and construction was completed in FY24.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: No
This would be considered a new asset; it will need to be added to the asset replacement calculations once it is completed.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499000 - Transfer In - From General Fund	–	–	–	–	–	–	–
499100 - Transfer In - From CIP	–	–	–	–	–	–	–
REVENUES TOTAL	–	–	–	–	–	–	–
Expenses							
532000 - Engineering & Architecture	–	–	–	–	–	–	–
589000 - Transfer To Other Funds	$55,645	$55,645	–	–	–	–	–
EXPENSES TOTAL	**$55,645**	**$55,645**	–	–	–	–	–
Net Change in Fund Balance	($55,645)	($55,645)	$0	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499000 - Transfer In - From General Fund	$190,322	$190,322
499100 - Transfer In - From CIP	$229,678	$229,678
REVENUES TOTAL	**$420,000**	**$420,000**
Expenses		
532000 - Engineering & Architecture	$264,355	$264,355
589000 - Transfer To Other Funds	$100,000	$155,645
EXPENSES TOTAL	**$364,355**	**$420,000**
Net Change in Fund Balance	$55,645	$0



0000137 - DIAMOND DRIVE CULVERT MAINTENANCE REPAIR PROJECT

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 303 - Infrastructure

Location: Diamond Drive Culvert Maintenance Repair Project Diamond Drive over a tributary leading to Clopper Lake (about 300 ft. west of Diamond Drive and Quince Orchard Boulevard intersection)

Project Manager: Brian Fields

STRATEGIC PLAN

Environmental Stewardship and Sustainability

PROJECT DESCRIPTION

This project involves the repair of structure (MG-07) which carries a primary residential roadway and is composed of two cells, each 8'X5'4'' arch shape metal pipes. This structure is not on the National Bridge Inventory. Future funding is programmed based on anticipated repairs identified through Montgomery County's long-span bridge inspection program.

CIP Project 0000137 - Diamond Drive Culvert Maintenance Repair Project has been moved to: SW00049 - Diamond Drive Culvert Maintenance, effective FY25.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: No

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499100 - Transfer In - From CIP	–	–	–	–	–	–	–
REVENUES TOTAL	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Expenses							
591100 - Construction	–	–	–	–	–	–	–
589000 - Transfer To Other Funds	–	$145,892	–	–	–	–	–
EXPENSES TOTAL	**–**	**$145,892**	**–**	**–**	**–**	**–**	**–**
Net Change in Fund Balance	$0	($145,892)	$0	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499100 - Transfer In - From CIP	$332,500	$332,500
REVENUES TOTAL	**$332,500**	**$332,500**
Expenses		
591100 - Construction	$186,608	$186,608
589000 - Transfer To Other Funds	–	$145,892
EXPENSES TOTAL	**$186,608**	**$332,500**
Net Change in Fund Balance	$145,892	$0



0000140 - UPSHIRE CIR. CULVERT MAINTENANCE REPAIR PROJECT

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 303 - Infrastructure

Location: Upshire Cir. Culvert Maintenance Repair Project Upshire Circle over a tributary to Shady Branch (about 600 feet north of Upshire Circle and Midsummer Circle intersection)

Project Manager: Brian Fields

STRATEGIC PLAN

Environmental Stewardship and Sustainability

PROJECT DESCRIPTION

The structure carries a secondary residential roadway and is on the National Bridge Inventory. Future funding is programmed based on anticipated repairs identified in future bridge inspection reports prepared by Montgomery County.

CIP Project 0000140 - Upshire Cir. Culvert Maintenance Repair Project has been moved to: SW00050 - Upshire Circle Culvert Maintenance, effective FY25.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: No

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499100 - Transfer In - From CIP	–	–	–	–	–	–	–
REVENUES TOTAL	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Expenses							
591100 - Construction	–	–	–	–	–	–	–
589000 - Transfer To Other Funds	–	$2,138	–	–	–	–	–
EXPENSES TOTAL	**–**	**$2,138**	**–**	**–**	**–**	**–**	**–**
Net Change in Fund Balance	$0	($2,138)	$0	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499100 - Transfer In - From CIP	$63,000	$63,000
REVENUES TOTAL	**$63,000**	**$63,000**
Expenses		
591100 - Construction	$60,862	$60,862
589000 - Transfer To Other Funds	–	$2,138
EXPENSES TOTAL	**$60,862**	**$63,000**
Net Change in Fund Balance	$2,138	$0



0000143 - ZC53CPR - TSCHIFFELY SQUARE CULVERT MAINTENANCE REPAIR PROJECT

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 303 - Infrastructure

Location: Tschiffely Square Road over a tributary to Lake Helene

Project Manager: Brian Fields

STRATEGIC PLAN

Environmental Stewardship and Sustainability

PROJECT DESCRIPTION

This project involves the repair the road culvert structure (42" diameter) located at Tschiffely Square Road. The culvert was lined in November 2023. Future funding is programmed based on anticipated repairs identified in future Montgomery County inspection reports.

CIP Project 0000143 - ZC53CPR - Tschiffely Square Culvert Maintenance Repair Proje has been moved to: SW00053 - ZC53CPR - Tschiffely Square Culvert Maintenance, effective FY25.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: No

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499000 - Transfer In - From General Fund	–	–	–	–	–	–	–
499100 - Transfer In - From CIP	–	–	–	–	–	–	–
REVENUES TOTAL	–	–	–	–	–	–	–
Expenses							
532000 - Engineering & Architecture	–	–	–	–	–	–	–
591100 - Construction	–	–	–	–	–	–	–
589000 - Transfer To Other Funds	–	$153,958	–	–	–	–	–
EXPENSES TOTAL	–	**$153,958**	–	–	–	–	–
Net Change in Fund Balance	$0	($153,958)	$0	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499000 - Transfer In - From General Fund	$15,000	$15,000
499100 - Transfer In - From CIP	$275,000	$275,000
REVENUES TOTAL	**$290,000**	**$290,000**
Expenses		
532000 - Engineering & Architecture	$36,976	$36,976
591100 - Construction	$99,066	$99,066
589000 - Transfer To Other Funds	–	$153,958
EXPENSES TOTAL	**$136,042**	**$290,000**
Net Change in Fund Balance	$153,958	$0



0000149 - BUILDOUT OF 16 SOUTH SUMMIT AVENUE

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 302 - General Capital

Location: Buildout of 16 South Summit Avenue 16 S. Summit Avenue

Project Manager: Melanie Brown

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

This project involves the build-out of the remaining space (approximately 7,500 sq. ft.) of 16 South Summit Avenue. The scope of work is to construct staff offices, a program specific training room, and a simulation room for Police usage. Design was started in FY26 ($479,061) and will finish in FY27. Construction is anticipated to cost $2,735,000, which also includes furniture and will start and finish in FY27.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
This will increase the operational budget through additional utilities and facilities costs.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499000 - Transfer In - From General Fund	$55,000	$55,000	$1,925,130	–	–	–	–
499100 - Transfer In - From CIP	–	–	$835,796	–	–	–	–
REVENUES TOTAL	**$55,000**	**$55,000**	**$2,760,926**	**–**	**–**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	–	$190,000	$289,061	–	–	–	–
591100 - Construction	$505,566	$0	$2,735,000	–	–	–	–
595000 - Furniture & Equipment	$73,365	$0	$175,000	–	–	–	–
597500 - Construction Management	$56,865	$0	$56,865	–	–	–	–
EXPENSES TOTAL	**$635,796**	**$190,000**	**$3,255,926**	**–**	**–**	**–**	**–**
Net Change in Fund Balance	($580,796)	($135,000)	($495,000)	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499000 - Transfer In - From General Fund	$405,000	$2,385,130
499100 - Transfer In - From CIP	$225,000	$1,060,796
REVENUES TOTAL	**$630,000**	**$3,445,926**
Expenses		
532000 - Engineering & Architecture	–	$479,061
591100 - Construction	–	$2,735,000
595000 - Furniture & Equipment	–	$175,000
597500 - Construction Management	–	$56,865
EXPENSES TOTAL	**–**	**$3,445,926**
Net Change in Fund Balance	$630,000	$0



0000151 - LED STREETLIGHT CONVERSION

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 302 - General Capital

Location: LED Streetlight Conversion Citywide

Project Manager: Brian Fields

STRATEGIC PLAN

Environmental Stewardship and Sustainability

PROJECT DESCRIPTION

This project will convert all City owned street lights from high pressure sodium or mercury vapor bulbs to light emitting diodes (LEDs). This project began in FY21 and was completed in FY25.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
This project will reduce annual energy costs once it is implemented.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
434100 - State Grant - Miscellaneous	–	–	–	–	–	–	–
499000 - Transfer In - From General Fund	–	–	–	–	–	–	–
REVENUES TOTAL	–	–	–	–	–	–	–
Expenses							
591100 - Construction	–	–	–	–	–	–	–
589000 - Transfer To Other Funds	–	$56,060	–	–	–	–	–
EXPENSES TOTAL	–	**$56,060**	–	–	–	–	–
Net Change in Fund Balance	$0	($56,060)	$0	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
434100 - State Grant - Miscellaneous	$477,675	$477,675
499000 - Transfer In - From General Fund	$2,294,165	$2,294,165
REVENUES TOTAL	**$2,771,840**	**$2,771,840**
Expenses		
591100 - Construction	$2,715,780	$2,715,780
589000 - Transfer To Other Funds	–	$56,060
EXPENSES TOTAL	**$2,715,780**	**$2,771,840**
Net Change in Fund Balance	$56,060	$0



0000153 - EAST DIAMOND AVENUE & SUMMIT AVENUE SIGNAL IMPROVEMENTS

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 303 - Infrastructure

Location: Intersection of East Diamond Avenue and Summit Avenue

Project Manager: Mark Kile

STRATEGIC PLAN

Viable Transportation Options

PROJECT DESCRIPTION

This project involves improvements to the signal system including upgrading the pedestrian signals and rebuilding the sidewalk ramps for ADA compliance. The project will also include intersection lighting improvements. A construction contract was awarded in FY24. The project is complete.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
Limited budget impacts for operating budget.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499100 - Transfer In - From CIP	–	–	–	–	–	–	–
REVENUES TOTAL	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	–	–	–	–	–	–	–
591100 - Construction	–	–	–	–	–	–	–
589000 - Transfer To Other Funds	$129,100	$133,380	–	–	–	–	–
EXPENSES TOTAL	**$129,100**	**$133,380**	**–**	**–**	**–**	**–**	**–**
Net Change in Fund Balance	($129,100)	($133,380)	$0	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499100 - Transfer In - From CIP	$692,960	$692,960
REVENUES TOTAL	**$692,960**	**$692,960**
Expenses		
532000 - Engineering & Architecture	$49,245	$49,245
591100 - Construction	$510,335	$510,335
589000 - Transfer To Other Funds	–	$133,380
EXPENSES TOTAL	**$559,580**	**$692,960**
Net Change in Fund Balance	$133,380	$0



0000154 - EDISON PARK DRIVE & MAIN STREET

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 303 - Infrastructure

Location: Edison Park Drive & Main Street - each from Darnestown Road to Montgomery County parking lot driveway

Project Manager: Mark Kile

STRATEGIC PLAN

Viable Transportation Options

PROJECT DESCRIPTION

This project was originally budgeted to reconstruct Edison Park Drive with structural pavement capable of carrying heavy vehicle loads and included installation of anti-parallel parking measures along each road. After further analysis, a pavement rehabilitation project is recommended instead of a rebuild. The project is planned for pavement rehabilitation in FY27.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: No

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499100 - Transfer In - From CIP	$325,000	$325,000	–	–	–	–	–
REVENUES TOTAL	**$325,000**	**$325,000**	**–**	**–**	**–**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	$75,000	$0	–	–	–	–	–
591100 - Construction	$2,000,000	$0	$400,000	–	–	–	–
589000 - Transfer To Other Funds	–	$1,204,734	$200,000	–	–	–	–
EXPENSES TOTAL	**$2,075,000**	**$1,204,734**	**$600,000**	**–**	**–**	**–**	**–**
Net Change in Fund Balance	($1,750,000)	($879,734)	($600,000)	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499100 - Transfer In - From CIP	$1,750,000	$2,075,000
REVENUES TOTAL	**$1,750,000**	**$2,075,000**
Expenses		
532000 - Engineering & Architecture	–	–
591100 - Construction	–	$400,000
589000 - Transfer To Other Funds	–	$1,404,734
EXPENSES TOTAL	**–**	**$1,804,734**
Net Change in Fund Balance	$1,750,000	$270,266



0000156 - QUINCE ORCHARD BOULEVARD SHARED USE PATH

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 303 - Infrastructure

Location: Quince Orchard Boulevard

Project Manager: Mark Kile

STRATEGIC PLAN

Viable Transportation Options

PROJECT DESCRIPTION

This project will construct a shared use path along Quince Orchard Blvd. and will be incorporated with future roadway reconstruction projects. The Shared Use Path will run along Quince Orchard Boulevard, starting at Firstfield Road and terminating at Firstfield Road and Quince Orchard Road. The path will require utility relocation, curb realignment, lighting adjustments and applicable Stormwater management (costs for Stormwater included in the Stormwater budget). Design is complete.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
There will be additional operating budget impacts related to additional maintenance for the path.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
437150 - County Grant - Miscellaneous	$1,000,000	$0	–	–	–	–	–
499000 - Transfer In - From General Fund	–	–	–	–	–	–	–
499100 - Transfer In - From CIP	–	$1,564,286	–	–	–	–	–
REVENUES TOTAL	**$1,000,000**	**$1,564,286**	**–**	**–**	**–**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	–	$100,000	$100,000	–	–	–	–
591100 - Construction	$1,000,000	$0	$2,115,000	–	–	–	–
EXPENSES TOTAL	**$1,000,000**	**$100,000**	**$2,215,000**	**–**	**–**	**–**	**–**
Net Change in Fund Balance	$0	$1,464,286	($2,215,000)	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
437150 - County Grant - Miscellaneous	–	–
499000 - Transfer In - From General Fund	$1,025,000	$1,025,000
499100 - Transfer In - From CIP	–	$1,564,286
REVENUES TOTAL	**$1,025,000**	**$2,589,286**
Expenses		
532000 - Engineering & Architecture	$266,286	$466,286
591100 - Construction	$8,000	$2,123,000
EXPENSES TOTAL	**$274,286**	**$2,589,286**
Net Change in Fund Balance	$750,714	$0



0000157 - RUSSELL AVENUE & CHRISTOPHER AVENUE SIGNAL RECON

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 303 - Infrastructure

Location: Intersection of Russell Avenue and Christopher Avenue

Project Manager: Mark Kile

STRATEGIC PLAN

Viable Transportation Options

PROJECT DESCRIPTION

This project involves improvements to the traffic signal at the intersection, which includes updating pedestrian signals and realigning sidewalk ramps for ADA compliance. There are two existing slip lane approaches that will be removed at the intersection for safety improvements. Stormwater management will be designed appropriately for the signal.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
Additional operating impacts may be required for Stormwater management facilities.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499100 - Transfer In - From CIP	$129,100	$129,100	–	–	–	–	–
REVENUES TOTAL	**$129,100**	**$129,100**	**–**	**–**	**–**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	–	$2,000	–	–	–	–	–
591100 - Construction	$450,000	$985,450	–	–	–	–	–
EXPENSES TOTAL	**$450,000**	**$987,450**	**–**	**–**	**–**	**–**	**–**
Net Change in Fund Balance	($320,900)	($858,350)	$0	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499100 - Transfer In - From CIP	$1,247,649	$1,376,749
REVENUES TOTAL	**$1,247,649**	**$1,376,749**
Expenses		
532000 - Engineering & Architecture	$73,335	$75,335
591100 - Construction	–	$985,450
EXPENSES TOTAL	**$73,335**	**$1,060,785**
Net Change in Fund Balance	$1,174,314	$315,964



0000158 - CITY HALL HVAC AHU1 REPLACEMENT

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 304 - Facilities

Location: City Hall 31 South Summit Avenue

Project Manager: McNeal Brown

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

This project involves replacing one of the three main HVAC units at City Hall that has reached the end of life and is incurring repeated service calls and component failure. The project is a placeholder if this unit fails before City operations can be relocated to 12 South Summit Avenue. This project has rolled over to FY26 as funds are not expected to be needed in FY25.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
It is anticipated that replacement of the unit will reduce both future facility repair costs and lower annual electrical consumption for the building.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499000 - Transfer In - From General Fund	–	–	–	–	–	–	–
499100 - Transfer In - From CIP	–	–	–	–	–	–	–
REVENUES TOTAL	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Expenses							
595060 - Machinery & Equipment	$217,216	$0	$217,216	–	–	–	–
EXPENSES TOTAL	**$217,216**	**$0**	**$217,216**	**–**	**–**	**–**	**–**
Net Change in Fund Balance	($217,216)	$0	($217,216)	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499000 - Transfer In - From General Fund	$206,872	$206,872
499100 - Transfer In - From CIP	$10,344	$10,344
REVENUES TOTAL	**$217,216**	**$217,216**
Expenses		
595060 - Machinery & Equipment	–	$217,216
EXPENSES TOTAL	**–**	**$217,216**
Net Change in Fund Balance	$217,216	$0



0000163 - 16 SOUTH SUMMIT AVENUE IT BUILDOUT

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 306 - Information Technology

Location: 16 South Summit Avenue

Project Manager: Brian Helms

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

Project is closed.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
Incremental maintenance (software/hardware) and replacement costs to at least activities 1145, 1211 and 1213 in out years (first year maintenance costs are generally included with purchases).

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499100 - Transfer In - From CIP	–	–	–	–	–	–	–
REVENUES TOTAL	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Expenses							
560000 - Miscellaneous	–	–	–	–	–	–	–
595000 - Furniture & Equipment	–	–	–	–	–	–	–
595060 - Machinery & Equipment	–	–	–	–	–	–	–
EXPENSES TOTAL	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Net Change in Fund Balance	$0	$0	$0	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499100 - Transfer In - From CIP	$225,000	$225,000
REVENUES TOTAL	**$225,000**	**$225,000**
Expenses		
560000 - Miscellaneous	$3,700	$3,700
595000 - Furniture & Equipment	$159,988	$159,988
595060 - Machinery & Equipment	$9,712	$9,712
EXPENSES TOTAL	**$173,401**	**$173,401**
Net Change in Fund Balance	$51,599	$51,599



0000164 - CITY PARKING PROGRAM TECHNOLOGY

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 306 - Information Technology

Location: Citywide

Project Manager: Brian Helms

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

This project provides the software and hardware for parking permit issuance and enforcement software. A software system from T2 UPsafety was implemented in FY25 and two license plate recognition systems were purchased for the City's two parking enforcement vehicles for $111,575.86. The license place recognition systems went live in November 2025 and is being refined. Project completion is anticipated by February 2025.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
There is an ongoing software license and hardware maintenance cost. It will also impact the asset replacement funds.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499100 - Transfer In - From CIP	–	$24,966	–	–	–	–	–
REVENUES TOTAL	**–**	**$24,966**	**–**	**–**	**–**	**–**	**–**
Expenses							
595000 - Furniture & Equipment	–	$35,722	$8,268	–	–	–	–
EXPENSES TOTAL	**–**	**$35,722**	**$8,268**	**–**	**–**	**–**	**–**
Net Change in Fund Balance	$0	($10,756)	($8,268)	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499100 - Transfer In - From CIP	$130,600	$155,566
REVENUES TOTAL	**$130,600**	**$155,566**
Expenses		
595000 - Furniture & Equipment	$111,576	$155,566
EXPENSES TOTAL	**$111,576**	**$155,566**
Net Change in Fund Balance	$19,024	$0



0000165 - FINANCIAL SYSTEM IMPROVEMENTS

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 306 - Information Technology

Location: Citywide

Project Manager: Brian Helms

STRATEGIC PLAN

Fiscal Responsibility

PROJECT DESCRIPTION

This project will add and/or improve functionality in the Tyler financial system. Funding for this project may be applied to consulting, data cleanup, additional modules/licenses or implementation services. This project is ongoing as needed.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: No
Unknown. Additional modules may carry incremental increased Munis maintenance costs in activity 1141.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499100 - Transfer In - From CIP	–	–	–	–	–	–	–
REVENUES TOTAL	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Expenses							
595000 - Furniture & Equipment	$70,000	$0	$70,000	–	–	–	–
EXPENSES TOTAL	**$70,000**	**$0**	**$70,000**	**–**	**–**	**–**	**–**
Net Change in Fund Balance	($70,000)	$0	($70,000)	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499100 - Transfer In - From CIP	$70,000	$70,000
REVENUES TOTAL	**$70,000**	**$70,000**
Expenses		
595000 - Furniture & Equipment	–	$70,000
EXPENSES TOTAL	**–**	**$70,000**
Net Change in Fund Balance	$70,000	$0



0000167 - TELEWORK PROGRAM

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 306 - Information Technology

Location: Citywide

Project Manager: Guy Goodenough

STRATEGIC PLAN

Great Place to Work

PROJECT DESCRIPTION

The City's telework program remains essential for operational efficiency, workforce flexibility, and security. This capital improvement funds ensures continued investment in necessary technology upgrades, remote collaboration tools, and secure access solutions. The funds are use to

- Upgrading desktops to laptops for mobility and continuity, it cover difference from Asset Replacement Funds and the cost of laptops which is typically more expensive than desktop.
- Improving conference rooms and shared spaces for seamless remote participation.
- Enabling reliable and secure telework infrastructure to access resources remotely using software to manage access.

The funds allows the City to adapt to evolving workforce needs, providing employees with the flexibility to work both onsite and remotely while delivering excellent public service.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
Operating impacts include ongoing software maintenance for laptop VPN software, remote-access software costs and increased hardware replacement costs.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499000 - Transfer In - From General Fund	–	–	–	–	–	–	–
499100 - Transfer In - From CIP	–	–	–	–	–	–	–
REVENUES TOTAL	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Expenses							
592000 - Software	–	–	–	–	–	–	–
595000 - Furniture & Equipment	$112,029	$0	–	–	–	–	–
595060 - Machinery & Equipment	–	$12,029	$100,000	–	–	–	–
EXPENSES TOTAL	**$112,029**	**$12,029**	**$100,000**	**–**	**–**	**–**	**–**
Net Change in Fund Balance	($112,029)	($12,029)	($100,000)	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499000 - Transfer In - From General Fund	$90,000	$90,000
499100 - Transfer In - From CIP	$105,000	$105,000
REVENUES TOTAL	**$195,000**	**$195,000**
Expenses		
592000 - Software	$5,284	$5,284
595000 - Furniture & Equipment	$61,313	$61,313
595060 - Machinery & Equipment	$6,861	$118,890
EXPENSES TOTAL	**$73,457**	**$185,486**
Net Change in Fund Balance	$121,543	$9,514



0000169 - CITY HALL HVAC AHU2 REPLACEMENT

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 304 - Facilities

Location: City Hall 31 South Summit Avenue

Project Manager: McNeal Brown

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

This project involves replacing one of the three main HVAC units at City Hall that has reached the end of life and is incurring repeated service calls and component failure. The project is a placeholder if this unit fails before City operations can be relocated to 12 South Summit Avenue. This project will rollover to FY26 as it is not expected to be needed in FY25.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
It is anticipated that replacement of the unit will reduce facility repair costs.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499000 - Transfer In - From General Fund	–	–	–	–	–	–	–
REVENUES TOTAL	–	–	–	–	–	–	–
Expenses							
595060 - Machinery & Equipment	$217,216	$0	$217,216	–	–	–	–
EXPENSES TOTAL	**$217,216**	**$0**	**$217,216**	–	–	–	–
Net Change in Fund Balance	($217,216)	$0	($217,216)	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499000 - Transfer In - From General Fund	$217,216	$217,216
REVENUES TOTAL	**$217,216**	**$217,216**
Expenses		
595060 - Machinery & Equipment	–	$217,216
EXPENSES TOTAL	–	**$217,216**
Net Change in Fund Balance	$217,216	$0



0000170 - ASPHALT PATH REPAIR AND OVERLAY

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 305 - Parks

Location: Citywide

Project Manager: Mark Scafide

STRATEGIC PLAN

Viable Transportation Options

PROJECT DESCRIPTION

This project will involve the repair and overlay of asphalt paths in City parks throughout the City. The City performed an assessment of all paths in our inventory in FY22, and this forms the basis for the scheduled program.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
This work will prevent further damage to the Asphalt path by correcting root damage through root pruning operations. Additionally will reduce the amount of repair costs of trip hazards on this path.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499000 - Transfer In - From General Fund	$200,000	$200,000	$200,000	$200,000	$200,000	$200,000	$200,000
REVENUES TOTAL	**$200,000**	**$200,000**	**$200,000**	**$200,000**	**$200,000**	**$200,000**	**$200,000**
Expenses							
591100 - Construction	$200,000	$200,000	$200,000	$200,000	$200,000	$200,000	$200,000
EXPENSES TOTAL	**$200,000**	**$200,000**	**$200,000**	**$200,000**	**$200,000**	**$200,000**	**$200,000**
Net Change in Fund Balance	$0	$0	$0	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499000 - Transfer In - From General Fund	$600,000	$1,800,000
REVENUES TOTAL	**$600,000**	**$1,800,000**
Expenses		
591100 - Construction	$592,870	$1,792,870
EXPENSES TOTAL	**$592,870**	**$1,792,870**
Net Change in Fund Balance	$7,130	$7,130



0000172 - BLOHM PARK TRAIL IMPROVEMENTS

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 305 - Parks

Location: Blohm Park 18900 Watkins Mill Road

Project Manager: Sandra Gross

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

This project involves the installation and enhancement of existing trails within Blohm Park. The City completed a stream restoration in the park in FY21 and this project is a follow up to those improvements. The project involves naturalistic trails, and includes a boardwalk overlook which allows for educational opportunities regarding the stream restoration project and will include educational signage elements. This project involves Program Open Space and Bond Bill funding.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
This project will have long term maintenance costs that will impact the operating budget.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
434000 - State Grant - Open Space	$193,882	$193,882	–	–	–	–	–
434940 - State Grant - Bond Bill(s)	$165,816	$165,816	–	–	–	–	–
499000 - Transfer In - From General Fund	–	–	–	–	–	–	–
499100 - Transfer In - From CIP	–	–	–	–	–	–	–
REVENUES TOTAL	**$359,698**	**$359,698**	**–**	**–**	**–**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	–	$25,375	–	–	–	–	–
591100 - Construction	$400,000	$559,000	–	–	–	–	–
589000 - Transfer To Other Funds	$53,531	$53,531	$305,108	–	–	–	–
EXPENSES TOTAL	**$453,531**	**$637,906**	**$305,108**	**–**	**–**	**–**	**–**
Net Change in Fund Balance	($93,833)	($278,208)	($305,108)	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
434000 - State Grant - Open Space	–	$193,882
434940 - State Grant - Bond Bill(s)	$80,844	$246,660
499000 - Transfer In - From General Fund	$220,000	$220,000
499100 - Transfer In - From CIP	$405,000	$405,000
REVENUES TOTAL	**$705,844**	**$1,065,542**
Expenses		
532000 - Engineering & Architecture	$122,528	$147,903
591100 - Construction	–	$559,000
589000 - Transfer To Other Funds	–	$358,639
EXPENSES TOTAL	**$122,528**	**$1,065,542**
Net Change in Fund Balance	$583,316	$0



0000173 - MANOR HOUSE - ROOF REPLACEMENT

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 305 - Parks

Location: Manor House ; 500 South Frederick Avenue

Project Manager: Melanie Brown

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

This project involves a roof replacement with asphalt shingles. The replacement of the ridge beam over the existing kitchen addition will also to take place as part of the roof replacement. To address other building envelope issues, paint removal and painting of North, South and West walls, doors, windows and window trim will also be conducted as part of the project. Design for ridge beam replacement to take place in FY23 followed by construction and painting in FY24.



OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes. Once project is complete there should be minimal annual maintenance costs, if any.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499100 - Transfer In - From CIP	–	–	–	–	–	–	–
REVENUES TOTAL	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	–	–	–	–	–	–	–
591100 - Construction	–	–	–	–	–	–	–
589000 - Transfer To Other Funds	–	–	$14,965	–	–	–	–
EXPENSES TOTAL	**–**	**–**	**$14,965**	**–**	**–**	**–**	**–**
Net Change in Fund Balance	$0	$0	($14,965)	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499100 - Transfer In - From CIP	$106,500	$106,500
REVENUES TOTAL	**$106,500**	**$106,500**
Expenses		
532000 - Engineering & Architecture	$11,985	$11,985
591100 - Construction	$55,050	$55,050
589000 - Transfer To Other Funds	$24,500	$39,465
EXPENSES TOTAL	**$91,535**	**$106,500**
Net Change in Fund Balance	$14,965	$0



0000177 - MEETING MANAGEMENT SYSTEM REPLACEMENT

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 306 - Information Technology

Location: Citywide

Project Manager: Brian Helms

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

This project involves the selection and implementation of a replacement agenda/meeting management software system. The project will also involve the migration of years of historical data (agendas, minutes, meeting video) to the new platform.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
Unknown. Depending on the system selected, FY26 operating costs could increase beyond operating funding for the existing system.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499100 - Transfer In - From CIP	–	–	–	–	–	–	–
REVENUES TOTAL	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Expenses							
595000 - Furniture & Equipment	$60,000	$60,000	–	–	–	–	–
EXPENSES TOTAL	**$60,000**	**$60,000**	**–**	**–**	**–**	**–**	**–**
Net Change in Fund Balance	($60,000)	($60,000)	$0	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499100 - Transfer In - From CIP	$60,000	$60,000
REVENUES TOTAL	**$60,000**	**$60,000**
Expenses		
595000 - Furniture & Equipment	–	$60,000
EXPENSES TOTAL	**–**	**$60,000**
Net Change in Fund Balance	$60,000	$0



0000178 - MICROSOFT 365 COMMUNICATION & COLLABORATION PLATFORM PROJECT

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 306 - Information Technology

Location: Citywide

Project Manager: Brian Helms

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

This multi-phase project spans several fiscal years to fully implement the Microsoft 365 platform, including the adoption of Microsoft Office Suite, Teams, SharePoint, Power Platform, and an evaluation of CoPilot, Microsoft's AI tool. Funding will support consulting, licensing, data security, and necessary hardware. Data governance policies will also be evaluated as adoption proceeds.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
Storage and licensing choices may increase operating expenses at an unknown level.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499000 - Transfer In - From General Fund	–	–	–	–	–	–	–
499100 - Transfer In - From CIP	$66,000	$66,000	$25,137	–	–	–	–
REVENUES TOTAL	**$66,000**	**$66,000**	**$25,137**	**–**	**–**	**–**	**–**
Expenses							
536000 - Miscellaneous Professional Services	–	$12,500	$37,500	$37,500	–	–	–
592000 - Software	–	$12,500	$37,500	$37,500	–	–	–
595000 - Furniture & Equipment	$75,000	$0	$0	–	–	–	–
EXPENSES TOTAL	**$75,000**	**$25,000**	**$75,000**	**$75,000**	**–**	**–**	**–**
Net Change in Fund Balance	($9,000)	$41,000	($49,863)	($75,000)	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499000 - Transfer In - From General Fund	$50,000	$50,000
499100 - Transfer In - From CIP	$97,509	$188,646
REVENUES TOTAL	**$147,509**	**$238,646**
Expenses		
536000 - Miscellaneous Professional Services	$560	$88,060
592000 - Software	$63,086	$150,586
595000 - Furniture & Equipment	–	–
EXPENSES TOTAL	**$63,646**	**$238,646**
Net Change in Fund Balance	$83,863	$0



0000180 - COMMUNITY MURAL PROJECT

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 307 - Art in Public Places

Location: Citywide

Project Manager: Jason DeMarchi

STRATEGIC PLAN

Vibrant Culture

PROJECT DESCRIPTION

This multi-year project intends to beautify key areas of the City with artist-led, community-engaged murals. The project will bring youth, senior adults, and professional and volunteer artists, along with the Gaithersburg community together to creatively reimagine and enliven public spaces.

Mural 1: The Father Cuddy underpass was the first location identified but due to the long approval process used by Maryland Department of Transportation (MDOT), other mural locations are being sought that are not subject to MDOT approval. The community engagement process (underwritten by a $5,000 grant) is completed. The mural concept is complete and approved by CAAC. Construction and installation are on hold due to MDOT. Staff are seeking alternative mural locations which a new project to be implemented in FY27.

Mural 2: A community inspired mural will be installed on the Washingtonian Blvd. retaining wall. The Call to Artists was released in January 2024. Selection of artist, concept development, and CAAC approval occurred FY24. Due to changes in the City's plans to keep the existing retaining wall, FY25 will see a revised final design. Construction will take place in FY26 and installation will be completed by the beginning of FY27. The public selection process and concept development phase was underwritten by a $7,100 grant.

Mural 3: Seeking approval for use of a City-owned property at Fire Museum. Call to Artists to be released in FY27. Selection of artist and concept development in final design, construction and installation to occur in FY27-28.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
Minimal cleaning and repair will be required every 5 years which will have a low budget impact. More costly maintenance costs will occur every 10-15 years with the need to repaint with new image.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
434300 - State Grant - Arts	–	–	–	–	–	–	–
499100 - Transfer In - From CIP	–	–	–	–	–	–	–
REVENUES TOTAL	–	–	–	–	–	–	–
Expenses							
536000 - Miscellaneous Professional Services	$50,000	$25,000	$25,000	–	–	–	–
591100 - Construction	–	–	–	–	–	–	–
EXPENSES TOTAL	**$50,000**	**$25,000**	**$25,000**	–	–	–	–
Net Change in Fund Balance	($50,000)	($25,000)	($25,000)	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
434300 - State Grant - Arts	$12,100	$12,100
499100 - Transfer In - From CIP	$75,000	$75,000
REVENUES TOTAL	**$87,100**	**$87,100**
Expenses		
536000 - Miscellaneous Professional Services	$11,070	$61,070
591100 - Construction	$471	$471
EXPENSES TOTAL	**$11,541**	**$61,541**
Net Change in Fund Balance	$75,560	$25,560



0000181 - ANNUAL SURFACE IMPROVEMENT PROGRAM

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 303 - Infrastructure

Location: Citywide ;

Project Manager: Brian Fields

STRATEGIC PLAN

Viable Transportation Options

PROJECT DESCRIPTION

The City's Surface Improvement Program provides funding for the practice of pavement maintenance and repairs with the goal of maximizing the life cycle value of a pavement network. Funding levels are derived and programmed from data provided by the triennial pavement condition survey. Improvements include mill and overlay, microsurfacing, crack sealing, and associated roadway infrastructure work. A pavement condition survey was performed in FY25. Future funding has been programmed for FY27-FY31 with a 5% annual increase, based on expected price increases and increased paving and street repair needs.



OPERATING BUDGET IMPACTS

Are there future operating budget impacts: No.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499000 - Transfer In - From General Fund	$2,382,000	$2,382,000	$2,553,000	$2,629,000	$2,650,000	$2,750,000	$2,850,000
499100 - Transfer In - From CIP	–	–	–	–	–	–	–
REVENUES TOTAL	**$2,382,000**	**$2,382,000**	**$2,553,000**	**$2,629,000**	**$2,650,000**	**$2,750,000**	**$2,850,000**
Expenses							
536000 - Miscellaneous Professional Services	–	–	–	–	–	–	–
591100 - Construction	$2,502,733	$2,502,733	$2,578,136	$2,657,907	$2,790,802	$2,930,342	$3,076,859
EXPENSES TOTAL	**$2,502,733**	**$2,502,733**	**$2,578,136**	**$2,657,907**	**$2,790,802**	**$2,930,342**	**$3,076,859**
Net Change in Fund Balance	($120,733)	($120,733)	($25,136)	($28,907)	($140,802)	($180,342)	($226,859)

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499000 - Transfer In - From General Fund	$5,954,000	$21,768,000
499100 - Transfer In - From CIP	$1,441,414	$1,441,414
REVENUES TOTAL	**$7,395,414**	**$23,209,414**
Expenses		
536000 - Miscellaneous Professional Services	$7,890	$7,890
591100 - Construction	$6,285,641	$22,822,420
EXPENSES TOTAL	**$6,293,531**	**$22,830,310**
Net Change in Fund Balance	$1,101,883	$379,104



0000183 - CASEY COMMUNITY CENTER DANCE STUDIO FLOOR

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 304 - Facilities

Location: Casey Community Center 810 South Frederick Ave

Project Manager: Melanie Brown

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

The Casey Community Center Dance Studio is the City of Gaithersburg's sole dance studio. All dance classes in the recreation class program take place in this room as well as various fitness classes and other activities. The floor has been maintained on a two year cycle since the time of installation. The current floor has reached the end of useful life where routine maintenance can no longer repair the typical wear.
This project, supported by the recent Facility User Needs Analysis of Casey Community Center, will remove the current floor in the Studio and install a replacement "spring" dance floor that is supportive, durable, and can accommodate the daily class schedule. The project was completed in FY24.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: No
This project will have no impact on operating budget costs. Routine every other year (biennial) refinishing of the dance floor costs approximately $5,000.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499000 - Transfer In - From General Fund	–	–	–	–	–	–	–
499100 - Transfer In - From CIP	–	–	–	–	–	–	–
REVENUES TOTAL	–	–	–	–	–	–	–
Expenses							
591100 - Construction	–	–	–	–	–	–	–
589000 - Transfer To Other Funds	$6,903	$6,903	–	–	–	–	–
EXPENSES TOTAL	**$6,903**	**$6,903**	–	–	–	–	–
Net Change in Fund Balance	($6,903)	($6,903)	$0	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499000 - Transfer In - From General Fund	$45,000	$45,000
499100 - Transfer In - From CIP	$10,000	$10,000
REVENUES TOTAL	**$55,000**	**$55,000**
Expenses		
591100 - Construction	$48,097	$48,097
589000 - Transfer To Other Funds	–	$6,903
EXPENSES TOTAL	**$48,097**	**$55,000**
Net Change in Fund Balance	$6,903	$0



0000184 - KELLEY PARK TURF LIGHTS

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 305 - Parks

Location: Kelley Park 400 Victory Farm Drive

Project Manager: Kevin Etters

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

With the construction of Gaithersburg School #8, the City lost a field with lights at Kelley Park that had previously been used for internal programs and external rentals (primarily soccer and football use). The land use agreement between the City and MCPS at Kelly Park includes construction of a new turf field. A user agreement between the two entities outlines the field use by MCPS and the City. In order to maximize the programming opportunities of the space the City will install field lighting. Having the increased programming opportunities contributes to equity across the City and adds opportunities to generate revenue through evening rentals. Construction will occur in Summer 2024.
The City currently has three lighted natural grass fields and two lighted artificial turf fields on the west side of the City along with two lighted natural grass fields more centrally located. Kelley Park is the only sports facility on the east side of the City. It currently consists of two, 90 foot baseball fields that the City permits out to one major user and a minor user. The artificial turf field at Kelley Park will be the only rectangular sports field for use by the City and community on the east side of Gaithersburg where trends have shown the greatest interest is in soccer play and programs. Due to the nature of the artificial turf field, the City will have the ability to program and permit out use of the field twelve months of the year. These rentals cannot be accomplished without lights as the field use agreement outlines City use starting at 5pm on weekdays. PRC is currently engaged in a significant outreach program in coordination with both Gaithersburg and Forest Oak MS to increase participation in sports among teenagers (a national issue) and engage disconnected youth through sports. This outreach will increase the demand for use of rectangular field space especially in the fall season when natural light is limited. Additionally, interest by private clubs for permitting is high and rentals at Lakelands turf have demonstrated it is a significant source of revenue.

The project has been moved to FY25 for an MOU to be negotiated with MCPS to install lights on the school side of the field. This will allow the proper lighting and will prevent spill light into surrounding neighborhoods.

Staff are currently working with MCPS to replat the area of the field to include space for the lighting installation. The process is delayed and awaiting for survey and related work from MCPS to complete the replat.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
Annual operating costs are anticipated to increase by approximately $2,800 for routine light inspections, and $3,000 for electricity, with the LED bulbs anticipated to have negligible maintenance costs. Revenue from permitting of Lakelands Park turf field for FY 21: $139,302.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
434940 - State Grant - Bond Bill(s)	$250,000	$0	–	$250,000	–	–	–
499000 - Transfer In - From General Fund	–	–	–	–	–	–	–
499100 - Transfer In - From CIP	–	–	–	$100,000	–	–	–
REVENUES TOTAL	**$250,000**	**$0**	**–**	**$350,000**	**–**	**–**	**–**
Expenses							
591100 - Construction	$150,000	$0	–	$350,000	–	–	–
589000 - Transfer To Other Funds	$250,000	$350,000	–	–	–	–	–
EXPENSES TOTAL	**$400,000**	**$350,000**	**–**	**$350,000**	**–**	**–**	**–**
Net Change in Fund Balance	($150,000)	($350,000)	$0	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
434940 - State Grant - Bond Bill(s)	–	$250,000
499000 - Transfer In - From General Fund	$350,000	$350,000
499100 - Transfer In - From CIP	–	$100,000
REVENUES TOTAL	**$350,000**	**$700,000**
Expenses		
591100 - Construction	–	$350,000
589000 - Transfer To Other Funds	–	$350,000
EXPENSES TOTAL	**–**	**$700,000**
Net Change in Fund Balance	$350,000	$0



0000185 - BOHRER PARK FUTSAL COURT

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 305 - Parks

Location: Bohrer Park 506 S Frederick Avenue

Project Manager: Kevin Etters

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

Futsal has become one of the more popular sports played on City fields and tennis courts. The City converted one tennis court at Morris Park into a futsal court in 2016. Use has been limited to drop-in by the community. A new, lighted court, will allow the City to schedule leagues, tournaments and clinics as part of City programs. This project will construct a regulation outdoor futsal court painted with appropriate colors. The new lighted court will be asphalt based and surrounded by reinforced chain link fencing. Construction has been delayed until FY24.

The futsal court was originally planned for Morris Park; however, during the design phase in 2023 it was discovered that the entire intended area of construction is in the floodplain, and it was decided to seek a different location.

In November 2024, a new futsal court location at Bohrer Park was selected by Parks, Recreation & Culture staff. The new intended location is in the open green space between the playground and pavilions below the white barn. The A/E consultant will be reengaged for a new task order to utilize the court specifications previously developed for design at the new location at Bohrer Park. Construction is not anticipated until FY26.

Task Order FY25 03 was approved for the design of the futsal court at the new intended location at Bohrer Park for $63,140.00.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
Operating maintenance over the decade following construction would cost an anticipated $5,000 per year when annualized, which accounts for the cost of annual net replacement for the court, court resurfacing after ten years, and electric consumption.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499100 - Transfer In - From CIP	$30,426	$30,426	–	–	–	–	–
499200 - Transfer In	–	–	$200,000	–	–	–	–
REVENUES TOTAL	**$30,426**	**$30,426**	**$200,000**	**–**	**–**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	–	–	–	–	–	–	–
591100 - Construction	$442,000	$0	$642,000	–	–	–	–
EXPENSES TOTAL	**$442,000**	**$0**	**$642,000**	**–**	**–**	**–**	**–**
Net Change in Fund Balance	($411,574)	$30,426	($442,000)	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499100 - Transfer In - From CIP	$517,000	$547,426
499200 - Transfer In	–	$200,000
REVENUES TOTAL	**$517,000**	**$747,426**
Expenses		
532000 - Engineering & Architecture	$42,286	$42,286
591100 - Construction	–	$642,000
EXPENSES TOTAL	**$42,286**	**$684,286**
Net Change in Fund Balance	$474,714	$63,140



0000186 - ROBERTSON PARK REDESIGN

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 305 - Parks

Location: Robertson Park 801 Rabbitt Road

Project Manager: Mark Scafide

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

The demand for outdoor sports shows no sign of slowing down in the City. However, there has been a change in the type. With the passage of time, the demand has shifted from baseball to soccer and the City is facing challenges with meeting the current demand for soccer play. Redesigning the field at Robertson Park presents a new opportunity to reimagine a space that can help meet the current challenges. This project will evaluate the existing space and conceptualize how to make the most of the area. A redesign of the park will likely see changes in site grading, irrigation system, fencing and lighting.

During the FY25 Budget preparation process, this project has been delayed until a future year.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
Operating costs should be consistent with current costs, though there may be a slight decrease in electric expenses with the conversion to LED lighting.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
434000 - State Grant - Open Space	–	–	–	–	–	–	$550,000
499000 - Transfer In - From General Fund	–	–	$375,000	$375,000	$375,000	$375,000	–
499100 - Transfer In - From CIP	–	–	$300,000	–	–	–	–
REVENUES TOTAL	**–**	**–**	**$675,000**	**$375,000**	**$375,000**	**$375,000**	**$550,000**
Expenses							
532000 - Engineering & Architecture	–	–	$50,000	–	–	$355,000	–
591100 - Construction	–	–	–	–	–	–	$1,995,000
EXPENSES TOTAL	**–**	**–**	**$50,000**	**–**	**–**	**$355,000**	**$1,995,000**
Net Change in Fund Balance	$0	$0	$625,000	$375,000	$375,000	$20,000	($1,445,000)

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
434000 - State Grant - Open Space	–	$550,000
499000 - Transfer In - From General Fund	–	$1,500,000
499100 - Transfer In - From CIP	$50,000	$350,000
REVENUES TOTAL	**$50,000**	**$2,400,000**
Expenses		
532000 - Engineering & Architecture	–	$405,000
591100 - Construction	–	$1,995,000
EXPENSES TOTAL	**–**	**$2,400,000**
Net Change in Fund Balance	$50,000	$0



0000187 - WALDER PARK PUBLIC ART

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 307 - Art in Public Places

Location: Walder Park 302 Cedar Ave, Gaithersburg, MD

Project Manager: Jason DeMarchi

STRATEGIC PLAN

Vibrant Culture

PROJECT DESCRIPTION

The purpose of this project is to create a public art project (such as sculptural elements, play features, and functional works such as seating, that will feature each of The Basics principles and serve as a catalyst for early childhood and family learning activities). The project is funded by the Montgomery County Collaboration Council which has received funding from The Basics, a public heath strategy. The requirements of the project will be to: 1) present the five cognitive tenets of The Basics, and 2) locate the project within the 20877 zip code area of Gaithersburg. In this case, Walder Park has been selected by the City and the Collaboration Council.
FY24 - Artist and concept selection process completed
FY26-27- Artist begins fabrication dependent on updated plan for Walder Park
FY27-28 - Artist will finish fabrication and install artwork dependent on the completion of Walder Park

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
Project will include the use of durable materials with attention to maintenance issues. Minimal cleaning and repair will be required every 5 years which will have a low budget impact. More costly maintenance may occur every 10-15 years which may include cleaning, repairs, etc.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
434300 - State Grant - Arts	–	–	–	–	–	–	–
437150 - County Grant - Miscellaneous	$20,000	$20,000	–	–	–	–	–
REVENUES TOTAL	**$20,000**	**$20,000**	**–**	**–**	**–**	**–**	**–**
Expenses							
536000 - Miscellaneous Professional Services	$17,000	$0	$17,000	–	–	–	–
591100 - Construction	–	–	–	–	–	–	–
EXPENSES TOTAL	**$17,000**	**$0**	**$17,000**	**–**	**–**	**–**	**–**
Net Change in Fund Balance	$3,000	$20,000	($17,000)	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
434300 - State Grant - Arts	$5,000	$5,000
437150 - County Grant - Miscellaneous	$7,500	$27,500
REVENUES TOTAL	**$12,500**	**$32,500**
Expenses		
536000 - Miscellaneous Professional Services	$3,000	$20,000
591100 - Construction	$10,000	$10,000
EXPENSES TOTAL	**$13,000**	**$30,000**
Net Change in Fund Balance	($500)	$2,500



0000188 - BUILDING ENERGY PERFORMANCE STANDARD (BEPS) UPGRADE PROJECT

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 302 - General Capital

Location: Investment Grade Energy Audits of City Facilities Various City Facilities

Project Manager: Ronald Kaczmarek

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

This project is to conduct Investment-Grade Energy Audits of various City Facilities to improve Energy Efficiency and the Operations of our Building equipment, and meet the Montgomery County Building Energy Performance Standards (BEPS). This standard requires all facilities over 25,000 sq. ft. to comply with a plan to meet baseline energy standards starting in calendar year 2030. The four buildings that this applies to are City Hall, the Activity Center at Bohrer Park, 16 South Summit Ave., and the Public Works complex located at Rabbit Road. Once the energy audits are complete, a list of follow-on projects will be developed for each building to help achieve compliance with this standard.

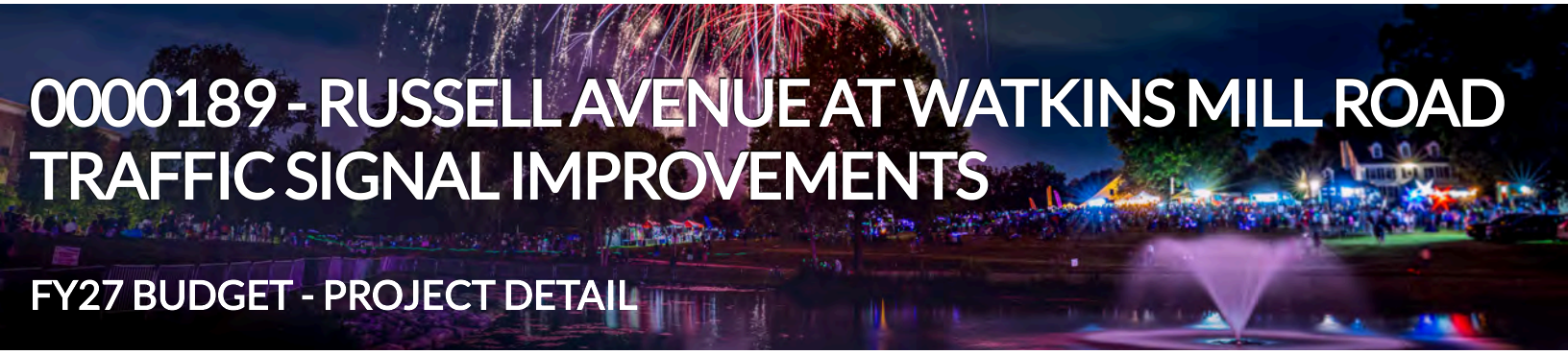
OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
Through the implementation of the projects that come out of the audit, it should lower the operating costs of our buildings.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499100 - Transfer In - From CIP	$333,241	$333,241	$345,000	$345,000	$180,000	$180,000	–
REVENUES TOTAL	**$333,241**	**$333,241**	**$345,000**	**$345,000**	**$180,000**	**$180,000**	**–**
Expenses							
532000 - Engineering & Architecture	–	$15,896	–	–	–	–	–
591100 - Construction	$165,000	$65,000	$400,000	$300,000	$250,000	$250,000	–
597500 - Construction Management	$24,750	$24,750	$45,000	$45,000	–	–	–
EXPENSES TOTAL	**$189,750**	**$105,646**	**$445,000**	**$345,000**	**$250,000**	**$250,000**	**–**
Net Change in Fund Balance	$143,491	$227,595	($100,000)	$0	($70,000)	($70,000)	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499100 - Transfer In - From CIP	$50,000	$1,433,241
REVENUES TOTAL	**$50,000**	**$1,433,241**
Expenses		
532000 - Engineering & Architecture	$37,524	$53,420
591100 - Construction	–	$1,265,000
597500 - Construction Management	–	$114,750
EXPENSES TOTAL	**$37,524**	**$1,433,170**
Net Change in Fund Balance	$12,476	$71



0000189 - RUSSELL AVENUE AT WATKINS MILL ROAD TRAFFIC SIGNAL IMPROVEMENTS

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 303 - Infrastructure

Location: Russell Avenue at Watkins Mill Road

Project Manager: Mark Kile

STRATEGIC PLAN

Viable Transportation Options

PROJECT DESCRIPTION

Traffic signal warrant analysis and design of a new traffic signal and related operational and safety improvements. Project Complete.

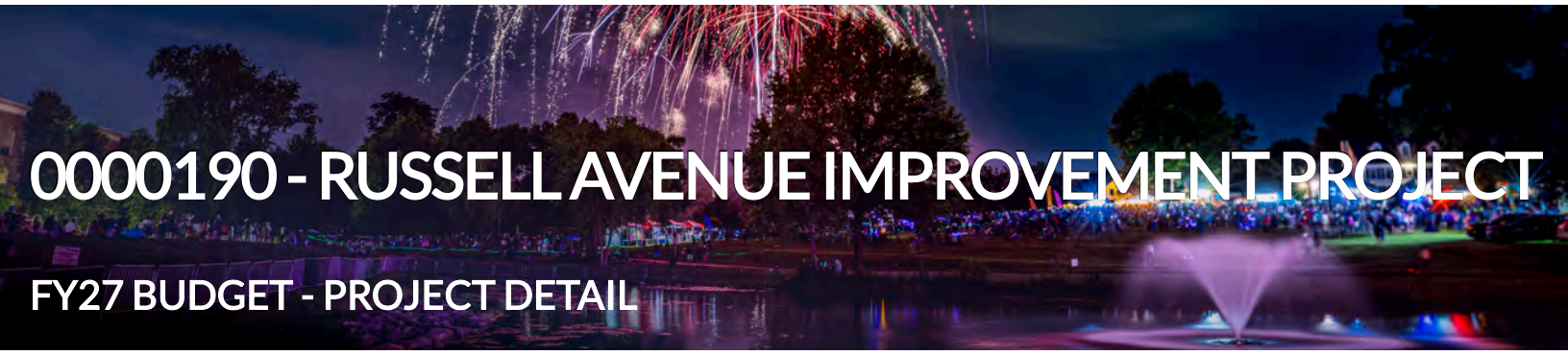
OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
Additional operating impacts for traffic signal maintenance estimated at $1,200..

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499100 - Transfer In - From CIP	–	–	–	–	–	–	–
REVENUES TOTAL	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	–	$9,815	–	–	–	–	–
591100 - Construction	–	$146,366	–	–	–	–	–
589000 - Transfer To Other Funds	–	$96,993	–	–	–	–	–
EXPENSES TOTAL	**–**	**$253,174**	**–**	**–**	**–**	**–**	**–**
Net Change in Fund Balance	$0	($253,174)	$0	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499100 - Transfer In - From CIP	$700,000	$700,000
REVENUES TOTAL	**$700,000**	**$700,000**
Expenses		
532000 - Engineering & Architecture	$22,683	$32,498
591100 - Construction	$424,143	$570,509
589000 - Transfer To Other Funds	–	$96,993
EXPENSES TOTAL	**$446,826**	**$700,000**
Net Change in Fund Balance	$253,174	$0



0000190 - RUSSELL AVENUE IMPROVEMENT PROJECT

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 303 - Infrastructure

Location: Russell Avenue from East Diamond Ave. to Montgomery Village Ave.

Project Manager: Brian Fields

STRATEGIC PLAN

Viable Transportation Options

PROJECT DESCRIPTION

Russell Avenue Improvement Project consists of the design, permitting, and construction of streetscaping and multi-modal improvements along a 1.3 mile segment of Russell Avenue, between East Diamond Avenue and Montgomery Village Avenue, converting an auto-centric road to a complete shared-use facility. Design started in FY24 and will be complete in FY26. Construction is expected to start late in FY27 with completion by the end of FY27. The construction cost has increased and may require phasing of the project.

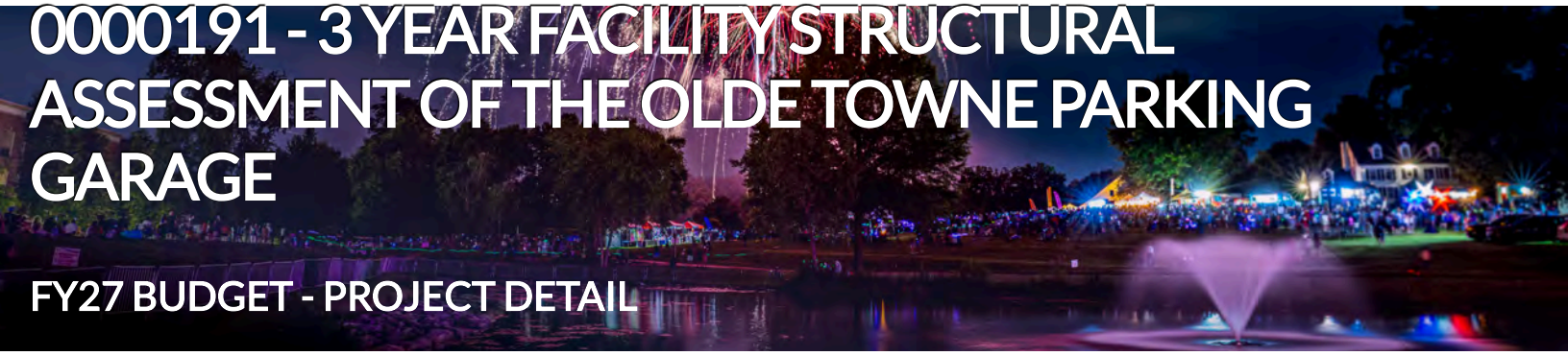
OPERATING BUDGET IMPACTS

Are there future operating budget impacts: No
Continued regular maintenance expected.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
431100 - Federal Grant - Miscellaneous	–	–	$1,000,000	–	–	–	–
434100 - State Grant - Miscellaneous	–	–	–	$200,000	–	–	–
438600 - County Rev. Sharing - Transport	–	$1,845,000	$699,000	–	–	–	–
499100 - Transfer In - From CIP	–	–	–	$480,000	–	–	–
REVENUES TOTAL	**–**	**$1,845,000**	**$1,699,000**	**$680,000**	**–**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	–	$100,000	$380,000	–	–	–	–
591100 - Construction	$1,500,000	$0	$2,200,000	$3,600,000	–	–	–
EXPENSES TOTAL	**$1,500,000**	**$100,000**	**$2,580,000**	**$3,600,000**	**–**	**–**	**–**
Net Change in Fund Balance	($1,500,000)	$1,745,000	($881,000)	($2,920,000)	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
431100 - Federal Grant - Miscellaneous	–	$1,000,000
434100 - State Grant - Miscellaneous	$200,000	$400,000
438600 - County Rev. Sharing - Transport	–	$2,544,000
499100 - Transfer In - From CIP	$2,350,000	$2,830,000
REVENUES TOTAL	**$2,550,000**	**$6,774,000**
Expenses		
532000 - Engineering & Architecture	$492,411	$972,411
591100 - Construction	–	$5,800,000
EXPENSES TOTAL	**$492,411**	**$6,772,411**
Net Change in Fund Balance	$2,057,589	$1,589



0000191 - 3 YEAR FACILITY STRUCTURAL ASSESSMENT OF THE OLDE TOWNE PARKING GARAGE

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 304 - Facilities

Location: OTPG 112 Olde Towne Ave, Gaithersburg MD, 20877

Project Manager: McNeal Brown

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

This project is for the required tri-annual Facility Structural Assessment (FSA) of the Olde Towne Parking Garage (OTPG), which is located at 112 Olde Towne Avenue, Gaithersburg, Maryland 20877. The last assessment was performed in 2018, making this assessment overdue. This project will be solicited, awarded and completed in FY24.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
Based on structural assessment, additional projects and repair work maybe necessary.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499100 - Transfer In - From CIP	–	–	–	–	–	–	–
REVENUES TOTAL	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	–	–	–	–	–	–	–
536000 - Miscellaneous Professional Services	–	$30,550	–	–	–	–	–
EXPENSES TOTAL	**–**	**$30,550**	**–**	**–**	**–**	**–**	**–**
Net Change in Fund Balance	$0	($30,550)	$0	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499100 - Transfer In - From CIP	$75,000	$75,000
REVENUES TOTAL	**$75,000**	**$75,000**
Expenses		
532000 - Engineering & Architecture	$30,550	$30,550
536000 - Miscellaneous Professional Services	–	$30,550
EXPENSES TOTAL	**$30,550**	**$61,100**
Net Change in Fund Balance	$44,450	$13,900



0000192 - ACTIVITY CENTER CUBICLES

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 304 - Facilities

Location: Activity Center 506 S. Frederick Ave., Gaithersburg, MD 20877

Project Manager: Sunil Prithviraj

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

The project includes the reconfiguration of available open space within the office area at the Activity Center at Bohrer Park to construct enclosed offices and open cubicle areas to accommodate staff needs.
The project design will be completed in FY 26, construction contract will be awarded in FY 26.
Construction is scheduled to be completed in FY 27.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: No

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499000 - Transfer In - From General Fund	$203,700	$203,700	–	–	–	–	–
REVENUES TOTAL	**$203,700**	**$203,700**	**–**	**–**	**–**	**–**	**–**
Expenses							
536000 - Miscellaneous Professional Services	$27,500	$38,430	–	–	–	–	–
591100 - Construction	–	–	$165,270	–	–	–	–
595000 - Furniture & Equipment	$176,200	$0	–	–	–	–	–
EXPENSES TOTAL	**$203,700**	**$38,430**	**$165,270**	**–**	**–**	**–**	**–**
Net Change in Fund Balance	$0	$165,270	($165,270)	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499000 - Transfer In - From General Fund	–	$203,700
REVENUES TOTAL	**–**	**$203,700**
Expenses		
536000 - Miscellaneous Professional Services	–	$38,430
591100 - Construction	–	$165,270
595000 - Furniture & Equipment	–	–
EXPENSES TOTAL	**–**	**$203,700**
Net Change in Fund Balance	$0	$0



0000193 - ACTIVITY CENTER GYM FLOORS

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 304 - Facilities

Location: Activity Center Gym Floors ; Activity Center

Project Manager: Sunil Prithviraj

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

Remove and replace existing gymnasium floors in the Activity Center. The project was budgeted and will be completed in FY25.
Project completed in FY25.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: No
Will reduce operating budget by eliminating temporary remedial repair.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
434940 - State Grant - Bond Bill(s)	–	–	–	–	–	–	–
499100 - Transfer In - From CIP	–	–	–	–	–	–	–
REVENUES TOTAL	–	–	–	–	–	–	–
Expenses							
591100 - Construction	–	–	–	–	–	–	–
589000 - Transfer To Other Funds	$1,255,000	$1,255,000	$315,373	–	–	–	–
EXPENSES TOTAL	**$1,255,000**	**$1,255,000**	**$315,373**	–	–	–	–
Net Change in Fund Balance	($1,255,000)	($1,255,000)	($315,373)	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
434940 - State Grant - Bond Bill(s)	$300,000	$300,000
499100 - Transfer In - From CIP	$1,654,800	$1,654,800
REVENUES TOTAL	**$1,954,800**	**$1,954,800**
Expenses		
591100 - Construction	$384,427	$384,427
589000 - Transfer To Other Funds	–	$1,570,373
EXPENSES TOTAL	**$384,427**	**$1,954,800**
Net Change in Fund Balance	$1,570,373	$0



0000194 - COMMUNITY MUSEUM OFFICE RECONFIGURATION

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 304 - Facilities

Location: Community Museum ;

Project Manager: Sunil Prithviraj

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

Renovate existing office space including removal of existing platform; construction of a mezzanine supply area; Relocate existing IT equipment; Improve lighting; relocate HVAC registers; Install two workstations, a large work table and bookcase style storage shelves, and electrical outlets for office furniture.

This project requires structural assessment to design the mezzanine, based on the assessment and the final design construction cost may change, for this reason when PIF was submitted we requested to plan this project as, Design in FY 25 and the Construction in FY 26.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: No
This renovation will provide efficient office space for the museum staff and provide additional storage.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499100 - Transfer In - From CIP	–	–	$115,000	–	–	–	–
REVENUES TOTAL	**–**	**–**	**$115,000**	**–**	**–**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	–	–	–	–	–	–	–
591100 - Construction	$115,775	$115,775	$135,000	–	–	–	–
EXPENSES TOTAL	**$115,775**	**$115,775**	**$135,000**	**–**	**–**	**–**	**–**
Net Change in Fund Balance	($115,775)	($115,775)	($20,000)	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499100 - Transfer In - From CIP	$171,500	$286,500
REVENUES TOTAL	**$171,500**	**$286,500**
Expenses		
532000 - Engineering & Architecture	$18,020	$18,020
591100 - Construction	–	$250,775
EXPENSES TOTAL	**$18,020**	**$268,795**
Net Change in Fund Balance	$153,480	$17,705



0000195 - PUBLIC WORKS 3RD FLOOR ROOF REPLACEMENT

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 304 - Facilities

Location: Public Works ; 3rd Floor Roof 800 Rabbitt Road Gaithersburg, MD 20878

Project Manager: Melanie Brown

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

Removal of existing EPDM roof and replace with new TPO roof to correct ongoing leaks over third floor offices. The project is complete.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: No
Once the project is complete, there will be minimal operating costs.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499100 - Transfer In - From CIP	–	–	–	–	–	–	–
REVENUES TOTAL	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Expenses							
591100 - Construction	–	–	–	–	–	–	–
589000 - Transfer To Other Funds	–	$24,457	–	–	–	–	–
EXPENSES TOTAL	**–**	**$24,457**	**–**	**–**	**–**	**–**	**–**
Net Change in Fund Balance	$0	($24,457)	$0	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499100 - Transfer In - From CIP	$76,440	$76,440
REVENUES TOTAL	**$76,440**	**$76,440**
Expenses		
591100 - Construction	$51,983	$51,983
589000 - Transfer To Other Funds	–	$24,457
EXPENSES TOTAL	**$51,983**	**$76,440**
Net Change in Fund Balance	$24,457	$0



0000196 - ARTS BARN THEATER SEATS

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 305 - Parks

Location: Arts Barn ;

Project Manager: McNeal Brown

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

This project is for the replacement or upgrading of seats in the Arts Barn theater and any painting and carpet replacement that would be necessary after installation.
This project is dependent upon a capital campaign that will be conducted through GPARC raising sufficient funds.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: No

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
434300 - State Grant - Arts	–	–	–	–	–	–	–
499100 - Transfer In - From CIP	–	–	$21,615	–	–	–	–
REVENUES TOTAL	**–**	**–**	**$21,615**	**–**	**–**	**–**	**–**
Expenses							
595000 - Furniture & Equipment	$30,000	$0	$65,000	–	–	–	–
EXPENSES TOTAL	**$30,000**	**$0**	**$65,000**	**–**	**–**	**–**	**–**
Net Change in Fund Balance	($30,000)	$0	($43,385)	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
434300 - State Grant - Arts	$15,000	$15,000
499100 - Transfer In - From CIP	$50,000	$71,615
REVENUES TOTAL	**$65,000**	**$86,615**
Expenses		
595000 - Furniture & Equipment	$21,615	$86,615
EXPENSES TOTAL	**$21,615**	**$86,615**
Net Change in Fund Balance	$43,385	$0



0000197 - MULTI-GENERATIONAL/SENIOR CENTER STUDY

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 305 - Parks

Location: Multi-Generational / Senior Center Study ; Multi-Generational / Senior Center

Project Manager: Sunil Prithviraj

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

Perform a feasibility study for a new Multi-Generational or Senior Center within the City Limits. The project began in FY24 and will be completed in FY25.

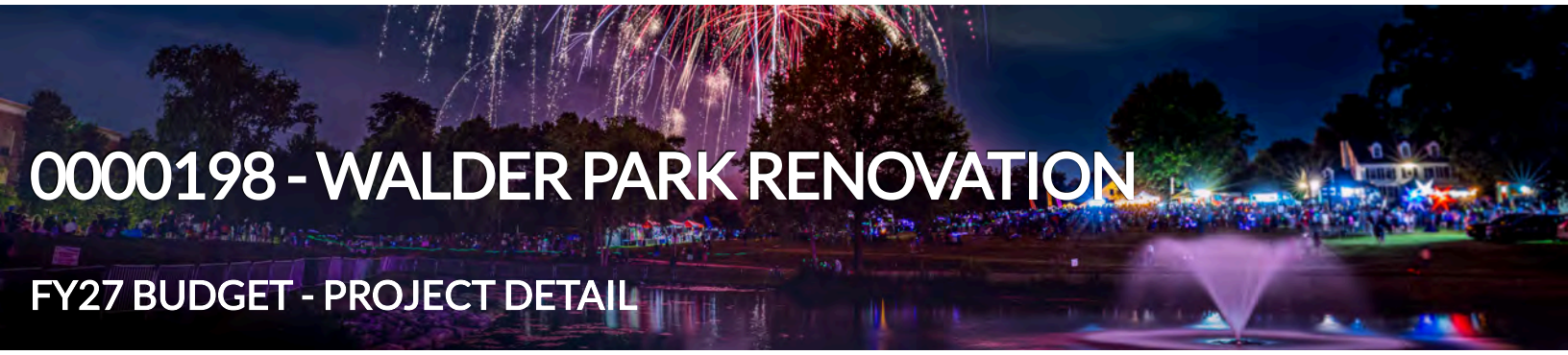
OPERATING BUDGET IMPACTS

Are there future operating budget impacts: No

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499000 - Transfer In - From General Fund	–	–	$3,000,000	$3,000,000	$3,000,000	$3,000,000	$3,000,000
499100 - Transfer In - From CIP	–	–	–	–	–	–	–
REVENUES TOTAL	**–**	**–**	**$3,000,000**	**$3,000,000**	**$3,000,000**	**$3,000,000**	**$3,000,000**
Expenses							
532000 - Engineering & Architecture	–	–	–	–	–	–	–
EXPENSES TOTAL	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Net Change in Fund Balance	$0	$0	$3,000,000	$3,000,000	$3,000,000	$3,000,000	$3,000,000

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499000 - Transfer In - From General Fund	–	$15,000,000
499100 - Transfer In - From CIP	$81,000	$81,000
REVENUES TOTAL	**$81,000**	**$15,081,000**
Expenses		
532000 - Engineering & Architecture	$66,144	$66,144
EXPENSES TOTAL	**$66,144**	**$66,144**
Net Change in Fund Balance	$14,856	$15,014,856



0000198 - WALDER PARK RENOVATION

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 305 - Parks

Location: Walder Park ; 302 Cedar Avenue

Project Manager: Kevin Etters

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

The project will include the development of a renovation plan with the assistance of Architects and Engineers and will include, but not be limited to: the repair, update and possible relocation of the current park pavilion, replacement of the playground equipment, renovation or removal of the half basketball court, improvement to the current, and construction of new areas of the, walking path, removal of the chain link fencing and asphalt area, installation of a 4" thick concrete pad and fitness court (via the National Fitness Campaign organization), and installation of SWM structures and landscaping plants and materials to upgrade the area and assist with current storm water management issues.

A contract was signed with LSG Landscape Architecture for the design and engineering in FY26.

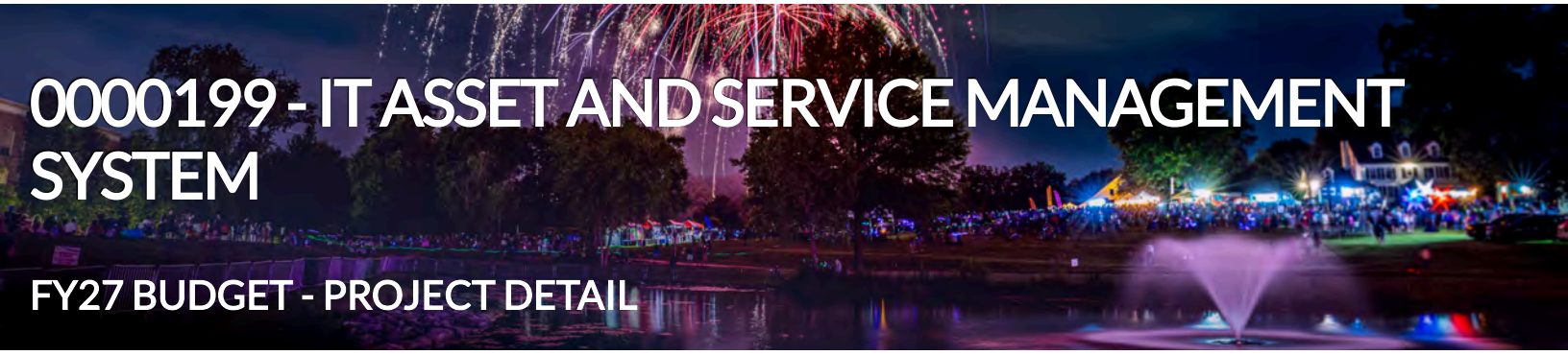
OPERATING BUDGET IMPACTS

Are there future operating budget impacts: No

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
431100 - Federal Grant - Miscellaneous	–	–	–	$1,000,000	–	–	–
434000 - State Grant - Open Space	$473,280	$473,280	–	–	–	–	–
499000 - Transfer In - From General Fund	$1,026,720	$1,026,720	–	–	–	–	–
REVENUES TOTAL	**$1,500,000**	**$1,500,000**	**–**	**$1,000,000**	**–**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	$200,000	$256,273	–	–	–	–	–
591100 - Construction	$800,000	$0	$1,000,000	$1,743,727	–	–	–
EXPENSES TOTAL	**$1,000,000**	**$256,273**	**$1,000,000**	**$1,743,727**	**–**	**–**	**–**
Net Change in Fund Balance	$500,000	$1,243,727	($1,000,000)	($743,727)	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
431100 - Federal Grant - Miscellaneous	–	$1,000,000
434000 - State Grant - Open Space	–	$473,280
499000 - Transfer In - From General Fund	$700,000	$1,726,720
REVENUES TOTAL	**$700,000**	**$3,200,000**
Expenses		
532000 - Engineering & Architecture	–	$256,273
591100 - Construction	–	$2,743,727
EXPENSES TOTAL	**–**	**$3,000,000**
Net Change in Fund Balance	$700,000	$200,000



0000199 - IT ASSET AND SERVICE MANAGEMENT SYSTEM

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 306 - Information Technology

Location: Citywide ;

Project Manager: Brian Helms

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

The solution includes asset management capability that handles the full lifecycle of an IT asset while service management involves IT service activities provided to users such as the fulfillment of service requests, incident resolutions, change management, problem documentation, and the creation of knowledgebase. The goal is to achieve complete visibility of the City's technology assets, and reliable configuration data for servers, computers, routers, switches, devices, applications, software, systems, and more. The heart of the system is called the configuration management database (CMDB) which is updated at all times. This also provides a view into how these assets work together to keep critical services up to date, and how the services provided are tied to these assets. The implementation involves service mapping, asset discovery, and configuration items. The system will give IT Department valuable planning and diagnostic assistance helping to understand how business is impacted by asset moves and replacement, planned and unplanned outages, and provisioning of systems, and software both on-premise and cloud.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
Approximately $45k/annually when transitioned to operating.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
432400 - Federal Grant - DHS	$105,928	$105,928	–	–	–	–	–
499100 - Transfer In - From CIP	–	–	–	–	–	–	–
REVENUES TOTAL	**$105,928**	**$105,928**	**–**	**–**	**–**	**–**	**–**
Expenses							
536000 - Miscellaneous Professional Services	$75,000	$19,048	$0	–	–	–	–
592000 - Software	$55,928	$21,499	$43,621	$45,615	–	–	–
EXPENSES TOTAL	**$130,928**	**$40,547**	**$43,621**	**$45,615**	**–**	**–**	**–**
Net Change in Fund Balance	($25,000)	$65,381	($43,621)	($45,615)	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
432400 - Federal Grant - DHS	–	$105,928
499100 - Transfer In - From CIP	$57,000	$57,000
REVENUES TOTAL	**$57,000**	**$162,928**
Expenses		
536000 - Miscellaneous Professional Services	–	$19,048
592000 - Software	–	$110,735
EXPENSES TOTAL	**–**	**$129,783**
Net Change in Fund Balance	$57,000	$33,145



0000200 - 8 & 12 S. SUMMIT AVE

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 302 - General Capital

Location: 8 & 12 S. Summit Ave. ;

Project Manager: Melanie Brown

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

This Project is a land and building acquisition of 8 South Summit Avenue and 12 South Summit Avenue to include Planning and Design of the existing building to accommodate current and future needs of City of Gaithersburg Administrative Offices/Services and a plaza. The Design started in FY25 and construction is estimated to start in FY27 and be completed in FY28.



OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes. There may be lease revenue if part of building continues to be leased after transition from management company. Operating expenses will increase for contract maintenance, cleaning and utilities.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
434940 - State Grant - Bond Bill(s)	$500,000	$500,000	–	–	–	–	–
499000 - Transfer In - From General Fund	$6,500,000	$6,500,000	$13,572,000	–	–	–	–
499100 - Transfer In - From CIP	$1,800,000	$1,800,000	$300,000	–	–	–	–
REVENUES TOTAL	**$8,800,000**	**$8,800,000**	**$13,872,000**	**–**	**–**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	–	$1,140,474	–	–	–	–	–
536000 - Miscellaneous Professional Services	$585,000	$250,000	$885,000	–	–	–	–
590000 - Land	–	–	–	–	–	–	–
591000 - Buildings	–	–	–	–	–	–	–
591100 - Construction	$8,415,000	$1,097,000	$22,737,456	–	–	–	–
595000 - Furniture & Equipment	–	–	$2,500,000	–	–	–	–
EXPENSES TOTAL	**$9,000,000**	**$2,487,474**	**$26,122,456**	**–**	**–**	**–**	**–**
Net Change in Fund Balance	($200,000)	$6,312,526	($12,250,456)	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
434940 - State Grant - Bond Bill(s)	–	$500,000
499000 - Transfer In - From General Fund	$5,000,000	$25,072,000
499100 - Transfer In - From CIP	$8,450,000	$10,550,000
REVENUES TOTAL	**$13,450,000**	**$36,122,000**
Expenses		
532000 - Engineering & Architecture	$388,494	$1,528,968
536000 - Miscellaneous Professional Services	$65,830	$1,200,830
590000 - Land	$602,789	$602,789
591000 - Buildings	$6,422,719	$6,422,719
591100 - Construction	–	$23,834,456
595000 - Furniture & Equipment	–	$2,500,000
EXPENSES TOTAL	**$7,479,832**	**$36,089,762**
Net Change in Fund Balance	$5,970,168	$32,238



0000201 - TRAFFIC SIGNAL AT S. SUMMIT & OLDE TOWNE AVENUE

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 303 - Infrastructure

Location: Olde Towne Avenue at Summit Avenue ;

Project Manager: Mark Kile

STRATEGIC PLAN

Viable Transportation Options

PROJECT DESCRIPTION

This project involves the design and construction of a new traffic signal at the intersection of Olde Towne Avenue and S. Summit Avenue.



OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes. Additional electrical costs estimated at $1,500 annually.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499100 - Transfer In - From CIP	$150,000	$700,000	$850,000	–	–	–	–
REVENUES TOTAL	**$150,000**	**$700,000**	**$850,000**	**–**	**–**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	$150,000	$215,000	$85,000	–	–	–	–
591100 - Construction	–	–	$1,250,000	–	–	–	–
EXPENSES TOTAL	**$150,000**	**$215,000**	**$1,335,000**	**–**	**–**	**–**	**–**
Net Change in Fund Balance	$0	$485,000	($485,000)	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499100 - Transfer In - From CIP	–	$1,550,000
REVENUES TOTAL	**–**	**$1,550,000**
Expenses		
532000 - Engineering & Architecture	–	$300,000
591100 - Construction	–	$1,250,000
EXPENSES TOTAL	**–**	**$1,550,000**
Net Change in Fund Balance	$0	$0



0000202 - WASHINGTONIAN BLVD PEDESTRIAN SAFETY IMPROVEMENTS

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 303 - Infrastructure

Location: Washingtonian Boulevard at four existing crosswalk locations: Waterfront Place, 9811 Washingtonian (Rio Garage Driveway), 9801 Washingtonian (Sodexo Driveway), and Marathon Terrace (Residence Inn Driveway). ;

Project Manager: Douglas Smith

STRATEGIC PLAN

Viable Transportation Options

PROJECT DESCRIPTION

Install raised crosswalks and/or rectangular rapid-flashing beacons at up to four existing pedestrian crossings of Washingtonian Boulevard at: Waterfront Place, 9811 Washingtonian (Rio Garage Driveway), 9801 Washingtonian (Sodexo Driveway), and Marathon Terrace (Residence Inn Driveway). Other miscellaneous improvements to these crosswalks and the adjacent bus stops may be needed.

This work was proposed following resident complaints about drivers not stopping at crosswalks and a resulting speed study which found 85th-percentile speeds to be high at 34-35 MPH near the second crossing. The objective of this project is to decrease speeding, increase yielding to pedestrians at these crossings, and improve the quality of the crossings and adjacent bus stops.



OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes. Annual maintenance of the devices, signage, and striping estimated at $500.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499000 - Transfer In - From General Fund	$152,000	$152,000	–	–	–	–	–
REVENUES TOTAL	**$152,000**	**$152,000**	**–**	**–**	**–**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	$50,000	$50,000	–	–	–	–	–
591100 - Construction	$242,000	$242,000	–	–	–	–	–
EXPENSES TOTAL	**$292,000**	**$292,000**	**–**	**–**	**–**	**–**	**–**
Net Change in Fund Balance	($140,000)	($140,000)	$0	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499000 - Transfer In - From General Fund	$140,000	$292,000
REVENUES TOTAL	**$140,000**	**$292,000**
Expenses		
532000 - Engineering & Architecture	–	$50,000
591100 - Construction	–	$242,000
EXPENSES TOTAL	**–**	**$292,000**
Net Change in Fund Balance	$140,000	$0



0000203 - OLDE TOWNE TO WASHINGTON GROVE SHARED USE PATH

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 303 - Infrastructure

Location: E. Diamond Avenue from Summit Avenue to Railroad Street ;

Project Manager: Mark Kile

STRATEGIC PLAN

Viable Transportation Options

PROJECT DESCRIPTION

The Olde Towne to Washington Grove Shared Use Path project is starting near Summit Avenue and East Diamond Avenue and terminating near the intersection of Railroad Street and East Diamond Avenue . This project has received two grants from the Metropolitan Washington Council of Governments (MWCOG) for conceptual and preliminary design and is being completed by MWCOG. The preliminary design grant was completed in FY25. This project may be eligible for funding through the City funds held in Montgomery County's Development Impact Fund.

The project seeks to make a shared use path connection between Olde Towne and Washington Grove to improve safety and increase multi modal transportation within Gaithersburg.



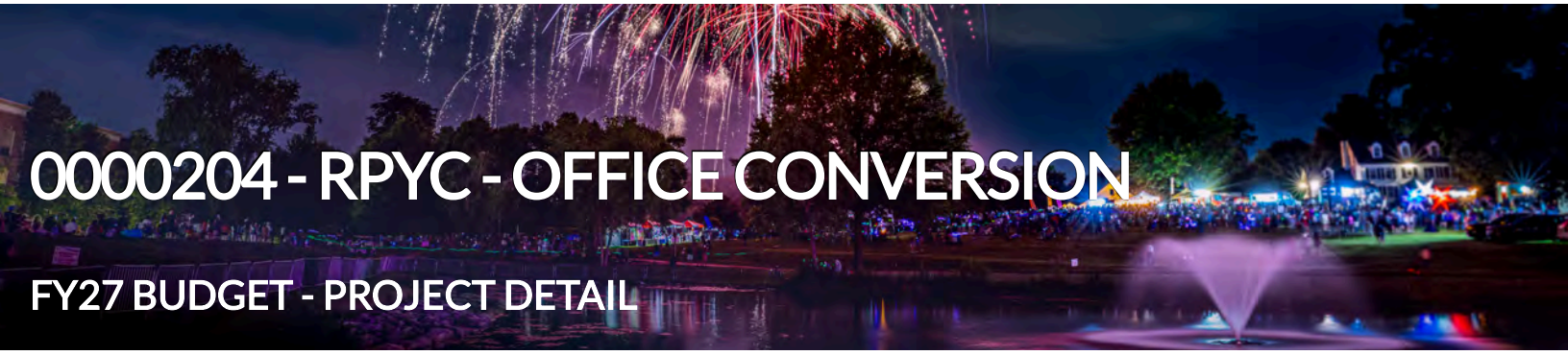
OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes. Annual maintenance of the shared use path and associated facilities (signage, striping, etc.). Estimate $500/year in routine maintenance and major maintenance (resurfacing) in approximately 20 years.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
437150 - County Grant - Miscellaneous	–	–	$0	$0	–	–	–
438600 - County Rev. Sharing - Transport	–	$95,000	–	–	$2,042,000	–	–
499000 - Transfer In - From General Fund	–	–	$0	$0	–	–	–
499100 - Transfer In - From CIP	–	–	$813,000	–	–	–	–
REVENUES TOTAL	**–**	**$95,000**	**$813,000**	**$0**	**$2,042,000**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	$600,000	$75,000	$475,000	$50,000	–	–	–
591100 - Construction	–	–	–	$737,500	$2,212,500	–	–
EXPENSES TOTAL	**$600,000**	**$75,000**	**$475,000**	**$787,500**	**$2,212,500**	**–**	**–**
Net Change in Fund Balance	($600,000)	$20,000	$338,000	($787,500)	($170,500)	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
437150 - County Grant - Miscellaneous	–	–
438600 - County Rev. Sharing - Transport	–	$2,137,000
499000 - Transfer In - From General Fund	$600,000	$600,000
499100 - Transfer In - From CIP	–	$813,000
REVENUES TOTAL	**$600,000**	**$3,550,000**
Expenses		
532000 - Engineering & Architecture	–	$600,000
591100 - Construction	–	$2,950,000
EXPENSES TOTAL	**–**	**$3,550,000**
Net Change in Fund Balance	$600,000	$0



0000204 - RPYC - OFFICE CONVERSION

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 304 - Facilities

Location: Robertson Park Youth Center ; 801 Rabbitt Road, Gaithersburg, MD 20878

Project Manager: McNeal Brown

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

This project will create private staff office space within the Robertson Park Youth Center by converting the current storage room (Room 106), that is adjacent to the Main Activity Room (Room 120), to a multi-user office.



The Robertson Park Youth Center does not have an office or workspace that is closed from the public where staff can participate in meetings, including staff and parent meetings, or make sensitive phone calls. The only current workspace is the open front desk area that is in a public space where youth, parents and staff are immediately present. Confidential conversations with parents and facilitating mediations between students happens routinely at both Youth Centers. Out of respect to participants and families, staff do their best to be discrete when addressing sensitive issues such as behavior concerns, injury or illness and physical and mental health related issues. An office space will allow for a higher quality of services and the protection of privacy. The construction work should take place during a time of relatively low center programming to minimize the disturbance to the staff and normal programming.

Project is scheduled to start and be completed in FY27.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: No. Creating this office space should not have any operating impacts.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499100 - Transfer In - From CIP	–	–	$40,000	–	–	–	–
REVENUES TOTAL	**–**	**–**	**$40,000**	**–**	**–**	**–**	**–**
Expenses							
591100 - Construction	–	–	$40,000	–	–	–	–
EXPENSES TOTAL	**–**	**–**	**$40,000**	**–**	**–**	**–**	**–**
Net Change in Fund Balance	$0	$0	$0	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499100 - Transfer In - From CIP	–	$40,000
REVENUES TOTAL	**–**	**$40,000**
Expenses		
591100 - Construction	–	$40,000
EXPENSES TOTAL	**–**	**$40,000**
Net Change in Fund Balance	$0	$0



0000205 - B&O TRAIN STATION BRICK ASSESSMENT

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 304 - Facilities

Location: B&O Train Station ; 5 South Summit Avenue, Gaithersburg, MD 20877

Project Manager: Sunil Prithviraj

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

Procure A/E services to assess exterior brick wall damages on the South side of B&O Train Station and identify the source of damages by exploring foundations, water intrusion, and other factors contributing to issues. Inspect wall protrusion for structural stability. Propose repair options that comply with the Maryland Historic Trust (MHT).

The B&O Train Station was constructed in 1884 and is listed in the National Register of Historic Places. The facility is a one-story common-bond brick structure of approximately 1,479sf used by MARC train commuters, and a section of the building is rented to host a coffee shop. On the South side of the building, the exterior brick wall surfaces show significant deterioration and on the North side section of the brick wall bowed outwards near the waiting room door. These two visible damages may cause significant damage to the structure, compromising the building's structural integrity. The facility staff proposes a project to hire an experienced A/E firm (experience in historic preservation) to conduct an in-depth assessment of the damages, conduct root-cause analysis, propose repair options that comply with Maryland Historic Trust's preservation requirements and develop cost estimates for such repair options.
The Facility Division's proposed project schedule is to conduct assessment in FY26, Design and Construction in FY28-FY30 (based on repair options and A/E's cost estimate).
The building condition assessment will be completed in FY 26.



OPERATING BUDGET IMPACTS

Are there future operating budget impacts: No.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499100 - Transfer In - From CIP	$80,000	$80,000	$80,000	$91,000	–	–	–
REVENUES TOTAL	**$80,000**	**$80,000**	**$80,000**	**$91,000**	**–**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	$53,000	$53,000	$58,000	–	–	–	–
591100 - Construction	–	–	–	$140,000	–	–	–
EXPENSES TOTAL	**$53,000**	**$53,000**	**$58,000**	**$140,000**	**–**	**–**	**–**
Net Change in Fund Balance	$27,000	$27,000	$22,000	($49,000)	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499100 - Transfer In - From CIP	–	$251,000
REVENUES TOTAL	**–**	**$251,000**
Expenses		
532000 - Engineering & Architecture	–	$111,000
591100 - Construction	–	$140,000
EXPENSES TOTAL	**–**	**$251,000**
Net Change in Fund Balance	$0	$0

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0000206 - ACTIVITY CENTER RTU REPLACEMENT

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 304 - Facilities

Location: Activity Center ; 506 S. Frederick Ave., Gaithersburg, MD 20877

Project Manager: Sunil Prithviraj

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION



Replace rooftop heating and air condition units (RTUs) that have surpassed useful life at the Activity center.
F&CP staff recommend replacing these RTUs in 5 fiscal years (phases) and these phases are proposed based on their reliability issues and the overall cost of the project. The following multi-year replacement schedule has been proposed,
FY 26- A/E services and replacement of RTU 5,6,7,8 for Gymnasium
FY 27- RTU 9, 10, 11 for Community rooms
FY 28- RTU 3 for Lobby
FY 29- RTU 1,2 and associated VAVs for Office areas
FY 30- RTU 4 for Fitness room

The Activity Center is a 53,000 sf building constructed in 1998, existing roof top HVAC units (RTUs) are original to the building construction, typical lifespan for well maintained RTUs is 20 years. The existing units are 25 years, see attached facility condition assessment report for the recommendations.
In recent years these units require extensive ongoing repairs to keep them operational, repair such as compressor replacements, heat exchanger replacement, etc., some of the replacement parts are harder to find due to their age and equipment down time during repairs are increasing and impacting facility operations.
F&CP staff recommend replacing these RTUs in 5 fiscal years (phases) and these phases are proposed based on their reliability issues and overall cost of the project. The following multi-year replacement schedule has been proposed,
FY26-Design, Specification and commissioning; estimate-$40,000
FY 26- RTU 5,6,7,8 for Gymnasium; project cost estimate-$ 450,000
FY 27- RTU 9, 10, 11 for Community rooms; project cost estimate-$90,000
FY 28- RTU 3 for Lobby; project cost estimate-$130,000
FY 29- RTU 1,2 and associated VAVs for Office areas; project cost estimate-$190,000
FY 30- RTU 4 for Fitness room; project cost estimate-$62,000

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes. The installation newer energy efficient RTUs will energy consumption and reduce repair and maintenance cost.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499000 - Transfer In - From General Fund	$250,000	$250,000	$125,000	$125,000	$150,000	–	–
499100 - Transfer In - From CIP	–	–	$638,000	–	–	–	–
REVENUES TOTAL	**$250,000**	**$250,000**	**$763,000**	**$125,000**	**$150,000**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	$40,000	$80,000	$41,000	$42,000	$48,000	$55,000	–
591100 - Construction	$450,000	$0	$842,000	$240,000	$190,000	–	–
EXPENSES TOTAL	**$490,000**	**$80,000**	**$883,000**	**$282,000**	**$238,000**	**$55,000**	**–**
Net Change in Fund Balance	($240,000)	$170,000	($120,000)	($157,000)	($88,000)	($55,000)	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499000 - Transfer In - From General Fund	$250,000	$900,000
499100 - Transfer In - From CIP	–	$638,000
REVENUES TOTAL	**$250,000**	**$1,538,000**
Expenses		
532000 - Engineering & Architecture	–	$266,000
591100 - Construction	–	$1,272,000
EXPENSES TOTAL	**–**	**$1,538,000**
Net Change in Fund Balance	$250,000	$0



0000207 - PUBLIC WORKS EV POWER

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 304 - Facilities

Location: Public Works ; 800 Rabbitt Road

Project Manager: Melanie Brown

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

Install new power service and transformer to accommodate new EV charging stations. Anticipated location will be to the right of the Stormwater Trailer where Facilities vans are currently parked. PEPCO permits are required as well as architectural design services.

To align with the City's initiative to increase the number of electric vehicles in the fleet, new power service needs to be run to a location of future EV charging stations.

Design will take place in FY28.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: No

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499100 - Transfer In - From CIP	–	–	$55,000	$71,535	–	–	–
REVENUES TOTAL	**–**	**–**	**$55,000**	**$71,535**	**–**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	–	–	–	$126,535	–	–	–
EXPENSES TOTAL	**–**	**–**	**–**	**$126,535**	**–**	**–**	**–**
Net Change in Fund Balance	$0	$0	$55,000	($55,000)	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499100 - Transfer In - From CIP	–	$126,535
REVENUES TOTAL	**–**	**$126,535**
Expenses		
532000 - Engineering & Architecture	–	$126,535
EXPENSES TOTAL	**–**	**$126,535**
Net Change in Fund Balance	$0	$0



0000208 - 16 S. SUMMIT AVE WATERLINE

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 304 - Facilities

Location: Public Safety Building ; 16 S. Summit Avenue

Project Manager: Melanie Brown

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

Install a new water line that will tap into the existing main line on Fulks Corner Avenue and run to a location near the outbuilding appropriate for the placement of a future fire hydrant. WSSC permit will need to be obtained as well as an architect to design the plans and specifications for this project.

Design will take place in FY29.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: No

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499000 - Transfer In - From General Fund	–	–	–	–	$129,780	–	–
REVENUES TOTAL	**–**	**–**	**–**	**–**	**$129,780**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	–	–	–	–	$129,780	–	–
EXPENSES TOTAL	**–**	**–**	**–**	**–**	**$129,780**	**–**	**–**
Net Change in Fund Balance	$0	$0	$0	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499000 - Transfer In - From General Fund	–	$129,780
REVENUES TOTAL	**–**	**$129,780**
Expenses		
532000 - Engineering & Architecture	–	$129,780
EXPENSES TOTAL	**–**	**$129,780**
Net Change in Fund Balance	$0	$0



0000209 - PUBLIC WORKS GREEN ROOF ASSESSMENT

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 304 - Facilities

Location: Public Works ; 800 Rabbitt Road

Project Manager: Melanie Brown

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

Perform a structural assessment of the existing roof system to determine the structural integrity. Test pitting will be required to retrieve core samples to be analyzed and investigate the subsurface condition. If it is determined to replace the existing green roof, recommendations shall be made by the architect as to what material to replace it with.

Due to ongoing roof leaks into the Fleet Shop and Operations Bays over the years, an engineering assessment is needed to determine if repairs can be made to the green roof. Also to be included is recommendations for alternative use of space.

Design will start in FY26.



OPERATING BUDGET IMPACTS

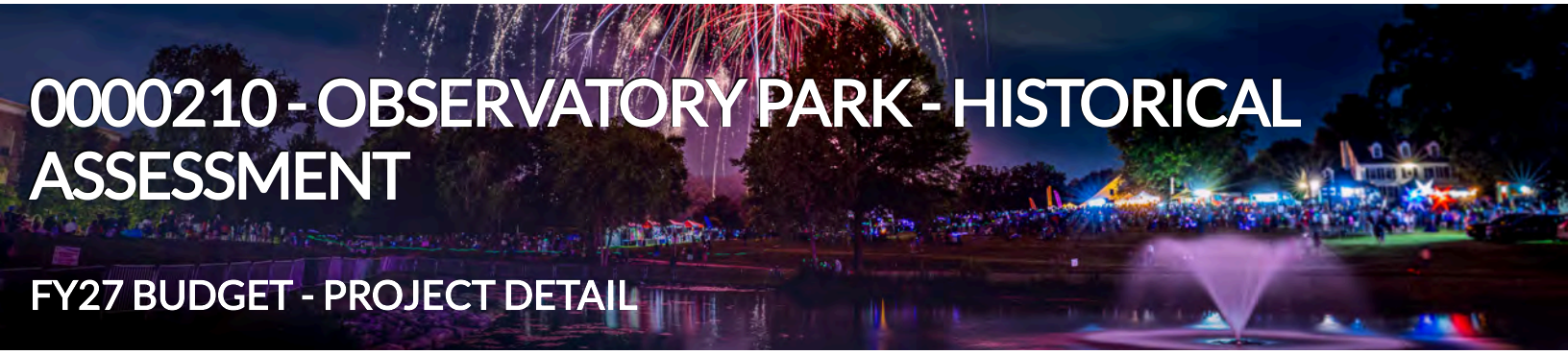
Are there future operating budget impacts: No.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499100 - Transfer In - From CIP	$75,190	$87,000	–	–	–	–	–
REVENUES TOTAL	**$75,190**	**$87,000**	**–**	**–**	**–**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	$75,190	$87,000	–	–	–	–	–
EXPENSES TOTAL	**$75,190**	**$87,000**	**–**	**–**	**–**	**–**	**–**
Net Change in Fund Balance	$0	$0	$0	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499100 - Transfer In - From CIP	–	$87,000
REVENUES TOTAL	**–**	**$87,000**
Expenses		
532000 - Engineering & Architecture	–	$87,000
EXPENSES TOTAL	**–**	**$87,000**
Net Change in Fund Balance	$0	$0

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0000210 - OBSERVATORY PARK - HISTORICAL ASSESSMENT

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 304 - Facilities

Location: Observatory Park ; 100 Desellum Avenue, Gaithersburg, MD 20877

Project Manager: McNeal Brown

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION



Despite its modest form and obscure location tucked in a residential neighborhood in the City of Gaithersburg, Maryland, the International Latitude Observatory holds an important place in the history of earth science. One among a worldwide network of six observatories established at the end of the 19th century, the data collected by the Gaithersburg observers and at its sister observatories helped scientists better understand the earth's weather conditions and physical characteristics. The Gaithersburg Observatory was designed by Edwin Smith, Chief of the Instrument Division of the U.S. Coast and Geodetic Survey. This agency, now the National Oceanic and Atmospheric Administration, operated the International Polar Motion Service observatories in the United States. About 200 feet south of the observatory is the Meridian Mark Pier, a white metal pagoda-shaped object about four feet high by two feet square, which was used to align the observatory's instruments. In addition, five U.S. Coast and Geodetic Survey monuments occupy the observatory grounds. Set by the U.S. Coast & Geodetic Survey, they establish exact geographic longitude and latitude points, elevation above sea level, and the direction of magnetic north. The Observatory RM-1 monument, placed in 1966, is still used today for positional testing of Global Positioning Systems (GPS). This project is to perform a historic assessment on the National Historic Landmark International Latitude Observatory, Meridian Mark Pier and Geodetic Survey Monuments to preserve them for the next 25 to 50 years as they are starting to show their age from the weather elements.

Upgrade the existing electrical service to the park to better support the regular educational programming. Prepare and paint the outside of the Meridian Pier Pagoda. Clean, prepare and paint the inside of the Observatory building. Install a wooden enclosure to protect the planned new portable toilet. Install any needed equipment and/or fixtures to assist in the mitigation of spill-over light during nighttime sky-watching programs.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes. Operating impact estimated at up to $10,000.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
434000 - State Grant - Open Space	–	–	–	–	$62,500	–	–
499000 - Transfer In - From General Fund	–	–	–	–	$187,500	–	–
499100 - Transfer In - From CIP	–	–	$75,000	–	–	–	–
REVENUES TOTAL	**–**	**–**	**$75,000**	**–**	**$250,000**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	–	–	$75,000	–	–	–	–
591100 - Construction	–	–	–	–	$250,000	–	–
EXPENSES TOTAL	**–**	**–**	**$75,000**	**–**	**$250,000**	**–**	**–**
Net Change in Fund Balance	$0	$0	$0	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
434000 - State Grant - Open Space	–	$62,500
499000 - Transfer In - From General Fund	–	$187,500
499100 - Transfer In - From CIP	–	$75,000
REVENUES TOTAL	**–**	**$325,000**
Expenses		
532000 - Engineering & Architecture	–	$75,000
591100 - Construction	–	$250,000
EXPENSES TOTAL	**–**	**$325,000**
Net Change in Fund Balance	$0	$0



0000211 - LAKELANDS TURF REPLACEMENT

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 305 - Parks

Location: Lakelands Park ; 1368 Main Street

Project Manager: Kevin Etters

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

This project will upgrade the existing synthetic turf system. It will replace the current infill material and provide new synthetic carpet. The upgrade will match the specifications of the carpet and material utilized at Robertson Park field #3 and at the new turf field at Kelley Park. The existing synthetic turf field and infill will be removed and recycled. The sub-base will be inspected and a fine grad layer of stone, a shockpad and new synthetic turf will be installed. With the installation of a shockpad, the G-max rating will not be solely dependent on the infill. This will also ensure that the turf field system at Lakelands will match the turf fields at both Robertson Park and Kelley Park.

The contractor, Sprinturf, LLC, removed the existing turf field but found some issues with the stone base layer and nailer board. A change order for the nailer board has been approved and the work completed to replace all of the nailer board, but the contractor is currently compiling data to show the issues with the stone base.



OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes. Cost savings of around $25,000 per year for infill material that will not have to be added. The proposed infill material that is used at our other synthetic fields has been shown not to degrade and be displaced.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499100 - Transfer In - From CIP	$471,000	$471,000	–	–	–	–	–
REVENUES TOTAL	**$471,000**	**$471,000**	**–**	**–**	**–**	**–**	**–**
Expenses							
591100 - Construction	$942,000	$642,000	–	–	–	–	–
589000 - Transfer To Other Funds	–	–	$300,000	–	–	–	–
EXPENSES TOTAL	**$942,000**	**$642,000**	**$300,000**	**–**	**–**	**–**	**–**
Net Change in Fund Balance	($471,000)	($171,000)	($300,000)	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499100 - Transfer In - From CIP	$471,000	$942,000
REVENUES TOTAL	**$471,000**	**$942,000**
Expenses		
591100 - Construction	–	$642,000
589000 - Transfer To Other Funds	–	$300,000
EXPENSES TOTAL	**–**	**$942,000**
Net Change in Fund Balance	$471,000	$0



0000212 - SAFE STREETS AND ROADS FOR ALL

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 303 - Infrastructure

Location: Citywide

Project Manager: Douglas Smith

STRATEGIC PLAN

Viable Transportation Options

PROJECT DESCRIPTION

This project is an engineering study in the total amount of up to $450,000, consisting of $360,000 in federal grant funds and a $90,000 city match. The contract was awarded in FY25 for $450K. The project deliverable will be a comprehensive "Safety Action Plan" that covers all aspects of transportation safety throughout the City.

The federal grant is to prepare a citywide "Safety Action Plan" with the purpose of identifying a wide range of transportation safety improvements and initiatives. The goal is to reduce the number of traffic accidents, especially those that result in severe injuries and fatalities. The project is expected to be complete in early FY27.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: No

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
431100 - Federal Grant - Miscellaneous	–	$310,000	$50,000	–	–	–	–
499000 - Transfer In - From General Fund	–	–	–	–	–	–	–
REVENUES TOTAL	**–**	**$310,000**	**$50,000**	**–**	**–**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	$400,000	$363,330	$50,000	–	–	–	–
EXPENSES TOTAL	**$400,000**	**$363,330**	**$50,000**	**–**	**–**	**–**	**–**
Net Change in Fund Balance	($400,000)	($53,330)	$0	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
431100 - Federal Grant - Miscellaneous	–	$360,000
499000 - Transfer In - From General Fund	$90,000	$90,000
REVENUES TOTAL	**$90,000**	**$450,000**
Expenses		
532000 - Engineering & Architecture	$36,670	$450,000
EXPENSES TOTAL	**$36,670**	**$450,000**
Net Change in Fund Balance	$53,330	$0



0000213 - OT PARKING GARAGE SECURITY CAMERAS

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 306 - Information Technology

Location: Olde Towne Parking Garage 112 Olde Towne Avenue

Project Manager: Guy Goodenough

STRATEGIC PLAN

Safe and Welcoming Community

PROJECT DESCRIPTION

This is an Olde Towne Parking Garage Security Camera System, funded by an $88,000 grant from the Maryland Department of Housing and Community Development - Community Health and Safety Works program.

THIS PROJECT IS COMPLETED.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
Operating impact expected to be very minimal.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
434100 - State Grant - Miscellaneous	–	$22,000	–	–	–	–	–
499100 - Transfer In - From CIP	–	$67,014	–	–	–	–	–
REVENUES TOTAL	**–**	**$89,014**	**–**	**–**	**–**	**–**	**–**
Expenses							
595000 - Furniture & Equipment	–	$62,310	–	–	–	–	–
EXPENSES TOTAL	**–**	**$62,310**	**–**	**–**	**–**	**–**	**–**
Net Change in Fund Balance	$0	$26,704	$0	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
434100 - State Grant - Miscellaneous	–	$22,000
499100 - Transfer In - From CIP	–	$67,014
REVENUES TOTAL	**–**	**$89,014**
Expenses		
595000 - Furniture & Equipment	$26,704	$89,014
EXPENSES TOTAL	**$26,704**	**$89,014**
Net Change in Fund Balance	($26,704)	$0



0000214 - MAIN STREET SIDEWALK IMPROVEMENTS

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 303 - Infrastructure

Location:

Project Manager: Brian Fields

STRATEGIC PLAN

Viable Transportation Options

PROJECT DESCRIPTION

The Main Street Sidewalk Improvements consists of the removal and replacement of the existing sidewalk along the storefronts on both sides of Main Street from Kentlands Boulevard to Market Street East. The existing sidewalk has reached the end of its useful life and is becoming potentially hazardous to the high volume of pedestrians who use these sidewalks on a daily basis. Various repairs have been made over the years to keep the sidewalk safe, but it now needs replacement, as much of the walking surface has deteriorated, and there are cracks, chips, and lips throughout the sidewalk area.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
Normal sidewalk maintenance - no new costs

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499100 - Transfer In - From CIP	$500,000	$550,000	–	–	–	–	–
REVENUES TOTAL	**$500,000**	**$550,000**	**–**	**–**	**–**	**–**	**–**
Expenses							
591100 - Construction	$500,000	$100,000	$450,000	–	–	–	–
EXPENSES TOTAL	**$500,000**	**$100,000**	**$450,000**	**–**	**–**	**–**	**–**
Net Change in Fund Balance	$0	$450,000	($450,000)	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499100 - Transfer In - From CIP	–	$550,000
REVENUES TOTAL	**–**	**$550,000**
Expenses		
591100 - Construction	–	$550,000
EXPENSES TOTAL	**–**	**$550,000**
Net Change in Fund Balance	$0	$0



0000215 - SAFE ROUTES TO SCHOOL - PHASE I

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 303 - Infrastructure

Location: Various locations in Olde Towne and Deer Park neighborhoods

Project Manager: Douglas Smith

STRATEGIC PLAN

Viable Transportation Options

PROJECT DESCRIPTION

In 2024 the City completed a Safe Routes to School (SRTS) Study for three schools in the same general area: Gaithersburg Elementary, Gaithersburg Middle, and Gaithersburg High Schools. The initial findings and recommendations were presented to the Mayor and City Council at the March 24, 2024 Work Session, when the City Council expressed interest in implementing the recommended improvements.

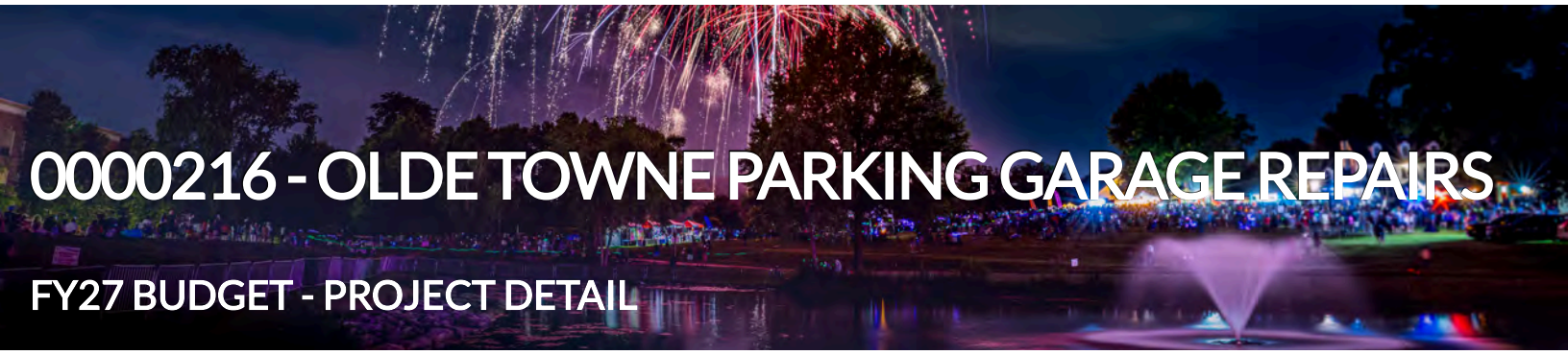
OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
Net increase in sidewalk area, traffic control devices, and pavement markings will require basic maintenance and periodic replacement.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
431100 - Federal Grant - Miscellaneous	–	–	$1,000,000	–	–	–	–
499000 - Transfer In - From General Fund	$114,200	$114,200	$0	–	–	–	–
499100 - Transfer In - From CIP	–	–	$200,000	–	–	–	–
REVENUES TOTAL	**$114,200**	**$114,200**	**$1,200,000**	**–**	**–**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	$114,200	$0	$114,200	–	–	–	–
591100 - Construction	–	–	$0	$1,200,000	–	–	–
EXPENSES TOTAL	**$114,200**	**$0**	**$114,200**	**$1,200,000**	**–**	**–**	**–**
Net Change in Fund Balance	$0	$114,200	$1,085,800	($1,200,000)	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
431100 - Federal Grant - Miscellaneous	–	$1,000,000
499000 - Transfer In - From General Fund	–	$114,200
499100 - Transfer In - From CIP	–	$200,000
REVENUES TOTAL	**–**	**$1,314,200**
Expenses		
532000 - Engineering & Architecture	–	$114,200
591100 - Construction	–	$1,200,000
EXPENSES TOTAL	**–**	**$1,314,200**
Net Change in Fund Balance	$0	$0



0000216 - OLDE TOWNE PARKING GARAGE REPAIRS

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 304 - Facilities

Location: Olde Towne Parking Garage 112 Olde Towne Avenue, Gaithersburg, MD 20877

Project Manager: Kaddijatou Fofana

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

Per the Structural Condition Assessment conducted by Desman in September 2024 (see attached), there are many areas throughout the parking garage where the concrete has begun to fail due to water infiltration and has caused the structural steel to corrode. The proposed repairs will address the corrosion and seal the concrete to prevent further water infiltrations.
Design Phase: Detailed construction drawings based on the Desman study; Cost estimate $100,000.
Construction Phase I: Structural repairs shall include items in Section 1 of the cost estimate; $418,025.
Construction Phase II: Waterproofing repairs shall include items in Section 2 of the cost estimate; Cost estimate $557,906.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: No

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499000 - Transfer In - From General Fund	$25,055	$25,055	$1,010,090	–	–	–	–
499100 - Transfer In - From CIP	$74,945	$74,945	–	–	–	–	–
REVENUES TOTAL	**$100,000**	**$100,000**	**$1,010,090**	**–**	**–**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	$100,000	$0	$100,000	–	–	–	–
591100 - Construction	–	–	$1,010,090	–	–	–	–
EXPENSES TOTAL	**$100,000**	**$0**	**$1,110,090**	**–**	**–**	**–**	**–**
Net Change in Fund Balance	$0	$100,000	($100,000)	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499000 - Transfer In - From General Fund	–	$1,035,145
499100 - Transfer In - From CIP	–	$74,945
REVENUES TOTAL	**–**	**$1,110,090**
Expenses		
532000 - Engineering & Architecture	–	$100,000
591100 - Construction	–	$1,010,090
EXPENSES TOTAL	**–**	**$1,110,090**
Net Change in Fund Balance	$0	$0



0000217 - ACTIVITY CENTER FITNESS ZONE RENOVATION

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 305 - Parks

Location: Activity Center at Bohrer Park Fitness Zone ; 506 S Frederick Avenue, Gaithersburg, MD 20877

Project Manager: Carolyn Muller

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

Project Objective: To update the Activity Center Fitness Zone.

The space used for the Activity Center Fitness Zone was not originally built to be a fitness center but rather a café. Renovations are required for the space to operate more effectively as a fitness area. Currently, there is no open space for stretching or to add equipment such as a ceiling hanging TRX straps, bosu balls, stretching mats, etc. The space needs to be reorganized in order to open it up and allow for more operational space.

The proposed project includes:

- Update the HVAC system within the space
- Remove door to freezer hallway
- Remove window to lobby
- Increase accessibility
- Update flooring
- Update ceiling
- Update lighting and technology



OPERATING BUDGET IMPACTS

Are there future operating budget impacts: No.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499100 - Transfer In - From CIP	–	–	–	$180,945	–	–	–
REVENUES TOTAL	**–**	**–**	**–**	**$180,945**	**–**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	–	–	–	$15,000	–	–	–
591100 - Construction	–	–	–	–	–	$165,945	–
EXPENSES TOTAL	**–**	**–**	**–**	**$15,000**	**–**	**$165,945**	**–**
Net Change in Fund Balance	$0	$0	$0	$165,945	$0	($165,945)	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499100 - Transfer In - From CIP	–	$180,945
REVENUES TOTAL	**–**	**$180,945**
Expenses		
532000 - Engineering & Architecture	–	$15,000
591100 - Construction	–	$165,945
EXPENSES TOTAL	**–**	**$180,945**
Net Change in Fund Balance	$0	$0



0000218 - ACTIVITY CENTER ENTRANCE UPDATE

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 305 - Parks

Location: Activity Center at Bohrer Park 506 S Frederick Avenue, Gaithersburg, MD 20877

Project Manager: Carolyn Muller

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

Project Objective: To update the Activity Center front entrance and front desk area.

This project could be completed in phases or combined as an overall renovation of the front part of the Activity Center at Bohrer Park. The associated cost estimates are based on two separate phases.

Phase one: The entrance doors to the facility require an Allen key/wrench to lock and unlock which takes considerable time and creates a safety concern. This concern was highlighted last year when there was an active shooter on the property. The doors should be able to be quickly and easily locked and, ideally, a panic button should be installed in the front desk area. Additionally, the accessible doors consistently malfunction making it necessary to submit work orders often. The buttons to activate the accessible doors also malfunction quite often and require work orders to be submitted. The front should have two double sets of motion sensor activated sliding doors that would make the building easily accessible to all and take care of the safety concerns listed above if they were able to be controlled and remotely locked from the front desk area.

The entrance door to the staff area would also be updated to be accessible. Currently staff have to swipe their badge on the wall to the right to unlock the door, then they have to grasp the handle to pull the door open. This is difficult when carrying multiple items and is not accessible if someone has an injury or disability. Front desk staff will often jump up to come around and assist with opening the door when someone needs it, but they are not always available to assist, nor should they need to assist. The door should automatically open when someone swipes their badge on the wall.

Phase two: The second part of this renovation addresses the front desk area. We are requesting that the area be squared off to create additional square footage with better sight lines of the entire lobby area. All desk areas would include counter height seating and workstations that would allow for better interaction with the customers (with the exception of one small lower ADA accessible area on one end). The rounded security gate would be removed and replaced with a gate that retracts easily and quickly from the ceiling. The information center area would be walled off and a door added so that the Community Facility Manager office would be relocated to this area, helping to alleviate some office area overcrowding and storage concerns. The marketing materials currently displayed in the information center would be relocated to a wall and incorporated into the front desk area.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: No

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499100 - Transfer In - From CIP	–	–	–	$460,105	–	–	–
REVENUES TOTAL	**–**	**–**	**–**	**$460,105**	**–**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	–	–	–	$43,000	–	–	–
591100 - Construction	–	–	–	–	$417,105	–	–
EXPENSES TOTAL	**–**	**–**	**–**	**$43,000**	**$417,105**	**–**	**–**
Net Change in Fund Balance	$0	$0	$0	$417,105	($417,105)	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499100 - Transfer In - From CIP	–	$460,105
REVENUES TOTAL	**–**	**$460,105**
Expenses		
532000 - Engineering & Architecture	–	$43,000
591100 - Construction	–	$417,105
EXPENSES TOTAL	**–**	**$460,105**
Net Change in Fund Balance	$0	$0



0000219 - ACTIVITY CENTER - METAL ROOF REPLACEMENT

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 305 - Parks

Location:

Project Manager: Sunil Prithviraj

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

The project objective is to replace a 26 year-old (will be 30 years by 2028) standing seam metal roof on the gymnasium at the Activity Center. Work scope includes replacing approximately 23,000 square foot standing seam metal roof system.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: No
No new maintenance costs. May experience decrease in annual repair costs.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499000 - Transfer In - From General Fund	–	–	$715,000	–	–	–	–
499100 - Transfer In - From CIP	$785,000	$785,000	–	–	–	–	–
REVENUES TOTAL	**$785,000**	**$785,000**	**$715,000**	**–**	**–**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	$75,000	$75,000	–	–	–	–	–
591100 - Construction	–	–	$1,425,000	–	–	–	–
EXPENSES TOTAL	**$75,000**	**$75,000**	**$1,425,000**	**–**	**–**	**–**	**–**
Net Change in Fund Balance	$710,000	$710,000	($710,000)	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499000 - Transfer In - From General Fund	–	$715,000
499100 - Transfer In - From CIP	–	$785,000
REVENUES TOTAL	**–**	**$1,500,000**
Expenses		
532000 - Engineering & Architecture	–	$75,000
591100 - Construction	–	$1,425,000
EXPENSES TOTAL	**–**	**$1,500,000**
Net Change in Fund Balance	$0	$0



0000220 - PAVILION ASSESSMENT STUDY

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 305 - Parks

Location: Multiple city parks

Project Manager: Kevin Etters

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

Obtain structural engineer to perform assessment and report on the condition of pavilions at multiple parks. Many of the pavilions need improvements or replacement. This assessment study will provide information to plan for the repairs/replacements needed to maintain and upgrade the amenities at our parks. The engineer will perform structural inspections to determine the structural integrity of the pavilions and concrete slabs. Non-destructive tests will be performed to provide a comprehensive report on the condition of all structures. Destructive tests will only be performed if the results of non-destructive tests are inconclusive or necessary to confirm structural integrity. A detailed report will be provided to inform of all deficiencies and structural issues that may exist. Projected costs are difficult to estimate, due to the "known unknown". It is not known how long visual inspection and testing will take to perform the analysis. The proposed project budget is based on a cost per square foot, which is a high rough order of magnitude (ROM). The intent is to utilize the high ROM to help ensure actual costs are not severely underestimated. We will also be obtaining allowance pricing to include recommendations for repairs/replacement and budget estimates in the report that will be provided. However, these tasks are "design" related and may prove to be less cost effective at the time of study analysis.

Task Order FY26-003 was approved for assessments to be performed in FY26. It is possible that further testing or assessment action will need to be performed at a later date, but this will not be known until the report is submitted for the FY26 assessment.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
Future inspections on a schedule yet to be determined.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499100 - Transfer In - From CIP	$110,000	$110,000	–	–	–	–	–
REVENUES TOTAL	**$110,000**	**$110,000**	**–**	**–**	**–**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	$110,000	$49,876	$60,124	–	–	–	–
EXPENSES TOTAL	**$110,000**	**$49,876**	**$60,124**	**–**	**–**	**–**	**–**
Net Change in Fund Balance	$0	$60,124	($60,124)	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499100 - Transfer In - From CIP	–	$110,000
REVENUES TOTAL	**–**	**$110,000**
Expenses		
532000 - Engineering & Architecture	–	$110,000
EXPENSES TOTAL	**–**	**$110,000**
Net Change in Fund Balance	$0	$0



0000221 - KELLEY PARK - SPORTS LIGHTING - FIELD #3

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 305 - Parks

Location: Kelley Park 404 Victory Farm Drive

Project Manager: Kevin Etters

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

The existing sports lighting is past the useful lifespan (30 years) and utilizes old metal halide lighting. LED lighting can have 25-year warranties and is much more affordable than even a few years ago. The goal is to improve the illumination of the athletic field to meet the 50/30 standard for recreational level sports programs, enhance the safety of the participants and provide the renovation of existing lighting to LED lighting. This will also provide the PR&C staff with remote control capabilities to control the lighting from offsite. Design and engineering including geotechnical survey, demolition of existing lights/poles and installation of new poles and an LED lighting system.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
Reduction in electricity costs from installing LED lighting. Reduction in man hours from capability to control lights remotely.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499100 - Transfer In - From CIP	–	–	–	–	–	$480,000	–
REVENUES TOTAL	**–**	**–**	**–**	**–**	**–**	**$480,000**	**–**
Expenses							
591100 - Construction	–	–	–	–	–	$480,000	–
EXPENSES TOTAL	**–**	**–**	**–**	**–**	**–**	**$480,000**	**–**
Net Change in Fund Balance	$0	$0	$0	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499100 - Transfer In - From CIP	–	$480,000
REVENUES TOTAL	**–**	**$480,000**
Expenses		
591100 - Construction	–	$480,000
EXPENSES TOTAL	**–**	**$480,000**
Net Change in Fund Balance	$0	$0



0000222 - SPORTS LIGHTING UPGRADE & CONTROL LINK SYSTEM

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 305 - Parks

Location: Robertson Park and Lakelands Park 801 Rabbitt Road and 1368 Main Street

Project Manager: Kevin Etters

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

The scope of this project will be to upgrade the existing sports lighting for Robertson Park field #3 and install a control link system for all of Robertson Park and Lakelands Park. The goal is to improve the illumination of the new synthetic field to meet the 50/30 standard for recreational level sports programs, enhance the safety of the participants and provide the renovation of existing lighting to LED lighting. Design and engineering including geotechnical survey, if applicable, demolition and removal of existing lights/poles and installation of new poles and an LED lighting system. A dedicated line would be installed from the power source at the youth center building in an area near the asphalt path that will likely not be disturbed by possible future renovations of the upper fields. The control link will provide the PR&C staff with remote control capabilities to control the lighting from offsite for all of Robertson and Lakelands Parks until the other fields can be upgraded with new lighting in the future.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
There will be a reduction in electricity usage by switching to LED lighting. There will also be a reduction in man hours with the ability to control the lights remotely.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499100 - Transfer In - From CIP	–	$385,000	–	$60,000	–	–	–
REVENUES TOTAL	**–**	**$385,000**	**–**	**$60,000**	**–**	**–**	**–**
Expenses							
591100 - Construction	–	$385,000	–	$60,000	–	–	–
EXPENSES TOTAL	**–**	**$385,000**	**–**	**$60,000**	**–**	**–**	**–**
Net Change in Fund Balance	$0	$0	$0	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499100 - Transfer In - From CIP	–	$445,000
REVENUES TOTAL	**–**	**$445,000**
Expenses		
591100 - Construction	–	$445,000
EXPENSES TOTAL	**–**	**$445,000**
Net Change in Fund Balance	$0	$0



0000223 - LAKELANDS PARK - SPORTS LIGHTING UPGRADE

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 305 - Parks

Location: Lakelands Park 1368 Main Street

Project Manager: Kevin Etters

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

The fields at Lakelands Park are used heavily, especially the synthetic turf field that is used by both the City and the school. A rebate can also be acquired from Pepco for the upgrade to LED. An upgrade to LED at the Walker Park softball field from 2018 provided a rebate of $10,800. This will also provide the PR&C staff with remote control capabilities to control the lighting from offsite. Design and engineering including geotechnical survey, if applicable, demolition and removal of existing lights/poles and installation of new poles and an LED lighting system.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
Reduction in electricity costs from installing LED lighting. Reduction in man hours from capability to control lights remotely.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499100 - Transfer In - From CIP	–	–	–	–	$1,200,000	–	–
REVENUES TOTAL	**–**	**–**	**–**	**–**	**$1,200,000**	**–**	**–**
Expenses							
591100 - Construction	–	–	–	–	$1,200,000	–	–
EXPENSES TOTAL	**–**	**–**	**–**	**–**	**$1,200,000**	**–**	**–**
Net Change in Fund Balance	$0	$0	$0	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499100 - Transfer In - From CIP	–	$1,200,000
REVENUES TOTAL	**–**	**$1,200,000**
Expenses		
591100 - Construction	–	$1,200,000
EXPENSES TOTAL	**–**	**$1,200,000**
Net Change in Fund Balance	$0	$0



0000224 - PUBLIC WORKS VUEWORKS 2.0

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 306 - Information Technology

Location: City of Gaithersburg

Project Manager: Ruth Lutero

STRATEGIC PLAN

Great Place to Work

PROJECT DESCRIPTION

After the major upgrade to VUEWorks 2.0, configuration adjustments, staff training, and the system is operating efficiently, we will perform enhancements and modifications that enable the facilities management module, improvements of service request/work order process associated with Citizen Request Portal, StormWater asset management process, and Implementation of Facilities Module.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: No

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499100 - Transfer In - From CIP	$60,960	$60,960	–	–	–	–	–
REVENUES TOTAL	**$60,960**	**$60,960**	**–**	**–**	**–**	**–**	**–**
Expenses							
531600 - Software On-Premise Maintenance	$48,960	$12,000	–	–	–	–	–
536000 - Miscellaneous Professional Services	$12,000	$12,000	$36,960	–	–	–	–
EXPENSES TOTAL	**$60,960**	**$24,000**	**$36,960**	**–**	**–**	**–**	**–**
Net Change in Fund Balance	$0	$36,960	($36,960)	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499100 - Transfer In - From CIP	–	$60,960
REVENUES TOTAL	**–**	**$60,960**
Expenses		
531600 - Software On-Premise Maintenance	–	$12,000
536000 - Miscellaneous Professional Services	–	$48,960
EXPENSES TOTAL	**–**	**$60,960**
Net Change in Fund Balance	$0	$0



0000225 - ACTIVITY CENTER SUSPENDED WELCOMING ARTWORK

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 307 - Art in Public Places

Location: Activity Center at Bohrer Park 506 S. Frederick Avenue, Gaithersburg, MD 20877

Project Manager: Jason DeMarchi

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

To create suspended welcoming public artwork for the City of Gaithersburg featuring quality-of-life images that will be permanently displayed in the lobby of the Activity Center at Bohrer Park. This project will replace the current artwork with new imagery that reflects Gaithersburg today. Through a call to artists in FY27, the City would identify an artist to create suspended artwork that highlights Gaithersburg's quality-of-life. The selected artist will work with community members to solicit ideas for the project reflecting themes such as City's cultural diversity, green spaces, arts and culture, active living, economic vitality and life-long learning.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: No

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499100 - Transfer In - From CIP	–	–	$60,000	–	–	–	–
REVENUES TOTAL	**–**	**–**	**$60,000**	**–**	**–**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	–	–	$5,000	$10,000	–	–	–
536000 - Miscellaneous Professional Services	–	–	–	$10,000	–	–	–
591100 - Construction	–	–	–	$35,000	–	–	–
EXPENSES TOTAL	**–**	**–**	**$5,000**	**$55,000**	**–**	**–**	**–**
Net Change in Fund Balance	$0	$0	$55,000	($55,000)	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499100 - Transfer In - From CIP	–	$60,000
REVENUES TOTAL	**–**	**$60,000**
Expenses		
532000 - Engineering & Architecture	–	$15,000
536000 - Miscellaneous Professional Services	–	$10,000
591100 - Construction	–	$35,000
EXPENSES TOTAL	**–**	**$60,000**
Net Change in Fund Balance	$0	$0



0000226 - CBT TREE GRANT PROJECT

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 302 - General Capital

Location:

Project Manager: Nancy Schumm

STRATEGIC PLAN

Environmental Stewardship and Sustainability

PROJECT DESCRIPTION

Chesapeake Bay Trust grant to plant up to 549 trees. Award amount is $192,877. There is a $25,555 cash match for warranty expenditures that is not CIP.

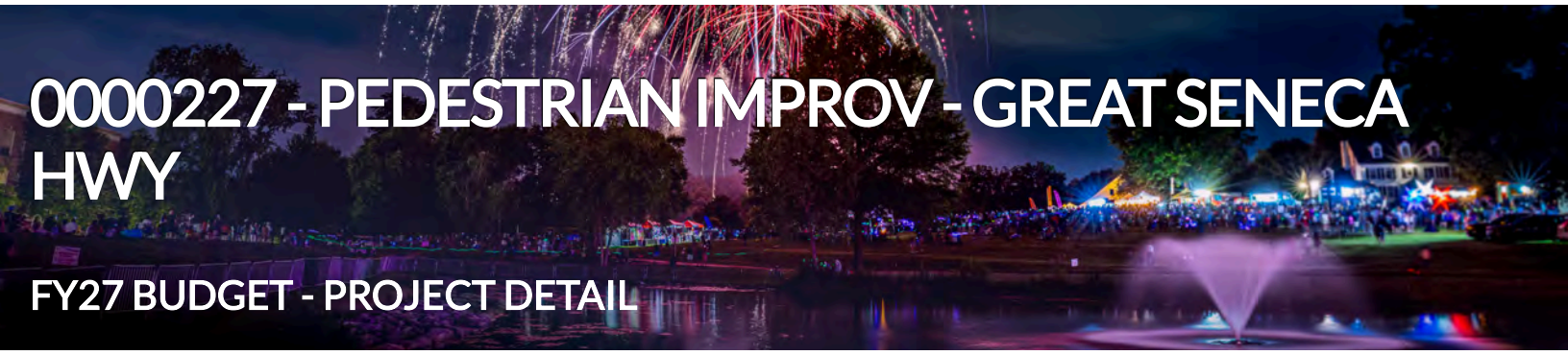
OPERATING BUDGET IMPACTS

Are there future operating budget impacts: No
Future additional maintenance costs expected to be minimal.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
434100 - State Grant - Miscellaneous	–	$192,877	–	–	–	–	–
REVENUES TOTAL	**–**	**$192,877**	**–**	**–**	**–**	**–**	**–**
Expenses							
560000 - Miscellaneous	–	$192,877	–	–	–	–	–
EXPENSES TOTAL	**–**	**$192,877**	**–**	**–**	**–**	**–**	**–**
Net Change in Fund Balance	$0	$0	$0	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
434100 - State Grant - Miscellaneous	–	$192,877
REVENUES TOTAL	**–**	**$192,877**
Expenses		
560000 - Miscellaneous	–	$192,877
EXPENSES TOTAL	**–**	**$192,877**
Net Change in Fund Balance	$0	$0



0000227 - PEDESTRIAN IMPROV - GREAT SENECA HWY

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 303 - Infrastructure

Location: Kentlands Boulevard, Quince Orchard Road Great Seneca Highway

Project Manager: Mark Kile

STRATEGIC PLAN

Viable Transportation Options

PROJECT DESCRIPTION

Project is to increase pedestrian safety at two intersections on Great Seneca Highway. This project will have engineering design, surveying, and construction. This project focuses at the intersections of Quince Orchard Road at Great Seneca Highway and Kentlands Boulevard at Great Seneca Highway. Funding is

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499100 - Transfer In - From CIP	–	$900,000	–	–	–	–	–
REVENUES TOTAL	**–**	**$900,000**	**–**	**–**	**–**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	–	$50,000	$125,000	–	–	–	–
591100 - Construction	–	–	$225,000	$500,000	–	–	–
EXPENSES TOTAL	**–**	**$50,000**	**$350,000**	**$500,000**	**–**	**–**	**–**
Net Change in Fund Balance	$0	$850,000	($350,000)	($500,000)	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499100 - Transfer In - From CIP	–	$900,000
REVENUES TOTAL	**–**	**$900,000**
Expenses		
532000 - Engineering & Architecture	–	$175,000
591100 - Construction	–	$725,000
EXPENSES TOTAL	**–**	**$900,000**
Net Change in Fund Balance	$0	$0



0000228 - OLDE TOWNE SIDEWALK IMPROVEMENTS

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 303 - Infrastructure

Location: E Diamond Avenue Summit Ave

Project Manager: Mark Kile

STRATEGIC PLAN

Viable Transportation Options

PROJECT DESCRIPTION

The Olde Towne Sidewalk Improvements project improves walkability near E Diamond Avenue and Summit Avenue. The project will utilize Community Development Block Grant (CBDG) funds to improve sidewalks on E. Diamond Avenue for the community.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: No

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
433100 - Federal Grant - CDBG	–	$291,107	–	–	–	–	–
REVENUES TOTAL	**–**	**$291,107**	**–**	**–**	**–**	**–**	**–**
Expenses							
591100 - Construction	–	$291,107	–	–	–	–	–
EXPENSES TOTAL	**–**	**$291,107**	**–**	**–**	**–**	**–**	**–**
Net Change in Fund Balance	$0	$0	$0	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
433100 - Federal Grant - CDBG	–	$291,107
REVENUES TOTAL	**–**	**$291,107**
Expenses		
591100 - Construction	–	$291,107
EXPENSES TOTAL	**–**	**$291,107**
Net Change in Fund Balance	$0	$0



0000229 - WELLS ROBERTSON BOILER REPLACEMENT

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 304 - Facilities

Location: Wells Robertson House 1 Wells Avenue, Gaithersburg, Maryland 20877

Project Manager: Sunil Prithviraj

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

The proposed FY28 project's objective is to replace a 27 year-old boiler that supports a hydronic heating system to heat the building and provide hot water to this facility.
The work scope includes removing the existing boiler, associated pipes, and electrical components. Install a new, higher-efficiency boiler, reconfigure associated hydronic pipes, circulating pumps, and electrical components.

The boiler at Wells Robertson House has exceeded its typical useful life of 18-20 years, having been installed in 1998. As a critical component of the building's infrastructure, any failure would result in a complete loss of heating and hot water services. The age of the unit also presents a significant risk due to the challenge of sourcing replacement parts, which could lead to extended downtime during repairs. Recognizing this urgency, the boiler replacement design was approved as a Repair and Maintenance (R&M) project in the FY25 budget. The associated cost estimate was prepared by Bowman Consulting Group.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
Impacts to budget include annual service contract cost estimated at $1,900.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
433100 - Federal Grant - CDBG	–	$70,420	–	–	–	–	–
REVENUES TOTAL	**–**	**$70,420**	**–**	**–**	**–**	**–**	**–**
Expenses							
591100 - Construction	–	$70,420	–	–	–	–	–
EXPENSES TOTAL	**–**	**$70,420**	**–**	**–**	**–**	**–**	**–**
Net Change in Fund Balance	$0	$0	$0	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
433100 - Federal Grant - CDBG	–	$70,420
REVENUES TOTAL	**–**	**$70,420**
Expenses		
591100 - Construction	–	$70,420
EXPENSES TOTAL	**–**	**$70,420**
Net Change in Fund Balance	$0	$0



0000230 - NEW BUS SHELTERS

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 303 - Infrastructure

Location: Various locations

Project Manager: Kaddijatou Fofana

STRATEGIC PLAN

Viable Transportation Options

PROJECT DESCRIPTION

This project involves the installation of approximately eight (8) new bus shelters at existing bus stops around the city, to be funded by Transportation Impact Taxes. The bus shelters will be made of glass and steel, including benches, lighting, and advertising panels. The final locations will be selected based on ridership data, demographic data, Equity Emphasis Areas, income data, and bus routes.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: No

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
438600 - County Rev. Sharing - Transport	–	–	$300,000	–	–	–	–
REVENUES TOTAL	**–**	**–**	**$300,000**	**–**	**–**	**–**	**–**
Expenses							
591100 - Construction	–	–	$300,000	–	–	–	–
EXPENSES TOTAL	**–**	**–**	**$300,000**	**–**	**–**	**–**	**–**
Net Change in Fund Balance	$0	$0	$0	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
438600 - County Rev. Sharing - Transport	–	$300,000
REVENUES TOTAL	**–**	**$300,000**
Expenses		
591100 - Construction	–	$300,000
EXPENSES TOTAL	**–**	**$300,000**
Net Change in Fund Balance	$0	$0



0000231 - EPA REFRIGERANT REGULATORY CODE COMPLIANCE

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 304 - Facilities

Location: Public Works, Community Museum, Benjamin Gather Center, Robertson Park Youth Center, Kentlands Mansion, 14 Fulks Corner Building. 801 Rabbitt Rd., 9 S. Summit Ave., 80 A Bureau Dr., 801 Rabbitt Rd., 320 Kent Square Rd., 14 Fulks Corner Ave.

Project Manager: Melanie Brown, Sunil Prithviraj, McNeal Brown

STRATEGIC PLAN

Environmental Stewardship and Sustainability

PROJECT DESCRIPTION

The proposed FY28-FY29 project is to replace heating, ventilation, and air conditioning (HVAC) systems that utilize hydrochlorofluorocarbon (HCFC) refrigerants to ensure compliance with EPA regulatory requirements.

The following facilities currently operate HVAC equipment containing HCFC refrigerants:
Public Works, Community Museum, Benjamin Gaither Center, Robertson Park Youth Center, Kentlands Mansion, and the 14 Fulks Corner Avenue building.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
Manufacturer recommended maintenance (filters, coil cleaning, belts, etc.)

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499100 - Transfer In - From CIP	–	–	–	$580,000	–	–	–
REVENUES TOTAL	**–**	**–**	**–**	**$580,000**	**–**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	–	–	–	$70,000	–	–	–
591100 - Construction	–	–	–	$250,000	$260,000	–	–
EXPENSES TOTAL	**–**	**–**	**–**	**$320,000**	**$260,000**	**–**	**–**
Net Change in Fund Balance	$0	$0	$0	$260,000	($260,000)	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499100 - Transfer In - From CIP	–	$580,000
REVENUES TOTAL	**–**	**$580,000**
Expenses		
532000 - Engineering & Architecture	–	$70,000
591100 - Construction	–	$510,000
EXPENSES TOTAL	**–**	**$580,000**
Net Change in Fund Balance	$0	$0



0000232 - HVAC CONTROLS UPGRADES

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 304 - Facilities

Location: Arts Barn, Activity Center Dept. of Public Works, 16 S. Summit Ave. 310 Kent Square Road, 506 S. Frederick Ave., 800 Rabbit Road, 16 S. Summit Ave.

Project Manager: McNeal Brown

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

This project has three distinct goals:

Goal #1: Maintain current functionality by resolving upcoming security issues
The Tridium Niagara system requires hardware controllers for each building it's installed in. These hardware controllers are essentially dedicated computers that are connected to the City's network. The existing JACE-8000 controllers will lose their technical support from Java as of July 2028. As such, they will not receive security updates and will become a security risk.

The first goal will be to replace the JACE-8000 controllers with JACE-9000 controllers. The newer JACE-9000 controllers currently have no announced end-of-life date. This work needs to occur by the end of FY27. The estimated cost of Goal #1 is $52,627.00 per the attached budgetary estimate quote and is proposed to occur in FY27.

Goal #2: Adding a centralized server to simplify connectivity, management, and logging.
The City's current configurations are standalone Tridium Niagara systems in each building. Each standalone system only maintains approximately 15 days' worth of data. This short threshold hinders both troubleshooting and repair efforts and doesn't allow for long-term data gathering and analysis of the system's operations.

The second goal will be to add a virtual server (using the City's existing infrastructure at no additional cost) that will tie together the standalone systems into one unified system. This unified system will allow for easier access and management of the various systems and will enable essentially unlimited storage of system data. The estimated cost of Goal #2 is $43,050.00 and is proposed to occur in FY28.

Goal #3: Reconfigure individual system configurations to enhance troubleshooting and configuration.
The third goal will be to enhance the existing standalone Tridium Niagara system configurations to allow both City and third-party technicians to access, review, and manipulate the system to the maximum extent. This will allow for granular access to the various control points, which enables technicians to more effectively and efficiently carry out maintenance and troubleshooting activities.

This goal will reconfigure the Activity Center, Arts Barn, and Public Works systems, and will provide for minor configuration adjustments to the 16 S. Summit Avenue system. The estimated cost of Goal #3 is $156,206.00 and is proposed to occur across FY27, FY28, and FY29.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
Normal maintenance costs of the facility will go down after the project is completed.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499100 - Transfer In - From CIP	–	–	$251,883	–	–	–	–
REVENUES TOTAL	**–**	**–**	**$251,883**	**–**	**–**	**–**	**–**
Expenses							
591100 - Construction	–	–	$52,627	$43,050	$156,206	–	–
EXPENSES TOTAL	**–**	**–**	**$52,627**	**$43,050**	**$156,206**	**–**	**–**
Net Change in Fund Balance	$0	$0	$199,256	($43,050)	($156,206)	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499100 - Transfer In - From CIP	–	$251,883
REVENUES TOTAL	**–**	**$251,883**
Expenses		
591100 - Construction	–	$251,883
EXPENSES TOTAL	**–**	**$251,883**
Net Change in Fund Balance	$0	$0



0000233 - UPGRADE OTPG FIRE ALARM

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 304 - Facilities

Location: Olde Towne Parking Garage 112 Olde Towne Avenue, Gaithersburg, MD 20877

Project Manager: McNeal Brown

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

The scope of work shall include the replacement of the fire alarm control panel, all smoke detectors, bells, strobes, pull stations, back-up emergency lights, exit signs and the fire suppression system. The entire system dates back to 2000. Per the most recent consultant's report, the system is over 25 years old and has surpassed its useful life.

The design costs are estimated to be 15% of the overall project.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
Normal maintenance costs of the facility will go down after the project is completed.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499000 - Transfer In - From General Fund	–	–	–	–	$312,483	$312,483	–
REVENUES TOTAL	**–**	**–**	**–**	**–**	**$312,483**	**$312,483**	**–**
Expenses							
532000 - Engineering & Architecture	–	–	–	–	–	$93,745	–
591100 - Construction	–	–	–	–	–	–	$531,221
EXPENSES TOTAL	**–**	**–**	**–**	**–**	**–**	**$93,745**	**$531,221**
Net Change in Fund Balance	$0	$0	$0	$0	$312,483	$218,738	($531,221)

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499000 - Transfer In - From General Fund	–	$624,966
REVENUES TOTAL	**–**	**$624,966**
Expenses		
532000 - Engineering & Architecture	–	$93,745
591100 - Construction	–	$531,221
EXPENSES TOTAL	**–**	**$624,966**
Net Change in Fund Balance	$0	$0



0000234 - ARTS BARN ELEVATOR REPLACEMENT

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 304 - Facilities

Location: Arts Barn 311 Kent Square Road

Project Manager: Melanie Brown

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

This proposed project for the Arts Barn elevator replacement is for design/build in FY31.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
Annual maintenance cost and annual third-party inspection. Account 1166-536400.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499000 - Transfer In - From General Fund	–	–	–	$106,000	$106,000	$106,000	$106,000
REVENUES TOTAL	**–**	**–**	**–**	**$106,000**	**$106,000**	**$106,000**	**$106,000**
Expenses							
591100 - Construction	–	–	–	–	–	–	$424,000
EXPENSES TOTAL	**–**	**–**	**–**	**–**	**–**	**–**	**$424,000**
Net Change in Fund Balance	$0	$0	$0	$106,000	$106,000	$106,000	($318,000)

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499000 - Transfer In - From General Fund	–	$424,000
REVENUES TOTAL	**–**	**$424,000**
Expenses		
591100 - Construction	–	$424,000
EXPENSES TOTAL	**–**	**$424,000**
Net Change in Fund Balance	$0	$0



0000235 - CASEY ELEVATOR REPLACEMENT

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 304 - Facilities

Location: Casey Community Center 810 South Frederick Avenue

Project Manager: Melanie Brown

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

This proposed project for the elevator replacement at the Casey Community Center is for design/build in FY31.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
Annual maintenance cost and annual third-party inspection. Account 1160-536400.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499000 - Transfer In - From General Fund	–	–	–	$106,000	$106,000	$106,000	$106,000
REVENUES TOTAL	**–**	**–**	**–**	**$106,000**	**$106,000**	**$106,000**	**$106,000**
Expenses							
591100 - Construction	–	–	–	–	–	–	$424,000
EXPENSES TOTAL	**–**	**–**	**–**	**–**	**–**	**–**	**$424,000**
Net Change in Fund Balance	$0	$0	$0	$106,000	$106,000	$106,000	($318,000)

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499000 - Transfer In - From General Fund	–	$424,000
REVENUES TOTAL	**–**	**$424,000**
Expenses		
591100 - Construction	–	$424,000
EXPENSES TOTAL	**–**	**$424,000**
Net Change in Fund Balance	$0	$0



0000236 - KENTLANDS MANSION ELEVATOR REPLACEMENT

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 304 - Facilities

Location: Kentlands Mansion 320 Kent Square Road

Project Manager: Melanie Brown

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

This proposed project of the elevator and wheelchair lift replacement at the Kentlands Mansion is for design/build in FY31.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
Annual maintenance and annual third-party inspection. Account 1158-536400.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499000 - Transfer In - From General Fund	–	–	–	$119,250	$119,250	$119,250	$119,250
REVENUES TOTAL	**–**	**–**	**–**	**$119,250**	**$119,250**	**$119,250**	**$119,250**
Expenses							
591100 - Construction	–	–	–	–	–	–	$477,000
EXPENSES TOTAL	**–**	**–**	**–**	**–**	**–**	**–**	**$477,000**
Net Change in Fund Balance	$0	$0	$0	$119,250	$119,250	$119,250	($357,750)

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499000 - Transfer In - From General Fund	–	$477,000
REVENUES TOTAL	**–**	**$477,000**
Expenses		
591100 - Construction	–	$477,000
EXPENSES TOTAL	**–**	**$477,000**
Net Change in Fund Balance	$0	$0



0000237 - KENTLANDS MANSION BOILER REPLACEMENT

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 304 - Facilities

Location: Kentlands Mansion 320 Kent Square Drive, Gaithersburg, MD 20878

Project Manager: McNeal Brown

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

The project's objective is to replace a 31 year-old boiler that supports the hydronic heating system in the building.

The work scope includes the removal of the existing boiler, boiler feeders and the associated wire and conduit. Next, the installation of a new high-efficiency condensing boiler, boiler piping and associated piping and accessories. There will be no changes to the walls, paths of egress or the existing square footage.

The design for this boiler replacement was approved as a R&M project in the FY25 budget. Cost estimate prepared by Bowman Consulting Group.

Costs estimate is $143,000.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
Annual maintenance and water treatment.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499000 - Transfer In - From General Fund	–	–	–	$143,000	–	–	–
REVENUES TOTAL	**–**	**–**	**–**	**$143,000**	**–**	**–**	**–**
Expenses							
591100 - Construction	–	–	–	$143,000	–	–	–
EXPENSES TOTAL	**–**	**–**	**–**	**$143,000**	**–**	**–**	**–**
Net Change in Fund Balance	$0	$0	$0	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499000 - Transfer In - From General Fund	–	$143,000
REVENUES TOTAL	**–**	**$143,000**
Expenses		
591100 - Construction	–	$143,000
EXPENSES TOTAL	**–**	**$143,000**
Net Change in Fund Balance	$0	$0



0000238 - PW BOILER REPLACEMENT

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 304 - Facilities

Location: Public Works 800 Rabbitt Road

Project Manager: Melanie Brown

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

This proposed project for the Public Works boiler replacement is for FY28.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
Annual preventative maintenance. Account #1153-536400.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499000 - Transfer In - From General Fund	–	–	–	$226,850	–	–	–
REVENUES TOTAL	**–**	**–**	**–**	**$226,850**	**–**	**–**	**–**
Expenses							
591100 - Construction	–	–	–	$226,850	–	–	–
EXPENSES TOTAL	**–**	**–**	**–**	**$226,850**	**–**	**–**	**–**
Net Change in Fund Balance	$0	$0	$0	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499000 - Transfer In - From General Fund	–	$226,850
REVENUES TOTAL	**–**	**$226,850**
Expenses		
591100 - Construction	–	$226,850
EXPENSES TOTAL	**–**	**$226,850**
Net Change in Fund Balance	$0	$0



0000239 - FLEET SHOP EPDM ROOF REPLACEMENT

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 304 - Facilities

Location: Public Works 800 Rabbitt Road

Project Manager: Melanie Brown

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

This proposed project for the Fleet Shop EPDM roof replacement is scheduled for FY28.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: No

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499100 - Transfer In - From CIP	–	–	–	$51,500	–	–	–
REVENUES TOTAL	**–**	**–**	**–**	**$51,500**	**–**	**–**	**–**
Expenses							
591100 - Construction	–	–	–	$51,500	–	–	–
EXPENSES TOTAL	**–**	**–**	**–**	**$51,500**	**–**	**–**	**–**
Net Change in Fund Balance	$0	$0	$0	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499100 - Transfer In - From CIP	–	$51,500
REVENUES TOTAL	**–**	**$51,500**
Expenses		
591100 - Construction	–	$51,500
EXPENSES TOTAL	**–**	**$51,500**
Net Change in Fund Balance	$0	$0



0000240 - FLEET VEHICLE LIFT REPLACEMENTS (3)

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 304 - Facilities

Location: Public Works 800 Rabbitt Road

Project Manager: Melanie Brown

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

This proposed project for the replacement of the three vehicle lifts in the Fleet Shop is for FY27.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
Annual lift inspection. Account 1153-572000.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499000 - Transfer In - From General Fund	–	–	$80,000	–	–	–	–
REVENUES TOTAL	**–**	**–**	**$80,000**	**–**	**–**	**–**	**–**
Expenses							
591100 - Construction	–	–	$80,000	–	–	–	–
EXPENSES TOTAL	**–**	**–**	**$80,000**	**–**	**–**	**–**	**–**
Net Change in Fund Balance	$0	$0	$0	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499000 - Transfer In - From General Fund	–	$80,000
REVENUES TOTAL	**–**	**$80,000**
Expenses		
591100 - Construction	–	$80,000
EXPENSES TOTAL	**–**	**$80,000**
Net Change in Fund Balance	$0	$0



0000241 - ROLLING STOCK RESTORATION

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 304 - Facilities

Location: Olde Towne Plaza

Project Manager: Sunil Prithviraj

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

The purpose of this project is to provide an overall restoration of the City's Rolling Stock, consisting of a 1918 steam engine, 1982 caboose, and 1953 RDC (Budd Car). City staff can perform routine maintenance of the rolling stock, but staff do not have the expertise to complete a full restoration. The steam engine windows are due for replacement, and there are areas of rust, wood rot, and fading paint on the engine. The floor tiles in the Budd Car are breaking up and in need of replacement. The exterior of the Budd Car and caboose are in need of full maintenance.

A comprehensive assessment is being performed in FY26, which will provide more detailed information about the deficiencies and the estimated costs to complete the historic restoration.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts:

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
434000 - State Grant - Open Space	–	–	–	$37,500	–	–	–
499100 - Transfer In - From CIP	–	–	$139,000	–	–	–	–
REVENUES TOTAL	**–**	**–**	**$139,000**	**$37,500**	**–**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	–	–	–	$30,000	–	–	–
591100 - Construction	–	–	–	–	$120,000	–	–
EXPENSES TOTAL	**–**	**–**	**–**	**$30,000**	**$120,000**	**–**	**–**
Net Change in Fund Balance	$0	$0	$139,000	$7,500	($120,000)	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
434000 - State Grant - Open Space	–	$37,500
499100 - Transfer In - From CIP	–	$139,000
REVENUES TOTAL	**–**	**$176,500**
Expenses		
532000 - Engineering & Architecture	–	$30,000
591100 - Construction	–	$120,000
EXPENSES TOTAL	**–**	**$150,000**
Net Change in Fund Balance	$0	$26,500



0000242 - B&O TRAIN STATION, BOARDWALK REPLACEMENT

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 304 - Facilities

Location: B&O Train Station 5 South Summit Avenue, Gaithersburg, Maryland 20877

Project Manager: Sunil Prithviraj

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

The proposed FY 27 project's objective is to replace approximately 1,200 square feet of weathered wood decking at the B&O Train Station with durable, modern materials. This upgrade will primarily enhance safety for facility users by eliminating tripping hazards and reducing long-term maintenance costs associated with the current wooden boards. Project is expected to be funded via CDBG grant funds.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
Once completed, ongoing maintenance cost will be significantly reduced.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
433100 - Federal Grant - CDBG	–	–	$135,000	–	–	–	–
REVENUES TOTAL	**–**	**–**	**$135,000**	**–**	**–**	**–**	**–**
Expenses							
591100 - Construction	–	–	$135,000	–	–	–	–
EXPENSES TOTAL	**–**	**–**	**$135,000**	**–**	**–**	**–**	**–**
Net Change in Fund Balance	$0	$0	$0	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
433100 - Federal Grant - CDBG	–	$135,000
REVENUES TOTAL	**–**	**$135,000**
Expenses		
591100 - Construction	–	$135,000
EXPENSES TOTAL	**–**	**$135,000**
Net Change in Fund Balance	$0	$0



0000243 - EDUCATION BLVD. DIGITAL MESSAGE BOARD REPLACEMENT

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 304 - Facilities

Location: Bohrer Park/Education Blvd. entrance 506 S. Summit Avenue, Gaithersburg, Maryland 20877

Project Manager: Sunil Prithviraj

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

The project's objective is to replace two discontinued digital message boards (Signs) at the Education Blvd. entrance off MD 355 with reliable digital message boards similar to those at City Hall and the Casey Community Center.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
Electric utility

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499100 - Transfer In - From CIP	–	–	–	$155,000	–	–	–
REVENUES TOTAL	**–**	**–**	**–**	**$155,000**	**–**	**–**	**–**
Expenses							
591100 - Construction	–	–	–	–	$155,000	–	–
EXPENSES TOTAL	**–**	**–**	**–**	**–**	**$155,000**	**–**	**–**
Net Change in Fund Balance	$0	$0	$0	$155,000	($155,000)	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499100 - Transfer In - From CIP	–	$155,000
REVENUES TOTAL	**–**	**$155,000**
Expenses		
591100 - Construction	–	$155,000
EXPENSES TOTAL	**–**	**$155,000**
Net Change in Fund Balance	$0	$0



0000244 - GYMNASIUM BLEACHER REPLACEMENT

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 305 - Parks

Location: Activity Center at Bohrer Park 506 S Frederick Avenue, Gaithersburg, MD 20877

Project Manager: Carolyn Muller

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

The objective of this project is to replace the outdated gymnasium bleachers. The bleachers are original to the building so they are almost 30 years old and have outlived their useful life cycle. There are several safety issues and staff have struggled to keep the bleachers working due to electrical issues that have recently surfaced. Public Works staff have maintained and repaired them to the best of their ability, but parts are scarce at this point. Due to the safety factor, we are requesting this as an FY27 emergency project.
This project would also include an annual maintenance contract of approximately $2400.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
This project also includes an annual maintenance contract to keep the bleachers working properly.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499100 - Transfer In - From CIP	–	–	$315,373	–	–	–	–
REVENUES TOTAL	**–**	**–**	**$315,373**	**–**	**–**	**–**	**–**
Expenses							
595000 - Furniture & Equipment	–	–	$300,000	–	–	–	–
EXPENSES TOTAL	**–**	**–**	**$300,000**	**–**	**–**	**–**	**–**
Net Change in Fund Balance	$0	$0	$15,373	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499100 - Transfer In - From CIP	–	$315,373
REVENUES TOTAL	**–**	**$315,373**
Expenses		
595000 - Furniture & Equipment	–	$300,000
EXPENSES TOTAL	**–**	**$300,000**
Net Change in Fund Balance	$0	$15,373



0000245 - MORRIS PARK COMMUNITY GARDENS

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 305 - Parks

Location: Morris Park 520 Summit Hall Road

Project Manager: Carolyn Muller

STRATEGIC PLAN

Environmental Stewardship and Sustainability

PROJECT DESCRIPTION

The purpose of this project is to install community gardens at Morris Park to increase the number of garden plots the City offers to its residents. The plan will be to remove the existing handball court in order to construct the planter beds closer to the parking lot. The handball court backboard will be placed inside the tennis courts and attached to the fence. The garden is intended to add between 30 - 40 raised planter beds. The garden will include fencing and a compost area. A small tool shed may not be possible due to the floodplain, but other options will be explored like adding a space in the existing bathroom/electrical building or attaching lockable toolboxes to the planter beds. A small tool shed with a slatted design for water to pass through may be an option. The design will explore the possibility of running a water line to the garden. The community garden plots at Pleasant View Park are very popular and there are over 30 families on the waiting list. Design estimate is $25,000 and construction estimate is $140,000

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
This project includes a small revenue impact from the garden plot rental program.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
434000 - State Grant - Open Space	–	–	–	–	$41,250	–	–
499100 - Transfer In - From CIP	–	–	$123,750	–	–	–	–
REVENUES TOTAL	**–**	**–**	**$123,750**	**–**	**$41,250**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	–	–	–	$25,000	–	–	–
591100 - Construction	–	–	–	–	$140,000	–	–
EXPENSES TOTAL	**–**	**–**	**–**	**$25,000**	**$140,000**	**–**	**–**
Net Change in Fund Balance	$0	$0	$123,750	($25,000)	($98,750)	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
434000 - State Grant - Open Space	–	$41,250
499100 - Transfer In - From CIP	–	$123,750
REVENUES TOTAL	**–**	**$165,000**
Expenses		
532000 - Engineering & Architecture	–	$25,000
591100 - Construction	–	$140,000
EXPENSES TOTAL	**–**	**$165,000**
Net Change in Fund Balance	$0	$0



0000246 - GRIFFITH PARK PAVILION REPLACEMENT

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 305 - Parks

Location: Griffith Park 29 South Summit Avenue

Project Manager: Kevin Etters

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

This project will replace and update the pavilion structure and bathrooms at the park. The project will provide fully renovated bathroom facilities, pavilion structure, and concrete pad. The newly designed renovation will ensure that the facilities and amenities are accessible and situated in the park with other existing amenities.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
Maintenance, cleaning, and inspections by staff.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
434000 - State Grant - Open Space	–	–	–	–	$109,250	–	–
499100 - Transfer In - From CIP	–	–	$196,323	$67,000	$64,427	–	–
REVENUES TOTAL	**–**	**–**	**$196,323**	**$67,000**	**$173,677**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	–	–	–	$67,000	–	–	–
591100 - Construction	–	–	–	–	$370,000	–	–
EXPENSES TOTAL	**–**	**–**	**–**	**$67,000**	**$370,000**	**–**	**–**
Net Change in Fund Balance	$0	$0	$196,323	$0	($196,323)	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
434000 - State Grant - Open Space	–	$109,250
499100 - Transfer In - From CIP	–	$327,750
REVENUES TOTAL	**–**	**$437,000**
Expenses		
532000 - Engineering & Architecture	–	$67,000
591100 - Construction	–	$370,000
EXPENSES TOTAL	**–**	**$437,000**
Net Change in Fund Balance	$0	$0



0000247 - RESIDENT PORTAL (CRM)

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 306 - Information Technology

Location: Citywide

Project Manager: Brian Helms

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

This project will select or build a Constituent Relationship Management system to enhance constituent communication, resolve public service requests, and improve related data collection and data management. The system will have a single public-facing interface where residents can submit, update, close, and review their requests, allowing them to track status of their requests through resolution. The system will also track requests received by staff by other means such as phone and email.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
Ongoing software costs (higher estimate used)

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499100 - Transfer In - From CIP	–	–	$70,000	–	–	–	–
REVENUES TOTAL	**–**	**–**	**$70,000**	**–**	**–**	**–**	**–**
Expenses							
536000 - Miscellaneous Professional Services	–	–	$12,000	–	–	–	–
592000 - Software	–	–	$58,000	–	–	–	–
EXPENSES TOTAL	**–**	**–**	**$70,000**	**–**	**–**	**–**	**–**
Net Change in Fund Balance	$0	$0	$0	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499100 - Transfer In - From CIP	–	$70,000
REVENUES TOTAL	**–**	**$70,000**
Expenses		
536000 - Miscellaneous Professional Services	–	$12,000
592000 - Software	–	$58,000
EXPENSES TOTAL	**–**	**$70,000**
Net Change in Fund Balance	$0	$0



0000248 - WEBSITE CONTENT MANAGEMENT

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 306 - Information Technology

Location: Citywide

Project Manager: Brian Helms

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

This project will select and implement a new website content management system to run www.gaithersburgmd.gov. The existing content management system is no longer being sold by the vendor and will likely be discontinued in the coming years.

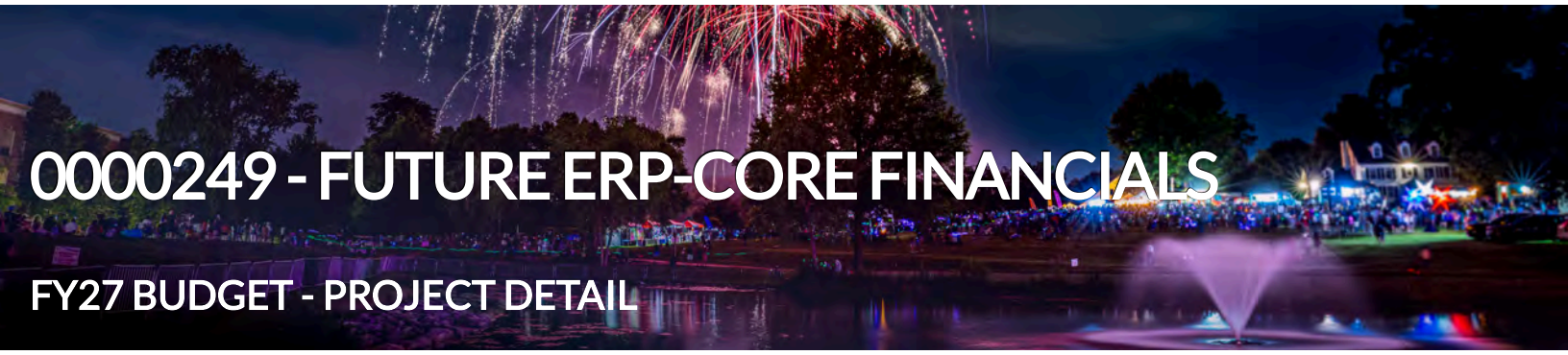
OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
Ongoing software services

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499100 - Transfer In - From CIP	–	–	–	$80,000	–	–	–
REVENUES TOTAL	**–**	**–**	**–**	**$80,000**	**–**	**–**	**–**
Expenses							
536000 - Miscellaneous Professional Services	–	–	–	$20,000	–	–	–
592000 - Software	–	–	–	$60,000	–	–	–
EXPENSES TOTAL	**–**	**–**	**–**	**$80,000**	**–**	**–**	**–**
Net Change in Fund Balance	$0	$0	$0	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499100 - Transfer In - From CIP	–	$80,000
REVENUES TOTAL	**–**	**$80,000**
Expenses		
536000 - Miscellaneous Professional Services	–	$20,000
592000 - Software	–	$60,000
EXPENSES TOTAL	**–**	**$80,000**
Net Change in Fund Balance	$0	$0



0000249 - FUTURE ERP-CORE FINANCIALS

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 306 - Information Technology

Location: Citywide

Project Manager: Brian Helms

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

This project envisions a replacement of at least the city's core financial system, Tyler Technologies' Enterprise ERP. Beyond core financials, other functions that could be wrapped into the new system could minimally include Budget, Human Resources, Payroll, Procurement, and Timekeeping.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
Increase in annual software costs

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499000 - Transfer In - From General Fund	–	–	$250,000	$250,000	$250,000	–	–
REVENUES TOTAL	**–**	**–**	**$250,000**	**$250,000**	**$250,000**	**–**	**–**
Expenses							
536000 - Miscellaneous Professional Services	–	–	–	–	$600,000	–	–
592000 - Software	–	–	–	–	$150,000	–	–
EXPENSES TOTAL	**–**	**–**	**–**	**–**	**$750,000**	**–**	**–**
Net Change in Fund Balance	$0	$0	$250,000	$250,000	($500,000)	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499000 - Transfer In - From General Fund	–	$750,000
REVENUES TOTAL	**–**	**$750,000**
Expenses		
536000 - Miscellaneous Professional Services	–	$600,000
592000 - Software	–	$150,000
EXPENSES TOTAL	**–**	**$750,000**
Net Change in Fund Balance	$0	$0



0000250 - 12 S. SUMMIT AVE - NEW BUILDING TECHNOLOGY

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 306 - Information Technology

Location: 12 South 12 South Summit Avenue Gaithersburg MD

Project Manager: Guy Goodenough

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

This project provides all technology infrastructure for 12 South Summit Avenue not included in the base construction, including secure network connectivity, meeting room systems, and lobby/front desk tools to support City operations. Implementation will be phased, beginning with initial installation in FY27 (dependent on construction) and continuing in FY28 and future years. Scope includes network and access control equipment, Microsoft Teams room systems, lobby technologies such as digital signage and kiosks, and integration into the City's management, security, and support systems.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
The project will generate ongoing maintenance, licensing, and replacement costs in future years under Activity 1145, with first-year maintenance included in the initial purchases.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499100 - Transfer In - From CIP	–	–	$141,000	–	–	–	–
REVENUES TOTAL	**–**	**–**	**$141,000**	**–**	**–**	**–**	**–**
Expenses							
560000 - Miscellaneous	–	–	$60,000	$81,000	–	–	–
EXPENSES TOTAL	**–**	**–**	**$60,000**	**$81,000**	**–**	**–**	**–**
Net Change in Fund Balance	$0	$0	$81,000	($81,000)	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499100 - Transfer In - From CIP	–	$141,000
REVENUES TOTAL	**–**	**$141,000**
Expenses		
560000 - Miscellaneous	–	$141,000
EXPENSES TOTAL	**–**	**$141,000**
Net Change in Fund Balance	$0	$0



0000251 - ARTIFICIAL INTELLIGENCE

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 306 - Information Technology

Location: City Hall 31 S Summit Ave Gaithersburg MD 20877

Project Manager: Yeon Kim

STRATEGIC PLAN

Excellent City Services and Facilities

PROJECT DESCRIPTION

This proposal initiates a multi-year strategic initiative for the City of Gaithersburg to adopt and integrate Artificial Intelligence (AI) capabilities. The project encompasses the discovery, design, development, configuration, and implementation of both Generative AI and Agentic AI solutions to enhance city operations and services.

The initiative will be executed in phased stages, including:

1. Identifying and prioritizing AI use cases aligned with City goals.
2. Piloting third-party AI tools and platforms to evaluate feasibility and impact.
3. Developing custom AI models and intelligent agents tailored to City needs.
4. Leveraging City-owned data to train and optimize AI solutions.
5. Establishing a robust AI governance framework, including policies for ethics, transparency, data privacy, and risk management.

This project aims to position the City as a forward-thinking, data-driven organization, capable of responsibly harnessing AI to improve decision-making, operational efficiency, and community engagement.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes

If we purchase 3rd party AI solutions, there will be ongoing maintenance cost. Even when we develop our own AI tools, there are likely ongoing associated cost (e.g. cost of using AI tools and models).

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499100 - Transfer In - From CIP	–	–	$90,000	$90,000	–	–	–
REVENUES TOTAL	**–**	**–**	**$90,000**	**$90,000**	**–**	**–**	**–**
Expenses							
592000 - Software	–	–	$60,000	$60,000	$60,000	–	–
EXPENSES TOTAL	**–**	**–**	**$60,000**	**$60,000**	**$60,000**	**–**	**–**
Net Change in Fund Balance	$0	$0	$30,000	$30,000	($60,000)	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499100 - Transfer In - From CIP	–	$180,000
REVENUES TOTAL	**–**	**$180,000**
Expenses		
592000 - Software	–	$180,000
EXPENSES TOTAL	**–**	**$180,000**
Net Change in Fund Balance	$0	$0



APPENDIX B: STORMWATER PROJECTS

Project Summary

FY27 Budget

Projects	BEGINNING BALANCE	FY26 PROJECTION		FY27		FY28		FY29		FY30		FY31			FY26-FY31 TOTAL	
		REVENUE	EXPENSE	REVENUE	EXPENSE	REVENUE	EXPENSE	REVENUE	EXPENSE	REVENUE	EXPENSE	REVENUE	EXPENSE	ENDING BALANCE	REVENUE	EXPENSE
Stormwater Management Fund																
SW00004 - Girard Street Stream	493,904	(493,904)	-	-	-	-	-	-	-	-	-	-	-	-	(493,904)	-
SW00005 - Victory Farm	2,576,282	-	203,044	(1,043,889)	360,000	-	969,349	-	-	-	-	-	-	-	(1,043,889)	1,532,393
SW00006 - Amberfield	468,597	-	-	31,403	125,000	-	375,000	-	-	-	-	-	-	-	31,403	500,000
SW00012 - Rabbitt Road Stream	1,121,778	-	144,350	300,000	1,268,500	-	-	-	-	-	-	-	-	8,928	300,000	1,412,850
SW00017 - Quince Orchard Blvd. Recon SWM	250,000	-	-	250,000	500,000	-	-	-	-	-	-	-	-	-	250,000	500,000
SW00020 - Victory Farm Retrofit - WSSC	784,000	(784,000)	-	-	-	-	-	-	-	-	-	-	-	-	(784,000)	-
SW00021 - Casey Community Site Installation	178,000	-	-	-	-	-	-	-	62,000	-	45,000	-	-	71,000	-	107,000
SW00022 - Brighton Weir Retrofit	220,000	-	120,000	377,000	200,000	-	277,000	-	-	-	-	-	-	-	377,000	597,000
SW00023 - Green Park Retrofit	215,000	50,000	-	145,000	110,000	-	300,000	-	-	-	-	-	-	-	195,000	410,000
SW00024 - Bridalwood Retrofit	600,000	50,000	184,940	85,000	550,000	-	-	-	-	-	-	-	-	60	135,000	734,940
SW00025 - Turtle Pond Retrofit	350,000	-	-	225,000	150,000	-	425,000	-	-	-	-	-	-	-	225,000	575,000
SW00026 - Hyde Park Retrofit	120,000	-	-	550,000	135,000	285,000	685,000	-	135,000	-	-	-	-	-	835,000	955,000
SW00027 - Carriage Hills Retrofit	120,000	550,000	-	-	220,000	240,000	590,000	-	100,000	-	-	-	-	-	790,000	910,000
SW00028 - Woodland Hills Retrofit	70,000	50,000	-	-	105,000	855,000	470,000	-	360,000	-	40,000	-	-	-	905,000	975,000
SW00030 - DI002 - 100 Water Street - Stream Erosion	1,251,000	-	-	50,000	650,000	274,000	925,000	-	-	-	-	-	-	-	324,000	1,575,000
SW00034 - Lake Kersten Repairs	823,324	-	321,595	-	400,000	-	-	-	-	-	-	-	-	101,729	-	721,595
SW00035 - Lake Lynnette Repairs	115,000	235,000	-	220,000	-	-	115,000	-	75,000	-	380,000	-	-	-	455,000	570,000
SW00036 - Lake Placid Repairs	443,621	400,000	90,000	-	625,000	-	107,000	-	-	-	-	-	-	21,621	400,000	822,000
SW00039 - Stormwater Contingency	716,875	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	716,875	1,500,000	1,500,000
SW00040 - Walder Park Drainage Repair	161,250	-	110,000	248,750	300,000	-	-	-	-	-	-	-	-	-	248,750	410,000
SW00041 - Watershed Studies	186,758	175,000	300,000	38,242	100,000	-	-	-	-	-	-	-	-	-	213,242	400,000
SW00042 - Blohm Park Pond Maintenance	40,779	375,000	291,715	177,330	301,395	-	-	-	-	-	-	-	-	(1)	552,330	593,110
SW00043 - Chestertown Stream Restoration and Midtown Pond Retrofit	1,200,000	-	-	-	225,000	-	825,000	-	-	-	-	-	-	150,000	-	1,050,000
SW00044 - Projects from Headwaters Study	60,000	185,000	-	3,500	248,500	-	-	-	-	-	-	-	-	-	188,500	248,500
SW00045 - Residential COC Facility Maintenance Transition Program	503,000	351,250	323,045	380,000	331,727	380,000	340,409	200,000	349,092	200,000	357,774	-	-	312,203	1,511,250	1,702,047
SW00046 - Lake Walker Outfall Repair	169,475	100,525	-	-	247,500	-	-	-	-	-	-	-	-	22,500	100,525	247,500
SW00047 - Rabbitt Road Culvert Repair	270,371	33,874	304,245	-	-	-	-	-	-	-	-	-	-	-	33,874	304,245
SW00048 - Bureau Drive Culvert Maintenance	300,000	-	-	-	150,000	-	-	-	-	-	150,000	-	-	-	-	300,000

Projects	BEGINNING BALANCE	FY26 PROJECTION		FY27		FY28		FY29		FY30		FY31		ENDING BALANCE	FY26-FY31 TOTAL	
		REVENUE	EXPENSE	REVENUE	EXPENSE	REVENUE	EXPENSE	REVENUE	EXPENSE	REVENUE	EXPENSE	REVENUE	EXPENSE		REVENUE	EXPENSE
SW00049 - Diamond Drive Culvert Maintenance	300,000	-	-	-	150,000	-	-	-	-	-	150,000	-	-	-	-	300,000
SW00050 - Upshire Circle Culvert Maintenance	300,000	-	-	-	150,000	-	-	-	150,000	-	-	-	-	-	-	300,000
SW00051 - Victory Farm Drive Culvert Maintenance	300,000	-	-	-	150,000	-	-	-	150,000	-	-	-	-	-	-	300,000
SW00052 - ZC22CPR - Tschiffely Square Road Culvert Maintenance	300,000	-	-	-	-	-	150,000	-	-	-	150,000	-	-	-	-	300,000
SW00053 - ZC53CPR - Tschiffely Square Culvert Maintenance	75,000	-	-	-	-	75,000	150,000	-	-	-	-	-	-	-	75,000	150,000
SW00054 - Material Storage Bay Shelter	-	650,000	650,000	-	-	-	-	-	-	-	-	-	-	-	650,000	650,000
SW00055 - Headwaters LGS-2 Improvements	-	-	-	-	85,000	885,000	115,000	-	645,000	-	40,000	-	-	-	885,000	885,000
SW00056 - Headwaters LGS-7 Improvements	-	-	-	846,000	85,000	-	85,000	-	605,000	-	71,000	-	-	-	846,000	846,000
SW00057 - Headwaters LGS-9 Improvements	-	-	-	-	85,000	525,000	85,000	-	340,000	-	15,000	-	-	-	525,000	525,000
SW00058 - Headwaters MB-4 Improvements	-	1,128,100	100,000	-	540,100	-	488,000	-	-	-	-	-	-	-	1,128,100	1,128,100
SW00059 - Headwaters MB-5 Improvements	-	1,430,000	100,000	-	630,000	-	700,000	-	-	-	-	-	-	-	1,430,000	1,430,000
SW00060 - Headwaters MB-7 Improvements	-	-	-	192,100	255,000	557,000	329,100	-	165,000	-	-	-	-	-	749,100	749,100
SW00061 - Headwaters MGS-15 Improvements	-	-	-	-	-	-	-	-	-	780,000	780,000	-	-	-	780,000	780,000
SW00062 - Washingtonian Woods Dredging	-	-	-	-	-	255,000	255,000	480,000	480,000	17,775	17,775	17,775	17,775	-	770,550	770,550
SW00063 - Lake Helene Embankment	-	-	-	-	-	175,000	175,000	735,000	735,000	-	-	-	-	-	910,000	910,000
SW00064 - Lake Nirvana Shoreline	-	-	-	-	-	262,000	262,000	-	-	-	-	-	-	-	262,000	262,000
SW00065 - Watershed Project 1 - Upland Work at Morris Park	-	-	-	250,000	250,000	500,000	500,000	-	-	-	-	-	-	-	750,000	750,000
SW00066 - Watershed Project 2 - In Stream Work at Morris Park	-	-	-	250,000	250,000	1,000,000	1,000,000	-	-	-	-	-	-	-	1,250,000	1,250,000
201 - Stormwater Management Fund Total	**15,084,014**	**4,735,845**	**3,492,934**	**3,825,436**	**10,182,722**	**6,518,000**	**10,947,858**	**1,665,000**	**4,601,092**	**1,247,775**	**2,446,549**	**267,775**	**267,775**	**1,404,915**	**18,259,831**	**31,938,930**



SW00004 - GIRARD STREET STREAM

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 201 - Stormwater

Location: North of Girard Street Intersection of Girard Street and Whetstone Glen Street

Project Manager: Robert Deibert

STRATEGIC PLAN

Environmental Stewardship and Sustainability

PROJECT DESCRIPTION

The project includes stream restoration of approximately 930 linear feet for reconnecting, grading, stabilizing, realigning, and repairing existing stream channels. The project comprises of two locations, Sites 2012-1a and 2012-2 per the Middle Great Seneca Creek Watershed Study. Site 2012-1a, at 100% design, includes a total of 300 linear feet of stream upstream from Victory Farm Dam. Site 2012-2, at 30% design, includes about 600 linear feet of stream downstream from the dam. The intent is to implement restoration to the maximum extent possible with minimal tree impact. The potential credit achievement has been estimated at 3-9 credits. This project is expected to be constructed with the Victory Farm Pond Retrofit project (SW00005).

Schedule Impacts: Preliminary outreach was conducted in FY21. Due to a reprioritization of projects, further outreach and the final design of Site 2012-2 have been rescheduled to FY27 with construction planned for FY28-FY29 to coordinate with related projects SW00005. As of the FY27 budget, this project is being merged into SW00005 Victory Farm.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
Stream restoration projects require five (5) years of post-construction monitoring; the cost is noted under the Infrastructure Maintenance (3361) portion of the Stormwater Fund budget.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499200 - Transfer In	–	($493,904)	–	–	–	–	–
499999 - Transfer In -Beginning Balance	–	–	–	–	–	–	–
REVENUES TOTAL	**–**	**($493,904)**	**–**	**–**	**–**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	–	–	$0	–	–	–	–
532300 - Construction Oversight	–	–	–	$0	–	–	–
591100 - Construction	–	–	–	$0	–	–	–
EXPENSES TOTAL	**–**	**–**	**$0**	**$0**	**–**	**–**	**–**
Net Change in Fund Balance	$0	($493,904)	$0	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499200 - Transfer In	$1,080	($492,824)
499999 - Transfer In -Beginning Balance	$494,964	$494,964
REVENUES TOTAL	**$496,044**	**$2,140**
Expenses		
532000 - Engineering & Architecture	$2,140	$2,140
532300 - Construction Oversight	–	–
591100 - Construction	–	–
EXPENSES TOTAL	**$2,140**	**$2,140**
Net Change in Fund Balance	$493,904	$0



SW00005 - VICTORY FARM

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 201 - Stormwater

Location: Middle Great Seneca Creek Watershed South of Forest Oak Middle School I (sites 2012-1a and 2012-2)

Project Manager: Megan Kelsall

STRATEGIC PLAN

Environmental Stewardship and Sustainability

PROJECT DESCRIPTION

This regional stormwater facility is an existing concrete structure constructed in 1973 and modified in 1999. The project's original scope contemplated minor revisions to the concrete structure to better retain stormwater and reduce erosion. In FY25, it was determined that a dam removal feasibility study might better serve the needs of the City as it will implement co-benefits that are expected to be part of the next MS4 permit and decommissioning the state regulated low hazard dam through the Dam Safety Program. The goals of the project include decreasing the FEMA floodplain, removing existing impervious areas, and the creation of a wetland complex. The project scope may reduce flooding and severe erosion by restoring the area back to a more natural habitat. The intent is to implement restoration to the maximum extent possible with minimal tree impact.

The project design phase, including outreach events, are planned to take place in FY27/FY28 with construction planned for FY28/FY29.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
Routine inspection and maintenance activities.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499200 - Transfer In	–	–	($1,043,889)	–	–	–	–
499999 - Transfer In -Beginning Balance	–	–	–	–	–	–	–
REVENUES TOTAL	**–**	**–**	**($1,043,889)**	**–**	**–**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	$175,000	$203,044	$360,000	–	–	–	–
532300 - Construction Oversight	–	–	–	$112,393	–	–	–
591100 - Construction	–	–	$0	$856,956	–	–	–
EXPENSES TOTAL	**$175,000**	**$203,044**	**$360,000**	**$969,349**	**–**	**–**	**–**
Net Change in Fund Balance	($175,000)	($203,044)	($1,403,889)	($969,349)	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499200 - Transfer In	$12,733	($1,031,156)
499999 - Transfer In -Beginning Balance	$2,619,920	$2,619,920
REVENUES TOTAL	**$2,632,653**	**$1,588,764**
Expenses		
532000 - Engineering & Architecture	$56,371	$619,415
532300 - Construction Oversight	–	$112,393
591100 - Construction	–	$856,956
EXPENSES TOTAL	**$56,371**	**$1,588,764**
Net Change in Fund Balance	$2,576,282	$0



SW00006 - AMBERFIELD

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 201 - Stormwater

Location: MD 119 (Great Seneca Highway) near Muddy Branch Road The north side of MD 119 (Great Seneca Highway) near Muddy Branch Road

Project Manager: Nancy Schumm

STRATEGIC PLAN

Environmental Stewardship and Sustainability

PROJECT DESCRIPTION

This is an existing Common Ownership Community (COC) stormwater management facility, originally implemented in 1987. Currently, it is a dry pond providing only water quantity treatment (no water quality treatment). The scope of the project will be to retrofit this facility to incorporate water quality treatment to maximize credit achievement for the 12 impervious drainage acres flowing to the facility. This project's design was budgeted within FY16, placed on hold in FY17 to allow for the development and approval of a City policy in performing work on COC facilities. Concept layout decision with public outreach and final design will be completed in FY27. Construction is planned for FY28.

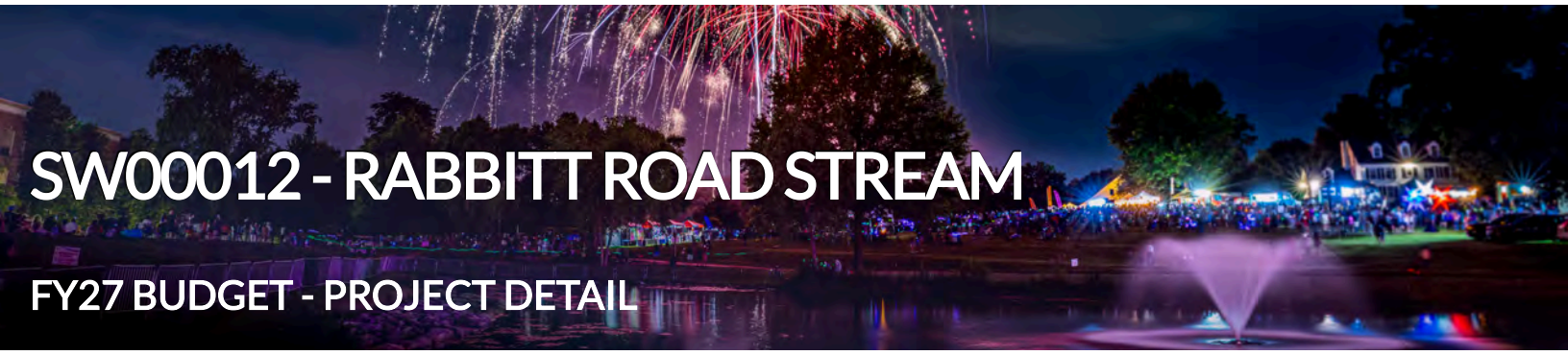
OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
The City will assume structural maintenance responsibility upon implementing the COC facility policy.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499200 - Transfer In	–	–	$31,403	–	–	–	–
499999 - Transfer In -Beginning Balance	–	–	–	–	–	–	–
REVENUES TOTAL	**–**	**–**	**$31,403**	**–**	**–**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	–	–	$125,000	$50,000	–	–	–
532300 - Construction Oversight	–	–	–	$25,000	–	–	–
591100 - Construction	–	–	–	$300,000	–	–	–
EXPENSES TOTAL	**–**	**–**	**$125,000**	**$375,000**	**–**	**–**	**–**
Net Change in Fund Balance	$0	$0	($93,597)	($375,000)	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499200 - Transfer In	–	$31,403
499999 - Transfer In -Beginning Balance	$468,597	$468,597
REVENUES TOTAL	**$468,597**	**$500,000**
Expenses		
532000 - Engineering & Architecture	–	$175,000
532300 - Construction Oversight	–	$25,000
591100 - Construction	–	$300,000
EXPENSES TOTAL	**–**	**$500,000**
Net Change in Fund Balance	$468,597	$0



SW00012 - RABBITT ROAD STREAM

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 201 - Stormwater

Location: North of Rabbitt Rd near 800 Rabbitt Rd 800 Rabbitt Rd

Project Manager: Lisa Bledsoe

STRATEGIC PLAN

Environmental Stewardship and Sustainability

PROJECT DESCRIPTION

The stream section (including site Rabbitt East #4 Stream Restoration per the Lower Great Seneca Creek Watershed Study) includes over 1,100 linear feet located on Long Draught Branch Tributary. The project has been designed to the 30% phase. Outreach and Final Design Plans (60% through 100%) are anticipated for completion in FY26 and construction is anticipated to occur in FY27 and FY28.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
Stream restoration projects require five (5) years of post-construction monitoring; the cost is noted under the Infrastructure Maintenance (3361) portion of the Stormwater Fund budget.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499200 - Transfer In	–	–	$300,000	–	–	–	–
499999 - Transfer In -Beginning Balance	–	–	–	–	–	–	–
REVENUES TOTAL	**–**	**–**	**$300,000**	**–**	**–**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	$144,350	$144,350	$150,000	–	–	–	–
532100 - Concept Design And Outreach	–	–	–	–	–	–	–
532300 - Construction Oversight	–	–	$93,500	$0	–	–	–
591100 - Construction	–	–	$1,025,000	$0	–	–	–
EXPENSES TOTAL	**$144,350**	**$144,350**	**$1,268,500**	**$0**	**–**	**–**	**–**
Net Change in Fund Balance	($144,350)	($144,350)	($968,500)	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499200 - Transfer In	$622,586	$922,586
499999 - Transfer In -Beginning Balance	$590,000	$590,000
REVENUES TOTAL	**$1,212,586**	**$1,512,586**
Expenses		
532000 - Engineering & Architecture	$58,734	$353,084
532100 - Concept Design And Outreach	$32,074	$32,074
532300 - Construction Oversight	–	$93,500
591100 - Construction	–	$1,025,000
EXPENSES TOTAL	**$90,808**	**$1,503,658**
Net Change in Fund Balance	$1,121,778	$8,928



SW00017 - QUINCE ORCHARD BLVD. RECON SWM

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 201 - Stormwater

Location: Along Quince Orchard Boulevard from Rabbitt Road to Diamond Drive

Project Manager: Mark Kile

STRATEGIC PLAN

Environmental Stewardship and Sustainability

PROJECT DESCRIPTION

This project will support the design and construction of corresponding stormwater management for the Quince Orchard Boulevard reconstruction project (Project #000034). The scope of the project is to provide enhanced stormwater treatment by replacing existing green street facilities along Quince Orchard Boulevard and Rabbitt Road with upgraded Stormwater facilities capable of treating the increase in impervious area from the reconstruction project. Construction is scheduled for FY26-FY27. The number of equivalent-acre credits is an estimate based on similar projects, but will be subject to updates as the project scope is further developed.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
New facilities will enter the City's maintenance and inspection program.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499200 - Transfer In	–	–	$250,000	–	–	–	–
499999 - Transfer In -Beginning Balance	–	–	–	–	–	–	–
REVENUES TOTAL	**–**	**–**	**$250,000**	**–**	**–**	**–**	**–**
Expenses							
591100 - Construction	–	–	$500,000	–	–	–	–
EXPENSES TOTAL	**–**	**–**	**$500,000**	**–**	**–**	**–**	**–**
Net Change in Fund Balance	$0	$0	($250,000)	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499200 - Transfer In	–	$250,000
499999 - Transfer In -Beginning Balance	$250,000	$250,000
REVENUES TOTAL	**$250,000**	**$500,000**
Expenses		
591100 - Construction	–	$500,000
EXPENSES TOTAL	**–**	**$500,000**
Net Change in Fund Balance	$250,000	$0



SW00020 - VICTORY FARM RETROFIT - WSSC

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 201 - Stormwater

Location:

Project Manager: Nancy Schumm

STRATEGIC PLAN

Environmental Stewardship and Sustainability

PROJECT DESCRIPTION

This project was related to the Girard Street Stream Restoration (SW00004) and Victory Farm Pond Retrofit (SW00005) projects. The pond retrofit will impact a portion of public sewer in the area. This project was planned to relocate up to 1,200 linear feet of sewer pipe from inside the future ponding area to outside the bounds of the pond. While there are no direct stormwater credits associated with this work, it may be necessary as part of the pond retrofit and its approximate 125-credit achievement. Recently revised pond designs significantly reduce the impacts to the existing sewer system and, as such, this project is no longer needed and is closed out in FY26.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: No

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499200 - Transfer In	–	($784,000)	–	–	–	–	–
499999 - Transfer In -Beginning Balance	–	–	–	–	–	–	–
REVENUES TOTAL	**–**	**($784,000)**	**–**	**–**	**–**	**–**	**–**
Expenses							
–	–	–	–	–	–	–	–
EXPENSES TOTAL	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Net Change in Fund Balance	$0	($784,000)	$0	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499200 - Transfer In	$94,000	($690,000)
499999 - Transfer In -Beginning Balance	$690,000	$690,000
REVENUES TOTAL	**$784,000**	**$0**
Expenses		
–	–	–
EXPENSES TOTAL	**–**	**–**
Net Change in Fund Balance	$784,000	$0



SW00021 - CASEY COMMUNITY SITE INSTALLATION

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 201 - Stormwater

Location: Casey Community Center 810 South Frederick Avenue

Project Manager: Robert Deibert

STRATEGIC PLAN

Environmental Stewardship and Sustainability

PROJECT DESCRIPTION

A feasible project was originally identified at this site during the Muddy Branch Watershed Study. The goal of this project is to build upon that conceptual design to provide a sitewide stormwater management system. Due to the complexity of this project, an initial feasibility study and outreach will be conducted for the site in FY29. Design costs in FY29-31 are contingent upon favorable findings of the initial feasibility study. Construction is targeted for FY31.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
New facilities will enter the City's inspection and maintenance program. Primary maintenance for the proposed facilities will likely include annual landscaping.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499200 - Transfer In	–	–	–	$0	–	–	–
499999 - Transfer In -Beginning Balance	–	–	–	–	–	–	–
REVENUES TOTAL	**–**	**–**	**–**	**$0**	**–**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	–	–	–	–	$15,000	$45,000	–
532100 - Concept Design And Outreach	–	–	–	–	$47,000	–	–
EXPENSES TOTAL	**–**	**–**	**–**	**–**	**$62,000**	**$45,000**	**–**
Net Change in Fund Balance	$0	$0	$0	$0	($62,000)	($45,000)	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499200 - Transfer In	$101,000	$101,000
499999 - Transfer In -Beginning Balance	$77,000	$77,000
REVENUES TOTAL	**$178,000**	**$178,000**
Expenses		
532000 - Engineering & Architecture	–	$60,000
532100 - Concept Design And Outreach	–	$47,000
EXPENSES TOTAL	**–**	**$107,000**
Net Change in Fund Balance	$178,000	$71,000



SW00022 - BRIGHTON WEIR RETROFIT

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 201 - Stormwater

Location: Malcolm King Park within Malcolm King Park between School and Coral Reef Drives

Project Manager: Lisa Bledsoe

STRATEGIC PLAN

Environmental Stewardship and Sustainability

PROJECT DESCRIPTION

Brighton Weir in Malcolm King Park was originally constructed in the 1970s and was rebuilt in 2004 to meet embankment standards. It currently provides some water quantity control and an insignificant amount of water quality treatment. Originally proposed as retrofit project, preliminary information from a state permitting agency indicates that a retrofit of the existing facility would be difficult to permit. This project would fund a study for a dam removal feasibility study and the design and construction of restoration opportunities to provide water quality treatment. The drainage area to this facility is large (approximately 2000 acres) and is approximately 50 percent impervious. Significant water quality credits might be realized at this location. Schedule: This project was originally programmed to begin in FY18. The project design and construction will be put on hold until dam removal feasibility study results are complete in FY26/FY27. Conceptual design and outreach could begin in FY27, design in FY27-28, and construction in FY28-30 if the dam removal feasibility study recommends a viable project at this location.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
Impacts to the operating budget would begin in FY29 and would be assessed upon completion of concept design. Until construction activity begins, the existing facility will continue to be inspected and maintained by the current schedule.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499200 - Transfer In	–	–	$377,000	$0	–	–	–
499999 - Transfer In -Beginning Balance	–	–	–	–	–	–	–
REVENUES TOTAL	**–**	**–**	**$377,000**	**$0**	**–**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	–	–	$200,000	$0	–	–	–
532100 - Concept Design And Outreach	$45,000	$120,000	–	–	–	–	–
532300 - Construction Oversight	–	–	–	$42,000	–	–	–
591100 - Construction	–	–	–	$235,000	–	–	–
EXPENSES TOTAL	**$45,000**	**$120,000**	**$200,000**	**$277,000**	**–**	**–**	**–**
Net Change in Fund Balance	($45,000)	($120,000)	$177,000	($277,000)	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499200 - Transfer In	–	$377,000
499999 - Transfer In -Beginning Balance	$220,000	$220,000
REVENUES TOTAL	**$220,000**	**$597,000**
Expenses		
532000 - Engineering & Architecture	–	$200,000
532100 - Concept Design And Outreach	–	$120,000
532300 - Construction Oversight	–	$42,000
591100 - Construction	–	$235,000
EXPENSES TOTAL	**–**	**$597,000**
Net Change in Fund Balance	$220,000	$0



SW00023 - GREEN PARK RETROFIT

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 201 - Stormwater

Location: City-owned dry pond (Green Park) between the southern end of Curry Ford Lane and Sam Eig Highway

Project Manager: Nancy Schumm

STRATEGIC PLAN

Environmental Stewardship and Sustainability

PROJECT DESCRIPTION

A dry pond at Green Park was originally approved in 1991. Designed under the 1985 Stormwater Management standards, it provides water quantity controls only and does not provide any water quality treatment. A preliminary concept for this site was prepared during the Muddy Branch Watershed Study (2014) with others that also showed promise as low-cost, low-impact opportunities. The current scope of this project will be to conduct a detailed review of options based on the current best management practices and in accordance with the uses of the park. Outreach and concept design will begin in FY27 and construction in FY28 (contingent upon favorable findings of the concept design).

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: No
The existing facility will continue to be inspected and maintained per current schedule. Additional impacts will be assessed upon completion of concept design.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499200 - Transfer In	$50,000	$50,000	$145,000	–	–	–	–
499999 - Transfer In -Beginning Balance	–	–	–	–	–	–	–
REVENUES TOTAL	**$50,000**	**$50,000**	**$145,000**	**–**	**–**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	–	–	$110,000	$0	–	–	–
532100 - Concept Design And Outreach	–	–	$0	–	–	–	–
532300 - Construction Oversight	–	–	–	$25,000	$0	–	–
591100 - Construction	–	–	–	$275,000	$0	–	–
EXPENSES TOTAL	**–**	**–**	**$110,000**	**$300,000**	**$0**	**–**	**–**
Net Change in Fund Balance	$50,000	$50,000	$35,000	($300,000)	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499200 - Transfer In	$50,000	$245,000
499999 - Transfer In -Beginning Balance	$165,000	$165,000
REVENUES TOTAL	**$215,000**	**$410,000**
Expenses		
532000 - Engineering & Architecture	–	$110,000
532100 - Concept Design And Outreach	–	–
532300 - Construction Oversight	–	$25,000
591100 - Construction	–	$275,000
EXPENSES TOTAL	**–**	**$410,000**
Net Change in Fund Balance	$215,000	$0



SW00024 - BRIDALWOOD RETROFIT

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 201 - Stormwater

Location: City-owned dry pond (Bridalwood) between Bradenton Court and Great Seneca Highway

Project Manager: Megan Kelsall

STRATEGIC PLAN

Environmental Stewardship and Sustainability

PROJECT DESCRIPTION

This facility was estimated to be implemented between 1980-1990. Currently, it provides little water quantity and no water quality treatment. The scope of the project will be to retrofit or remove the existing facility to maximize credit achievement and improve water quality for the approximately 29.7 impervious drainage acres flowing to the facility. The potential credit achievement has been estimated at 10-15 credits. Design is slated to begin in FY25/26 with Construction following in FY27

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: No
The existing facility will continue to be inspected and maintained per current schedule. Additional impacts will be assessed upon completion of concept design.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499200 - Transfer In	$50,000	$50,000	$85,000	–	–	–	–
499999 - Transfer In -Beginning Balance	–	–	–	–	–	–	–
REVENUES TOTAL	**$50,000**	**$50,000**	**$85,000**	**–**	**–**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	$60,000	$184,940	–	–	–	–	–
532300 - Construction Oversight	–	–	$50,000	–	–	–	–
591100 - Construction	–	–	$500,000	–	–	–	–
EXPENSES TOTAL	**$60,000**	**$184,940**	**$550,000**	**–**	**–**	**–**	**–**
Net Change in Fund Balance	($10,000)	($134,940)	($465,000)	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499200 - Transfer In	–	$135,000
499999 - Transfer In -Beginning Balance	$600,000	$600,000
REVENUES TOTAL	**$600,000**	**$735,000**
Expenses		
532000 - Engineering & Architecture	–	$184,940
532300 - Construction Oversight	–	$50,000
591100 - Construction	–	$500,000
EXPENSES TOTAL	**–**	**$734,940**
Net Change in Fund Balance	$600,000	$60



SW00025 - TURTLE POND RETROFIT

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 201 - Stormwater

Location: City-owned dry pond (Turtle Pond) near the intersection of Still Creek Lane and Turtle Pond Lane

Project Manager: Robert Deibert

STRATEGIC PLAN

Environmental Stewardship and Sustainability

PROJECT DESCRIPTION

This facility was estimated to be constructed in the 2002-2003 period. Currently, it provides little water quantity and no water quality treatment. The scope of the project will be to retrofit the existing facility to maximize credit achievement for the approximately 5 impervious acres flowing to the facility. The potential credit achievement has been estimated at 3-5 credits. Outreach and design is planned for FY27 and construction in FY28.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
It is anticipated that the concept design will be completed in FY27, with the final design completed in FY28. This is contingent upon favorable findings of the concept design. Construction is slated for FY29.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499200 - Transfer In	–	–	$225,000	–	–	–	–
499999 - Transfer In -Beginning Balance	–	–	–	–	–	–	–
REVENUES TOTAL	**–**	**–**	**$225,000**	**–**	**–**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	–	–	$120,000	$0	–	–	–
532100 - Concept Design And Outreach	–	–	$30,000	–	–	–	–
532300 - Construction Oversight	–	–	–	$50,000	$0	–	–
591100 - Construction	–	–	–	$375,000	$0	–	–
EXPENSES TOTAL	**–**	**–**	**$150,000**	**$425,000**	**$0**	**–**	**–**
Net Change in Fund Balance	$0	$0	$75,000	($425,000)	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499200 - Transfer In	–	$225,000
499999 - Transfer In -Beginning Balance	$350,000	$350,000
REVENUES TOTAL	**$350,000**	**$575,000**
Expenses		
532000 - Engineering & Architecture	–	$120,000
532100 - Concept Design And Outreach	–	$30,000
532300 - Construction Oversight	–	$50,000
591100 - Construction	–	$375,000
EXPENSES TOTAL	**–**	**$575,000**
Net Change in Fund Balance	$350,000	$0



SW00026 - HYDE PARK RETROFIT

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 201 - Stormwater

Location: Hyde Park Retrofit Between Carlsbad Drive and Christopher Avenue

Project Manager: Robert Deibert

STRATEGIC PLAN

Environmental Stewardship and Sustainability

PROJECT DESCRIPTION

This appears to be an existing HOA-owned sediment control basin with documentation supporting the original intent to convert it into a stormwater management facility. This project site was estimated to be implemented in the 1970s. Currently, it provides little water quantity and no water quality treatment. The scope of the project will be to retrofit the existing project site to maximize credit achievement for the approximately 3 impervious acres flowing to the facility. This project was budgeted within FY18 and subsequently moved to FY21 to allow for the development and approval of a City policy in performing work on HOA facilities. This policy has been further delayed and so it is anticipated that the concept design will be conducted in FY26. Final design will occur in FY27, contingent upon favorable findings of the concept design. Construction is slated for FY28.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: No
The City will assume structural maintenance responsibility upon implementing the COC facility policy.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499200 - Transfer In	–	–	$550,000	$285,000	–	–	–
499999 - Transfer In -Beginning Balance	–	–	–	–	–	–	–
REVENUES TOTAL	**–**	**–**	**$550,000**	**$285,000**	**–**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	–	–	$135,000	–	–	–	–
532100 - Concept Design And Outreach	$35,000	$0	–	$135,000	$135,000	–	–
532300 - Construction Oversight	–	–	–	$50,000	–	–	–
591100 - Construction	–	–	–	$500,000	–	–	–
EXPENSES TOTAL	**$35,000**	**$0**	**$135,000**	**$685,000**	**$135,000**	**–**	**–**
Net Change in Fund Balance	($35,000)	$0	$415,000	($400,000)	($135,000)	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499200 - Transfer In	–	$835,000
499999 - Transfer In -Beginning Balance	$120,000	$120,000
REVENUES TOTAL	**$120,000**	**$955,000**
Expenses		
532000 - Engineering & Architecture	–	$135,000
532100 - Concept Design And Outreach	–	$270,000
532300 - Construction Oversight	–	$50,000
591100 - Construction	–	$500,000
EXPENSES TOTAL	**–**	**$955,000**
Net Change in Fund Balance	$120,000	$0



SW00027 - CARRIAGE HILLS RETROFIT

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 201 - Stormwater

Location: Carriage Hills Retrofit Near the end of Wild Forest Drive

Project Manager: John Nenghabi

STRATEGIC PLAN

Environmental Stewardship and Sustainability

PROJECT DESCRIPTION

This is an existing Common Ownership Community-owned sediment basin with an original intent to convert it into a stormwater management facility. This project site is estimated to have been implemented between 1981-1987. Currently, it provides little water quantity and no water quality treatment. The scope of the project will be to install a stormwater management facility to utilize the existing project site to maximize credit achievement for the approximately 3 impervious acres flowing to the facility. This project was originally budgeted within FY18 and subsequently moved to FY26-27 design and FY28 construction to allow for the development and approval of a City policy in performing work on COC facilities.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
The City will assume structural maintenance responsibility upon implementing the COC facility policy.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499200 - Transfer In	$550,000	$550,000	–	$240,000	–	–	–
499999 - Transfer In -Beginning Balance	–	–	–	–	–	–	–
REVENUES TOTAL	**$550,000**	**$550,000**	**–**	**$240,000**	**–**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	–	–	$135,000	–	–	–	–
532100 - Concept Design And Outreach	$35,000	$0	$85,000	–	–	–	–
532300 - Construction Oversight	–	–	–	$50,000	–	–	–
591100 - Construction	–	–	–	$540,000	$100,000	–	–
EXPENSES TOTAL	**$35,000**	**$0**	**$220,000**	**$590,000**	**$100,000**	**–**	**–**
Net Change in Fund Balance	$515,000	$550,000	($220,000)	($350,000)	($100,000)	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499200 - Transfer In	–	$790,000
499999 - Transfer In -Beginning Balance	$120,000	$120,000
REVENUES TOTAL	**$120,000**	**$910,000**
Expenses		
532000 - Engineering & Architecture	–	$135,000
532100 - Concept Design And Outreach	–	$85,000
532300 - Construction Oversight	–	$50,000
591100 - Construction	–	$640,000
EXPENSES TOTAL	**–**	**$910,000**
Net Change in Fund Balance	$120,000	$0



SW00028 - WOODLAND HILLS RETROFIT

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 201 - Stormwater

Location: Woodland Hills Retrofit Near the intersection of Travis Avenue and Watkins Mill Road

Project Manager: John Nenghabi

STRATEGIC PLAN

Environmental Stewardship and Sustainability

PROJECT DESCRIPTION

This is an existing Common Ownership Community-owned (COC) dry pond estimated to have been implemented in the 1980s. Currently, it provides little water quantity and no water quality treatment. The scope of the project will be to install a stormwater management facility to utilize the existing facility to maximize credit achievement for the approximately 8.6 impervious acres flowing to the facility. The potential credit achievement has been estimated at 6-8 credits. This project was originally budgeted within FY18 and subsequently moved to allow for development and approval of City policy in performing work on COC facilities. Design is anticipated in FY26/27 and construction in FY28.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: No
The City will assume structural maintenance responsibility upon implementing the COC facility policy.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499200 - Transfer In	$50,000	$50,000	–	$855,000	–	–	–
499999 - Transfer In -Beginning Balance	–	–	–	–	–	–	–
REVENUES TOTAL	**$50,000**	**$50,000**	**–**	**$855,000**	**–**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	–	–	$70,000	–	–	–	–
532100 - Concept Design And Outreach	$35,000	$0	$35,000	$70,000	$360,000	$40,000	–
532300 - Construction Oversight	–	–	–	$40,000	–	–	–
591100 - Construction	–	–	–	$360,000	–	–	–
EXPENSES TOTAL	**$35,000**	**$0**	**$105,000**	**$470,000**	**$360,000**	**$40,000**	**–**
Net Change in Fund Balance	$15,000	$50,000	($105,000)	$385,000	($360,000)	($40,000)	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499200 - Transfer In	–	$905,000
499999 - Transfer In -Beginning Balance	$70,000	$70,000
REVENUES TOTAL	**$70,000**	**$975,000**
Expenses		
532000 - Engineering & Architecture	–	$70,000
532100 - Concept Design And Outreach	–	$505,000
532300 - Construction Oversight	–	$40,000
591100 - Construction	–	$360,000
EXPENSES TOTAL	**–**	**$975,000**
Net Change in Fund Balance	$70,000	$0



SW00030 - DI002 - 100 WATER STREET - STREAM EROSION

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 201 - Stormwater

Location: Water Street - Stream Erosion 100 Water Street

Project Manager: Robert Deibert

STRATEGIC PLAN

Environmental Stewardship and Sustainability

PROJECT DESCRIPTION

This project, located in the Lower Great Seneca Watershed, will define the efforts to remediate severe erosion in the vicinity of 100 Water Street. The scope of the project may include geotechnical testing, surveyor services, engineering services, and may contemplate acquiring properties to increase the protection footprint. The scope of remediation may include reconnecting, grading, stabilizing, realigning, and repairing the existing stream channel. Outreach and design is anticipated for FY27/28 with construction in FY28.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
Design for this project will begin in late FY24. It is anticipated that property acquisition will be required as part of the project. Construction is scheduled to begin in FY25.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499200 - Transfer In	–	–	$50,000	$274,000	–	–	–
REVENUES TOTAL	**–**	**–**	**$50,000**	**$274,000**	**–**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	$51,000	$0	–	$175,000	–	–	–
590000 - Land	–	–	$650,000	–	–	–	–
591100 - Construction	–	–	$0	$750,000	–	–	–
EXPENSES TOTAL	**$51,000**	**$0**	**$650,000**	**$925,000**	**–**	**–**	**–**
Net Change in Fund Balance	($51,000)	$0	($600,000)	($651,000)	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499200 - Transfer In	$1,251,000	$1,575,000
REVENUES TOTAL	**$1,251,000**	**$1,575,000**
Expenses		
532000 - Engineering & Architecture	–	$175,000
590000 - Land	–	$650,000
591100 - Construction	–	$750,000
EXPENSES TOTAL	**–**	**$1,575,000**
Net Change in Fund Balance	$1,251,000	$0



SW00034 - LAKE KERSTEN REPAIRS

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 201 - Stormwater

Location: Lake Kersten Repairs Main Street

Project Manager: Robert Deibert

STRATEGIC PLAN

Environmental Stewardship and Sustainability

PROJECT DESCRIPTION

This project provides design and construction funding for the replacement of Lake Kersten's filter diaphragm, originally constructed in 2003. Lake Kersten is the smallest of the Kentlands-area lakes. It is connected to Lake Nirvana (constructed in 1967) through a culvert. The state's dam inspector has reported visible seepage at the downstream toe of Lake Kersten's embankment. Geotechnical investigation and design began in FY22 and construction is projected for FY26/FY27. The construction cost estimate is based on the engineer's assessment after the geotechnical investigation.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
Routine annual pond maintenance.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499200 - Transfer In	–	–	–	–	–	–	–
REVENUES TOTAL	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	$102,590	$102,590	$95,000	–	–	–	–
532300 - Construction Oversight	$50,000	$0	–	–	–	–	–
591100 - Construction	$569,005	$219,005	$305,000	–	–	–	–
EXPENSES TOTAL	**$721,595**	**$321,595**	**$400,000**	**–**	**–**	**–**	**–**
Net Change in Fund Balance	($721,595)	($321,595)	($400,000)	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499200 - Transfer In	$878,915	$878,915
REVENUES TOTAL	**$878,915**	**$878,915**
Expenses		
532000 - Engineering & Architecture	$55,591	$253,181
532300 - Construction Oversight	–	–
591100 - Construction	–	$524,005
EXPENSES TOTAL	**$55,591**	**$777,186**
Net Change in Fund Balance	$823,324	$101,729



SW00035 - LAKE LYNNETTE REPAIRS

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 201 - Stormwater

Location: Lake Lynnette Repairs Firehouse Lane

Project Manager: Megan Kelsall

STRATEGIC PLAN

Environmental Stewardship and Sustainability

PROJECT DESCRIPTION

Lake Lynette was constructed in 1993 as a part of the Kentlands development. This project would provide design and construction funding for seepage control at its embankment. Seepage is visible on the downstream toe of Lake Lynette's embankment. Design is expected to begin in FY28 with construction in FY30. The costs are order-of-magnitude estimates.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: No
This project should decrease operating costs by reducing pond maintenance costs.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION				ADOPTED BUDGET	
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499200 - Transfer In	$235,000	$235,000	$220,000	–	–	–	–
REVENUES TOTAL	**$235,000**	**$235,000**	**$220,000**	**–**	**–**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	–	–	–	$115,000	$75,000	–	–
532300 - Construction Oversight	–	–	–	–	–	$60,000	–
591100 - Construction	–	–	–	–	–	$320,000	–
EXPENSES TOTAL	**–**	**–**	**–**	**$115,000**	**$75,000**	**$380,000**	**–**
Net Change in Fund Balance	$235,000	$235,000	$220,000	($115,000)	($75,000)	($380,000)	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499200 - Transfer In	$115,000	$570,000
REVENUES TOTAL	**$115,000**	**$570,000**
Expenses		
532000 - Engineering & Architecture	–	$190,000
532300 - Construction Oversight	–	$60,000
591100 - Construction	–	$320,000
EXPENSES TOTAL	**–**	**$570,000**
Net Change in Fund Balance	$115,000	$0



SW00036 - LAKE PLACID REPAIRS

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 201 - Stormwater

Location: Lake Placid Repairs Edison Park Drive

Project Manager: Robert Deibert

STRATEGIC PLAN

Environmental Stewardship and Sustainability

PROJECT DESCRIPTION

This project would provide design and construction funding for repairs of Lake Placid's structural elements and stabilize an outfall. Lake Placid, the largest of the Kentlands-area lakes, was constructed in the mid-1960s as a part of a National Geographic facility. The lake's riser structure was repaired in 2009. Repair of its spillway was deferred until a decision on a proposed aquatic center was made. Three items are included in this project: lining the principal spillway, installing seepage control in the embankment, and stabilizing the outfall of the emergency spillway. Per Engineer Inspection Report in 2021, additional funding is requested for extensive tree removal on embankment slope and for stream stabilization in downstream reach from the emergency spillway. Design of dam repair projects are expected in FY26 with construction in FY27-28.

During FY24 MDE annual dam safety inspection, it was requested to armor approximately 790 LF of shoreline for erosion wave protection. This work was completed in FY25 with a budget of $378,379.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
Mowing costs for the embankment are expected to increase $400 annually

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499200 - Transfer In	$400,000	$400,000	–	–	–	–	–
REVENUES TOTAL	**$400,000**	**$400,000**	**–**	**–**	**–**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	$150,000	$90,000	$110,000	–	–	–	–
532300 - Construction Oversight	–	–	$65,000	$10,000	–	–	–
591100 - Construction	–	–	$450,000	$97,000	–	–	–
EXPENSES TOTAL	**$150,000**	**$90,000**	**$625,000**	**$107,000**	**–**	**–**	**–**
Net Change in Fund Balance	$250,000	$310,000	($625,000)	($107,000)	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499200 - Transfer In	$822,000	$1,222,000
REVENUES TOTAL	**$822,000**	**$1,222,000**
Expenses		
532000 - Engineering & Architecture	–	$200,000
532300 - Construction Oversight	–	$75,000
591100 - Construction	$378,379	$925,379
EXPENSES TOTAL	**$378,379**	**$1,200,379**
Net Change in Fund Balance	$443,621	$21,621



SW00039 - STORMWATER CONTINGENCY

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 201 - Stormwater

Location: Stormwater Contingency Citywide

Project Manager: Nancy Schumm

STRATEGIC PLAN

Environmental Stewardship and Sustainability

PROJECT DESCRIPTION

This project supports funding for small capital projects in the Stormwater Fund identified during the fiscal year that were unanticipated during the budget process and provides contingency funding for other Stormwater CIP projects in the case of cost overages or changes in scope. Typically, project costs are charged to the related project and funding is transferred from this CIP to assist the under funded project.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: No
N/A

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499200 - Transfer In	$250,000	$250,000	$250,000	$250,000	$250,000	$250,000	$250,000
REVENUES TOTAL	**$250,000**	**$250,000**	**$250,000**	**$250,000**	**$250,000**	**$250,000**	**$250,000**
Expenses							
560000 - Miscellaneous	$250,000	$250,000	$250,000	$250,000	$250,000	$250,000	$250,000
EXPENSES TOTAL	**$250,000**	**$250,000**	**$250,000**	**$250,000**	**$250,000**	**$250,000**	**$250,000**
Net Change in Fund Balance	$0	$0	$0	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499200 - Transfer In	$716,875	$2,216,875
REVENUES TOTAL	**$716,875**	**$2,216,875**
Expenses		
560000 - Miscellaneous	–	$1,500,000
EXPENSES TOTAL	**–**	**$1,500,000**
Net Change in Fund Balance	$716,875	$716,875



SW00040 - WALDER PARK DRAINAGE REPAIR

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 201 - Stormwater

Location: Walder Park 302 Cedar Avenue

Project Manager: Robert Deibert

STRATEGIC PLAN

Environmental Stewardship and Sustainability

PROJECT DESCRIPTION

This project is a design project to mitigate drainage issues in the vicinity of Walder Park. The project is expected to be paired with an overall renovation of Walder Park. The stormwater element involves regrading portions of the park and installing storm drains and stormwater management best practices to increase water quality and remediate drainage issues at 109 West Deer Park Road.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
This project will impact the Stormwater Operating Budget related to facility inspections and maintenance.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499200 - Transfer In	–	–	$248,750	–	–	–	–
REVENUES TOTAL	**–**	**–**	**$248,750**	**–**	**–**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	–	$110,000	$50,000	–	–	–	–
532300 - Construction Oversight	$7,750	$0	$30,000	–	–	–	–
591100 - Construction	$102,250	$0	$220,000	–	–	–	–
EXPENSES TOTAL	**$110,000**	**$110,000**	**$300,000**	**–**	**–**	**–**	**–**
Net Change in Fund Balance	($110,000)	($110,000)	($51,250)	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499200 - Transfer In	$161,250	$410,000
REVENUES TOTAL	**$161,250**	**$410,000**
Expenses		
532000 - Engineering & Architecture	–	$160,000
532300 - Construction Oversight	–	$30,000
591100 - Construction	–	$220,000
EXPENSES TOTAL	**–**	**$410,000**
Net Change in Fund Balance	$161,250	$0



SW00041 - WATERSHED STUDIES

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 201 - Stormwater

Location: Watershed Studies Citywide

Project Manager: Megan Kelsall

STRATEGIC PLAN

Environmental Stewardship and Sustainability

PROJECT DESCRIPTION

This project would update the watershed studies for each of the three City watersheds: Muddy Branch, Lower Great Seneca Creek, and Middle Great Seneca Creek. This project will begin in FY24 and will be completed in FY26. Costs were estimated based on the costs of the 2013-14 studies with an allowance for inflation. The final reports will recommend projects for the upcoming permit term. Schedule: This work is expected to begin in late FY24 with the bulk of the assessment work in FY25 and reporting in FY26-27.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: No
N/A

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499200 - Transfer In	$175,000	$175,000	$38,242	–	–	–	–
REVENUES TOTAL	**$175,000**	**$175,000**	**$38,242**	**–**	**–**	**–**	**–**
Expenses							
536000 - Miscellaneous Professional Services	$200,000	$300,000	$100,000	–	–	–	–
EXPENSES TOTAL	**$200,000**	**$300,000**	**$100,000**	**–**	**–**	**–**	**–**
Net Change in Fund Balance	($25,000)	($125,000)	($61,758)	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499200 - Transfer In	$225,000	$438,242
REVENUES TOTAL	**$225,000**	**$438,242**
Expenses		
536000 - Miscellaneous Professional Services	$38,242	$438,242
EXPENSES TOTAL	**$38,242**	**$438,242**
Net Change in Fund Balance	$186,758	$0



SW00042 - BLOHM PARK POND MAINTENANCE

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 201 - Stormwater

Location: Blohm Park 18900 Watkins Mill Road

Project Manager: Robert Deibert

STRATEGIC PLAN

Environmental Stewardship and Sustainability

PROJECT DESCRIPTION

The Watkins Mill regional wet pond in Blohm Park is in need of work to maintain its 0.83-acre Stormwater credits. The scope of this project includes the design and permitting for the significant maintenance needs at the facility. In addition to dredging the ponding area, work will include removal of redundant impervious surfaces, removal of trees and shrubs near the embankment in accordance with State requirements, and stabilize the embankment on its upstream side. Design and permitting for this project is expected in FY26 with the work commencing in FY26/FY27. Scope includes emergency repair of two low flow pipes.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499200 - Transfer In	$375,000	$375,000	$177,330	–	–	–	–
REVENUES TOTAL	**$375,000**	**$375,000**	**$177,330**	**–**	**–**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	$73,800	$73,800	$78,581	–	–	–	–
591100 - Construction	$217,915	$217,915	$222,814	–	–	–	–
597500 - Construction Management	$79,067	$0	–	–	–	–	–
EXPENSES TOTAL	**$370,782**	**$291,715**	**$301,395**	**–**	**–**	**–**	**–**
Net Change in Fund Balance	$4,218	$83,285	($124,065)	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499200 - Transfer In	$85,000	$637,330
REVENUES TOTAL	**$85,000**	**$637,330**
Expenses		
532000 - Engineering & Architecture	$22,115	$174,496
591100 - Construction	$22,106	$462,835
597500 - Construction Management	–	–
EXPENSES TOTAL	**$44,220**	**$637,330**
Net Change in Fund Balance	$40,780	$0



SW00043 - CHESTERTOWN STREAM RESTORATION AND MIDTOWN POND RETROFIT

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 201 - Stormwater

Location: Chestertown Stream Restoration and Midtown Pond Retrofit
Between Chestertown Street, Kentlands Boulevard, Midtown Road, Booth Street, and Tschiffley Square Road

Project Manager: Lisa Bledsoe

STRATEGIC PLAN

Environmental Stewardship and Sustainability

PROJECT DESCRIPTION

This project will consist of performing stream restoration/stabilization for the eroding and sediment/debris-filled channel (approximately 825 linear feet) and providing safe stormwater runoff conveyance through the area. The Midtown Dry Pond will be dredged and may be retrofit to earn water quality treatment credit concurrently with the adjacent restoration efforts. The project would include engineering/design, permitting, construction, and construction oversight. This project is expected to begin design in FY27 and proceed to construction in FY27/FY28.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
This work is not expected to significantly change the annual operating costs of the facility. Stream restoration projects require up to five (5) years of post-construction monitoring; the cost is noted under the Infrastructure Maintenance (3361) portion of the Stormwater Fund budget.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499200 - Transfer In	–	–	–	–	–	–	–
REVENUES TOTAL	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	$125,000	$0	$225,000	–	–	–	–
591100 - Construction	–	–	$0	$745,000	–	–	–
597500 - Construction Management	–	–	$0	$80,000	–	–	–
EXPENSES TOTAL	**$125,000**	**$0**	**$225,000**	**$825,000**	**–**	**–**	**–**
Net Change in Fund Balance	($125,000)	$0	($225,000)	($825,000)	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499200 - Transfer In	$1,200,000	$1,200,000
REVENUES TOTAL	**$1,200,000**	**$1,200,000**
Expenses		
532000 - Engineering & Architecture	–	$225,000
591100 - Construction	–	$745,000
597500 - Construction Management	–	$80,000
EXPENSES TOTAL	**–**	**$1,050,000**
Net Change in Fund Balance	$1,200,000	$150,000



SW00044 - PROJECTS FROM HEADWATERS STUDY

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 201 - Stormwater

Location: Various locations within the Headwater Drainage Study Area Citywide

Project Manager: Robert Deibert

STRATEGIC PLAN

Environmental Stewardship and Sustainability

PROJECT DESCRIPTION

This is a holding project for future funding of projects selected in the Headwater Drainage Study, Project SW00033. The Municipal Separate Storm Sewer System Permit requires the City to program its watershed restoration projects well in advance to ensure adequate funding. The programmed drainage study will encompass the planning/study phases of this project. Projects recommended to proceed to design and construction will be funded through this project. The design of storm drainage repair projects is expected to begin in FY26. Additional project types will be designed in later years. Construction of various projects can be expected FY26-30. Individual projects may be initiated in the future.

Following the completion of the Headwaters Study in early FY25, staff decided to create seven (7) standalone projects on a neighborhood level which are planned to be incorporated in the FY26 CIP. The funding under SW00044 will encompass several minor repair projects that were not included in the seven (7) standalone projects projected to be added during the FY26 proposed budget.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
Operating expenses would be expected to increase if green streets projects are selected from the Headwaters Study's recommendation to proceed to design and construction. An average of $2,000 per year per green street installation would be likely for inspections, maintenance, and any replantings necessary.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499200 - Transfer In	$185,000	$185,000	$3,500	–	–	–	–
REVENUES TOTAL	**$185,000**	**$185,000**	**$3,500**	**–**	**–**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	–	–	$50,000	–	–	–	–
591100 - Construction	–	–	$198,500	–	–	–	–
EXPENSES TOTAL	**–**	**–**	**$248,500**	**–**	**–**	**–**	**–**
Net Change in Fund Balance	$185,000	$185,000	($245,000)	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499200 - Transfer In	$60,000	$248,500
REVENUES TOTAL	**$60,000**	**$248,500**
Expenses		
532000 - Engineering & Architecture	–	$50,000
591100 - Construction	–	$198,500
EXPENSES TOTAL	**–**	**$248,500**
Net Change in Fund Balance	$60,000	$0



SW00045 - RESIDENTIAL COC FACILITY MAINTENANCE TRANSITION PROGRAM

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 201 - Stormwater

Location: Residential COC Facility Maintenance Take-over Program
Residential Common Ownership Communities Citywide

Project Manager: John Nenghabi

STRATEGIC PLAN

Environmental Stewardship and Sustainability

PROJECT DESCRIPTION

In March 2021, the Council decided that Public Works should begin a program to allow residential common-ownership communities (COCs) the opportunity to have structural maintenance of their stormwater facilities provided by Public Works. The program is expected to begin in FY26. Aesthetic maintenance of the facilities (mowing, trash removal) will remain the responsibility of the COCs. As a program for structural maintenance take-overs is developed, this project would include outreach to 109 Residential COCs, facilitating the legal transfer of structural maintenance responsibilities, conducting inspections of the facilities in advance of take-over agreements, and design and construction to implement any structural work or retrofits needed for the take-over. Up to 156 facilities might be eligible for take-over depending on the policy developed. This project would fund the design and construction of needed facility repairs and retrofits. It is expected as repairs and retrofits are identified, an individual CIP project for each facility will be opened. The project will consist of an overlapping schedule due to transferring maintenance responsibilities in groups starting with a potential pilot project. Planning will begin in FY23 and continue into FY25. Design will begin in late FY26 and continue through FY28. Construction will range from FY25 to FY33.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
While impacts to operating costs will be expected once structural maintenance by the City is legally established, until the actual interest in the program is evident these costs cannot be quantified. This project would not add to the City's operating expenses in the current form.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499200 - Transfer In	$351,250	$351,250	$380,000	$380,000	$200,000	$200,000	–
REVENUES TOTAL	**$351,250**	**$351,250**	**$380,000**	**$380,000**	**$200,000**	**$200,000**	**–**
Expenses							
532000 - Engineering & Architecture	$140,000	$140,000	$125,000	$130,000	$140,000	$142,000	–
591100 - Construction	$161,795	$161,795	$191,727	$190,409	$197,092	$200,774	–
597500 - Construction Management	$21,250	$21,250	$15,000	$20,000	$12,000	$15,000	–
EXPENSES TOTAL	**$323,045**	**$323,045**	**$331,727**	**$340,409**	**$349,092**	**$357,774**	**–**
Net Change in Fund Balance	$28,205	$28,205	$48,273	$39,591	($149,092)	($157,774)	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499200 - Transfer In	$530,000	$2,041,250
REVENUES TOTAL	**$530,000**	**$2,041,250**
Expenses		
532000 - Engineering & Architecture	–	$677,000
591100 - Construction	$27,000	$968,797
597500 - Construction Management	–	$83,250
EXPENSES TOTAL	**$27,000**	**$1,729,047**
Net Change in Fund Balance	$503,000	$312,203



SW00046 - LAKE WALKER OUTFALL REPAIR

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 201 - Stormwater

Location: Lake Walker High Hazard Dam 24 Montgomery Village Avenue

Project Manager: Robert Deibert

STRATEGIC PLAN

Environmental Stewardship and Sustainability

PROJECT DESCRIPTION

Construct and repair the outfall pipe system of Lake Walker. Project will repair and reset portions of 33" pipe that make up the outfall and stabilize surrounding embankment.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
Triennial inspection per state mandated permit

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499200 - Transfer In	$100,525	$100,525	–	–	–	–	–
REVENUES TOTAL	**$100,525**	**$100,525**	**–**	**–**	**–**	**–**	**–**
Expenses							
591100 - Construction	$247,500	$0	$247,500	–	–	–	–
EXPENSES TOTAL	**$247,500**	**$0**	**$247,500**	**–**	**–**	**–**	**–**
Net Change in Fund Balance	($146,975)	$100,525	($247,500)	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499200 - Transfer In	$169,475	$270,000
REVENUES TOTAL	**$169,475**	**$270,000**
Expenses		
591100 - Construction	–	$247,500
EXPENSES TOTAL	**–**	**$247,500**
Net Change in Fund Balance	$169,475	$22,500



SW00047 - RABBITT ROAD CULVERT REPAIR PROJECT

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 201 - Stormwater

Location: Rabbitt Road

Project Manager: Kaddijatou Fofana

STRATEGIC PLAN

Environmental Stewardship and Sustainability

PROJECT DESCRIPTION

Design, Permitting, and Construction to repair defects identified in the 2022 biennial inspection. The structure is a three-cell corrugated metal pipe (CMP) culvert. The 2022 inspection identified failed and undermined portions of the concrete invert. The project includes removing the displaced concrete invert segments, relining portions of the invert, installing scour protection along the concrete apron at the culvert discharge, and other related repair and restoration work.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: N/A

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499200 - Transfer In	–	$33,874	–	–	–	–	–
REVENUES TOTAL	**–**	**$33,874**	**–**	**–**	**–**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	–	$4,245	–	–	–	–	–
591100 - Construction	–	$300,000	–	–	–	–	–
EXPENSES TOTAL	**–**	**$304,245**	**–**	**–**	**–**	**–**	**–**
Net Change in Fund Balance	$0	($270,371)	$0	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499200 - Transfer In	$335,374	$369,248
REVENUES TOTAL	**$335,374**	**$369,248**
Expenses		
532000 - Engineering & Architecture	$65,003	$69,248
591100 - Construction	–	$300,000
EXPENSES TOTAL	**$65,003**	**$369,248**
Net Change in Fund Balance	$270,371	$0



SW00048 - BUREAU DRIVE CULVERT MAINTENANCE

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 201 - Stormwater

Location: Bureau Drive Culvert Bureau Drive over a tributary to Long Draught Branch (about 200 feet north of West Diamond Avenue and Bureau Drive intersection)

Project Manager: Nancy Schumm

STRATEGIC PLAN

Environmental Stewardship and Sustainability

PROJECT DESCRIPTION

This project involves the repair of structure (MG-02) which is on the National Bridge Inventory and carries an arterial roadway. It is comprised of a single cell corrugated steel arch at the upstream end and a double cell corrugated aluminum pipe arch at the downstream end. Future funding of repairs is programmed in anticipation of repairs identified in future inspections, which are performed by Montgomery County.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: No
N/A

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499200 - Transfer In	–	–	–	–	–	–	–
REVENUES TOTAL	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Expenses							
591100 - Construction	–	–	$150,000	–	–	$150,000	–
EXPENSES TOTAL	**–**	**–**	**$150,000**	**–**	**–**	**$150,000**	**–**
Net Change in Fund Balance	$0	$0	($150,000)	$0	$0	($150,000)	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499200 - Transfer In	$300,000	$300,000
REVENUES TOTAL	**$300,000**	**$300,000**
Expenses		
591100 - Construction	–	$300,000
EXPENSES TOTAL	**–**	**$300,000**
Net Change in Fund Balance	$300,000	$0



SW00049 - DIAMOND DRIVE CULVERT MAINTENANCE EXPORT

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 201 - Stormwater

Location: Diamond Drive Culvert Diamond Drive over a tributary leading to Clopper Lake (about 300 ft. west of Diamond Drive and Quince Orchard Boulevard intersection)

Project Manager: Nancy Schumm

STRATEGIC PLAN

Environmental Stewardship and Sustainability

PROJECT DESCRIPTION

This project involves the repair of structure (MG-07) which carries a primary residential roadway and is composed of two cells, each 8'X5'4'' arch shape metal pipes. This structure is not on the National Bridge Inventory. Future funding is programmed based on anticipated repairs identified through Montgomery County's long-span bridge bi-annual inspection program.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: No
N/A

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499200 - Transfer In	–	–	–	–	–	–	–
REVENUES TOTAL	–	–	–	–	–	–	–
Expenses							
591100 - Construction	–	–	$150,000	–	–	$150,000	–
EXPENSES TOTAL	–	–	**$150,000**	–	–	**$150,000**	–
Net Change in Fund Balance	$0	$0	($150,000)	$0	$0	($150,000)	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499200 - Transfer In	$300,000	$300,000
REVENUES TOTAL	**$300,000**	**$300,000**
Expenses		
591100 - Construction	–	$300,000
EXPENSES TOTAL	–	**$300,000**
Net Change in Fund Balance	$300,000	$0



SW00050 - UPSHIRE CIRCLE CULVERT MAINTENANCE

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 201 - Stormwater

Location: Upshire Circle Culvert Upshire Circle over a tributary to Shady Branch (about 600 feet north of Upshire Circle and Midsummer Circle intersection)

Project Manager: Nancy Schumm

STRATEGIC PLAN

Environmental Stewardship and Sustainability

PROJECT DESCRIPTION

The structure carries a secondary residential roadway and is on the National Bridge Inventory. Future funding is programmed based on anticipated repairs identified in future bridge inspection reports prepared by Montgomery County.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: No
N/A

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499200 - Transfer In	–	–	–	–	–	–	–
REVENUES TOTAL	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Expenses							
591100 - Construction	–	–	$150,000	–	$150,000	–	–
EXPENSES TOTAL	**–**	**–**	**$150,000**	**–**	**$150,000**	**–**	**–**
Net Change in Fund Balance	$0	$0	($150,000)	$0	($150,000)	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499200 - Transfer In	$300,000	$300,000
REVENUES TOTAL	**$300,000**	**$300,000**
Expenses		
591100 - Construction	–	$300,000
EXPENSES TOTAL	**–**	**$300,000**
Net Change in Fund Balance	$300,000	$0



SW00051 - VICTORY FARM DRIVE CULVERT MAINTENANCE

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 201 - Stormwater

Location: Victory Farm Drive Culvert This structure is located on Victory Farm Drive over a tributary to Whetstone Run (between Girard Street and Belle Grove Road)

Project Manager: Nancy Schumm

STRATEGIC PLAN

Environmental Stewardship and Sustainability

PROJECT DESCRIPTION

This project involves the repair of structure (MG-05) which carries an arterial roadway and is comprised of a two cell corrugated metal pipe structure. Future funding is programmed based on anticipated repairs identified in future Montgomery County bridge inspection reports.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: No
N/A

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499200 - Transfer In	–	–	–	–	–	–	–
REVENUES TOTAL	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Expenses							
591100 - Construction	–	–	$150,000	–	$150,000	–	–
EXPENSES TOTAL	**–**	**–**	**$150,000**	**–**	**$150,000**	**–**	**–**
Net Change in Fund Balance	$0	$0	($150,000)	$0	($150,000)	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499200 - Transfer In	$300,000	$300,000
REVENUES TOTAL	**$300,000**	**$300,000**
Expenses		
591100 - Construction	–	$300,000
EXPENSES TOTAL	**–**	**$300,000**
Net Change in Fund Balance	$300,000	$0



SW00052 - ZC22CPR - TSCHIFFELY SQUARE ROAD CULVERT MAINTENANCE

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 201 - Stormwater

Location: Tschiffely Square Road Tschiffely Square Road over a tributary to Lake Lynette

Project Manager: Nancy Schumm

STRATEGIC PLAN

Environmental Stewardship and Sustainability

PROJECT DESCRIPTION

This project involves the repair the road culvert structure (42" diameter) located at Tschiffely Square Road. Major repairs were completed in FY24. Future funding is programmed based on anticipated repairs identified in future Montgomery County inspection reports.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: No
N/A

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499200 - Transfer In	–	–	–	–	–	–	–
REVENUES TOTAL	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Expenses							
591100 - Construction	–	–	–	$150,000	–	$150,000	–
EXPENSES TOTAL	**–**	**–**	**–**	**$150,000**	**–**	**$150,000**	**–**
Net Change in Fund Balance	$0	$0	$0	($150,000)	$0	($150,000)	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499200 - Transfer In	$300,000	$300,000
REVENUES TOTAL	**$300,000**	**$300,000**
Expenses		
591100 - Construction	–	$300,000
EXPENSES TOTAL	**–**	**$300,000**
Net Change in Fund Balance	$300,000	$0



SW00053 - ZC53CPR - TSCHIFFELY SQUARE CULVERT MAINTENANCE

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 201 - Stormwater

Location: Tschiffely Square Road Tschiffely Square Road over a tributary to Lake Helene

Project Manager: Nancy Schumm

STRATEGIC PLAN

Environmental Stewardship and Sustainability

PROJECT DESCRIPTION

This project involves the repair the road culvert structure (42" diameter) located at Tschiffely Square Road. The culvert was lined in November 2023. Future funding is programmed based on anticipated repairs identified in future Montgomery County inspection reports.

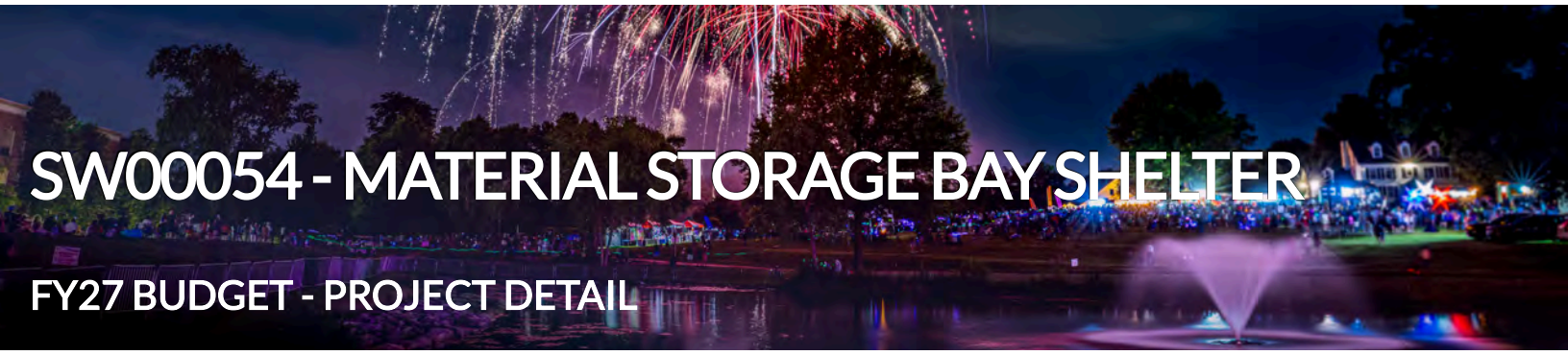
OPERATING BUDGET IMPACTS

Are there future operating budget impacts: No
N/A

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499200 - Transfer In	–	–	–	$75,000	–	–	–
REVENUES TOTAL	**–**	**–**	**–**	**$75,000**	**–**	**–**	**–**
Expenses							
591100 - Construction	–	–	–	$150,000	–	–	–
EXPENSES TOTAL	**–**	**–**	**–**	**$150,000**	**–**	**–**	**–**
Net Change in Fund Balance	$0	$0	$0	($75,000)	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499200 - Transfer In	$75,000	$150,000
REVENUES TOTAL	**$75,000**	**$150,000**
Expenses		
591100 - Construction	–	$150,000
EXPENSES TOTAL	**–**	**$150,000**
Net Change in Fund Balance	$75,000	$0



SW00054 - MATERIAL STORAGE BAY SHELTER

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 201 - Stormwater

Location: Public Works Yard 800 Rabbitt Road

Project Manager: John Nenghabi

STRATEGIC PLAN

Environmental Stewardship and Sustainability

PROJECT DESCRIPTION

Background: The project Site is an Aggregate Material and Construction Debris Storage facility. Our MS4 Permit requirement needs the City to store materials such as sand, gravel, stone, topsoil, road millings, waste concrete, asphalt, brick, block and asphalt based roofing scrap and processed aggregate in such a manner as to minimize stormwater run-on and aggregate run-off. The Pollution Prevention/Good Housekeeping for municipal operations minimum control measure is a key element of the small MS4 stormwater management program. This measure requires small MS4 operators such as the City, to examine and subsequently alter its actions to help ensure a reduction in the amount and type of pollution that: (1) collects on the storage area, parking lots, open spaces, and vehicle maintenance areas and is discharged into local waterways; and (2) results from actions such as environmentally damaging land development and flood management practices or poor maintenance of storm sewer systems. While this measure is meant primarily to improve or protect receiving water quality by altering municipal or facility operations, it also can result in a cost savings for the small MS4 operator, since proper and timely maintenance of storm sewer systems can help avoid repair costs from damage caused by age and neglect. The rule requires the City to: Develop and implement an operation and maintenance program with the ultimate goal of preventing or reducing pollutant runoff from municipal operations into the storm sewer system and also requires that the City inventory the facilities and activities that could have stormwater impacts, and develop SOPs, and stormwater pollution prevention plans (SWPPPs), for employees to follow.

Scope: The PW Department of the City of Gaithersburg would like to construct new thirteen (13) bay concrete Material Storage facility that will be used for the storage of PW maintenance materials. The bin structures will include a roof, side walls and a rear wall to protect materials from the elements and have interior lighting under the canopy. An example of the bay structure is shown in Exhibit 'D'. PW will require the demolition of existing temporal barns to facilitate construction of new material bay storage structures. Exhibits 'B2' and 'C2' show the locations of the temporal barns to be demolished. PW will Provide for the relocation of utilities as necessary to facilitate new construction. Provide design direction to clear the site in its entirety of all demolished building components, trash, and all other items not considered part of the natural environment. All items removed from the site shall be legally disposed.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
Routine maintenance of the structure

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499200 - Transfer In	$450,000	$650,000	–	–	–	–	–
REVENUES TOTAL	**$450,000**	**$650,000**	**–**	**–**	**–**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	$90,000	$90,000	–	–	–	–	–
532300 - Construction Oversight	$10,000	$10,000	–	–	–	–	–
591100 - Construction	$350,000	$550,000	–	–	–	–	–
EXPENSES TOTAL	**$450,000**	**$650,000**	**–**	**–**	**–**	**–**	**–**
Net Change in Fund Balance	$0	$0	$0	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499200 - Transfer In	–	$650,000
REVENUES TOTAL	**–**	**$650,000**
Expenses		
532000 - Engineering & Architecture	–	$90,000
532300 - Construction Oversight	–	$10,000
591100 - Construction	–	$550,000
EXPENSES TOTAL	**–**	**$650,000**
Net Change in Fund Balance	$0	$0



SW00055 - HEADWATERS LGS-2 IMPROVEMENTS

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 201 - Stormwater

Location: Various Locations N. Frederick/E. Diamond Ave.

Project Manager: Robert Deibert

STRATEGIC PLAN

Environmental Stewardship and Sustainability

PROJECT DESCRIPTION

Background: The project area came from the results of the Headwaters Drainage Study completed in 2024 involving the assessment of multiple watersheds to identify improvement opportunities to mitigate flooding and improve neighborhood level stormwater management (SWM) systems. The project area is located in the Lower Great Seneca (LGS-2) watershed between North Frederick Avenue (MD-355) and East Diamond Avenue. The drainage area of LGS-2 is approximately 28 acres with a mixture of 0.25-acre residential and commercial properties. Flow through the main stem of the LGS-2 storm drain system begins near the intersection of N Frederick Avenue (MD-355) and Chestnut Street. Flow continues downstream through private commercial properties and ultimately outfalls to Long Draught Branch at the intersection of Water Street and Mills Road. The Headwaters Drainage Study consisted of several goals and objectives: investigate existing and new drainage concerns, identify storm drain pinch points, foster stakeholder engagement, and improve City climate resiliency. The intended concept result is to address localized flooding issues as well as provide water quality treatment for the City's Municipal Separate Storm Sewer System (MS4) permit.

Scope: The scope will be to improve the SWM system and infrastructure at a regional neighborhood level to decrease flooding, improve climate resiliency, and create green infrastructure opportunities toward the City's MS4 permit. These improvements provide water quality treatment for the uncaptured sheet flow from impervious areas within the commercial properties at 108 and 112 N Frederick Avenue. A proposed micro-bioretention (MBIO) facility within the open grass field at the southwest end of these properties will capture a drainage area of approximately 0.55 acres, including 0.4 acres of impervious area. An 18” RCP will convey flow from the control structure of the facility, I- 127, to a proposed ditch inlet, I-126, which will replace EX-ES-10. A new 24” RCP will connect I-126 to EX-I-81 within the SHA ROW. Because this proposed facility conveys flow to the SHA ROW, SHA coordination and approval will be necessary.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
Routine inlet and stormwater management maintenance.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499200 - Transfer In	–	–	–	$885,000	–	–	–
REVENUES TOTAL	**–**	**–**	**–**	**$885,000**	**–**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	–	–	$85,000	$115,000	$45,000	–	–
532300 - Construction Oversight	–	–	–	–	$90,000	$10,000	–
591100 - Construction	–	–	–	–	$510,000	$30,000	–
EXPENSES TOTAL	**–**	**–**	**$85,000**	**$115,000**	**$645,000**	**$40,000**	**–**
Net Change in Fund Balance	$0	$0	($85,000)	$770,000	($645,000)	($40,000)	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499200 - Transfer In	–	$885,000
REVENUES TOTAL	**–**	**$885,000**
Expenses		
532000 - Engineering & Architecture	–	$245,000
532300 - Construction Oversight	–	$100,000
591100 - Construction	–	$540,000
EXPENSES TOTAL	**–**	**$885,000**
Net Change in Fund Balance	$0	$0



SW00056 - HEADWATERS LGS-7 IMPROVEMENTS

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 201 - Stormwater

Location: Various Locations in Olde Towne

Project Manager: Robert Deibert

STRATEGIC PLAN

Environmental Stewardship and Sustainability

PROJECT DESCRIPTION

Background: The project area came from the results of the Headwaters Drainage Study completed in 2024 involving the assessment of multiple watersheds to identify improvement opportunities to mitigate flooding and improve neighborhood level stormwater management (SWM) systems. The project area is located in the Lower Great Seneca (LGS-7) watershed in multiple areas between Olde Towne Avenue and the outfall to Long Draught Branch at Water Street. The drainage area of LGS-7 is approximately 57 acres with a mixture of 0.25-acre residential, multi-unit residential and commercial properties. LGS-7 also accepts flow from designated upstream drainage areas, 14 acres from LGS-3 and 43 acres from LGS-4, bringing the total acreage draining to the LGS-7 outfall to 114 acres. Flow from the LGS-4 drainage area enters the main stem of the LGS-7 storm drain system near the intersection of S Frederick Avenue (MD-355) and Fulks Corner Avenue. Flow continues downstream through private properties and ultimately outfalls to Long Draught Branch at the intersection of Water Street and Mills Road. The Headwaters Drainage Study consisted of several goals and objectives: investigate existing and new drainage concerns, identify storm drain pinch points, foster stakeholder engagement, and improve City climate resiliency. The intended concept result is to address localized flooding issues as well as provide water quality treatment for the City's Municipal Separate Storm Sewer System (MS4) permit.

Scope: The scope will be to improve the SWM system and infrastructure at a regional neighborhood level to decrease flooding, improve climate resiliency, and create green infrastructure opportunities toward the City's MS4 permit. These improvements are intended to address localized flooding issues as well as provide water quality treatment where possible. Nine (9) community surveys were submitted with specific information about flooding issues occurring at the residential properties between George Street and James Street. The LGS-7 watershed proposed improvements are categorized as LGS-7-01, LGS-7-02 and LGS-7-04, see attached supplemental documentation for more details.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
Routine inlet and stormwater management maintenance.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499200 - Transfer In	–	–	$846,000	–	–	–	–
REVENUES TOTAL	**–**	**–**	**$846,000**	**–**	**–**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	–	–	$85,000	$85,000	$85,000	–	–
532300 - Construction Oversight	–	–	–	–	$70,000	$25,000	–
591100 - Construction	–	–	–	–	$450,000	$46,000	–
EXPENSES TOTAL	**–**	**–**	**$85,000**	**$85,000**	**$605,000**	**$71,000**	**–**
Net Change in Fund Balance	$0	$0	$761,000	($85,000)	($605,000)	($71,000)	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499200 - Transfer In	–	$846,000
REVENUES TOTAL	**–**	**$846,000**
Expenses		
532000 - Engineering & Architecture	–	$255,000
532300 - Construction Oversight	–	$95,000
591100 - Construction	–	$496,000
EXPENSES TOTAL	**–**	**$846,000**
Net Change in Fund Balance	$0	$0



SW00057 - HEADWATERS LGS-9 IMPROVEMENTS

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 201 - Stormwater

Location: Various Locations Mills Rd./Water St.

Project Manager: Robert Deibert

STRATEGIC PLAN

Environmental Stewardship and Sustainability

PROJECT DESCRIPTION

Background: The project area came from the results of the Headwaters Drainage Study completed in 2024 involving the assessment of multiple watersheds to identify improvement opportunities to mitigate flooding and improve neighborhood level stormwater management (SWM) systems. The project area is located in the Lower Great Seneca (LGS-9) watershed between Mills Road and Water Street. The drainage area of LGS-9 is approximately 11 acres with a mixture of 0.25-acre residential and commercial properties. Flow through the main stem of the LGS-9 storm drain system begins near the southeastern end of Mills Road. Flow continues downstream along Mills Road and ultimately outfalls across Water Street to Long Draught Branch. The Headwaters Drainage Study consisted of several goals and objectives: investigate existing and new drainage concerns, identify storm drain pinch points, foster stakeholder engagement, and improve City climate resiliency. The intended concept result is to address localized flooding issues as well as provide water quality treatment for the City's Municipal Separate Storm Sewer System (MS4) permit.

Scope: The scope will be to improve the SWM system and infrastructure at a regional neighborhood level to decrease flooding, improve climate resiliency, and create green infrastructure opportunities toward the City's MS4 permit. This improvement is intended to address localized flooding near the intersection of Mill Road and Water Street. A proposed ditch and yard inlet, I-128, will intercept the natural drainage path through the yard of the property at 19 Water Street that is inefficiently captured at EX-I-108 in existing conditions. A proposed 18” RCP will convey flow to MH-44 within the public ROW along Mills Road. MH-44 will then connect to EX-I-108 via an 18” RCP and continue towards the outfall. Existing sinkholes within 19 Water Street property should be further investigated and filled during the installation of the proposed ditch.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
Routine inlet and stormwater management maintenance.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499200 - Transfer In	–	–	–	$525,000	–	–	–
REVENUES TOTAL	**–**	**–**	**–**	**$525,000**	**–**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	–	–	$85,000	$85,000	$45,000	–	–
532300 - Construction Oversight	–	–	–	–	$50,000	$5,000	–
591100 - Construction	–	–	–	–	$245,000	$10,000	–
EXPENSES TOTAL	**–**	**–**	**$85,000**	**$85,000**	**$340,000**	**$15,000**	**–**
Net Change in Fund Balance	$0	$0	($85,000)	$440,000	($340,000)	($15,000)	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499200 - Transfer In	–	$525,000
REVENUES TOTAL	**–**	**$525,000**
Expenses		
532000 - Engineering & Architecture	–	$215,000
532300 - Construction Oversight	–	$55,000
591100 - Construction	–	$255,000
EXPENSES TOTAL	**–**	**$525,000**
Net Change in Fund Balance	$0	$0



SW00058 - HEADWATERS MB-4 IMPROVEMENTS

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 201 - Stormwater

Location: Woodland Rd.

Project Manager: Robert Deibert

STRATEGIC PLAN

Environmental Stewardship and Sustainability

PROJECT DESCRIPTION

Background: The project area came from the results of the Headwaters Drainage Study completed in 2024 involving the assessment of multiple watersheds to identify improvement opportunities to mitigate flooding and improve neighborhood level stormwater management (SWM) systems. The project area is located in the Muddy Branch (MB-4) watershed in the areas of East Deer Park Drive, Oakton Road, Woodland Road and Tulip Drive. The drainage area of LGS-7 is approximately 80 acres with most of this area being 0.25-acre single-family residential properties. Approximately 8 acres north of the CSX rail line is largely impervious commercial properties. The main stem of the storm drain in the MB-4 area conveys flow south along Woodland Road. The storm drain system within MB-4 meets up with the MB-5 storm drain system near the intersection of Woodland Road and East Deer Park Drive. Flow continues downstream through private properties on either side of East Deer Park Drive and ultimately outfalls to Muddy Branch at South Frederick Avenue (MD-355). The Headwaters Drainage Study consisted of several goals and objectives: investigate existing and new drainage concerns, identify storm drain pinch points, foster stakeholder engagement, and improve City climate resiliency. The intended concept result is to address localized flooding issues as well as provide water quality treatment for the City's Municipal Separate Storm Sewer System (MS4) permit.

Scope: The scope will be to improve the SWM system and infrastructure at a regional neighborhood level to decrease flooding, improve climate resiliency, and create green infrastructure opportunities toward the City's MS4 permit. These improvements are intended to address localized flooding issues as well as provide water quality treatment where possible. These improvements supplement the drainage system along Woodland Road and the streets it intersects with. The MB-4 watershed proposed improvements are categorized as MB-4-01a and MB-4-01b.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
Routine inlet and stormwater management maintenance.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499200 - Transfer In	$1,128,100	$1,128,100	–	–	–	–	–
REVENUES TOTAL	**$1,128,100**	**$1,128,100**	**–**	**–**	**–**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	$150,000	$100,000	$140,000	$50,000	–	–	–
532300 - Construction Oversight	$125,000	$0	$75,100	$100,000	–	–	–
591100 - Construction	$438,000	$0	$325,000	$338,000	–	–	–
EXPENSES TOTAL	**$713,000**	**$100,000**	**$540,100**	**$488,000**	**–**	**–**	**–**
Net Change in Fund Balance	$415,100	$1,028,100	($540,100)	($488,000)	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499200 - Transfer In	–	$1,128,100
REVENUES TOTAL	**–**	**$1,128,100**
Expenses		
532000 - Engineering & Architecture	–	$290,000
532300 - Construction Oversight	–	$175,100
591100 - Construction	–	$663,000
EXPENSES TOTAL	**–**	**$1,128,100**
Net Change in Fund Balance	$0	$0



SW00059 - HEADWATERS MB-5 IMPROVEMENTS

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 201 - Stormwater

Location: E. Deer Park/Oakton Rd.

Project Manager: Robert Deibert

STRATEGIC PLAN

Environmental Stewardship and Sustainability

PROJECT DESCRIPTION

Background: The project area came from the results of the Headwaters Drainage Study completed in 2024 involving the assessment of multiple watersheds to identify improvement opportunities to mitigate flooding and improve neighborhood level stormwater management (SWM) systems. The project area is located in the Muddy Branch (MB-5) watershed in the areas of County Housing Opportunities Commission (HOC) property and along Oakton Road, East Deer Park Drive and Tulip Drive. The drainage area of MB-5 is approximately 64 acres. Two storm drain system branches within the MB-5 area convey flow southwest in the storm drain system from the County HOC property and ultimately outfalls to Muddy Branch at South Frederick Avenue (MD-355). The storm drain system within MB-5 meets up with the MB-4 storm drain system at Woodland Avenue. The Headwaters Drainage Study consisted of several goals and objectives: investigate existing and new drainage concerns, identify storm drain pinch points, foster stakeholder engagement, and improve City climate resiliency. The intended concept result is to address localized flooding issues as well as provide water quality treatment for the City's Municipal Separate Storm Sewer System (MS4) permit.

Scope: The scope will be to improve the SWM system and infrastructure at a regional neighborhood level to decrease flooding, improve climate resiliency, and create green infrastructure opportunities toward the City's MS4 permit. These improvements are intended to address localized flooding issues at the County Housing Opportunities Commission (HOC) property and along Oakton Road, East Deer Park Drive and Tulip Drive. The MB-5 watershed proposed improvements are categorized as MB-5-01, MB-5-03, MB-5-04 and MB-5-05. Improvements to the CSX culvert leading to EX-HW-3 will be performed by CSX and are outside of the scope of this project.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
Routine inlet and stormwater management maintenance.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499200 - Transfer In	$1,430,000	$1,430,000	–	–	–	–	–
REVENUES TOTAL	**$1,430,000**	**$1,430,000**	**–**	**–**	**–**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	$175,000	$100,000	$145,000	–	–	–	–
532300 - Construction Oversight	$125,000	$0	$25,000	$50,000	–	–	–
591100 - Construction	$775,000	$0	$460,000	$650,000	–	–	–
EXPENSES TOTAL	**$1,075,000**	**$100,000**	**$630,000**	**$700,000**	**–**	**–**	**–**
Net Change in Fund Balance	$355,000	$1,330,000	($630,000)	($700,000)	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499200 - Transfer In	–	$1,430,000
REVENUES TOTAL	**–**	**$1,430,000**
Expenses		
532000 - Engineering & Architecture	–	$245,000
532300 - Construction Oversight	–	$75,000
591100 - Construction	–	$1,110,000
EXPENSES TOTAL	**–**	**$1,430,000**
Net Change in Fund Balance	$0	$0



SW00060 - HEADWATERS MB-7 IMPROVEMENTS

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 201 - Stormwater

Location: E. Deer Park/S. Frederick/Gaither

Project Manager: Robert Deibert

STRATEGIC PLAN

Environmental Stewardship and Sustainability

PROJECT DESCRIPTION

Background: The project area came from the results of the Headwaters Drainage Study completed in 2024 involving the assessment of multiple watersheds to identify improvement opportunities to mitigate flooding and improve neighborhood level stormwater management (SWM) systems. The project area is located in the Muddy Branch (MB-7) watershed in the areas adjacent to the intersection of East Deer Park Drive and South Frederick Avenue (MD-355). The drainage area of MB-7 is approximately 37 acres with most of this area being 0.25 acre single-family residential properties. Approximately 9 acres of the drainage area are largely impervious commercial and multi-family residential properties. The main stem of the storm drain system in the MB-7 begins at the intersection with the MB-4 and MB-5 systems, along Gaither Street near the intersection with East Deer Park Drive. Flow continues downstream through private properties on either side of East Deer Park Drive and ultimately outfalls to Muddy Branch at South Frederick Avenue (MD-355). The Headwaters Drainage Study consisted of several goals and objectives: investigate existing and new drainage concerns, identify storm drain pinch points, foster stakeholder engagement, and improve City climate resiliency. The intended concept result is to address localized flooding issues as well as provide water quality treatment for the City's Municipal Separate Storm Sewer System (MS4) permit.

Scope: The scope will be to improve the SWM system and infrastructure at a regional neighborhood level to decrease flooding, improve climate resiliency, and create green infrastructure opportunities toward the City's MS4 permit. These improvements are intended to provide treatment for impervious area runoff from properties between South Frederick Avenue (MD-355) and Gaither Street as well as address localized flooding issues along Gaither Street and at the Montgomery Park Apartments.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
Routine inlet and stormwater management maintenance.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499200 - Transfer In	–	–	$192,100	$557,000	$0	–	–
REVENUES TOTAL	**–**	**–**	**$192,100**	**$557,000**	**$0**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	–	–	$255,000	–	$0	$0	–
532300 - Construction Oversight	–	–	–	$50,000	$15,000	$0	–
591100 - Construction	–	–	–	$279,100	$150,000	$0	–
EXPENSES TOTAL	**–**	**–**	**$255,000**	**$329,100**	**$165,000**	**$0**	**–**
Net Change in Fund Balance	$0	$0	($62,900)	$227,900	($165,000)	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499200 - Transfer In	–	$749,100
REVENUES TOTAL	**–**	**$749,100**
Expenses		
532000 - Engineering & Architecture	–	$255,000
532300 - Construction Oversight	–	$65,000
591100 - Construction	–	$429,100
EXPENSES TOTAL	**–**	**$749,100**
Net Change in Fund Balance	$0	$0



SW00061 - HEADWATERS MGS-15 IMPROVEMENTS

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 201 - Stormwater

Location: Walker/Maryland/Montgomery Ave.

Project Manager: Robert Deibert

STRATEGIC PLAN

Environmental Stewardship and Sustainability

PROJECT DESCRIPTION

Background: The project area came from the results of the Headwaters Drainage Study completed in 2024 involving the assessment of multiple watersheds to identify improvement opportunities to mitigate flooding and improve neighborhood level stormwater management (SWM) systems. The project area is located in the Middle Great Seneca (MGS-15) watershed in the areas of Walker Avenue, Maryland Avenue, and Montgomery Avenue. The drainage area of MGS-15 is approximately 37 acres with most of this area being 0.25 acre single-family residential properties. Approximately 9 acres of the drainage area are largely impervious commercial and multi-family residential properties. Flow through the storm drain system in this area runs northwest from Walker Avenue through Maryland Avenue and outfalls beyond Montgomery Avenue, between Oak Avenue and the commercial business property at the intersection of Montgomery Avenue and North Frederick Avenue. The Headwaters Drainage Study consisted of several goals and objectives: investigate existing and new drainage concerns, identify storm drain pinch points, foster stakeholder engagement, and improve City climate resiliency. The intended concept result is to address localized flooding issues in the Realty Park and Walker's Addition neighborhoods, between Walker Avenue and Montgomery Avenue as well as provide water quality treatment for the City's Municipal Separate Storm Sewer System (MS4) permit.

Scope: The scope will be to improve the SWM system and infrastructure at a regional neighborhood level to decrease flooding, improve climate resiliency, and create green infrastructure opportunities toward the City's MS4 permit. The MGS Creek watershed proposed improvements are categorized as MGS-15-01 and MGS-15-02.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
Routine inlet and stormwater management maintenance.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499200 - Transfer In	–	–	–	–	–	$780,000	–
REVENUES TOTAL	**–**	**–**	**–**	**–**	**–**	**$780,000**	**–**
Expenses							
532000 - Engineering & Architecture	–	–	–	–	–	$165,000	–
532300 - Construction Oversight	–	–	–	–	–	$75,000	–
591100 - Construction	–	–	–	–	–	$540,000	–
EXPENSES TOTAL	**–**	**–**	**–**	**–**	**–**	**$780,000**	**–**
Net Change in Fund Balance	$0	$0	$0	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499200 - Transfer In	–	$780,000
REVENUES TOTAL	**–**	**$780,000**
Expenses		
532000 - Engineering & Architecture	–	$165,000
532300 - Construction Oversight	–	$75,000
591100 - Construction	–	$540,000
EXPENSES TOTAL	**–**	**$780,000**
Net Change in Fund Balance	$0	$0



SW00062 - WASHINGTONIAN WOODS DREDGING

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 201 - Stormwater

Location: Washingtonian Woods Park 341 Upshire Circle Gaithersburg, MD 20878

Project Manager: John Nenghabi

STRATEGIC PLAN

Environmental Stewardship and Sustainability

PROJECT DESCRIPTION

Dredging the pond at Washingtonian Woods Park is vital for preserving both the ecological health and recreational value of this important Gaithersburg community asset. The park's ponds support a rich array of wildlife, including turtles, herons, geese, and ducks. Dredging is scientifically recognized as a fundamental management practice to sustain and enhance environments like these, ensuring the park remains vibrant for residents and native species alike. Sediment levels threaten pond integrity and recreational value. Regional studies show up to 30% volume loss due to sedimentation in similar facilities. Neglecting the project increases restoration costs due to compounded degradation, invasive species, and infrastructure impacts. Community, environmental, and regulatory stakeholders expect proactive maintenance of public green spaces. Dredging directly answers local mandates for water quality, habitat support, and stormwater management.

Well-documented cases in Montgomery County show timely dredging delivers long-term savings and preserves city assets. Washingtonian Woods Park's Pond is a community asset requiring restoration to support recreation and environmental health. Feasibility Studies for this project Restoration to Original Capacity Restoring pond depth and water holding capacity is feasible and supported by restoration planning documents. Pre- and post-dredge bathymetric surveys are typically required to quantify changes in depth and capacity and guarantee project success. Evaluations and periodic measurements ensure the goals of sediment removal are met, especially in urban areas where sediment loads are high. Improvements to inflow and outflow structures are critical for long-term management. Existing local plans highlight incremental stormwater management using drainpipes, open channels, and swales, which may be upgraded or stabilized during pond restoration projects. Incorporation of sediment forebays or engineered wetlands in the inflow can significantly reduce future sedimentation, reduce maintenance frequencies, and provide additional habitat value. Bank Restoration and Erosion Control Bank restoration with native planting is an established approach for stabilizing banks and reducing future erosion. Maryland project documentation recommends establishing native vegetation, installing biodegradable slope stabilization structures if required, and signing a long-term marsh maintenance plan as part of restoration approvals. These actions create resilient plant communities and buffer zones for controlling runoff and improving habitat. Monitoring and long-term maintenance are essential for success. Regulatory documentation in Maryland requires project proponents to submit and follow a marsh or wetland maintenance plan. This plan typically includes periodic surveys (vegetation, water quality, sediment levels), invasive species monitoring, and scheduled maintenance dredging if needed. EPA resources and local case studies emphasize the value of partnering with agencies for post-restoration support and technical guidance. In summary, this project is technically feasible and supported by best practices from local and national restoration initiatives, provided that environmental, regulatory, and maintenance needs are thoroughly addressed and integrated into project planning.

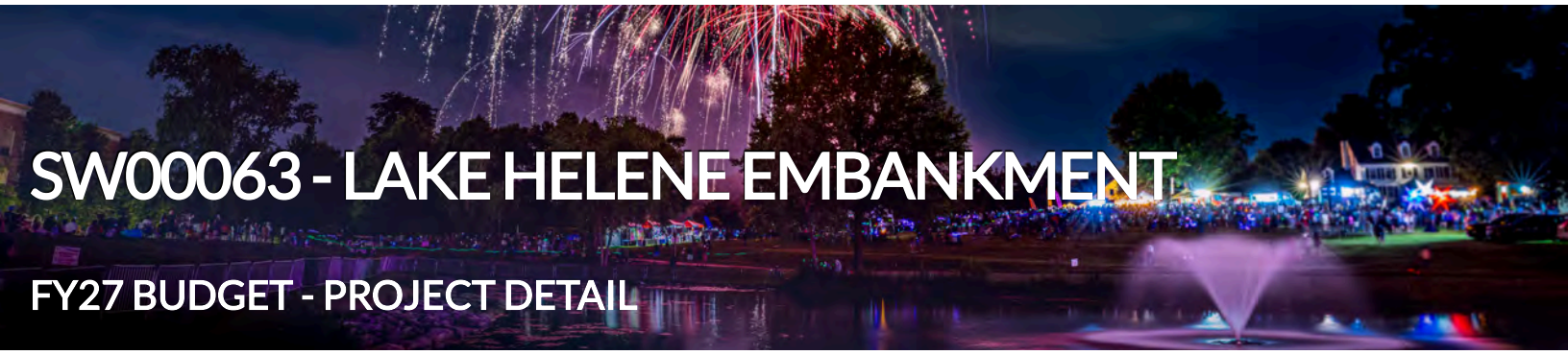
OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
Post Construction Monitoring. First year of operating impact FY 29 operating account 3360

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499200 - Transfer In	–	–	–	$255,000	$480,000	$17,775	$17,775
REVENUES TOTAL	**–**	**–**	**–**	**$255,000**	**$480,000**	**$17,775**	**$17,775**
Expenses							
532000 - Engineering & Architecture	–	–	–	$255,000	–	–	–
532500 - Post-Construction Monitoring	–	–	–	–	$10,000	$17,775	$17,775
532300 - Construction Oversight	–	–	–	–	$470,000	–	–
EXPENSES TOTAL	**–**	**–**	**–**	**$255,000**	**$480,000**	**$17,775**	**$17,775**
Net Change in Fund Balance	$0	$0	$0	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499200 - Transfer In	–	$770,550
REVENUES TOTAL	**–**	**$770,550**
Expenses		
532000 - Engineering & Architecture	–	$255,000
532500 - Post-Construction Monitoring	–	$45,550
532300 - Construction Oversight	–	$470,000
EXPENSES TOTAL	**–**	**$770,550**
Net Change in Fund Balance	$0	$0



SW00063 - LAKE HELENE EMBANKMENT

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 201 - Stormwater

Location: Lake Helene (Kentlands) North of Firehouse Lane

Project Manager: Robert Deibert

STRATEGIC PLAN

Environmental Stewardship and Sustainability

PROJECT DESCRIPTION

Lake Helene is the northern most (upstream) lake of the Lakelands-area lakes. It is connected to the Midtown-Booth dry pond stormwater facility to the north and connected to Inspiration Lake, through a principal spillway control structure to the south. During the 2025 annual state dam inspection, the state's dam inspector observed minor seepage at the downstream toe of Lake Helene's embankment. Maryland Department of the Environment, Dam Safety Program, requires dam owners to maintain and operate Lake Helene, identified as Maryland High Hazard Dam #325, from shoreline erosion, and to stabilize eroded areas, and to that end for armoring and protection of the High Hazard Dam. Design is planned for FY28 with construction beginning in FY29.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
Annual routine stormwater management maintenance and inspection.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499200 - Transfer In	–	–	–	$175,000	$735,000	–	–
REVENUES TOTAL	**–**	**–**	**–**	**$175,000**	**$735,000**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	–	–	–	$175,000	–	–	–
532500 - Post-Construction Monitoring	–	–	–	–	$70,000	–	–
532300 - Construction Oversight	–	–	–	–	$75,000	–	–
591100 - Construction	–	–	–	–	$590,000	–	–
EXPENSES TOTAL	**–**	**–**	**–**	**$175,000**	**$735,000**	**–**	**–**
Net Change in Fund Balance	$0	$0	$0	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499200 - Transfer In	–	$910,000
REVENUES TOTAL	**–**	**$910,000**
Expenses		
532000 - Engineering & Architecture	–	$175,000
532500 - Post-Construction Monitoring	–	$70,000
532300 - Construction Oversight	–	$75,000
591100 - Construction	–	$590,000
EXPENSES TOTAL	**–**	**$910,000**
Net Change in Fund Balance	$0	$0



SW00064 - LAKE NIRVANA SHORELINE

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 201 - Stormwater

Location: Lake Nirvana (Kentlands) South of Firehouse Lane

Project Manager: Robert Deibert

STRATEGIC PLAN

Environmental Stewardship and Sustainability

PROJECT DESCRIPTION

Lake Nirvana is the middle lake of the Lakelands-area lakes located between Main Street (to the south) and a walking trail connecting Kent Oaks Way and Inspiration Lane (to the north). It is connected to Inspiration Lake (upstream) by a principal spillway, Lake Kersten by a culvert, and Lake Placid (downstream) by a principal spillway. Maryland Department of the Environment, Dam Safety Program, requires dam owners to maintain and operate Lake Nirvana, identified as Maryland Significant Hazard Dam #194, from shoreline erosion, and to stabilize eroded areas, and to that end for armoring and protection of the Significant Hazard Dam. This project consists of armoring approximately 450 linear feet of Lake Nirvana's shoreline to stabilize embankment and prevent further erosion. Construction is planned for FY28.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
Annual routine stormwater management maintenance and inspection.

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499200 - Transfer In	–	–	–	$262,000	–	–	–
REVENUES TOTAL	**–**	**–**	**–**	**$262,000**	**–**	**–**	**–**
Expenses							
591100 - Construction	–	–	–	$262,000	–	–	–
EXPENSES TOTAL	**–**	**–**	**–**	**$262,000**	**–**	**–**	**–**
Net Change in Fund Balance	$0	$0	$0	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499200 - Transfer In	–	$262,000
REVENUES TOTAL	**–**	**$262,000**
Expenses		
591100 - Construction	–	$262,000
EXPENSES TOTAL	**–**	**$262,000**
Net Change in Fund Balance	$0	$0



SW00065 - WATERSHED PROJECT 1 - UPLAND WORK AT MORRIS PARK

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 201 - Stormwater

Location: Morris Park

Project Manager: Megan Kelsall

STRATEGIC PLAN

Environmental Stewardship and Sustainability

PROJECT DESCRIPTION

This project is for the design phase of an upland project located in Morris Park identified within the Watershed Studies, Project SW-41. This project is located in flood hazard area and will be designed to minimize flood risks. This may include a stormwater retrofit, pollution prevention practices and/or tree planting. Residents and other stakeholder values will be factored into the project type, location, and design concepts, to prioritize projects that will have public support. Existing and proposed infrastructure including the new community garden will be factored into the design. The scope of the project includes survey, concept designs, modelling final design and construction.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
Future Routine Maintenance

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499200 - Transfer In	–	–	$250,000	$500,000	–	–	–
REVENUES TOTAL	**–**	**–**	**$250,000**	**$500,000**	**–**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	–	–	$250,000	–	–	–	–
591100 - Construction	–	–	–	$500,000	–	–	–
EXPENSES TOTAL	**–**	**–**	**$250,000**	**$500,000**	**–**	**–**	**–**
Net Change in Fund Balance	$0	$0	$0	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499200 - Transfer In	–	$750,000
REVENUES TOTAL	**–**	**$750,000**
Expenses		
532000 - Engineering & Architecture	–	$250,000
591100 - Construction	–	$500,000
EXPENSES TOTAL	**–**	**$750,000**
Net Change in Fund Balance	$0	$0



SW00066 - WATERSHED PROJECT 2 - IN STREAM WORK AT MORRIS PARK

FY27 BUDGET - PROJECT DETAIL

PROJECT INFORMATION

Fund: 201 - Stormwater

Location: Morris Park

Project Manager: Megan Kelsall

STRATEGIC PLAN

Environmental Stewardship and Sustainability

PROJECT DESCRIPTION

This project is for the design phase of a stream project located in Morris Park within the Watershed Studies, Project SW-41. Our contractor identified a parallel running sewer pipe in need of localized bank armoring, erosion areas of concern, and lacking Riparian Buffer areas. Residents and other stakeholder values will be factored into the project type, location, and design concepts, to prioritize projects that will have public support. Easy access will allow the design to enter the stream only in areas in need of repair to minimize disturbance.
Scope will include: Survey, (Traditional and macroinvertebrate), Concept designs, final designs, and construction.

OPERATING BUDGET IMPACTS

Are there future operating budget impacts: Yes
Future Routine Maintenance

REVENUES AND EXPENDITURES

	ADOPTED BUDGET	PROJECTION					ADOPTED BUDGET
	FY2026	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Revenues							
499200 - Transfer In	–	–	$250,000	$1,000,000	–	–	–
REVENUES TOTAL	**–**	**–**	**$250,000**	**$1,000,000**	**–**	**–**	**–**
Expenses							
532000 - Engineering & Architecture	–	–	$250,000	–	–	–	–
591100 - Construction	–	–	–	$1,000,000	–	–	–
EXPENSES TOTAL	**–**	**–**	**$250,000**	**$1,000,000**	**–**	**–**	**–**
Net Change in Fund Balance	$0	$0	$0	$0	$0	$0	$0

	PY ACTUALS	PROJECT
	FY2025	Total
Revenues		
499200 - Transfer In	–	$1,250,000
REVENUES TOTAL	**–**	**$1,250,000**
Expenses		
532000 - Engineering & Architecture	–	$250,000
591100 - Construction	–	$1,000,000
EXPENSES TOTAL	**–**	**$1,250,000**
Net Change in Fund Balance	$0	$0



City of Gaithersburg, MD

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